



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
COMMUNITY PLANNING AND REGENERATION COMMITTEE HELD IN MOSSLEY MILL ON
MONDAY 11 DECEMBER 2017 AT 6.30 PM**

- In the Chair** : Councillor A Logue
- Committee Members Present** : Aldermen – M Cosgrove
Councillors – J Blair, L Clarke, J Greer, R Lynch, M Maguire, P Michael, J Montgomery and S Ross.
- Non-Committee Members Present** : Councillors – B Duffin, D Hollis and B Webb
- Officers Present** : Director of Community Planning and Regeneration - M McAlister
Head of Property and Building Services – B Doonan
Head of Capital Development – R Hillen
Head of Finance – J Balmer
Management Accountant – R Murray
Media and Marketing Officer – J Coulter
IT Systems Support – C Bell
Governance Support Officer – D Conlan

CHAIRPERSON'S REMARKS

The Chairperson welcomed Members to the December meeting and the final meeting of 2017 of the Community Planning and Regeneration Committee and reminded all present of the audio recording protocol.

1. APOLOGIES

Alderman – P Barr
Councillors – P Brett, N Kells

2. DECLARATIONS OF INTEREST

Item 3.2 Councillor Duffin
Item 3.11 Alderman Cosgrove

3. REPORT ON BUSINESS TO BE CONSIDERED

3.1 CE/GEN/4 TRANSPORT NI – PROPOSED WAITING RESTRICTIONS – MAIN STREET AND BALLYCLARE ROAD, DOAGH

Correspondence had been received from Traffic Management, Transport NI advising of proposals to implement limited waiting restrictions on Main Street and Ballyclare Road, Doagh as discussed at a community meeting held on 28 July 2017 (copy letter and plan was circulated).

Proposed by: Councillor Ross

Seconded by: Councillor Lynch and agreed

that Transport NI's proposal be accepted.

ACTION: Member Services

3.2 CE/GEN/4 TRANSPORT NI – PROPOSED SPEED LIMIT ON ROGUERY ROAD, TOOMEBRIDGE

Correspondence had been received from Traffic Management, Transport NI advising of proposals to introduce a 50 mph speed limit on Roguery Road, Toomebridge (circulated). The proposal will start at no 172 Roguery Road and finish at the Brecart Roundabout. The existing 40 mph sections will remain the same except for a short extension at Gorthill where the existing 40 mph will be extended to include the Loughbeg Road Junction.

Any comments to be forwarded to Traffic Management.

Councillor Duffin asked that an amendment be made to the proposal to move the speed limit sign 50 metres towards Ballymena. The Chair noted Councillor Duffin's concerns and the Director of Community Planning and Regeneration will include this in correspondence back to Transport NI.

Proposed by: Councillor Lynch

Seconded by: Councillor Clark and agreed

that Transport NI's proposal, with the discussed amendment, be accepted.

ACTION: Member Services

3.3 CP/CP/7 COMMUNITY PLANNING PARTNERSHIP MINUTES

Members were reminded that Community Planning Partnership Minutes from September 2016 until March 2017 were approved retrospectively at the Council meeting in March 2017. Members were asked to retrospectively approve the Community Planning Partnership Minutes for 2 May 2017 and 27 June 2017. Minutes after this date will be reported quarterly or more regularly if required, to the Community Planning & Regeneration Committee for approval.

Proposed by: Councillor Lynch

Seconded by: Councillor Clarke and agreed

that the Community Planning Partnership Minutes for 2 May 2017 and 27 June 2017 be approved.

ACTION BY: Alison Keenan, Community Planning Manager

3.4 CE/GEN/38 NHSCT PURCHASING DOMICILIARY CARE FROM NON-STATUTORY PROVIDERS – RESPONSE TO CONSULTATION

Members were advised that correspondence had been received from the Northern Health and Social Care Trust regarding its proposed changes to how it purchases Domiciliary Care from non-statutory providers.

