



22 January 2020

**To: Each Member of the Council**

Dear Member

**MEETING OF ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL**

A meeting of the Antrim and Newtownabbey Borough Council will be held in the **Chamber, Mossley Mill on Monday, 27 January 2020 at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA

**Chief Executive, Antrim & Newtownabbey Borough Council**

**PLEASE NOTE:**

**Fork buffet will be available from 5.15 pm in the cafe.**

**For any queries please contact Member Services:**

Tel: 028 9034 0048/028 9448 1301

[memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies.
- 3 Declarations of Interest.
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 16 December 2019, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operations Committee Meeting of Monday, 6 January 2020, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday, 7 January 2020, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Planning Committee Meeting held on Monday, 13 January 2020, a copy of which is **enclosed**.
- 8(a) To approve Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 20 January 2020, a copy of which is **enclosed**.
- (b) To take as read and confirm the Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 20 January 2020, a copy of which is **enclosed**.
- 9 ITEMS FOR DECISION
  - 9.1 Items for Signing and Sealing
  - 9.2 Corporate Improvement Plan 2019-2020 Quarter 2 Progress Report
  - 9.3 Strategic Economic Working Group Minutes
  - 9.4 Insurance Cover for Legal Expenses relating to the Northern Ireland Local Government Code of Conduct
  - 9.5 Creating Community Connections Addressing Manifestations PEACE IV project
  - 9.6 Tackling Rural Poverty and Social Isolation Programme
  - 9.7 Gilbert Sister Cities Student Exchange Programme
  - 9.8 Economic Development Partnership and Working Group Minutes

- 9.9 Request for Support – The Jack Britton Rose Bowl
  - 9.10 Arts and Culture Grant Aid Programme
  - 9.11 Knockagh Monument Partner Contributions
  - 9.12 DAERA Environment Strategy – Discussion Document
  - 9.13 Corporate Events Sponsorship – May Day Steam Rally
  - 9.14 ISPS Handa World Invitational – Flagship Event Sponsorship Request
  - 9.15 Statsports SuperCup NI – Flagship Event Sponsorship Request
- 10 ITEMS FOR INFORMATION
- 10.1 Correspondence from Permanent Secretary
  - 10.2 Motion from Newry, Mourne and Down District Council
  - 10.3 Northern Ireland Housing Council – January 2020 Bulletin
  - 10.4 Budget Report – December 2019
  - 10.5 Department for Infrastructure – Designated Traffic Sensitive Streets
  - 10.6 National Association of Councillors Meeting Dates 2020
- 11 ITEMS IN COMMITTEE
- 11.1 Tender for Supply, Delivery and Maintenance of a Range of Mobile Plant and Machinery for Allen Park
  - 11.2 Tender for Supply, Delivery and Maintenance of a 5.2T Open Back Dropsided Tipping Vehicle for the Parks Department
  - 11.3 Tender for Supply, Delivery and Maintenance of a Range of Mobile Plant for the Parks Department
  - 11.4 Tender for Legionella Management Services at Council Sites
  - 11.5 Tender for Refurbishment of Mini Pitches at the Valley Leisure Centre (Phase II)
  - 11.6 Tender for Grow Village Renewals, Killead, Moneyglass, Toomebridge and Creggan
  - 11.7 Tender for Grow Co-Operation Scheme at Antrim Loughshore.
  - 11.8 Antrim Revitalise Programme Status Update

11.9 Tender for a Consultancy Team to Develop an Integrated Development Framework

11.10 Lough Neagh Rescue – The Gateway Lease Agreement

11.11 Organisation Structures

12 MOTION

*Proposed by Councillor Dunlop  
Seconded by Councillor Foster*

*“This Council resolves to recognise the 50th Anniversary of the formation of the Ulster Defence Regiment by the hosting of a civic event.”*

13 MOTION

*Proposed by Councillor McGrann  
Seconded by Councillor Cooper*

*“That this Council recognises the problem of poor mental health which negatively affects many of our residents across all areas and walks of life within our Borough; commits to working with partners through the Community Planning Partnership to develop a multi-agency approach to address these issues and delegates authority to Officers to lead a campaign of events and public awareness to highlight the support available to residents experiencing poor mental health.”*

## **REPORT ON BUSINESS TO BE CONSIDERED AT THE COUNCIL MEETING ON MONDAY 27 JANUARY 2020**

### **9. ITEMS FOR DECISION**

#### **9.1 TO APPROVE THE SEALING OF DOCUMENTS**

Members are advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Contracts for the provision of multi-disciplinary design services for the new Skateboard Park and the Valley Leisure Centre
- Contracts for the provision of multi-disciplinary design services for Sixmilewater Park, Ballyclare
- Form of Agreement – Design and Supervision Consultants Extension to Rathfern Community Centre
- Form of Agreement – Burnside Environmental Improvement Works
- Deed of Transfer regarding lands at Steeple Green, Steeple, Antrim.

**RECOMMENDATION: that the documents be signed and sealed.**

Prepared by: Deirdre Nelson, Paralegal

Agreed by: Paul Casey, Head of Legal Services and Borough Lawyer

## 9.2 PT/CI/024 CORPORATE IMPROVEMENT PLAN 2019-20 QUARTER 2 PROGRESS REPORT

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a framework to support the continuous improvement of Council services.

A second quarter progress report is **enclosed** for Members' attention.

The report provides an overview on how we performed against:

- Our eight corporate improvement objectives, as set out in the 2019-20 Corporate Improvement Plan, which was approved by Council in June 2019;
- The seven statutory indicators and standards that were set by Central Government Departments for Planning Services, Economic Development and Waste Management – as defined in the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 and;
- A range of self-imposed improvement objectives across all service areas

The Corporate Improvement Plan 2019-20 Quarter 2 Progress Report was presented to and reviewed by the Audit Committee on 10 December 2019.

