



24 July 2019

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL

A meeting of the Antrim and Newtownabbey Borough Council will be held in the **The Chamber, Mossley Mill on Monday, 29 July 2019 at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA

Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE:

Fork buffet will be available from 5.30 pm in the cafe.

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies.
- 3 Declarations of Interest.
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 24 June 2019, a copy of which is **enclosed**.
- 5(a) To approve Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 22 July 2019, a copy of which is **enclosed**.
- (b) To take as read and confirm the Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 22 July 2019, a copy of which is **enclosed**.
6. PRESENTATION
 - 6.1 Roads Service
7. ITEMS FOR DECISION
 - 7.1 To Approve the Sealing of Documents
 - 7.2 Member Development Charter Level 2 Award
 - 7.3 Economic Development Partnership Minutes
 - 7.4 Rural Development Programme Applications
 - 7.5 Parenting NI Campaign Support
 - 7.6 Request to Present to Council - NIAI
 - 7.7 Market Yard Randalstown
 - 7.8 Somme Visit July 2019
 - 7.9 China International Linkages
 - 7.10 Leisure Grant Aid
 - 7.11 Street Naming
 - 7.12 Ballyclare Town Hall

- 7.13 Council Art Collection – Glass Arts Work
- 7.14 Arts and Culture Grant Aid
- 7.15 Enchanted Winter Garden – Study Visit
- 7.16 Newtownabbey Arts and Cultural Network V36 Event Funding
- 7.17 DEA Programme 2019/2020
- 7.18 Review of Hate Crime Legislation in Northern Ireland
- 7.19 Children and Young Peoples Strategic Partnership Consultation
- 7.20 Rathcoole Neighbourhood Renewal Partnership Action Plan 2019-20
- 7.21 Application for Grant of Entertainment Licence (Annual)
- 7.22 Recruitment of Independent PCSP Members
- 7.23 Nominations to NILGA's Policy and Learning Networks
- 7.24 Corporate Improvement Plan 2018/19 Q4 Improvement Objectives
- 7.25 Association for Public Service Excellence Awards

8. ITEMS FOR INFORMATION

- 8.1 Queens Award for Voluntary Service
- 8.2 Good Relations Week 2019
- 8.3 Budget Report – June 2019
- 8.4 Local Government Political Partnership Forum
- 8.5 Motion Derry City and Strabane District Council
- 8.6 Rybnik Days Festival
- 8.7 Ballyclare Group Practice Site
- 8.8 Building Control Matters for the Period 1-30 April 2019
- 8.9 Peace IV Shared Space & Services Programme 2
- 8.10 Christmas Lighting 2019
- 8.11 Rapid Drugs Bin 23
- 8.12 Correspondence from Department of Communities

9. ITEMS IN COMMITTEE

- 9.1 Tender for the Delivery of the Borough Life
- 9.2 Virgin Media Project Lightning Templepatrick
- 9.3 Rathfern Community Centre Service Management Agreement 2019-2022
- 9.4 Shoreline Festival – Big Wheel Attraction
- 9.5 Enchanted Winter Garden 2019 Sponsorship
- 9.6 Organisation Structures

10. MOTION

Proposed by Councillor Finlay, seconded by Councillor Gilmour

"This council recognises the contribution made to our borough by LGBTQ+ citizens and rejects all forms of discrimination against the LGBTQ+ community. To show our support for equality and acceptance this council will fly the rainbow flag at Mossley Mill and Antrim Civic Centre to mark the occasion of Pride on 3rd August 2019 and in subsequent years as a symbol of inclusivity for all our citizens.

Following on from this, Antrim and Newtownabbey Council will form an all-party working group to decide a policy of lighting the main Council Civic buildings at Mossley Mill and Antrim Civic Centre on days of celebratory occasions for the many diverse sections of our community."

11. MOTION

Proposed by Councillor Dunlop, seconded Councillor Bennington

"With the 75th anniversary of the end of the Second World War approaching, Antrim and Newtownabbey Borough Council wish to recognise the contribution of those who fought in that War from Northern Ireland. It notes that every year the number of our surviving veterans is reducing and the time to provide public and appropriate recognition is running out.

This Council will therefore provide all surviving veterans of WW2 (including those in the Merchant Navy) who reside in our Borough with a commemorative Poppy of Remembrance to mark their service in the fight against Fascism and Nazism. These poppies will be presented to all surviving veterans at a special remembrance event in November 2019. It further encourages other councils throughout Northern Ireland to mark our surviving Second World War veterans service in a similar way."

PRESENTATION

6.1 G/MSMO/007 PRESENTATION BY ROADS SERVICE

Members are reminded that it was agreed at the April Council meeting to grant a request from the Department for Infrastructure Roads to address Members.

The address will be to provide an overview of the work undertaken by DfI Roads during the last financial year and to outline the proposed work for this financial year. A copy of the report is **enclosed**.

David Porter, Divisional Roads Manager, and Michael McKendry will be in attendance to answer questions from Members.

ITEMS FOR DECISION

7.1 TO APPROVE THE SEALING OF DOCUMENTS

Members are advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Form of Agreement – Play Parks Accessibility and Inclusiveness Works
- Project Collaboration Agreement – the Small Business Procurement Programme
- Service Management Agreement – Rathfern Regeneration Group

RECOMMENDATION: that the documents be signed and sealed.

Prepared by: Deirdre Nelson, Paralegal

Agreed by: Paul Casey, Borough Lawyer and Head of Legal Services

7.2 G/MSMO/027 MEMBER DEVELOPMENT CHARTER LEVEL 2 AWARD

Members are advised that following the assessment in April for the Charter for Elected Member Development at Level 2 (formerly Charter Plus) the assessment body, North West Employers had no hesitation in endorsing the recommendation of the award to Antrim and Newtownabbey Borough Council.

The final report on the award confirmed that our application clearly demonstrated best examples of partnership working, consultation and collaboration.

The letter of Award and the Certificate are **enclosed** for Members' information.

The original certificate and Award will be provided shortly and NILGA would like an opportunity to present this at a future meeting of the Council.

The accompanying report from North West Employers will be considered by the Elected Member Development Working Group to progress areas that the Council can work towards in the continuous improvement of Member Development.

RECOMMENDATION: that NILGA be permitted to present the Member Development Charter Level 2 Award at a future meeting of the Council.

Prepared by: Fiona Gunning, Organisation Development Officer

Approved by: Andrea McCooke, Direct of Organisation Development

7.3 ED/ED/140 ECONOMIC DEVELOPMENT PARTNERSHIP AND WORKING GROUP MINUTES

Members are advised that the Partnership and Working Group Minutes as listed below can be viewed in the new electronic folder called “**Partnership Minutes for Members Information**” on Members iPads.

Economic Development		
File Ref	Date of Meeting	Name of Partnership
ED/MI/250	30 April 2019	GROW Local Action Group Meeting

Tourism, Town Centres		
File Ref	Date of Meeting	Name of Partnership
ED/REG/005	25 March 2019	Antrim Town Team Meeting
ED/REG/009	20 March 2019	Crumlin Town Team Meeting
ED/REG/003	7 March 2019	Glengormley Town Team Meeting
ED/REG/006	17 April 2019	Randalstown Town Team Meeting

Economic Development		
File Ref	Date of Meeting	Name of Working Group
ED/TOU/43	18 April 2019	Ballyclare May Fair

RECOMMENDATION: that

- a) the GROW Local Action Group Minutes be noted.**
- b) the Town Team Meeting Minutes as listed be approved.**
- c) the Ballyclare May Fair Minutes as listed be approved.**

Prepared by: Kim Murray, Clerical Officer, Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

7.4 ED/EUP/2 RURAL DEVELOPMENT PROGRAMME: APPLICATIONS

Members are reminded that GROW South Antrim is responsible for delivering the Northern Ireland Rural Development Programme 2014-2020 (NIRDP) across the Borough to include grant aid funding to support rural businesses, community organisations and village renewal projects and for working in cooperation with other Rural Development clusters across Europe.