To maintain a service user in a measure of health, well-being, hygiene and safety as assessed by the Trust. The Northern Trust currently provides domiciliary care services to over 5,000 service users in their own homes and these services are currently delivered by both statutory and non-statutory providers.

As a result of new legislation the Trust is changing how it purchases domiciliary care services from non-statutory providers.

A number of contract models have been considered with the Trust's preferred option being a "cost/volume contract" which provides the following:

- A guaranteed volume of hours.
- Defined geographical areas, reducing travel time and improving contingency arrangements.
- A minimum of 4 and maximum of 8 providers to be awarded contracts for service provision.
- A contract term of 3 years with potential to extend for up to 24 months.

The Trust advised that engagement with service users and carers has shown the importance of the need for consistency and continuity in the quality of domiciliary care services and that proposed model will deliver the best service to service users and carers.

The proposal is currently out for public consultation and the consultation document was circulated for Members' information. The closing date for submission of responses is 26th January 2018. A draft response had been prepared and was circulated for Members' consideration.

Members discussed their concerns around this proposal some of which had already been reflected in the Corporate Response.

Proposed by: Councillor Lynch

Seconded by: Councillor Blair and agreed

that the response to the consultation be approved including a commitment that those who are employed by the non-statutory providers are paid the same hourly rate as those in the Health Service.

ACTION BY: Alison Keenan, Community Planning Manager

3.5 CP/P4/017 PEACE IV PARTNERSHIP MINUTES APRIL – NOVEMBER 2017

Members were reminded that PEACE IV Partnership Minutes from September 2016 until March 2017 were approved retrospectively at the March 2017 Council meeting. Members were asked to retrospectively approve the following PEACE IV Partnership minutes for the following meetings which had previously been reported for noting.

- 11 April 2017
- 02 May 2017
- 13 June 2017
- 04 July 2017
- 01 August 2017
- 12 September 2017
- 17 October 2017
- 14 November 2017

Minutes after this date will be reported quarterly or more frequently if required, to the Community Planning & Regeneration Committee for approval.

Proposed by: Councillor Maguire

Seconded by: Councillor Lynch and agreed

that the PEACE IV Partnership Minutes for the dates shown be approved.

ACTION BY: Connor O'Dornan, PEACE IV Co-ordinator

3.6 ED/ED/80 CORPORATE EVENTS SPONSORSHIP PROGRAMME

Members were reminded that a new Corporate Events Sponsorship Programme was agreed by the Council in November 2016 to replace the legacy Corporate Financial Assistance funding. The total budget proposed for the 2018-19 programme is £50,000, provision for which has been made in the draft estimates.

Members were also reminded of the agreed principles for the events sponsorship programme against which applications are assessed as set out below:-

- Applications from community based and voluntary organisations and groups to fund festivals and local events to be directed to the Community Development and Festivals grant programme in the first instance;
- Sponsorship will be awarded up to a maximum of £10,000 per event, subject to applicants demonstrating evidence of need (deficit funding);
- Applicants must indicate how the event furthers the Council's corporate objectives to develop and promote tourism opportunities in the Borough;
- Applications must demonstrate economic benefit to the Borough from the event using an economic calculator (the post project evaluation report must detail evidence of bed nights, increase in visitor numbers and visitor spend);
- Events must enhance the visitor experience and raise the profile of the Borough.

It was proposed that applications for Corporate Events Sponsorship in 2018-19 be invited by public advertisement in January with a further call to be made in May subject to budget availability

Proposed by: Councillor Lynch

Seconded by: Councillor Blair and agreed

that the Council approves

- i. a total budget for the Corporate Events Sponsorship Programme of up to £50,000, subject to the annual estimates process**
- ii. Releases a call for applications in January 2018 and a second call in May 2018, subject to budget availability.**

ACTION BY: Karen Steele – Tourism, Town Centre & Regeneration Manager

3.7 PBS/PS/7 PUBLIC CONVENIENCES

Antrim and Newtownabbey Borough Council has public convenience provision at 16 locations across the Borough. Members were aware that in 2016/2017, the Council carried out an audit of all the public toilet provision, the findings of which have subsequently been discussed at 2 workshops with Members.