**RECOMMENDATION: that the Corporate Improvement Plan 2019-20 Quarter Two progress report is approved.**

Prepared by: James Porter, Performance Improvement Officer

Agreed by: Helen Hall, Head of Performance and Transformation

Approved by: Sandra Cole, Director of Finance and Governance

### 9.3 ED/ED/173 STRATEGIC ECONOMIC WORKING GROUP MINUTES

Members are reminded that it was agreed in August 2019 to establish a Strategic Economic Working Group. The Group which is comprised of a Member from each party will consider strategic economic development and tourism matters and review the outcomes achieved through the investment made by the Council.

A copy of the minutes from the meeting held on 17<sup>th</sup> December 2019 is **enclosed** for Members consideration.

**RECOMMENDATION: that the minutes of the 17<sup>th</sup> December meeting be approved.**

Prepared & Approved by: Majella McAlister, Director of Economic Development and Planning

**9.4 G-LEG-38-32 INSURANCE COVER FOR LEGAL EXPENCES RELATING TO THE NORTHERN IRELAND LOCAL GOVERNMENT CODE OF CONDUCT FOR COUNCILLORS**

Members are reminded that they may be able to avail of legal advice and representation under the Council's policy of insurance in respect of matters relating to The Northern Ireland Local Government Code of Conduct for Councillors. However, this is only if certain conditions apply and this should be clarified with the insurers prior to agreeing to avail of the insurance cover.

The insurance cover for each individual matter is up to £50,000. Officers have been informed that depending on the length, complexity, or if a decision of the Ombudsman is appealed, the existing cover may not be enough. Therefore the insurers are willing to increase the insurance cover to £100,000 at an extra cost of approximately £500 per annum to the existing premium. The insurers confirm that this will only apply to new matters.

It has also been suggested that a workshop be organised to brief Members on this matter.

**RECOMMENDATION: that the insurance cover for Members be increased and that a workshop for Members be organised in due course.**

Prepared by: Paul Casey, Borough Lawyer & Head of Legal Services

Approved by: Jacqui Dixon, Chief Executive

## 9.5 CD/PM/146 CREATING COMMUNITY CONNECTIONS ADDRESSING MANIFESTATIONS PEACE IV PROJECT

Following the submission of applications to the Special EU Programmes Body (SEUPB) funded, Addressing Manifestations PEACE IV Project, from a range of organisations/community groups, officers have identified ten individual projects and will make recommendations for funding to the next PEACE IV Full Partnership meeting to be held on Tuesday 18 February 2020.

Including professional fees and optimism bias, the estimated total Capital Cost for all ten projects is £227,803.05. Council will be updated on the decision and detail of all funding allocations once necessary approval has been received from the Peace IV Partnership.

At the same time council officers have been working with SEUPB and Construction and Procurement Delivery (CPD) in order to consider the most suitable procurement and project management approach. The aim is to support the applicants through the process while securing the best possible chance of spend in advance of the December 2021 deadline.

### Delivery Strategy Options

A meeting was held with Construction Procurement and Delivery (CPD) who are the professional advisors to SEUPB to discuss the delivery strategy. A number of options were discussed for the Consultant and Contractor appointments as follows.

Option 1: Separate packages of work with the community group as employer.

Option 2: Multi-disciplinary Consultant and Contractor appointments for total works with the Council acting as Employer.

Option 3: Use of the Council's Minor works Framework.

The 2 art projects from the Community Relations Forum would be delivered under a separate procurement process.

Following detailed discussion with CPD it was agreed that Option 2 (Multi-disciplinary Consultant and Contractor approach) would offer the most efficient and effective delivery and provide best value for the 8 construction based projects.

Option 1 was discounted as it was considered that the scale of each individual project would not attract contractors with adequate qualifications (i.e. constructionline status etc.) to satisfy CPD. In addition, this approach would not provide value due to higher fees and less funding/budget available to go towards the works.

Option 3 was discounted as the scope of the minor works framework would not satisfy CPD requirements.

#### Preferred Option 2 Details

Under Option 2 (multi- disciplinary consultant and contractor appointments for the total construction works) the Council would act as Employer on behalf of the Applicant. With regards to the works undertaken on 4 premises not in Council ownership, Delivery Agreements will be drafted and signed up between the Council and each Applicant.

On completion of the defects period, the options of the Council novating the Contract to the Applicants or the Council retaining the obligations of the Contract on behalf of the Applicants require further assessment in consultation with each applicant. Funding Agreements will be drafted and signed by the relevant parties, SEUPB, Council and the Applicant.

#### **RECOMMENDATION: that**

- a) Multi-disciplinary consultant and contractor teams be appointed to undertake the works for the manifestations PEACE IV Project with the Council acting as Employer for each Applicant.**
- b) Officers evaluate further the Council's contractual obligations post defects date and a further report brought to Members at the appropriate time.**

Prepared by: Neil Luney, Project Development Officer

Agreed by: Reggie Hillen, Head of Capital Development

Approved by: Nick Harkness, Director of Community Planning

## 9.6 ED/ED/154 TACKLING RURAL POVERTY AND SOCIAL ISOLATION (TRPSI) PROGRAMME

Members are reminded that in April 2019 it was agreed to deliver a pilot Rural Business Development Grant Scheme through the Department of Agriculture, Environment and Rural Development's (DAERA) Tackling Rural Poverty and Social Isolation Scheme (TRPSI), alongside all other Councils in Northern Ireland (excluding Belfast). Antrim and Newtownabbey Borough Council's available grant aid budget under this scheme is £47,490. In addition, a budget of £7,124 was provided from DAERA to the Council to administer the scheme.

The key aim of the Scheme is to provide small capital grants of up to £4,999 to support micro businesses located in rural areas with under 5,000 population to invest in new equipment or capital items. The objective of the fund is to enable them to remain sustainable or to grow. The maximum grant-funding rate is 50%, with 50% match-funding provided by participating businesses.