Village Renewal

Members are reminded that all villages and hamlets in the Borough created or updated Village Plans in 2017. The villages and hamlets then submitted Expressions of Interest to the Council for projects they would like to see implemented, as the Council is the only eligible applicant to GROW under the Village Renewal Scheme. A number of projects were previously agreed by Council, with some complete and others at various stages of application or implementation. The NIRDP must commit all funding by the end of December 2019. Officers have reviewed the funding committed to date and the remaining villages with Expressions of Interest to see what is feasible to take forward. The total capital budget in the GROW scheme is £305,857 and the breakdown of projects and their status per village and DEA is as follows:

Village	Project	GROW Budget	Status
Airport DEA			
Templepatrick	Toilets at Wallace Park	47,035	Completed
Speed Project	Speed detection	4,444	Letter of Offer issued
Killead	Environmental Improvement scheme	52,920	Proposed new project
TOTAL		104,399	
Ballyclare DEA			
Ballynure	Outdoor Fitness facility	21,704	Completed
Ballyeaston	Heritage improvements	5,014	Completed
Straid	Entrance improvements	8,878	Completed
Burnside	Environmental improvements	50,000	Agreed by Council
Speed project	Speed detection	8,888	Live
TOTAL		94,484	
Dunsilly DEA			
Parkgate	Parking provision	20,004	Completed
Speed Project	Speed detection	5,925	Live
Toomebridge	Community space	22,680	Proposed new project
Creggan	Community space	22,680	Proposed new project
Moneyglass	Parking provision	35,685	Proposed new project
TOTAL		106,974	

Overall total		305,857	

The maximum GROW grant aid available to village renewal projects is 75% project costs up to £50,000.

There are four proposed new projects across the Borough which Officers are recommending for consideration. Projects have all been identified by the village groups and local communities through the Village Plan process. The estimated costs include design and implementation of the projects.

Village & Project	Current Land Owner	Project Cost Estimate	GROW grant request (75%)	Match Funding (25%)
Killead: Environmental Improvement Scheme within the village (Phase 1 of a larger project).	Belfast International Airport	£70,560	£52,920	£17,640
Toomebridge: Creation of a small garden on Council lands beside the toilets on main street.	Council	£30,240	£22,680	£7,560
Creggan: Creation of a small community space, with seating, near the Creggan Cross and reinforcement of the cross to preserve the heritage asset.	Private owner	£30,240	£22,680	£7,560
Moneyglass: Creation of parking and an outdoor space in the village to increase community activities.	St Ergnats GAC	£47,580	£35,685	£11,895
TOTAL		£178,620	£133,965	£44,655

The match funding required to deliver all four schemes is £44,655, and provision for this exists within the capital budget to support GROW schemes. Officers also intend to apply to other sources for funding, such as Northern Ireland Housing Executive, and if successful, this will reduce the match funding required from the Council. NIHE has match funding of up to 15% of project costs for projects which complete in the current financial year.

A long-term lease will be entered into with the landowner for the Killead and Creggan schemes. Ongoing maintenance and insurance of the projects will be mainstreamed within the Parks work-plan and budget for the villages of Killead, Toomebridge and Creggan. A development agreement will be in place for the Moneyglass scheme and ongoing maintenance and insurance for this project will be undertaken by the landowner.

Cooperation

The cooperation scheme in the Rural Development Programme allows GROW South Antrim to work with other Local Action Groups (LAGs) to deliver

mutually beneficial projects. A potential project has been identified with two other LAGs who border Lough Neagh to improve accessibility to the Lough, and to make it a more appealing visitor attraction. It is proposed to develop a project at Antrim Loughshore Park which will meet the aims of the cooperation project, and which will complement the Gateway Centre currently being constructed. The proposed project will include purchase and installation of automatic barriers at the site, landscaping, railing works and works to improve the jetty and slipways at the Loughshore. There will also be an element of marketing of the Lough facilitated through Council's existing Tourism Team and in cooperation with the other project partners. The estimated overall cost of the proposed project is £220,000, and grant aid of up to 75%, so £165,000 can be applied for through the Northern Ireland Rural Development Programme. The Council Officer time invested in managing the project, landscaping works and marketing of the project, estimated to be £16,000, can be considered as a contribution in kind towards the match funding, leaving a cash match funding requirement of £39,000.

An external consultant will be appointed to support the development of these funding applications to ensure they meet the very tight Rural Development Programme timescale. Final costs will be subject to finalisation of detailed design for each project and procurement. Officers will manage implementation of each project within the overall budgets set in this report.

RECOMMENDATION: that the Council

- a) applies for four village renewal projects in Killead, Toomebridge, Creggan and Moneyglass to the Northern Ireland Rural Development Programme, through GROW South Antrim for 75% of project costs (equating to £133,965).**
- b) applies for match funding for the projects from available sources, such as Northern Ireland Housing Executive.**
- c) makes available match funding of 25% of project costs, (equating to £44,655) towards the projects, less any potential funding secured from other funders.**
- d) applies, in partnership with GROW South Antrim, for a Lough Neagh cooperation project to the Northern Ireland Rural Development Programme, through GROW South Antrim for 75% of project costs (equating to £165,000). The project will partner with SOAR Local Action Group in Armagh, Banbridge, Craigavon Council and with Mid Ulster Local Action Group in Mid Ulster Council.**
- e) makes available match funding of 25% of project costs through approximately £16,000 of contribution in kind and approximately £39,000 cash contribution, provision for which exists within the capital estimates for match funding GROW supported projects.**
- f) takes responsibility for the long-term maintenance and insurance of the Killead, Toomebridge and Creggan projects once complete.**

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development

7.5 ED/GEN/006 PARENTING NI – CAMPAIGN SUPPORT

Parenting NI has approached a number of Elected Members to seek support for its 'Putting Parents in the Picture' campaign. The campaign highlights that local Councils have the funding, the flexibility and the talent to help parents and suggests that at a time when there is no NI assembly this is evermore important.

The campaign asks for support for a number of commitments as shown on the **enclosed** leaflet, including:

- Nominating an elected member on every council to serve as a "Parent Champion".
- Committing to explore strategies to support parents specifically and practically, including inclusion in community plans.

A number of 'promises' are also requested including:

- Promising to invest in parent employees wellbeing in the workplace.
- Promise to put in place community based, evidence informed programmes to build parenting confidence and skills.

The Council's instructions are requested.

Prepared & Approved by: Majella McAlister, Director of Economic Development and Planning

7.6 G/MSMO/7/VOL 3 REQUEST TO PRESENT TO COUNCIL – NATIONAL INSULATION ASSOCIATION OF IRELAND

Members are advised that correspondence has been received from the Northern Ireland Branch of the National Insulation Association of Ireland (NIAI) (copy enclosed) requesting to present to Council the problems existing in cavity wall insulation in Northern Ireland's Housing Stock and its impact on Fuel Poverty, Health and the Environment.

RECOMMENDATION: that Northern Ireland Branch of the National Insulation Association of Ireland (NIAI) are invited to present to Community Planning and Regeneration Committee.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

7.7 ED/ED/132 MARKET YARD, RANDALSTOWN: BUSINESS CASE

Members are reminded that in August 2018 the Council agreed to commission a business case to assess the potential for converting the Market Yard in Randalstown into a craft hub and business incubator space. The business case was completed by consultants ASM (M) Ltd and funded by the Department for Communities, GROW South Antrim and Antrim and Newtownabbey Borough Council.