At the most recent workshop on 13 November 2017 it was agreed that a paper would be compiled for Members consideration including the options discussed.

Members were aware that the proposals were grouped under 5 main headings and works are proposed for 12 of the 16 facilities.

1. Works already approved or proposed as part of a wider Capital Scheme

Members were aware of the report which was approved by the Council in June 2017 to seek a permanent replacement for the toilets at Wallace Park, Templepatrick. The associated procurement is currently ongoing. Both Antrim Loughshore toilets and Ballyclare town toilets are both part of capital projects proposed for delivery in the foreseeable future and therefore are currently not included within this programme of works. It is noted however should the status of either project change then the consideration of public conveniences works can be revisited.

2. Noncompliance with Disability Discrimination Act (DDA) legislation

Two public conveniences within the Borough have no accessible toilets, Carnmoney Cemetery West and Rashee Cemetery.

3. Partial compliance with DDA legislation

- a. Ballyclare Cemetery where minor works and new signage will resolve the issues.
- b. Toome a proposal to reconfigure and renovate at a cost of approximately £[REDACTED], with £[REDACTED] committed and approved from DEA funds.
- c. Toilets in Central carpark, Antrim which have been partially closed in excess of 8 years.

4. Major structural or operational concerns

- a. Hazelbank Toilets – damp issues requiring new roof and renovation required, indicative costs of £[REDACTED].
- b. Randalstown toilets where the refitting of the toilets is required using generic fittings, indicative costs of £[REDACTED].

5. Remaining items from the audit of approximately £[REDACTED] across other public conveniences are proposed including Jordanstown Loughshore, Glengormley, Belmont Cemetery, Cranfield, Carnmoney Cemetery East.

A table was circulated which detailed the usage figures, options, indicative costs and recommendations for each of the public conveniences.

Members discussed their concerns around specific conveniences, which were answered by the Head of Property & Building Services. The Director of Community Planning and Regeneration agreed to respond to Councillor Hollis regarding his security concerns about the Hazelbank site.

Proposed by: Councillor Greer

Seconded by: Councillor Lynch and agreed

that Members approve the works detailed in the table to 12 of the 16 facilities phased over a 3-year period. Provision of £ [REDACTED] has been included within the capital estimates and works will be prioritised based on usage and health and safety requirements.

ACTION BY: Bronagh Doonan, Head of Property & Building Services

**3.8 ED/ED/59 – BUILD YOUR OWN WEBSITE
ED/ED/60 – STAR 3
ED/ED/61 – BRICKS & CLICKS**

COUNCIL BUSINESS SUPPORT PROGRAMMES 2016-17: POST-PROJECT EVALUATIONS

Members were reminded that in the year to 31 March 2017 the Council provided direct assistance to new and existing local entrepreneurs through 3 business support programmes ('Build Your Own Website', 'STAR 3' and 'Bricks and Clicks'). Officers have undertaken an evaluation of each of the programmes and a summary of the results and recommendations are set out below.

- 1) Build Your Own Website** – This programme has assisted 22 local businesses to create and maintain an online commercial presence. Initially intended as a pilot for 10 participants, the high demand for the programme resulted in an expansion of the programme to 22 businesses. Feedback from participants has been very positive and a new version of the programme was launched in September 2017 with 22 businesses taking part. The new programme now includes post programme follow up support of up to 6 months to each business taking into consideration the evaluation findings.

Outputs: 22 fully operational commercial websites.

- 2) Bricks & Clicks** - This programme provided 10 local entrepreneurs with individual mentoring support and business skills training through workshops. Each entrepreneur also benefited from producing a business plan and a £500 bursary to assist with business start-up and an opportunity to test trade from commercial premises.