The Scheme was open for applications from 18<sup>th</sup> November – 18<sup>th</sup> December 2019 for projects to be completed by 31<sup>st</sup> March 2020. A total of 18 applications were received in the Antrim and Newtownabbey Borough and 16 of these were deemed eligible to proceed to full assessment. To be successful in securing a grant, businesses applying must score a minimum of 65% in their application assessment. The assessment was completed by Officers as outlined below:

<b>Project Promoter/ Business Name</b>	<b>District Electoral Area</b>	<b>Project Description/Title</b>	<b>Scored %</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>
Andrew Moore A Moore Contracts	Airport	Purchase of a new trailer to develop ground works contracting business.	67	£4,999.00	£4,999.00
Martina & Trevor McKee Explore 54	Airport	Purchase of new equipment to expand camping equipment rental business.	71	£4,479.72	£4,329.45
Andrew Armstrong ADA Tint	Ballyclare	Garage equipment to expand window tinting service business.	75	£1,288.53	£1,203.55
Andrew Blair WJ Blair Accident Repairs	Ballyclare	Purchase of a welder to support development of accident repair business.	67	£4,450.00	£4,450.00

Alastair McCartney Garden Works	Airport	Purchase of a new trailer to develop ground works contracting business.	67	£2,610.00	£2,610.00
Eugene Kerr Kerr Signs	Dunsilly	Purchase of a specialised printer to expand Signage business	83	£4,999.00	£4,999.00
Eamon McCann Crossfit Antrim	Dunsilly	Purchase of new equipment to develop gym facility.	70	£3,603.32	£3,141.67
Kerry Waugh The White Letter	Dunsilly	Purchase of IT equipment to diversify wedding stationery business.	66	£1,007.91	£618.41
Barbara Anne McMullan Ohh&Ahh	Dunsilly	Purchase of a new oven and equipment to expand personalised baked goods business.	79	£3,609.60	£3,337.53
Richard Robinson Robinson 4S Consulting	Airport	Purchase of IT equipment to develop consultancy business.	78	£1,556.39	£1,556.39
Nick Bonar Elite Custom Vans	Ballyclare	Purchase of garage equipment to develop customised vans business.	66	£4,999.00	£3,173.00
Eileen Russell Waymaker Child Therapy	Dunsilly	Purchase of play equipment to enhance play therapy.	69	£722.40	£722.40
Colin Crawford Greenacres Golf Centre	Ballyclare	Purchase of additional automatic teeing systems to expand driving range.	67	£4,800.00	£4,800.00
Caroline McCrea, Newtownabbey Self Storage	Ballyclare	Purchase of additional storage units to expand business.	67	£4,999.00	£4,999.00
David Reade, Breckenhill	Ballyclare	Insulation and heating to extend use of asset in the winter months.	66	£1,881.95	£1,649.50

In a number of cases the grant awarded is less than the request as items are not eligible or the grant award is based on the best value procurement presented.

The 15 projects detailed above met the minimum scoring threshold of 65% and are recommended for funding totalling £46,588.90. DEARA has indicated that the balance of £901.10 will be transferred to another local Council which was oversubscribed in its application process.

**RECOMMENDATION: that the Tackling Rural Poverty and Social Isolation Business Development Grant award recommendations summarised in the report be approved and Letters of Offer issued for expenditure by the end of March 2020.**

Prepared by: Emma Stubbs, Economic and Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

## 9.7 ED/ED/159 GILBERT SISTER CITIES STUDENT EXCHANGE PROGRAMME

Members are reminded that the 2020 Sister Cities Student Exchange Programme was approved by Council in August 2019. The Sister Cities Student Exchange Programme is a cross-community programme that provides four students, two from Antrim and Newtownabbey and two from Gilbert, Arizona with an opportunity to develop an understanding of a different country, its culture, and its people through a family living experience. The programme lasts approximately six weeks during the summer with half the time spent in Gilbert and half in Antrim and Newtownabbey. It is anticipated that the 2020 programme will take place between June and August this year depending on the student's exam timetable.

Members are advised that the application process is now complete, consisting of a written application form, nomination from school teacher or youth leader, and an interview with students and parents/guardians.

Fifteen applications were received in total, with six applications being ineligible due to either living outside the Borough or not meeting the age requirements for the programme (16/17 years of age or Year 13), resulting in 9 eligible applications. Three applicants wished to withdraw from the process which resulted in 6 applicants proceeding to interview stage.

The interview panel consisted of the Mayor, Alderman John Smyth, the Mayor's nomination, Councillor Julie Gilmour, and Seonaid Rooney, Economic Development Officer. The calibre of all applicants was strong but the two top scoring candidates selected to represent Antrim and Newtownabbey during the 2020 Student Exchange Programme are Ella-Beth Faulkner attending Slemish Integrated College, and Christian Perry attending Belfast High School.

Members, the Mayor and past participants will be invited to meet the American students and their host families at a reception during the summer.

Provision for this programme has been made in the Economic Development Budget at an indicative cost of £5,000.

**RECOMMENDATION: that Ella-Beth Faulkner and Christian Perry, as the two highest scoring candidates, take part in the 2020 Student Exchange Programme subject to satisfactory references and Access NI checks.**

Prepared by: Carly Long, Economic Development Project Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

**9.8 ED/ED/140 ECONOMIC DEVELOPMENT PARTNERSHIP AND WORKING GROUP MINUTES**

Members are advised that the Partnership and Working Group Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on Members iPads.