To complete the business case, the consultants undertook a full on-site assessment of the current buildings and yard to identify its current condition and the works required to renovate the buildings to bring them back into economic use. Consultations were carried out with the craft sector, landowner, local businesses, local community organisations, estate agencies, Chamber of Trade, Local Enterprise Agencies, local Councillors and the Randalstown Town Team. An assessment of need was undertaken and options for development identified and appraised. The business case concludes that there is need and support for the development of Market Yard as business accommodation, including an element of craft, although it recommends further market testing in the form of an Expression of Interest process before any development takes place. The estimated total development cost for the recommended option of full re-development of the Market Yard and cobbled courtyard is £1,439,183. The Yard would potentially host 28 individual business units, two conference/meeting rooms and a tea room and would enable bi-monthly markets to be held in the courtyard, thus generating income of circa £100,000 from year 4 onwards (at 90% occupancy).

The full business case **enclosed** will be the foundation for the next stage of project initiation. This will include engagement with the property owner, local stakeholders and potential funders to explore commercial interest and a potential investment plan. Depending on the outcome of this stage an Expression of Interest will be undertaken by a suitably appointed property agent to substantiate that demand exists. It is proposed to commission the development of concept drawings for the preferred option to support the Expression of Interest phase and future funding applications. A further report will be presented to the Council with these initial findings which may present the need to commission more detailed costings for an accurate estimate of development costs.

Officers are developing an annual work-plan for implementation of the Economic Development Strategy and Tourism Strategy. It is anticipated that the work-plan will be presented to the Council in August. The work-plan will include an approach to updating the Master-plans and Frameworks across the Town Centres and will entail the articulation of linkage schemes and key projects within Town Centres to inform a future three year funding plan for consideration by the Department for Communities. Randalstown Market Yard will be considered in this context. The project will also be considered along with reviewing the best approach to developing workspace infrastructure across the Borough to ensure adequate access to business accommodation and suitable support provision.

RECOMMENDATION: that the market testing phase, with concept drawings, as proposed be progressed with a further report to be provided to the Council in due course.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

7.8 G/MSMO/023 SOMME VISIT JULY 2019

Members are reminded that following the Council's approval in May 2019, a delegation from the Council participated on a pilgrimage to the Somme Region from 1st – 3rd July.

The visit included attendance at official services at Thiepval Memorial, which commemorates more than 72,000 men of British and South African forces who died in the Somme sector before 20 March 1918 and have no known grave, the majority of whom died during the Somme offensive of 1916.

The Somme Association also held its annual services on the 1st July at the Ulster Tower and at Guillemont. These services commemorated the men of the 36th (Ulster) and the 16th (Irish) Division.

The Mayor and associated Members laid wreaths on behalf of the Council at both services. The Mayor also presented the Council's crest to Carol Walker from the Somme Association to be placed inside the Ulster Tower, a photo of which is **enclosed**.

Representatives from Lisburn & Castlereagh City Council and Ards & North Down Borough Council attended the pilgrimage.

The 2nd July comprised visits to memorial sites in Ypres, Belgium including Ploegsteert, the Island of Ireland Peace Park, Tyne Cot, Langemarch and concluded with the playing of the Last Post at the Menin Gate memorial.

The successful visit concluded with a visit to the Armistice Museum on the 3rd July.

RECOMMENDATION: that the Council sends a delegation on an annual basis to the Somme.

Prepared by: Craig Mullan, Strategic Business Investment & Engagement Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

7.9 ED/ED/131 CHINA INTERNATIONAL LINKAGES

Members are reminded that a recommendation was made to the Council in June 2018 to consider opportunities for a twinning arrangement or similar memorandum of understanding with an appropriate partner city in China. This resulted in the Council's attendance at the 4th UK-China Regional Summit in Dalian, China, in October 2018. Whilst participating in this Regional Summit meetings were held with the Chinese cities of Anshan, Yingkou and Huludao. Following the Council's Gilbert outward visit in November 2018 information was also shared with the Chinese city of Leshan which has a twinning arrangement with Gilbert, Arizona. In January 2019, it was agreed to explore the possibility of this link and a potential visit to Leshan.

The 5th UK-China Regional Summit is due to take place in Edinburgh during October 2019. In order to further explore a possible future partnership it is recommended that the Council be represented at the Summit.

Initial conversations with Leshan, China identified an openness to future collaboration which subsequently led to an invitation from the Mayor of Leshan to the Mayor of Antrim and Newtownabbey and associated representatives including Members and Officers to attend The Sichuan International Travel Expo in Leshan from 6-9 September 2019. Representatives from Gilbert's Sister City Committee may also attend the Expo to coincide with any potential visit by the delegation from Antrim and Newtownabbey.

The Sichuan International Travel Expo is a high-end exhibition for promoting openness and development of Sichuan tourism. It has been successfully held for five consecutive years in Leshan so far. International tourism enterprises from 58 countries and regions will be represented at the event. More than 600 exhibitors will showcase their products at the 35,000 square meters exhibition area.

The city of Leshan has offered to provide accommodation and transportation for a delegation of six representatives over a three-day period. The estimated cost of a return flight is £750 per person. It is proposed that the delegation would include the Mayor, Chairperson and Vice Chairperson of Community Planning and Regeneration and the Vice Chairperson of Planning, or their nominees, plus two Officers. It is noted that the Chairperson of Planning is unable to attend due to a previous commitment.

Budget provision has been made within the Economic Development budget for participation at both events.

RECOMMENDATION: that

- 1) appropriate Officers attend the 5th UK-China Regional Summit in Edinburgh, October 2019.**
- 2) the Council accepts Leshan's invitation to the Sichuan International Travel Expo 6–9 September 2019 to further explore potential twinning arrangements with this area of China and sends the delegation as outlined.**

Prepared by: Craig Mullan, Strategic Business Investment & Engagement Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

7.10 L/LEI/2 LEISURE GRANT AID

A total of 86 leisure grant applications have been received in the first call of 2019/2020. Applications received this call have been scored and recommendations are enclosed.

Category	Approved to date 2019/20			Applications this call (1/04/2019-31/05/2019)		Funding Balance
	No.of apps.	Budget	Approved spend to date 19/20	No.of apps.	Reqs (€)	Subject to Recommendation
Capital Grants	0	€40,000	€0	0	€0	€40,000
Grants to Clubs	0	€32,000	€0	6	€7,111	€24,888
Grants to Athletes	0	€50,000	€0	46	€26,009	€23,990
Grants to Coaches and Officials	0	€15,000	€0	15	€3,948	€11,051
Sports Event Grant	0	€30,000	€0	8	€15,246	€14,753
Defibrillator Grant	0	€3,000	€0	5	€7,500	-€4,500
Totals	0	€170,000	€0	80	€59,816	
Fitness Suite Gold Card	0	20 gold cards		6		14 Remaining
Total spend to date including this call, if approved: €59,816						

A high volume of applications continues to be received. In order to meet current need within the 'Defibrillator' category, it is proposed that the amount of €4,000 of funding is reallocated from the 'Sports Events grant' and, €2,000 from the 'Grants to Clubs' categories to cover the requests received.

The table shows budget adjustments if approved:

Category	Approved to date 2019/20		Funding Balances
	Original budget	Proposed Budget	(If transfers are approved)
Capital Grants	€40,000	€0	€40,000
Grants to Clubs	€32,000	€30,000	€22,888
Grants to Athletes	€50,000	No change	€23,990
Grants to Coaches and Officials	€15,000	No Change	€11,051
Sports Event Grant	€30,000	€26,000	€10,753
Defibrillator Grant	€3,000	€9,000	€1,500
Totals	€170,000		

RECOMMENDATION: that

(a) The grant awards as detailed are approved.