The target was to create 6 new retail businesses and 6 new jobs within 6 months of the programme's completion (31 October 2017). A minimum of 2 local, empty business units were also to be occupied by businesses.

Outputs: (i) 3.5 days mentoring provided to each of 7 new business start-ups; (ii) 7 new retail businesses created, with an additional 2 businesses continuing to operate on a part time basis; (iii) 9 jobs created with additional 6 forecast by 31 March 2018; and (iv) three vacant commercial units now occupied.

- 3) STAR 3** – This programme provided tailored business support for 19 service sector businesses including retailers, hospitality and tourism and professional services to help them improve competitiveness and grow.

The programme included individual mentoring, a mystery shopper experience, an optional World Host training accreditation, and the creation of business development action plans. Each participant received 22.4 hours of mentoring support through the programme (amounting to over 60 days in total).

Outputs: (i) Participants have reported a cumulative increase in projected turnover to over £700k (equivalent to a 25% increase); (ii) 14 new jobs are forecast to be created; (iii) 3 participants chose to complete World Host accreditation; and (iv) an average 3.2 days of 1-to-1 mentoring provided to each business.

CONCLUSIONS

Collectively, the 3 programmes, which ran from September 2016 – March 2017, were very well received by local businesses, and the Council-funded programmes have created the following outputs:

- 51 local business participants assisted across the 3 programmes;
- 22 commercially functional websites;
- Almost 130 days of 1-to-1 mentoring to local businesses: 33 days (Build Your Own Website), 35 days (Bricks & Clicks), and 60 days (STAR 3);
- 3 commercial business units occupied within the Borough;
- 9 full time jobs created; 20 additional posts projected by 31 March 2018 (exceeded); and,
- Over £700,000 in cumulative turnover generated by local businesses.

Proposed by: Councillor Lynch

Seconded by: Alderman Cosgrove and agreed

that the report be noted.

ACTION BY: Alastair Law, Innovation & Funding Officer

3.9 CPR/PBS/BC/1 LAND AND PROPERTY SERVICES STATISTICS FOR HOUSING COMMENCEMENTS AND COMPLETIONS

The Building Control Section sends a range of monthly statistical reports to Land and Property Services relating to a range of building regulations activity. On a quarterly basis LPS publishes the findings from these reports and the latest version can be found on the following link <https://www.finance-ni.gov.uk/topics/statistics-and-research/new-dwelling-statistics>.

The tables highlighting the numbers of new houses commencements and completions under the Building Regulations for each of the 11 Council areas was circulated for Member's information.

Proposed by: Councillor Blair

Seconded by: Councillor Lynch and agreed

that the report be noted.

ACTION BY: Bronagh Doonan, Head of Property & Building Services

3.10 CP/GR/46 HOLOCAUST MEMORIAL DAY EVENTS

Members were made aware that the Council organises an annual event to mark Holocaust Memorial Day on 27 January, this year's theme is 'The Power of Words'. Officers are making preparations for this year's event which will include:

- A screening of the film 'The Diary of Anne Frank'. This will take place in the Courtyard Theatre, Ballyearl, at 8pm on 26 January 2018.
- A Polish rehearsed reading of 'Judgement at Nuremberg'. This will take place in the Old Courthouse, Antrim at 7.30pm on 27 January 2018.

The Director of Community Planning and Regeneration agreed to explore a more ambitious plan for future events. An invitation will be issued to Members in due course.

Proposed by: Councillor Blair

Seconded by: Councillor Maguire and agreed

that the report be noted.

ACTION BY: Valerie Crozier-Nicholl, Good Relations Officer

3.11 ED/ED/89 ANTRIM ENTERPRISE AGENCY BUSINESS IDEAS COMPETITION

Members were reminded that the Council agreed to support Antrim Enterprise Agency's Business Ideas Competition by hosting the competition finale and covering event cost and promotion. A letter of thanks, a copy of which was circulated has been received from Antrim Enterprise Agency following a successful finale event held on Tuesday 14th November in Antrim Old Courthouse where approximately 80 guests attended.