<b>Tourism, Town Centres</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Partnership</b>
ED/REG/005	9 September 2019	Antrim Town Team
ED/REG/002	18 September 2019	Ballyclare Town Team
ED/REG/009	4 September 2019	Crumlin Town Team

<b>Economic Development</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Working Group</b>
ED/TOU/43	18 June 2019 25 September 2019	Ballyclare May Fair Working Group

**RECOMMENDATION: that**

- a) the Town Team Meeting Minutes as listed be approved.**
- b) the Ballyclare May Fair Working Group Minutes as listed be approved.**

Prepared by: Kim Murray, Business Support

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

## **9.9 L/LEI/GEN/2 REQUEST FOR SUPPORT – THE JACK BRITTON ROSE BOWL**

A request for financial support has been received from Crumlin United Football Club. The Club have been approached by the Scottish Amateur Football Association to host The Jack Britton Rose Bowl. This is an annual fixture played between the Scottish Amateur Football Association, and the Northern Amateur Football League. The contest has been running for over 40 years, and is hosted bi-annually in Northern Ireland; most recently hosted in Rathfriland, Belfast, Killyleagh and Larne.

Around 80-100 competitors are expected to participate in the event, with approximately 40 travelling from Scotland, and will be staying in accommodation within the Borough. The event will run on Saturday 9 May 2020, and will be hosted at Crumlin United's own facilities. In addition, coaches, other officials and family members are expected to attend, with accommodation providers in the Borough as well as other services expected to benefit from the visitors.

The Club will have marketing, logistics, equipment, administrative and other costs to meet and therefore have requested assistance of £1,500 from Council.

**The Council's instructions are requested.**

Prepared by: Vicki Kyles, Executive Assistant to Director of Operations

Approved by: Geraldine Girvan, Director of Operations

## 9.10 AC/GEN/037 ARTS AND CULTURE GRANT AID

Members are reminded that a revised Arts and Culture Grant Aid Programme was approved by the Operations Committee in March 2017. The purpose of the grant programme is to provide financial assistance to individuals and groups in the Borough for a range of arts and heritage purposes. To be successful applicants must score a minimum of 50% in their application and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

The grants are delivered on a rolling funding programme linked to the financial year or until the funding for the year is exhausted. One application has been assessed by officers under the appropriate funding category and maximum award available. A summary of the application is set out below along with the proposed award:

Ref	Group Individual	Funding Category	Funding Purpose	Score	Amount Awarded
5305	Northern Ireland Photographic Association	Arts Groups	To fund an Audio Visual Festival and Competition at the Courtyard Theatre. Dates: 21 <sup>st</sup> and 22 <sup>nd</sup> Feb 2020.	70%	£800

The NI Photographic Association was formed by Merville Photography Club from Newtownabbey and Antrim Camera Club and operates in the Borough meeting regularly in Merville Garden Village and Ballyearl.

The remaining budget available for arts grants in 2019/2020 is £9,200. The total amount proposed for this award is £800 leaving a balance of £8,400 to fund any future applications in the current financial year.

**RECOMMENDATION: that the Arts and Culture Grant Award be approved.**

Prepared by: Naomi Litvack, Arts Development Officer

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

## 9.11 G/MSMO/20 KNOCKAGH MONUMENT PARTNER CONTRIBUTIONS

Members will be aware that it was agreed in 2015 that Council continued with an ongoing commitment to the maintenance and repair costs of Knockagh Monument, on a shared basis, across the 4 Councils within County Antrim. However, Council received no invoice and therefore no contribution was made during this time.

Correspondence has been received from Mid and East Antrim Borough Council requesting that Council provides Partner Contributions for the maintenance and repair of the Knockagh Monument from 2015 in line with the Knockagh Monument Joint Committee recommendation, and is **enclosed** for Members consideration.

**RECOMMENDATION: that Council approves the contribution of £1,000.00 per annum for the four years (2015-2019) ie (£4,000.00) and then increase the ongoing contribution to £2,000 per annum from 2020.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

## 9.12 DIR/OPS/008 DAERA ENVIRONMENT STRATEGY – DISCUSSION DOCUMENT

The Department of Agriculture, Environment and Rural Affairs (DAERA) has issued a Discussion Document in advance of developing an Environment Strategy for Northern Ireland. The deadline for submission of responses is 5<sup>th</sup> February.

The Department issued the document seeking a broad view on what a future Environment Strategy might seek to address and to inform the incoming Minister. The Discussion document highlights that Northern Ireland has never had an all-encompassing environment strategy and sets out the reasons that it is necessary to develop one now;

Environmental challenges

Climate change

UK Government 25 Year Plan

Brexit

Knowledge Gaps

The document gives a high level assessment of how Northern Ireland is performing currently on a number of indicators; - greenhouse gas emissions, household recycling, river and marine water quality, air quality and biodiversity stating that performance is mixed across the indicators.

It goes on to set out the minimum key areas which the new Environment Strategy should cover. These are; climate change (mitigation and adaptation), natural environment and landscapes, resource efficiency, marine environment, environmental quality (air, water and neighbourhood), fisheries (inland and sea) and aquaculture and the built environment.

It is proposed that these are presented through 4 strategic themes which will highlight the importance of environment:

Environmental Engagement

Environmental Prosperity

Environmental Efficiency

Environmental Quality

The Department has posed a series of questions and Officers have considered these and taken into account the response provided by NILGA **enclosed**.