(b) €4,000 of funding is reallocated from the 'Sports Events grant' and, €2,000 from the 'Grants to Clubs' categories to cover the requests received in the 'Defibrillator' category and to meet the expectation for additional applications in the remainder of the financial year.

Prepared by: Janine Beazley, Grants and Special Projects Officer

Agreed by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

7.11 PBS/BC/0003 STREET NAMING - CARNMONEY ROAD

An application was received on 13 June 2019 from Colleen Quinn on behalf of Clanmil Housing Group, regarding the naming of a residential development at Carnmoney Road, Glengormley. The development consists of 48 units, these being a mixture of detached, semi-detached and apartments. The development names have been submitted as outlined below, with the developer's rationale, a site location map and site plan enclosed.

- 1 – Mayfly Mews
- 2 – Glen Park Meadows
- 3 – Rosepark Road

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that the Council approves a name for the above development.

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Bronagh Doonan, Building and Property Services

Approved by: Nick Harkness, Director of Community Planning

7.12 AC/THB/049 BALLYCLARE TOWN HALL

Members are advised that Ballyclare Town Hall is available for hire by individuals and groups. On occasions it is booked for social and family events such as birthdays, anniversaries and christenings.

Two requests have recently been submitted for birthday celebrations in August and October with each applicant requesting that they be permitted to serve alcohol at their event. The current terms and conditions of hire for Ballyclare Town Hall state that alcohol is not permitted on the premises without prior consent from the Council.

Given the nature of both bookings and age range of participants it is proposed to grant permission to serve alcohol at both events as the risk of any misuse has been assessed as low.

Members are advised that a number of previous requests to the Council seeking permission to sell alcohol at functions have been approved, the most recent being a request from Ballyclare Protestant Boys Flute Band to sell alcohol at an event on 13 October, which was approved by the Community Planning and Regeneration Committee in September 2018.

In terms of future requests from applicants to serve alcohol it is proposed that Officers be permitted to grant permission providing they are satisfied there is no risk of alcohol misuse given the specifics of each request which is assessed.

However, in relation to any requests from applicants seeking permission to sell alcohol it is proposed that these continue to come to Committee or Council meetings for decision.

RECOMMENDATION: that

- a) the requests to serve alcohol at Ballyclare Town Hall at private functions in August and October 2019 be approved.**
- b) Officers be given delegated authority to approve any similar such requests providing they have considered the specifics of each request.**
- c) Any future requests seeking permission to sell alcohol in Ballyclare Town Hall will continue to be brought to Committee or the Council for approval.**

Prepared by: Ursula Fay, Head of Arts & Culture

Approved by: Nick Harkness, Director of Community Planning

7.13 AC/THE/016 COUNCIL ART COLLECTION – GLASS ART WORKS

Members are advised that as part of the Phase II Capital Project to refurbish Mossley Mill completed in 2010 a number of glass art works were commissioned and provided by David Esler of Leadlines, a local renowned glass artist from Donegore.

These pieces are located in Mossley Mill reception, outside the Flax Gallery Exhibition Space, Lower Ground Floor Mossley Mill North and outside the Museum entrance, Lower Ground Floor Mossley Mill North. David Esler was also commissioned to produce a glass art work for the capital project to build Antrim Civic Centre in 2005 and this piece is located in the circular ceiling above the Level 2 central landing.

His work features across Northern Ireland with pieces in Stormont, various churches including Armagh Cathedral and Antrim Area Hospital as examples.

After a forty year career David is retiring with the Leadlines studio closing. He has contacted the Council and asked if they would like to accept 2 glass art pieces as “gifts” with the request that they be put on public display in Council facilities.

Images of the pieces are enclosed for Members' information. The floral glass piece comes with a black frame and backlit facility and is 67cms wide by 183 cms tall. The second piece is intended to be displayed as 5 individual pieces together however, this is not essential. The dimensions of this piece are 95 cms wide by 70 cms tall for the largest piece with the 4 smaller pieces 33cms square.

It is proposed to accept the glass art work being “gifted” to the Council by David Esler of Leadlines with proposals on where the pieces are to be located to be agreed by the Council in due course. Installation costs are estimated to be minimal and can be provided for from within existing budgets.

RECOMMENDATION: that the glass art works being offered to the Council by David Esler of Leadlines be accepted and their location agreed by the Council in due course.

Prepared by: Ursula Fay, Head of Arts & Culture

Approved by: Nick Harkness, Director of Community Planning

7.14 AC/GEN/37 ARTS AND CULTURE GRANT AID

Members are reminded that a revised Arts and Culture Grant Aid Programme was approved by the Operations Committee in March 2017. The purpose of the grant programme is to provide financial assistance to individuals and groups in the Borough for a range of arts and heritage purposes. To be successful applicants must score a minimum of 50% in their application and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

The grants are delivered on a rolling funding programme linked to the financial year or until the funding for the year is exhausted. Three applications have been assessed by officers under the appropriate funding category and maximum award available. A summary of the application is set out below along with the proposed award:

Ref	Group Individual	Funding Category	Funding Purpose	Score	Amount Awarded
4827	Ryan McCarthy	Participation in Specialist Training or study	To Attend residential Irish Language and cultural course	60%	£250
4830	Andrew Moore	Participation in Specialist Training or study	To attend National Youth Choir of Great Britain	60%	£250
4506	Shane McCaffey	Participation in Specialist Training or study	To attend academy of performance stage combat for actors	55%	£250

The remaining budget available for arts grants in 2019/2020 is £11,450. The total amount proposed for this award is £750 leaving a balance of £10,700 to fund any future applications in the current financial year.

RECOMMENDATION: that the Arts and Culture Grant Awards be approved.

Prepared by: Leeann Murray, Arts Development Officer

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

7.15 AC/EV/007 ENCHANTED WINTER GARDEN 2019 – STUDY VISIT

Members are reminded that it was agreed at the April 2019 Community Planning and Regeneration Committee to deliver the Enchanted Winter Garden event in 2019 at a net cost of £46,000. A detailed review of the event had been circulated to Members at that meeting and the following points were highlighted in terms of economic impacts:

- **Visitor Profile** - Approximately 33% of the 60,708 attending the event were from the Borough and 67% from outside of the Borough spread across all 6 counties of Northern Ireland and into The Republic of Ireland and Great Britain.
- **Bed Nights** – A post event survey with local hospitality providers was carried out and revealed the following impacts in terms of accommodation: Dunsilly Hotel 2 families, Corrs Corner 4 families, Holiday Inn 10 families, Dunadry 20 families, Maldron 40 families and Antrim Lough Shore Caravan Park - 225 visitors
- **Visitor Impact** – Based on the TNI economic calculator the total visitor economic impact is estimated at £951,342. This figure comes from the number of 'day visitors' from outside the Borough given a value of £18 which Tourism NI have identified as a robust estimate from extensive research.

It was also reported within the review that the core appeal of the event has always been about the stunning transformation of the beautiful Gardens with lighting, sound and decoration. Analysis of visitor feedback shows that most magic of the event for visitors comes from the lighting installations and event animations such as Wonderland Wood where the natural features of the Gardens are enhanced. Therefore, it was proposed and agreed to expand the event by extending the lighting installation into the wilder areas of the Gardens such as Lime Avenue to the Round Pound and the Wilderness behind the Parterre. This would create a more magical experience and also be a very visible expansion and enhancement of the event. The previously agreed budget of £46,000 can accommodate this expansion.