The competition attracted 80 enquiries and 20 entries from across the entire Borough and these were shortlisted to 7, with 6 finalists pitching at the finale event (one finalist withdrew from the competition due to personal circumstances). The prize fund was split across three places with a total value of £10,000 being a combination of cash and in kind support. The finalists presented a range of innovative business ideas and are all at different stages of setting up within the Borough. The finalists were as follows:

- 'Mamabare' - a smart, hands-free monitoring device providing parents with instant peace of mind that their baby is doing well.
- 'Silver Apples' - provides a range of quirky vintage children's clothing with a modern twist using traditional methods and unique printed fabric.
- 'Tipple Infusions' - botanical and fruit infusions for gin and vodka.
- 'Leg-It Events' - unique sporting events in Northern Ireland for competitive athletes, fun runners and everyone in between.
- 'It's Cailin Actually' – a personal coaching service.
- 'Forest of Ancestry' - a natural ancestry burial for cremated remains.

The winner of the competition was 'Its Cailin Actually' with Silver Apples taking second place and 'Mamabare' coming third. Officers will be providing all of the finalists with support and advice to help them take their ideas forward into business start-up.

Alderman Cosgrove as a Director of Antrim Enterprise Agency did not take part in the discussion on this item.

Proposed by: Councillor Lynch

Seconded by: Councillor Montgomery and agreed

that the report be noted.

ACTION BY: Emma Stubbs, Economic & Rural Development Manager

3.12 PBS/BC/2 BUILDING CONTROL MATTERS FOR THE PERIOD 1- 31 OCTOBER 2017

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

Full Plans – 40

Building Notices – 160

Regularisation Certificates – 76

Full Plans

Approvals – 39 Rejected applications requiring resubmissions – 49

Commencements & Completions

Commencements – 254 Completions - 263

Inspections - A total of 887 Site Inspections were carried out

Regularisation Certificate - 49 Regularisation Certificates issued

Building Notice- 121 Completion Certificates issued

Property Certificates

Received – 246

EPB

EPC's checked – 0 & % compliance

DEC's checked – 18 & 75% compliance

Air Conditioning checked – 1 & 100 % compliance

Income

Plan Fees Received for Month	£12974.25
Inspection Fees Invoiced for Month	£21783.32
Building Notice Fees Received for Month	£11092.00
Regularisation Fees Received for Month	£5366.40
Property Certificate Fees Received for Month	£13680.00
TOTAL	£64895.97

BUILDING CONTROL MATTERS FOR PERIOD 1 OCTOBER TO 31 OCTOBER 2017**POSTAL NUMBERING**

Numbers of official postal numbers issued – 28
Number of new developments named – 1

LPS PARTNERSHIP:

Commercial Vacancies – 60 (Commercial vacancy tranche received on 15/11/2017)
No completed – 0
Property details surveys completed 2

Proposed by: Councillor Lynch

Seconded by: Councillor Clarke and agreed

that the report be noted.

ACTION BY: Vicky Jordan, Business Support

3.13 FI/FIN/11 DRAFT RATES ESTIMATES UPDATE 2018/19

Members were reminded that the Estimates Timetable as agreed by Council in July 2017 outlined that draft revenue estimates would be presented to the relevant committees in December 2017.

A detailed report on the 2018/19 Estimates for the Department of Community Planning and Regeneration is enclosed for Members' information.

The Director of Community Planning and Regeneration informed members that since these estimates had been based on a staff statutory increase of 1%, the Council had received communication that this increase will not exceed 1%. The Finance Team are working hard to amend the estimates.

Proposed by: Councillor Montgomery

Seconded by: Alderman Cosgrove and agreed

RECOMMENDATION: that the report be noted.