Officers have reviewed this response and note that it largely welcomes the Department's proposals. In summary, it agrees that:

- i. the Environment Strategy should sit alongside existing Executive-endorsed strategies, such as the Sustainable Development, Public Health and Economic Strategies,
- ii. the broad environmental areas are appropriate with the addition of a recommendation to review planning legislation and policy in the context of permitted development rights and retrospective planning permission

- iii. the Strategic themes are appropriate
- iv. in addition to those listed there are a number of additional issues which should be included under a proposed Environmental Engagement theme; schools should be seen as drivers of sustainability, promoting a culture of learning together, through environmental education
- v. in addition to those listed there are a number of additional issues which should be included under a proposed Environmental Prosperity theme; environmental and agricultural policies should not be developed in isolation, importance of environment and heritage for tourism encapsulated in a Sustainable Tourism Strategy, A 'Green New Deal', opportunities for economic regeneration in the built environment through restoration of historic vacant buildings
- vi. in addition to those listed there are a number of additional issues which should be included under a proposed Environmental Efficiency theme: issues in which we are lagging in relation to climate change need to be addressed to demonstrate key leadership – NI should declare a climate emergency, and legislation should be enacted, climate change adaptation needs to expand, cross-cutting government needs to be better resourced and resource efficiency and the circular economy needs to be progressed
- vii. in addition to those listed there are a number of additional issues which should be included under a proposed Environmental Quality theme: SMART goals and targets in order to make a real difference, new and not just repeat commitments, acknowledgement that management of protected sites is as important as their designation, promotion and transfer of unused public land for community and environmental benefit, a tree and hedgerow strategy should be developed
- viii. in relation to the main environmental governance priorities, it is recommended that a separate environment commissioner be appointed and common UK environmental frameworks be created
- ix. Agree with the draft outcomes for the Environment Strategy with the addition of 2 outcomes; to significantly reduce/halt wildlife and environmental crime and set a minimum requirement for outdoor education time for every child and finally there need to be deadlines for achievement of outcomes
- x. Big ideas for the future protection and enhancement of the environment include; a Climate Change Act for Northern Ireland and a Citizens Assembly on Climate Change, all future NI Departmental Strategies and Policies, including Programmes for Government must help to deliver on the UN Sustainable Development Goals, creation of a Nature Recovery Network – a nationwide map for nature, sustainable agri-food sector support

Officers are recommending that Council endorses the NILGA response however there is one key area which NILGA has included in its response: The question of an independent environmental protection agency.

The NILGA Executive has recently agreed to strengthen its position on this matter and its response sets out that it is now supporting an Independent Environment Agency, recognising that the arrangements for this would require further consultation and consideration.

Internally, the Planning Section has commented that should Government wish to bring forward stricter measures to deal with matters such as decarbonisation, SUDs and agri-food emissions then this should not all be left to the planning system alone but rather will require a joined up approach across government. Areas that the NI Executive may wish to consider could include:

- The imposition of mandatory Building Regulations as the most effective way to deal with carbon friendly/neutral buildings – these would then be applied consistently throughout Northern Ireland.
- The introduction of legislative arrangements for Soft SUDs involving Northern Ireland Water and other appropriate organisations
- In relation to agri-food emissions, consideration should be given by DAERA to licencing arrangements or an inventory for a slurry/waste spreading regime in Northern Ireland.

**RECOMMENDATION: that Council endorses the response developed by NILGA, subject to agreement for its support for an Independent Environment Agency, and including comments from the Planning Section.**

Prepared and Approved by: Geraldine Girvan, Director of Operations

## 9.13 ED/ED/080 VOL 4 CORPORATE EVENTS SPONSORSHIP – MAY DAY STEAM RALLY

Members will be aware that an Events Review is underway which is considering both council run events and those supported through funding and/or sponsorship. As part of this review the relationship between economic impacts, return on investment and eligible funding thresholds for Corporate Events Funding and Flagship Events Funding will be considered. Corporate Events Funding has historically had a £10,000 ceiling while Flagship Funding has no upper cap to attract events of a larger scale providing greater financial flexibility to promoters of larger events.

Over the past 18-24 months promoters of Corporate events have raised concerns regarding increased operating costs, Health & Safety and site management and the challenge that this presents to finance events. They have also highlighted the high attendee numbers and economic return from their events which they feel perform favourably against some Flagship events. As an interim measure until the Events Review is complete it is proposed to introduce a number of measures as follows:

- (a) The ceiling for Corporate Events Sponsorship will increase from £10,000 to £15,000 per event
- (b) The funding award will be offered for Year 1 (2020) with an indicative offer at a similar level for the following two years, 2021 and 2022, subject to the outcome of an annual evaluation therefore negating the need to reapply each year
- (c) The following scoring threshold will apply:

0-49	=	0% funding
50-59	=	50%
60-75	=	75%
76+	=	100%

### **May Day Steam Rally**

Members are reminded that the Corporate Events Sponsorship Programme operates on a rolling basis to reflect the timetabling demands of key events.

An application has been received from Shane's Castle Vintage Steam Group, a summary of the assessment process carried out by Officers is outlined in the table below. Organisers have changed the date of the event to Saturday 9 May and Sunday 10 May instead of the revised Bank Holiday on Friday 8 May.

Council has historically funded this event since 2014 and it has become a recurring event on the Borough's event programme. Over this time visitor numbers have increased to 14,880 at last years event with 12,800 forecast to attend the 2020 event (3,000 from outside NI). The reason for the projected decrease in 2020 is the revised date relating to the re-scheduled May Bank Holiday and so not to compete with Council's Garden Show Ireland being hosted 1<sup>st</sup> – 3<sup>rd</sup> May in Antrim Castle Gardens. In addition to the visitor numbers the event attracts 1,520 participants (200 from outside NI). The 2020 event funding request is for £15,000 which represents 13% of the overall event

budget. The application projects a total visitor spend of £441,145 to be generated.

In consideration of the application and the achievement of an 80% score by Shane's Castle Vintage Steam Group, Officers are recommending an increase in funding to £15,000.