In planning for the 2019 event Officers have been evaluating other similar leading UK events and in particular have identified an event, held annually during October and November in Pitlochry Scotland. The Enchanted Forest event in Faskally Wood started 18 years ago on a small scale like Enchanted Winter Garden and now in a recent study has been shown to bring 80,000 visitors and £7.6 million in economic benefits to the local area. The event is described as “an outdoor experience to set the imagination alight with dazzling visuals and innovative design set against an original music score explore the stunning autumn woodland setting of Forest Faskally Wood near Pitlochry. Using the forest as a natural backdrop, visitors experience a lighting show”.

The Enchanted Forest is renowned for being Scotland's premier sound and light experience and attracted over 80,000 visitors in 2018. It swept the board in recent years at a number of prestigious award ceremonies including, Best Cultural Event at the Visit Scotland Regional Awards in 2018, Best Outdoor Festival at the Scottish Outdoor & Leisure Awards 2017, Best Cultural Event at the UK Event Awards 2016, Scottish Rural Award for Tourism & Hospitality in 2016, Scottish Thistle Award for Best event in 2015, the Event Management Grand Prix, and Best Cultural Event at the Scottish Event Awards. Further information on the event accessible by www.enchantedforest.org.uk.

Given the success of the Pitlochry event, and the Council's ambition to grow the economic impact of the Enchanted Garden event, it is proposed to arrange a study visit to Pitlochry for the Mayor, Chairperson and Vice Chairperson of the Community Planning & Regeneration Committee or their nominees and up to 2 appropriate Officers to attend the event in October 2019. As part of this, it is proposed that the group also meet event organisers to hear about their journey and how in particular they have achieved such economic impact from the event. Travel and 1 night's accommodation costs are estimated to be no more than £300 per person.

The Head of Arts and Culture in planning the 2019 Enchanted Winter Garden event, is working closely with the Head of Economic Development to achieve further growth of the positive impacts of this event in 2019 with a particular focus on bed nights and promotion of the local hospitality sector.

RECOMMENDATION: that a study visit to Perthshire's Enchanted Forest event by the Mayor, Chairperson, Vice Chairperson of the Community Planning & Regeneration Committee or their nominees and up to 2 Officers in October 2019 be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

7.16 CP/F/CD/CFF/091 NEWTOWNABBEY ARTS AND CULTURAL NETWORK V36 EVENT

Members are reminded that Newtownabbey Arts and Cultural Network (NACN) have been awarded £5,000 from the Community Festival Fund to deliver a Music Event aimed at young people in V36 on Saturday 28 September 2019.

Having worked up plans for this event, NACN has identified areas where they feel the event could benefit from further financial support from Council, requested in correspondence **enclosed** for Members' information.

This request for additional funding covers the following:

	Description	Cost
1	In terms of event delivery NACN had planned to utilise volunteer marshals to provide for crowd safety and security. However, the Council's Health and Safety Manager has recommended that this is supported by additional professional event stewards, which will cost an additional £1,000, depending on the final event safety plan risk assessment. The volunteer marshals can still be deployed in support alongside the professional stewards and enabling these volunteers to benefit from a coaching and mentoring opportunity to develop skills in this area and build upon capacity	£1,000
2	Hire of 2 large screens either side of the main stage to enhance the event experience	£1,500
3	An additional performer to enhance the event programme.	£750
	Total Cost	£3,250

Whilst NACN are leading this event delivery, they are working closely with a number of communities in the area from Felden, Bawnmore, Longlands, Whitecity and Rathcoole, so the event is very much a cross community endeavour.

As a result this event has the potential to deliver a positive good relations outcome.

There is a desire to see growth in the number of large scale events with broad appeal being delivered in V36 and an event of this nature would be the first of its kind and gauge potential for future such events of this nature.

Given the cross community nature of the event there is the potential to redirect some good relations budget to help support delivery.

RECOMMENDATION: that Members agree to an award increase of £3,250 to be funded from the Good Relations budget.

Prepared by: Ursula Fay, Head of Arts and Culture & Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

7.17 CP/CP/086 DEA PROGRAMME 2019/2020

Members are reminded of the District Electoral Area (DEA) Investment Programme which commenced in December 2015. For the 2019/2020 financial year provision of £50,000 per DEA has been made.

Further to a workshop with Members on 9 January 2019, an indicative list of projects was developed for each DEA. This list was agreed in principle by the Community Planning and Regeneration Committee and by Council in March 2019. A further workshop with Members was held on 26 June 2019 at which Members considered the proposals in more detail including, where applicable, the estimated costs. Further to this workshop a revised list of initiatives for DEA programme investment is **enclosed** for Members' approval.

As not all DEA budgets are fully allocated, a further workshop will be held in October to facilitate allocation of the remaining funds. Progress in delivery of projects supported through the DEA programme will be reported to the Community Planning and Regeneration Committee on a quarterly basis

DEA	Budget Allocated	Budget Remaining
Airport	£34,800	£15,200
Antrim Town	£50,000	Nil
Ballyclare	£50,000	Nil
Dunsilly	£50,000	Nil
Glengormley	£50,000	Nil
Macedon	£32,500	£17,500
Threemilewater	£50,000	Nil

RECOMMENDATION: that the DEA Programme for 2019/2020 be approved.

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

7.18 CP/PCSP/104 REVIEW OF HATE CRIME LEGISLATION IN NORTHERN IRELAND

Members are advised that in June 2019 the Department of Justice (DoJ) established an independent review of hate crime legislation in Northern Ireland. The independent review is being led by Judge Desmond Marrinan.

The Terms of reference for the review outlines the following:

- Define an agreed definition of Hate Crime
- Determine if the current enhanced sentencing approach in Northern Ireland is appropriate
- Review and if necessary expand the current protected categories of Hate Crime
- Examine and review the current legislative framework for incitement offences
- Identify any gaps in our current legal system and recommend improvements to guarantee everyone's human rights are protected
- Examine the potential for alternative or mutually supportive restorative approaches for dealing with hate motivated offending

Antrim and Newtownabbey Poling & Community Safety Partnership staff attended a briefing session in Millennium House on 26 June 2019 as views from individuals and organisations are being sought to help produce a draft review document. The final review document is expected to be presented to DoJ in May 2020.

Further information and details about the review can be found at www.hatecrimereviewni.org.uk

RECOMMENDATION: that Members' respond on an individual/party basis.

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

7.19 CP/CP/015 CHILDREN AND YOUNG PEOPLE'S STRATEGIC PARTNERSHIP - CONSULTATION

Members are advised that the Children and Young People's Strategic Partnership (CYPSP) is currently consulting on the draft Northern Ireland Children and Young People's Plan 2019-2021. A consultation questionnaire is available online with a closing date for submissions of 30 August 2019.

The plan, which is enclosed for Members' information, outlines proposed actions and structures in relation to provision of services for children and young people. A response to the consultation has been drafted and is enclosed for Members' consideration. A number of departments within the Council are, or have been, engaged with the CYPSP and the draft response reflects their collective recommendations.

RECOMMENDATION: that the draft response to the consultation be approved and submitted to the Children and Young People's Strategic Partnership.

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

7.20 CP/CD/312 RATHCOOLE NEIGHBOURHOOD RENEWAL PARTNERSHIP ACTION PLAN 2019-20

Members will be aware that the Grange and Rathcoole Neighbourhood Renewal Partnerships were formally established in April 2006 under funding from the Department for Communities (DfC). These are inter-sectoral partnerships, tasked with driving the delivery of the neighbourhood renewal strategy in Grange (Ballyclare North and South) and Rathcoole (Macedon).