ACTION BY: Richard Murray, Management Accountant

3.14 CD/PM/2 ANTRIM LOUGHSORE GATEWAY CENTRE

Members were reminded that the Capital Estimates for 2018/19 and beyond were considered at the Community Planning & Regeneration Committee in October. With regards to the Gateway Centre it was reported that external funding for the scheme was likely to be confirmed in November and that a further report would follow. Should this funding be received it was recommended that the project should proceed.

Senior Officers in DAERA have contacted the Council asking for confirmation that the Council will provide the remaining funding for this project and have advised that this confirmation must be in place prior to assessment which is now expected in December. The Chief Executive has written to DAERA to advise as follows:-

I can confirm that, should the application to the Rural Tourism Scheme for the Gateway Project be approved, the Council will provide the necessary match funding, including the contingency and optimism bias, if required, as set out for the preferred option 6a (circulated)

Should the funding application be successful, a letter of offer will be issued to the Council in due course.

Proposed by: Councillor Montgomery

Seconded by: Councillor Lynch and agreed

that the report be noted.

ACTION BY: Majella McAlister, Director of Community Planning & Regeneration

3.15 CP/GEN/19 COMMUNITY PLANNING & REGENERATION SECTION - PARTNERSHIP MINUTES

Members were advised that the quarterly update Partnership Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on your iPads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91	9 Feb 2017 7 Sept 2017	Joint Citizens Advice Bureau
D/CSP/48	26 July 2017 27 Sept 2017	PCSP Partnership

		PCSP Private Meeting
D/DP/67	13 June 2017 14 August 2017	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	none	Grange Neighbourhood Renewal Partnership
	none	Joint Cohesion Group
CP/GR/43	26 May 2017 29 July 2017	Traveller Issues Local Government Partnership

Economic Development		
File Ref	Date of Meeting	Name of Partnership
ED/MI/250	11 August 2017 8 Sept 2017 12 Oct 2017	GROW Local Action Group Meeting

Tourism, Town Centres		
File Ref	Date of Meeting	Name of Partnership
ED/TC/5	21 June 2017	Glengormley Town Teams
ED/TC/5	11 May 2017 15 Sept 2017	Ballyclare Town Teams
ED/REG/5	8 May 2017 12 June 2017 11 Sep 2017	Antrim Town Team
ED/ED/56	none	Antrim Linkages

Proposed by: Councillor Montgomery

Seconded by: Alderman Cosgrove and agreed

that the Partnership Minutes be noted.

ACTION BY: Dawn Leonard/Wendy Donaldson

3.16 ED/TOU/21 CARAVAN PARKS SCHEDULE OF CHARGES FOR 2018 – 2019

Members were advised that in April 2015 the Council approved identical charges for the 5* graded caravan parks at the Loughshore Caravan Park, Jordanstown and the Six Mile Water Caravan Park in Antrim. There was an increase in the standard rate of pitches for Caravan/ Motorhome/Trailer by £1 per night for the 2017 season with effect from 1 April 2017, tent bookings, group bookings of 10+ caravans and laundry pricing remained the same as 2016.

It was proposed that for the 2018 season, commencing 1 April 2018, the high season rate running from June to August and includes all Bank Holidays and Halloween, should increase from £24 to £25 per night, all other rates remain

unchanged. These changes reflect other locally based 5* camping accommodation and will continue to ensure both sites offer competitive value for money.