<b>APPLICANT</b>	<b>EVENT NAME</b>	<b>LOCATION/DATE</b>	<b>SCORE (PASS RATE = 50%)</b>	<b>AMOUNT REQUESTED</b>	<b>AWARD RECOMMENDED</b>
Shane's Castle Vintage Steam Group	Shane's Castle May Day Steam Rally 2020	Shane's Castle 9-10 May	80%	£15,000	£15,000

**RECOMMENDATION: that the Council provides**

**(a) Corporate Events Sponsorship in the sum of £15,000 to Shane's Castle Vintage Steam Group for Shane's Castle May Day Steam Rally 2020**

**(b) an indicative funding offer at a similar level for the event in 2021 and 2022 subject to the outcome of an annual evaluation**

Prepared by: Karen Steele, Tourism, Town Centre & Regeneration Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development & Planning

## 9.14 ED/TOU/062 ISPS HANDA WORLD INVITATIONAL – FLAGSHIP EVENT SPONSORSHIP REQUEST

Members will be aware that an Events Review is underway which is considering both council run events and those supported through funding and/or sponsorship. As part of this review the relationship between economic impacts, return on investment and eligible funding thresholds for Corporate Events Funding and Flagship Events Funding will be considered. Flagship Funding has no upper cap to attract events of a larger scale and greater financial flexibility to promoters of larger events.

As an interim measure until the Events Review is complete it is proposed to introduce a number of measures as follows:

(a) The funding award will be offered for Year 1 (2020) with an indicative offer at a similar level for the following two years, 2021 and 2022, subject to the outcome of an annual evaluation therefore negating the need to reapply each year

(b) The following scoring threshold will apply:

0-49	=	0% funding
50-59	=	50%
60-75	=	75%
76+	=	100%

Members are reminded that in February 2019 the Council agreed to provide £25,000 in sponsorship towards the NI Open, which is now branded as the 'ISPS Handa World Invitational'. The 2019 event was the first of its kind in Europe where both male and female golfers competed for equal prize money at the same venues at the same time. Organisers have aimed to create the platform for a home-grown global event that can be the golf tourism legacy from the 148<sup>th</sup> Open Championship.

The NI Open Ltd has submitted a proposal seeking Council's sponsorship of the ISPS Handa World Invitational for 2020 at a sum of £50,000 with a similar amount requested for 2021 and 2022. This excludes in-kind support from the Council for the provision of car parking, a practice range at Antrim Forum and Parks / Operational support at an estimated value of £13,000. The organiser predicts the 2020 event will be elevated to become a co-sanctioned European Tour (ET) and LPGA Tour event, making it one of the most unique and high profile tournaments in World Golf. The aim is that the long-term development of the event will eventually culminate in Northern Ireland becoming the home of the world's first mixed field Major Cup Championship. Following the staging of the 2019 event ET and LPGA have approved Massereene Golf Club to act as the second venue for 2020. The use of Massereene is predicated on the Council financially supporting the event.

Organisers presented their ambitions for this year's event and their learnings from the 2019 event to Members at a briefing on 28<sup>th</sup> November 2019. An

independent 2019 event evaluation supported by Tourism NI identified 4,239 total visitor numbers to the event and 658 to Massereene. The event generated between 1,520 and 1,715 bed nights in Antrim and Newtownabbey Borough Council which generated an expenditure of £134,612 in the Borough. The return on the Council's sponsorship investment was therefore positive at £1:£10.63. Although the projections detailed in the 2019 for visitor numbers, bed-nights and spend was much higher than the actuals realised, the organisers are committed to growing the event in Antrim, with greater PR and marketing efforts and an earlier start date for promotion.

In 2019 the sponsorship request from the Council was £80,000, and following assessment the application scored 65% and was awarded £25,000 plus in-kind support.

The 2020 application includes an indicative budget for the event. The projected income from the event is estimated at £2,936,019, which will be used to offset the same level of expenditure.

The application received from the organisers has been assessed against the relevant policy and is summarised below:

#### **APPLICATION SUMMARY**

<b>Event Name</b>	ISPS Handa World Invitational
<b>Event Date</b>	5-9 August 2020
<b>Locations</b>	The tournament will be split over two locations – Galgorm Castle and Massereene Golf Club, Antrim.
<b>Sponsorship Request</b>	£50,000 (plus separate support in kind valued at £13,000)
<b>Total Cost of Event</b>	£2,935,668
<b>Estimated Visitors</b>	59,916 (4,194 from Antrim and Newtownabbey Borough, 46,135 from Northern Ireland and 9,587 outside Northern Ireland).
<b>Estimated Participants</b>	3,209 (330 from Antrim and Newtownabbey Borough, 1,265 from Northern Ireland and 1,614 outside Northern Ireland).
<b>Bed nights in the Borough</b>	7,200 visitor bed nights forecast, with 2,500 in Antrim and Newtownabbey Borough. 14,979 participant bed nights forecast with 26.39% (3,950) in Antrim and Newtownabbey Borough.
<b>Economic Impact</b>	For ANBC the total visitor and participant non-accommodation and accommodation spend is forecast to total £983,638. This spend is projected as £4,217,877 for the entire event.  Visitor Accommodation Spend: £396,000 (£97,379 ANBC) Visitor Non Accommodation Spend: £1,715,400 (£371,384 ANBC) Participant Accommodation Spend: £1,241,010 (£327,502 ANBC) Participant Non- Accommodation Spend: £865,467 (£187,373 ANBC)  The economic benefit forecast by the applicant is £983,638 representing a return on investment of £19.67 for ANBC for every £1 invested. This is forecast direct economic benefit and does

	not include speculative additional economic benefits assumed by the organiser as £2,356,652 for ANBC.
<b>Marketing Budget</b>	£70,000 – Outdoor campaign, newspapers, radio advertising, Television (UTV, ITV Player, Sky Go and All 4), digital, social media, print – flyers and Posters, PR & Media Officer Support and Communication and Brand Consultants.
<b>Application Score (pass rate 50%)</b>	Officers have assessed the application from NI Open Golf Ltd and it scored 72.5%.

Event organisers have partnered with McKeever Hotel Group and Galgorm Collection. Partner hotels locally therefore include Dunsilly, Dunadry, Corr's Corner and The Templeton. Within the application, organisers have addressed transport concerns through the provision of complimentary transport for players and participants, committed to promoting tourist itineraries and working more closely with Antrim Town Centre Traders to promote awareness and maximise the economic benefit of the event.