The strategic priorities for Neighbourhood Renewal have been identified as:

- Community renewal – to develop confident communities that are able and committed to improving the quality of life in their areas;
- Economic renewal – to develop economic activity in the most deprived neighbourhoods and connect them to the wider urban economy;
- Social renewal – to improve social conditions for the people who live in the most deprived neighbourhoods through better coordinated public services and the creation of safer environments;
- Physical renewal – to help create attractive, safe, sustainable environments in the most deprived neighbourhoods.

Members are reminded that in June 2019, Council accepted and approved a letter of offer for £78,463 from Department for Communities for delivery of the Rathcoole Neighbourhood Renewal programme and that the partnership was scheduled to meet to consider the Action Plan 2019-20. A copy is **enclosed** for Members' consideration.

RECOMMENDATION: that the Council approves the Rathcoole Neighbourhood Renewal Action Plan for 2019-20.

Prepared by: Karin McKinty, Neighbourhood Renewal Co-ordinator

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

7.21 EH/EL/188 APPLICATION FOR PROVISIONAL GRANT OF AN ENTERTAINMENT LICENCE (ANNUAL LICENCE) THE GATEWAY, ANTRIM LOUGH SHORE PARK, LOUGH ROAD ANTRIM

An application has been received for the grant of an Entertainment Licence (annual licence) for the following area.

Licensee	Location of Premises	Type(s)and hours of entertainment	File Number	New Application or Renewal
Majella McAlister	The Gateway, Antrim Lough Shore Park, Lough Road, Antrim	Singing, Music, dancing or entertainment of a like kind Monday to Friday 9am to 1am Saturday 11am to 1 am Sunday 9am to 12 midnight Number of persons 100 – 200 *	EL188	New

*** As deemed appropriate in consultation with Northern Ireland Fire and Rescue Service**

In line with the Council Protocol for the hearing of Entertainment Licence applications, approved in December 2016, the application must be considered at a full meeting of the council.

The council can decide the following:

- i. Grant the licence
- ii. Grant the licence with specific additional terms, conditions and restrictions
- iii. Refuse the licence
- iv. Defer an application for further consideration or to obtain further information.

If the council makes a decision against an Officer's recommendation, then members must state their reasons for doing so. In such circumstances a recorded vote will be taken.

The premises is currently undergoing construction and this application is being made to allow entertainment to be provided upon opening. The Local Government (Miscellaneous Provisions) (NI) Order 1985 permits the granting of an Entertainment Licence subject to the condition that the works are completed in line with the plans deposited and agreed with the Council.

RECOMMENDATION: that an Entertainment Licence (annual licence) is granted to the applicant, Majella McAlister, The Gateway, Antrim Lough Shore Park, Lough Road, Antrim with the following conditions

- **That the works are completed in line with the plans deposited and agreed with the Council, and;**
- **That all relevant licensing requirements are met**

OPERATING HOURS

Monday to Friday 9am to 1am, Saturday 11am to 1 am, Sunday 9am to 12 midnight

Prepared by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations

7.22 CP/PCSP/081 RECRUITMENT OF INDEPENDENT PCSP MEMBERS

Members will recall that Elected Members were appointed to Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) based on the d'Hondt method at the Council AGM on 13 May 2019.

Members are advised that the process is underway to recruit Independent members for the PCSP and is being led by the Northern Ireland Policing Board (NIPB). Applications for the position have been invited, a total of 422 applications were received regionally and 38 of these applications were received for Antrim and Newtownabbey PCSP. The second stage of the process is for NIPB to appoint a Human Resources Service Advisor to work with Council Human Resources to undertake a shortlisting/interview process.

As part of this process, Council is required to nominate a shortlisting/interview panel comprising of up to:-

- 4 PCSP Elected Members
- 2 reserve panel members, who are Elected Members of the PCSP to facilitate replacement if required.
- nominate a Chairperson of the panel from amongst the panel members selected.

The PCSP Elected Members are shown in the table below. Councillor P Dunlop is the Chairperson and Mrs Kathy Wolff (Independent Member) is the Vice Chairperson.

Elected Members	Political Party
Councillor Linda Clarke	DUP
Councillor Mark Cooper	DUP
Councillor Paul Dunlop (Chairperson)	DUP
Councillor Glenn Finlay	ALL
Councillor Julie Gilmore	ALL
Councillor Michael Goodman	SF
Alderman Danny Kinahan	UUP
Councillor Noreen McClelland	SDLP
Councillor Dean McCullough	DUP
Councillor Leah Smyth	UUP

Appointment panel training will be provided by NIPB and specific training will be provided for the Chairperson of the panel. It is anticipated that training will take place in August/September 2019 and the shortlisting/interviews will take place during October/November 2019.

NIPB have advised that the normal requirements for appointment panels to be comprised from a mix of gender and community background do still apply. Members may wish to consider appointing panel members that are representative of the diverse political representation within Antrim and Newtownabbey PCSP.

RECOMMENDATION: that Council select

- i. 4 PCSP Elected Members to form a shortlisting/interview panel**
- ii. up to 2 PCSP Elected Members to form a reserve list for the shortlisting/interview panel**
- iii. a Chairperson of the shortlisting/interview panel from amongst the panel members selected**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

7.23 CE/OA/005 NOMINATIONS TO NILGA's POLICY AND LEARNING NETWORKS

Members will be aware that at the Annual Meeting of the Council in May 2019 it was agreed to appoint 8 Members per year to the Association using the d'Hondt method. The following members were agreed for year 1 ie 2019/2020.

	PARTY	NOMINATION
1	DUP	Ald J Smyth
2	UUP	Ald F Agnew
3	Alliance	Cllr B Webb
4	DUP	Cllr P Hamill
5	Sinn Féin	Cllr R Kinnear
6	DUP	Cllr M Cooper
7	UUP	Cllr R Swann
8	SDLP	Cllr R Lynch

NILGA have advised they are reviewing their current Networks to reflect changing council polices/priorities and aim to establish five additional Policy and Learning Networks

- Reform, Devolution and Improvement
- Local Economic Development, Investment and International Affairs
- Place Shaping and Infrastrucutre
- Elected Member Development
- Health, Social and Environmental Wellbeing

Each network will require a single nomination from each Council for the full electoral term. Nominations may or may not come from the NILGA Membership however NILGA do encourage nominations to have/seek expertise and experiance or council involvement in the area involved.

RECOMMENDATION: that the Council nominates a member to each of the five Policy and Learning Networks for the term of Council.

Prepared by: Liz Johnston, Head of Governance

Approved by: Sandra Cole, Director of Finance and Governance

7.24 PT/CI/019 CORPORATE IMPROVEMENT PLAN 2018-19 QUARTER 4 PROGRESS REPORT

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a framework to support the continuous improvement of Council services.

A fourth quarter progress report is enclosed for Members' attention.

The report provides an overview on how we performed against:

- Our corporate improvement objectives, as set out in the 2018-19 Corporate Improvement Plan, which was approved by Council in June 2018;
- The seven statutory indicators and standards that were set by Central Government Departments for Planning Services, Economic Development and Waste Management – as defined in the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015; and
- A range of self-imposed improvement objectives across all service areas.

The Quarter 4 progress report was presented to and reviewed by the Audit Committee on 18 June 2019.

RECOMMENDATION: that the Corporate Improvement Plan 2018-19 Quarter 4 Progress Report is approved.

Prepared by: James Porter, Performance Improvement Officer

Agreed by: Helen Hall, Head of Performance and Transformation

Approved by: Sandra Cole, Director of Finance and Governance

7.25 PT/GEN/027 ASSOCIATION FOR PUBLIC SERVICE EXCELLENCE AWARDS 2019

Members are advised that the Council has been shortlisted in the Association for Public Service Excellence (APSE) Service Awards 2019 in the following categories:

- **Best service team of the year - Environmental Health, Trading Standards and Regulatory service**
- **Best service team of the year - Sports, Leisure & Cultural service**
- **Best Health & Well-Being Initiative**
- **Best Workforce Initiative – Employee Engagement**

In addition, the Council is under consideration for the **APSE Overall Council of the Year 2019**.