Proposed Pricing Structure for 2018 – 2019

	Jordanstown Loughshore Caravan Park and Six Mile Water Caravan Park	Jordanstown Loughshore Caravan Park and Six Mile Water Caravan Park
	2017 Existing rate (per night)	2018 Proposed rate (per night)
Caravan/Motorhome/ Trailer tents	£22 (Standard Rate) £24 (High season)	£22 (Standard Rate) £25 (High season)
Tent (2 person)	£15 (2 person)	£15 (2 person)
Tent (family or up to 4 adults)	£18 (3-6 person)	£18 (3-6 person)
Laundry Services	£2	£2
Group Bookings of 10+ Caravans (Excluding April – Sep and Bank Holidays)	£18 - Subject to Committee approval	£18 - subject to Committee approval
	Jordanstown Loughshore Caravan Park and Six Mile Water Caravan Park	Jordanstown Loughshore Caravan Park and Six Mile Water Caravan Park
	2017 Existing rate (per night)	2018 Proposed rate (per night)
Caravan/Motorhome/ Trailer tents	£22 (Standard Rate) £24 (High season)	£22 (Standard Rate) £25 (High season)
Tent (2 person)	£15 (2 person)	£15 (2 person)
Tent (family or up to 4 adults)	£18 (3-6 person)	£18 (3-6 person)
Laundry Services	£2	£2
Group Bookings of 10+ Caravans (Excluding April – Sep and Bank Holidays)	£18 - Subject to Committee approval	£18 - subject to Committee approval

Proposed by: Councillor Blair

Seconded by: Councillor Lynch and agreed

that the Schedule of Charges at both Jordanstown Loughshore Caravan Park and Six Mile Water Caravan Park be approved with effect from 1 April 2018.

ACTION BY: Karen Steele, Tourism, Town Centre & Regeneration Manager & Colin Meneely, Business Support Manager

3.17 SUPPLEMENTARY REPORT CE/OA/033 EXTENSION OF PARKING PROVISION AT MOSSLEY HALT

Members were made aware of the success of the Park and Ride at Mossley Halt and the increasing pressure with regard to the demand for further parking. Following a recent meeting with Translink and Invest NI, Officers have been advised of a proposal for an extension to the current car park subject to the availability of land and the necessary budget and statutory approvals being secured.

The proposed extension will involve an area of land currently leased by the Council from Invest NI, at the entrance to the Global Point site. Translink officials have advised that they are content to progress this option subject to being able to secure the land required. To this end the Council is requested to relinquish its current lease relating to this land to enable the project to proceed.

Proposed by: Councillor Ross

Seconded by: Alderman Cosgrove and agreed that

in principle, approval be granted to relinquish the lease as outlined to facilitate additional car parking provision, subject to a further detailed report including financial and legal considerations.

ACTION BY: Majella McAlister, Director of Community Planning & Regeneration

3.18 SUPPLEMENTARY REPORT CP/CD/123 COMMUNITY SUPPORT PROGRAMME 2017/18 - LETTER OF VARIANCE

Members were reminded that a Letter of Offer from the Department for Communities (DFC) for the delivery of the Community Support Programme 2017/18 was accepted by the Council in April 2017. The total amount awarded was £201,554 which included £128, 85.50 for Community Support General and £72,569.00 for Advice Services.

Members were advised that a letter of variance has now been issued to Councils advising of an additional £180,000 secured by the Department towards the delivery of the Community Support Programme regionally, a

copy of the Letter of Variance was circulated for Members' consideration. In terms of Antrim and Newtownabbey this equates to an additional amount of £8210.93 bringing the total offer for the Community Support Programme 2017/18 to £209,765.43.

This additional funding is ring-fenced for the delivery of any or all of the objectives listed at Annex A, circulated for Members' information and must be spent by 31 March 2018.

If the Council agrees to accept this additional funding then officers will liaise with Citizens Advice Antrim and Newtownabbey (CAAN) to develop a proposal for spend. A further report will be brought to the Council in January 2018 for approval.

Proposed by: Councillor Lynch

Seconded by: Alderman Cosgrove and agreed that

- I. Members accept the Letter of Variance from the Department for Communities for additional support for the delivery of the Community Support Programme 2017/18;**
- II. Officers work with CAAN to develop a proposal for spend and that a further report be brought to the Council for approval in January 2018.**

ACTION BY: Elaine Manson, Community Services & Tackling Deprivation Manager

There being no further committee business the Chairperson thanked everyone for their attendance and wished everyone a very peaceful time and time to relax with their families over Christmas. The meeting concluded at 7.24 pm.

MAYOR