The format of the 2020 event is across two sites namely at Galgorm Castle and Massereene Golf Club as shown below:

Monday	Official Practice Day	Galgorm & Massereene
Tuesday	Official Practice Day	Galgorm & Massereene
Wednesday	Pro am day	Galgorm & Massereene
Thursday	Tournament Day 1	Galgorm & Massereene
Friday	Tournament Day 2	Galgorm & Massereene
Saturday	Tournament Day 3	Galgorm only
Sunday	Tournament Day 4	Galgorm only

In addition to the sponsorship outlined, the following in-kind support has been requested:

- **Practice Range:** Proposed area of Antrim Forum football pitches adjacent to Massereene Golf Club's 10<sup>th</sup> hole, as previously used in 2019. Event organisers would provide all necessary machinery and staff to prepare the site for the event and to manage the site for the event (estimated at £7,000).
- **Car Parking:** Use of an appropriate car parking site such as Bridge Street. Event security staff will operate the car park (free car park).
- **Parks / Waste:** Support with waste management, recycling and temporary environmental improvement such as planters (estimated value of £5,990.85).

The recommendation to the Council is to approve £37,500 funding for the 2020 event and the subsequent years 2021 and 2022 based upon the outcome of an annual evaluation of the event.

**RECOMMENDATION: that the Council provides**

- a) sponsorship in the sum of £37,500 to the ISPS Handa World Invitational 2020 from the Flagship Events budget and that funding is predicated on the other match funding outlined being secured to support the event**
- b) in house “in-kind” support as detailed in the report**
- c) an indicative funding offer at a similar level for the event in 2021 and 2022 subject to the outcome of an annual evaluation**

Prepared by: Karen Steele, Tourism, Town Centre and Regeneration

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

## 9.15 ED/TOU/062 STATSPORTS SUPERCUPNI - FLAGSHIP EVENT SPONSORSHIP REQUEST

Members will be aware that an Events Review is underway which is considering both council run events and those supported through funding and/or sponsorship. As part of this review the relationship between economic impacts, return on investment and eligible funding thresholds for Corporate Events Funding and Flagship Events Funding will be considered. Flagship Funding has no upper cap to attract events of a larger scale and greater financial flexibility to promoters of larger events.

As an interim measure until the Events Review is complete it is proposed to introduce a number of measures as follows:

(a) The funding award will be offered for Year 1 (2020) with an indicative offer at a similar level for the following two years, 2021 and 2022, subject to the outcome of an annual evaluation therefore negating the need to reapply each year

(b) The following scoring threshold will apply:

0-49	= 0% funding
50-59	= 50%
60-75	= 75%
76+	= 100%

The Northern Ireland Youth Football Tournament Ltd has submitted a proposal to the Council to sponsor The STATsports SuperCupNI at a sum of £30,000. The organisers presented an outline of their proposed event to Members alongside other Flagship event promoters at a briefing on 28<sup>th</sup> November 2019. This is a new event to the Borough with an enhanced programme being delivered directly in the Antrim and Newtownabbey Borough Council area.

The STATsports SuperCupNI is Northern Ireland's annual professional international youth football tournament and core international tourism event. It attracts an average of 50,000 visitors, 2,500 participants annually, with 25% from overseas and generates 29,000 bed nights. Whilst the event brings a range of Premier League and international teams from every continent, the key component is the inclusion of the six representative county years and academies from Northern Ireland, allowing young people to compete against some of the best in the world.

New for 2020 is a women's tournament, planned to be staged in Antrim & Newtownabbey which will host 8 teams – NI, ROI, premier league clubs from England, Spain and 4 teams from USA. Antrim and Newtownabbey Borough Council would be a new event partner and the women's tournament would be launched in the Borough. The main tournament draw has been hosted previously at Belfast International Airport.

Women's teams will compete for a new trophy and play offs for 3<sup>rd</sup> and 4<sup>th</sup> placed teams, with a number of matches screened by BBC Sport NI. Up to 4

stadium/pitches with full changing facilities will be required. The bed night requirement is 1,680 based on the number of participants above. In addition to teams, accommodation will be required for match officials, tournament staff, media, family and friends of overseas teams which is estimated at 500+, equating to total estimated bed nights of 3,500.

Longer-term, the women's tournament will expand to host 32 teams in 2 age groups, U15 and U17 with more US, European and Premier League Clubs.

The application received from the organisers has been assessed against the relevant policy and is summarised below:

**Event Summary:**

<b>Event Name</b>	STATsports SuperCupNI
<b>Event Date</b>	Sunday 2 August – Friday 7 August 2020
<b>Locations</b>	The tournament will use football stadiums across Causeway Coast & Glens, Mid & East Antrim and Antrim & Newtownabbey. The organisers are proposing to hold the new women's tournament element in the Borough – venues and stadiums to be agreed with the Council.
<b>Sponsorship Request</b>	£30,000
<b>Total Cost of Event</b>	£431,250
<b>Estimated Visitors</b>	50,500 (18,000 from local areas, 18,450 from rest NI, 1,400 from Rol and 12,650 from GB/Overseas). Womens Tournament is expected to attract an additional 3,500 visitors
<b>Estimated Participants</b>	Team size is expected to be 18-24 players, plus coaches and staff giving 2500 participants, womens tournament will give an additional 740 participants.
<b>Bed nights in the Borough</b>	Projected 4,000 visitor and 5,180 participant bednights (9,180) for Antrim and Newtownabbey (Total event 13,552 visitor and 14,000 team/ participant bednights – pg 54 of Business Plan) Majority of participants stay 6-7 nights. Existing Council partners are at capacity with their existing accommodation stock as the event is in peak season. Antrim and Newtownabbey already have bednight revenue based on 2019 research - £200,000 (6.8% of visitors stayed in the Borough).
<b>Economic Impact</b>	Considerable research has been carried out on the tournament and performance has risen to £4.4 million in 2019. All teams have a requirement to stay in commercial accommodation. Average visitor spend in 2019 was £64 per head. Direct impact of £800,000 is forecast this year for women's tournament. Supporting evidence submitted in detailed business plan.
<b>Marketing Budget</b>	Extensive marketing plan £40,000 – TV, flyers, signage, event branding, merchandise, press adverts, digital, launch event and photography. A further £6,000 has been budgeted for market research (400 face to face surveys, online survey and report).