APSE works with over 300 councils throughout the UK promoting excellence in public services.

This is the fourth consecutive year that the Council has been successfully shortlisted:

2016 - Finalist

2017 - Winning for Antrim Castle Gardens

2018 - Finalist

Category winners will be announced at the **APSE Annual Service Awards Charity Dinner on Thursday 12 September 2019**, in the **Newcastle Civic Centre, England**.

The costs to attend the 2019 APSE Awards Dinner are:

- Individual Reservation £122 plus VAT
- Table of 5 Guests £865 plus VAT (including one full seminar place)
- Table of 10 guests £1,725 plus VAT (including two full seminar places)

The costs for travel to and accommodation in Newcastle are estimated to be approximately £200 per person.

RECOMMENDATION: that a table of five is agreed: the Mayor, Chairperson of the Policy and Governance Committee and Chairperson of the Operations Committee, or their nominees, attend as an approved duty plus 2 officers.

Prepared by: James Porter, Performance Improvement Officer

Agreed by: Helen Hall, Head of Performance and Transformation

Approved by: Sandra Cole, Director of Finance and Governance

ITEMS FOR INFORMATION

8.1 CP/CD/106 QUEENS AWARD FOR VOLUNTARY SERVICE

Members are advised that correspondence has been received from the Queens Award for Voluntary Service expressing their thanks and appreciation of the Presentation Ceremony which took place in the Old Courthouse on the 25th June 2019.

A copy of the letter is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

8.2 CP/GR/099 GOOD RELATIONS WEEK 2019

Members are advised that Good Relations Week will take place from 16 to 22 September 2019. The initiative is co-ordinated regionally by the Community Relations Council and supported by the Northern Ireland Executive's, Together Building a United Community Strategy. The events that will take place during this week are about inspiring new ideas, promoting understanding, respect and engagement between and amongst all sections of the community.

Good Relations Week provides a platform for organisations and groups from the community and voluntary sectors, arts, culture, sport, education and the wider public sector to showcase innovative approaches to good relations. The theme for this year is '**People Making Change for Peace**'.

The Council's Good Relations Team is hosting the following events:

- **18 September 2019 – Small Worlds Café Style Workshop**
Small world workshops are café style events hosted by members of Belfast Friendship Club. The table hosts share their personal perspectives about their life as migrant workers, asylum seekers, refugees etc. In this way participants can have meaningful encounters with others whose life experience is probably different to their own. It is envisaged that up to 24 participants will be in attendance at the event hosted in Antrim Civic Centre.
- **19 September 2019 – Leading ladies**
Local women invited to hear from influential women in Northern Ireland, particularly in a peace-building context, and given the opportunity to discuss the experiences of a range of inspirational women. It is envisaged that approximately 60-70 women will be in attendance at the event hosted in Mossley Mill.
- **18 September 2019 – Launch of 'No Hate Here' Campaign**
In partnership with Antrim and Newtownabbey Policing and Community Safety Partnership, Police Service of Northern Ireland and other key stakeholders the 'No Hate Here' campaign will be officially launched at Antrim Civic Centre and rolled out across the Borough. The campaign encourages local businesses and organisations to support those who have been victims of hate crime by signposting them to support services and encourage reporting. A resource pack is provided, which explains what hate crime is, and how people can help as well as promotional materials.

Members are reminded that provision has been made for the above events in the estimates as part of the Good Relations Action Plan 2019/20.

The Council's Good Relations Team has been liaising with the local Community Relations Forum to co-ordinate events, Community Relations Forum are planning the following events:

- **14 September 2019 – Great Glengormley Get Together**
- **20 September 2019 – Launch of Positive messages for Women wall**

Further information about all the activities planned for Good Relations Week can be found at www.goodrelationsweek.com.

RECOMMENDATION: that the report be noted.

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

8.3 FI/FIN/4 BUDGET REPORT – JUNE 2019

A budget report for June 2019 is **enclosed** for Members information.

The Council's variance on Net Cost of Services for the period to the end of June is £164k favourable. In setting the Estimates for the year, Council has budgeted to apply a credit balance from reserves of £700k, equating to £175k for the period of the report.

Taking account of the credit balance application and the income from District Rates and the De-Rating grant being on budget for the period, the overall position of the Council is a decrease of £11k to the General Fund.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Management Accountant

Agreed by: John Balmer, Head of Finance

Approved by: Sandra Cole, Director of Finance and Governance

8.4 CE/OA/005 LOCAL GOVERNMENT POLITICAL PARTNERSHIP FORUM

Members are advised that correspondence has been received from the Northern Ireland Government Association in relation to Key Outcomes from the Central – Local Government Political Partnership Forum held on 28th June 2019.

Members attention is brought to Point 5 of the key outcomes and the opportunity to put forward strategic issues of regional significance for discussion at further meetings of this Forum.

Note that the next meeting of the forum will be held on 27 September 2019 in NILGA offices Castlereagh.

A copy of the Report is **enclosed** for Members' Information

RECOMMENDATION: that the correspondence from NILGA be noted and Members provide Member Services details of any issues to be raised at the next meeting.

Prepared by: Liz Johnston, Head of Governance

Approved by: Sandra Cole, Director of Finance and Governance

8.5 G/MSMO/14 MOTION – DERRY CITY AND STRABANE DISTRICT COUNCIL

Members are advised that correspondence has been received from Derry City and Strabane District Council regarding a Motion adopted by that Council.

Following the recent (IPCC) Intergovernmental Panel on Climate Change report Derry City and Strabane District Council has proposed a number of actions (as detailed in the **enclosed** letter) and has asked other Councils to join them in declaring a climate emergency.

RECOMMENDATION: that the correspondence from Derry City and Strabane District Council be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

8.6 ED/ED/021 RYBNIK DAYS FESTIVAL (JUNE 2019)

Members are reminded that the Council approved a small delegation's attendance at Rybnik, Poland from the 13th – 16th June 2019 during their Rybnik Days Cultural Festival. This was in response to an invitation from the Mayor of Rybnik, Piotr Kuczera, in recognition of the Town Twinning relationship.

The Mayor, Alderman John Smyth, Alderman Fraser Agnew, nominated by the Chairperson of Community Planning and Regeneration, and Economic and Rural Development Manager, Emma Stubbs attended the Festival. A report on the visit is **enclosed**.

RECOMMENDATION: that the report be noted.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

8.7 ED/ED/120 BALLYCLARE GROUP PRACTICE SITE

Members are reminded that in November 2018 the Council agreed to commission a re-development feasibility study of the current Ballyclare Group Practice site due to its potential of becoming vacant when the Group Practice moves location within the town to then new health hub at the former Comrades social club site. A key aspect of the study was to ascertain the potential of using the site for education purposes or to support Ballyclare High School in a social enterprise initiative. The development study was funded in the majority by the Department for Communities, with the Council providing the required match funding.

The appointed consultants, AECOM, consulted with a range of stakeholders, including with the landowner, Ballyclare High School, LEDCOM, other local schools, businesses, local Councillors, churches and community groups to determine the needs and opportunities that the site presents. A review of the site was undertaken in terms of its location in the town, access, car parking and in the context of planning and local development plan proposals. A long list of options were shortlisted to the three recommended redevelopment options as follows:

- Education
- Education led development including housing
- Housing led development including community

The study presents site designs and indicative costs for the development of each option. It is noted in the report that the facilities could be used for additional purposes to the main ones indicated, for example, the education facility could be used for community purposes in the evening. The preliminary cost estimates range from approximately £4.7m to £3.5m across the three options.