**2020 Headline Schedule:**

<b>Sunday 2 August</b>	Welcome Ceremony. Parade and extravaganza through Coleraine town centre arriving at the Showgrounds, followed by the opening presentation, high-profile football celebrity as MC. Welcome reception for dignitaries and stakeholders, Lodge Hotel, Coleraine.
<b>Monday 3 August</b>	Challenge U23 match 2, 2 Premier League teams, Ballymena Showgrounds.
<b>Monday 3 August – Friday 7 August</b>	Five days of competition in the Premier, Junior, Minor and Women's sections. Finals played on the Friday, including a full corporate hospitality offer and prize giving. Draws and venues to be announced Spring 2020.  Venues and stadiums to be agreed with Antrim and Newtownabbey Borough Council.

**Funding Request Summary:**

<b>Funders</b>	<b>Applied for £</b>	<b>Status</b>
STATSports title sponsorship	£50,000	Confirmed
Premier League	£5,000	Confirmed
Commercial sponsorship	£6,000	Confirmed
Causeway Coast & Glens	£85,000	Awaiting letter of offer
Mid & East Antrim	£75,000	Application process pending
ANBC	£30,000	Application submitted
Tourism NI	£75,000	Application submitted
Tourism Ireland	£10,000	International marketing support

In addition to the funding request, income is generated via gate receipts, donations from premiere league and programme sales to meet the total event expenditure of £431,250. Officers have considered the application as summarised in the table below:

<b>Applicant</b>	<b>Event Name</b>	<b>Location / Date</b>	<b>Score (pass rate = 50%)</b>	<b>Amount Requested</b>	<b>Award Recommended</b>
Northern Ireland Youth Football Tournament Ltd	STATSports SuperCupNI	Venues and stadiums to be agreed with Council. 2 – 7 <sup>th</sup> August 2020.	77.5%	£30,000	£30,000

**RECOMMENDATION: that the Council provides**

**(a) sponsorship in the sum of £30,000 to the Northern Ireland International Youth Football Tournament Ltd for the 'STATsports SuperCupNI' 2020 subject to the match funding outlined being secured**

**(b) an indicative funding offer at a similar level for the event in 2021 and 2022 subject to the outcome of an annual evaluation**

Prepared by: Karen Steele, Tourism, Town Centre and Regeneration

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

## 10. ITEMS FOR INFORMATION

### 10.1 G/MSMO/60 CORRESPONDENCE FROM PERMANENT SECRETARY

Members will recall that at the Council meeting of 30 September 2019 a Motion was unanimously carried regarding funding for hospice and palliative care and, as requested, the Chief Executive wrote to the Prime Minister and the Secretary of State for Northern Ireland. Responses to these letters were reported to the Council meeting on 30 October 2019.

The correspondence from the Prime Minister had advised the Chief Executive to contact the Permanent Secretary and a response has now been received.

Copies of the correspondence are **enclosed**.

**RECOMMENDATION: that the report be noted.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

## 10.2 G/MSMO/14 MOTION – NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Members are advised that correspondence has been received from Newry, Mourne and Down District Council regarding a Motion adopted by that Council requesting Antrim and Newtownabbey Borough Council's support.

A copy of the letter is enclosed for Members' information.

**RECOMMENDATION: that the correspondence from Newry, Mourne and Down District Council be noted.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

### **10.3 CE/OA/013 NORTHERN IRELAND HOUSING COUNCIL – JANUARY 2020 BULLETIN**

As agreed at the August 2019 meeting of the Council, the Northern Ireland Housing Council's January 2020 monthly bulletin is **enclosed** for Members' information.

**RECOMMENDATION: that the report be noted.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

#### 10.4 FI/FIN/4 BUDGET REPORT – DECEMBER 2019

A budget report for December 2019 is enclosed for Members' information. The Council's variance on Net Cost of Services for the period to the end of December is £706k favourable.

In setting the Estimates for the year, Council has budgeted to apply a credit balance from reserves of £700k, equating to £525k for the period of the report.

Taking account of the credit balance application, the favourable variance to date and the income from District Rates and the De-Rating grant being on budget for the period, the overall position of the Council is an increase of £181k.

**RECOMMENDATION: that the report be noted.**

Prepared by: Richard Murray, Management Accountant

Agreed by: John Balmer, Head of Finance

Approved by: Sandra Cole, Director of Finance and Governance

## 10.5 CE/GEN/004 DEPARTMENT FOR INFRASTRUCTURE – TRAFFIC SENSITIVE STREETS

Members are advised that correspondence has been received from the Department for Infrastructure (Dfi) **enclosed**, relating to designated traffic-sensitive streets.

**RECOMMENDATION: that the report be noted.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

#### 10.6 G/MSMO/21 NATIONAL ASSOCIATION OF COUNCILLORS – UK EVENTS 2020

Communication has been received (enclosed) from the National Association of Councillors providing a list of forthcoming NAC UK events that Members may like to attend. Any Member who wishes to attend any of the events is requested to contact Member Services.

**RECOMMENDATION: that the correspondence from the National Association of Councillors be noted.**

Prepared by: Member Services

Approved by: Sandra Cole, Director of Finance and Governance