It is considered that each option has its own merits. Option 1 provides much needed education facilities for the already constrained High School in regard to much sought after Sixth Form facilities. Option 2 includes these education facilities whilst also incorporating some social housing, helping to meet local needs and potentially providing a funding source for the overall redevelopment. Finally, Option 3, which includes housing also provides for a dedicated community space. Under Options 2 and 3 the owner would propose to build the education and/or community accommodation and then lease it back to the school and/or Council or other body (if need is established).

Following a recent meeting of the key parties, the Education representatives have undertaken to establish whether or not Ballyclare High School has an entitlement under the operational handbook for Sixth Form space and if so if the model proposed i.e. long-term lease from the owner would be an acceptable model. The outcome of these discussions will determine whether or not an education facility is feasible, within the models proposed.

A copy of the feasibility study is enclosed for Members information. A further update report will be presented to the Council in due course.

RECOMMENDATION: that the report be noted.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

8.8 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD 1-30 APRIL 2019

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

Full Plans – 46 Building Notices – 103 Regularisation Certificates – 97

Full Plans

Approvals – 51 Rejected applications requiring resubmissions – 53

Commencements & Completions

Commencements – 264 Completions - 206

Inspections - A total of 827 Site Inspections were carried out.

Regularisation Certificate - 45 Regularisation Certificates issued.

Building Notice- 72 Completion Certificates issued

Property Certificates Received – 202

Income

Plan Fees Received for Month	£15647.88
Inspection Fees Invoiced for Month	£16656.84
Building Notice Fees Received for Month	£7966.00
Regularisation Fees Received for Month	£3972.00
Property Certificate Fees Received for Month	<u>£12360.00</u>
TOTAL	£56602.72

Projected Annual Income

£183,464

Year to Date Actual Income

£182,458

Postal Numbering & Development Naming

Numbers of official postal numbers issued – 2

Number of new developments named - 1

LPS Partnership

Property details surveys completed 39

RECOMMENDATION: that the report be noted.

Prepared by: Vicky Jordan, Clerical Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

8.9 CP/P4/038 PEACE IV SHARED SPACE & SERVICES PROGRAMME 2 COMMUNITY CENTRES PROGRAMME

Members are reminded of an update to the Peace IV Shared Space Engagement and Events Programme in the Council's Community Centres which was agreed at the Community Planning and Regeneration Committee in November 2018.

The delivery of this has been planned and is being run as a pilot, branded 'Supporting Families Programme'.

The programme will offer a range of free workshops/courses and will run up to 31 December 2019. This will see a workshop/course in each of the 10 Community Centres. A number of these workshops have been programmed already. Booking will be available in most of the respective centres (where possible) and also through the Council's website. As well as aiming to bring participants together from varying religious backgrounds, some of the workshops will also help tackle issues of low confidence, loneliness, social isolation and so promoting emotional health and wellbeing.

The workshop in Parkhall Community Centre is currently being planned for the Autumn/Winter period. Discussions will take place with the two managed Community Centres at Monkstown and Rathfern to determine suitable workshops based on the local community needs.

Centre	Course	Ages	Date & Time
Ballyduff	Supporting Families: DJ Skills for teens	12-18yrs	19-22 August 2:00pm-4:00pm
Greystone	Supporting Families: DJ Skills for teens	12-18yrs	12-15 August 11:00am-1:00pm
Muckamore	Supporting Families: Dog Companionship Course (outdoors)	7yrs+	6th-9th August 7:00pm-8:00pm
Dunanney	Supporting Families: Dog Companionship Course (outdoors)	7yrs+	13th-16th August 7:00pm-8:00pm
Muckamore	Supporting Families: Four Day Football Fun!	8-14yrs	12th-15th August 10:00am-3:00pm

Centre	Course	Ages	Date & Time
Neillsbrook	Supporting Families: Four Day Football Fun!	8-14yrs	12th-15th August 10:00am-3:00pm
Dunanney	Supporting Families: Four Day Football Fun!	8-14yrs	12th-15th August 10:00am-3:00pm
Rathenraw	Supporting Families: Multi-Cultural World	8-14yrs	14th-15th August 10:00am-3:00pm
Stiles	Supporting Families: Reminiscent Watercolour	50yrs+	26th September 12:30pm-2:30pm (for 10 weeks)
Parkhall	TBC - Autumn/Winter		
Rathfern	TBC - Autumn/Winter		
Monkstown	TBC - Autumn/Winter		

RECOMMENDATION: that the report be noted.

Prepared by: Paul Townsend, Community Facility Co-ordinator

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

8.10 CP/CD/311 CHRISTMAS LIGHTING 2019

Following a request from June Council meeting, Officers have considered the costs for additional Christmas lighting for an indicative town/village the costs of which are detailed below:-

Table – Indicative costs per village:

Item	Cost Year 1	Cost Year 2
2 no Electricity Supplies	£4,000	£0
20 no Pole Mounted Features	£20,000	£2,500
200metres of festoon lighting	£16,000	£4,500
1 no Cross Street Feature	£3,000	£500
Renewals/Maintenance	£0	£4,000
Total	£43,000	£11,500

Currently there is minimal surplus stock. All of the lighting features for Toome were gifted to Toome in 2018 and most of the remaining features were either due for replacement or have been used to replace features in poor condition elsewhere in the Borough.

The costs in the table above are based on the following assumptions:-

- There is no existing power supply suitable for Christmas lighting.
- The streets are standard width to allow for festoon cabling or cross street features.
- Fixings and anchor points are available or can be installed on buildings for either festoon and the owners of the property are happy for Council to use their building in this way.
- The feature lights will last an average of 4 years before needing replaced in year 5.
- Costs include supply (in year 1) and installation, removal and storage.
- If the cross street features required poles or other methods of support this would be an additional cost.

RECOMMENDATION: that the report be noted.

Prepared & Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

8.11 CP/PCSP/078 RAPID DRUGS BIN 23

Members are advised of an initiative known as RAPID (Remove All Prescription and Illegal Drugs), which is helping to remove prescription and illegal drugs from our streets by providing drug disposal bins. RAPID was initially piloted in 2010 and due to the success of the joint health and community safety initiative, further bins have been installed throughout Northern Ireland in partnership with key statutory, community and voluntary groups. Since 2010, 90% of the drugs handed in are prescription or over the counter medicines but illegal drugs have also been deposited.

Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) have been working closely with PSNI, Public Health Agency (PHA) and the local Drug and Alcohol Coordination Team (DACT) within the Northern Trust area, to identify and work with communities and businesses to benefit from taking part in the initiative and having a RAPID drug disposal bin installed.

A new RAPID bin was recently located in in the Old Courthouse, Antrim. This brings the total number of RAPID bins located within the Borough to three, with the others located at the Spar, The Diamond, Rathcoole and the Spar, Jordanstown Road, Newtownabbey. The PCSP have also purchased an additional two bins and are working with relevant stakeholders to locate these at suitable locations within the Borough. Once locations have been identified a report will be brought to Community Planning and Regeneration Committee. Further information in relation to the RAPID Bin scheme and their locations can be found at www.drugsandalcoholni.info/RAPID.

Members are reminded that a PCSP funded awareness raising campaign, which includes all the pharmacies throughout the Borough encourages residents to appropriately dispose of any unwanted prescription medication at their local pharmacy.

RECOMMENDATION: that the report be noted.

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

8.12 CE/GEN/015 CORRESPONDENCE FROM DEPARTMENT FOR COMMUNITIES

Members are advised that correspondence has been received from the Department for Communities regarding the Northern Ireland Local Government Code of Conduct.

A copy of the letter is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from the Department for Communities be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive