



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
MOSSLEY MILL ON MONDAY 30 SEPTEMBER AT 6.30 PM**

- In the Chair** : The Mayor (Alderman J Smyth)
- Members Present** : Aldermen – F Agnew, P Brett, T Burns, T Campbell,
M Girvan, T Hogg and D Kinahan
Councillors – J Archibald, A Bennington, L Clarke, M Cooper,
H Cushinan, P Dunlop, G Finlay, S Flanagan, R Foster,
J Gilmour, M Goodman, P Hamill, N Kelly, R Kinnear, A Logue,
R Lynch, M Magill, P Michael, J Montgomery, V McAuley,
N McClelland, D McCullough, T McGrann, V McWilliam,
S Ross, M Stewart, L Smyth, R Swann, B Webb and R Wilson
- In Attendance** : Mr Colm McQuillan, Director of Housing Services
Mr Frank O'Connor, Regional Manager for North Division
Ms Sharon Crooks, Senior Principal Officer North Division
Ms Louise Clarke, Head of North Place Shaping
- Officers Present** : Chief Executive – J Dixon
Deputy Chief Executive – M McAlister
Director of Organisation Development – A McCooke
Director of Operations – G Girvan
Director of Finance and Governance – S Cole
Director of Community Planning – N Harkness
Borough Lawyer & Head of Legal Services – P Casey
ICT Change Officer – A Cole
ICT Officer – J Wilson
Media and Marketing Officer – J McIntyre
Member Services Officer – S Boyd
Member Services Manager – V Lisk

1 BIBLE READING, PRAYER AND WELCOME

The Mayor welcomed everyone to the meeting and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by the Reverend Michael Gregory.

Councillors Cushinan, Finlay, Goodman, Kelly, Kinnear, Logue, McAuley and

McGrann joined the meeting at this point.

MAYOR'S REMARKS

The Mayor congratulated Randalstown, Antrim, Ballynure and Ballyeaston on their achievements in Ulster in Bloom and wished them well for Britain in Bloom next Month, and the Human Resources Team on being shortlisted for two categories in the prestigious Chartered Institute of Personnel and Development awards.

The Mayor thanked all of those who attended his inaugural dinner and thanked staff for organising the event. The event had raised almost £2500, which had been added to at the Mayor's Charity Golf Day that had raised a further £1300.

The Mayor congratulated Dr Jonathan Rea MBE on becoming World Superbike Champion for the fifth time and Councillor Flanagan on his recent marriage.

2 APOLOGIES

Aldermen – Cosgrove and McGrath

3 DECLARATIONS OF INTEREST

Item 13 – Councillor Webb
Item 10.14 – Alderman Kinahan
Item 10.16 – Alderman Hogg
Item 11.4 – Councillor Michael

Alderman Campbell joined the meeting

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Alderman Hogg
Seconded by Councillor Hamill and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Tuesday 27 August 2019 be taken as read and signed as correct.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Cooper
Seconded by Councillor Montgomery and

RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday 2 September 2019 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING

Moved by Alderman Kinahan
Seconded by Councillor Hamill and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday 3 September 2019 be approved and adopted.

NO ACTION

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE MEETING

Moved by Councillor McWilliam
Seconded by Councillor Dunlop and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting of Monday 9 September 2019 be approved and adopted, with the exception of Item 4.9 Dual Language Street Signs.

Moved by Councillor Goodman
Seconded by Councillor Finlay and agreed

that Item 4.9 be referred back to the Committee to consider the establishment of a working group to facilitate further discussion on the matter.

ACTION BY: Paul Casey, Head of Legal Services and Borough Lawyer

8(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1

Moved by Alderman Brett
Seconded by Councillor Lynch and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 16 September 2019, Part 1 be approved and adopted.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2

Moved by Alderman Brett
Seconded by Councillor Lynch and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 16 September 2019, Part 2 be taken as read and signed as correct.

NO ACTION

9 MINUTES OF THE AUDIT COMMITTEE MEETING

Moved by Councillor Goodman
Seconded by Councillor McAuley and

RESOLVED - that the Minutes of the proceedings of the Audit Committee Meeting of Tuesday 17 September 2019 be approved and adopted.

ITEMS FOR DECISION

Councillors Clarke and Montgomery left the Chamber during the next item.

10.1 PRESENTATION BY NORTHERN IRELAND HOUSING EXECUTIVE

The Mayor welcomed Mr Colm McQuillan, Director of Housing Services, Mr Frank O'Connor, Regional Manager for North Division, Ms Sharon Crooks, Senior Principal Officer North Division and Ms Louise Clarke, Head of North Place Shaping, to the meeting.

Mr McQuillan provided a presentation (circulated) in relation to the Housing Investment Plan 2019-2023 (circulated) for the area. Mr McQuillan and Mr O'Connor responded to Members' questions and agreed to contact some Members directly to provide clarification on issues raised.

The Mayor and Members thanked Mr McQuillan and Mr O'Connor and the representatives from the Northern Ireland Housing Executive left the meeting.

10.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- The Gateway Franchise – Catering Agreement
- Lease with Solid Solutions for office space at Mossley Mill

Moved by Alderman Girvan
Seconded by Alderman Campbell and

RESOLVED: that the documents be signed and sealed.

ACTION BY: Deirdre Nelson, Paralegal

10.3 A/GEN /13 SCHEDULE OF MEETINGS OF ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL

The following schedule of dates for Council and Committee meetings were proposed for the period 1 January – 31 December 2020.

Meetings marked in **red** are held at Antrim Civic Centre, while those in black are held at Mossley Mill. All meetings commence at 6.30 pm with the exception of Planning Committee which will start at 6 pm, with consideration of Planning Applications commencing at 6.30 pm.

Council / Committee Meetings	Date of Meeting
Operations Committee	Monday 6 January 2020
Policy & Governance Committee	Tuesday 7 January 2020
Community Planning & Regeneration	Monday 13 January 2020
Planning Committee	Monday 20 January 2020
Council Meeting	Monday 27 January 2020
Operations Committee	Monday 3 February 2020
Policy & Governance Committee	Tuesday 4 February 2020
Community Planning & Regeneration	Monday 10 February 2020
Special Council Meeting	Monday 10 February 2020
Planning Committee	Monday 17 February 2020
Council Meeting	Monday 24 February 2020
Operations Committee	Monday 2 March 2020
Policy & Governance Committee	Tuesday 3 March 2020
Community Planning & Regeneration	Monday 9 March 2020
Planning Committee	Monday 16 March 2020
Audit Committee	Wednesday 18 March 2020*
Council Meeting	Monday 30 March 2020
Operations Committee	Monday 6 April 2020
Policy & Governance Committee	Tuesday 7 April 2020
Community Planning & Regeneration	Wednesday 15 April 2020*
Planning Committee	Monday 20 April 2020
Council Meeting	Monday 27 April 2020
Operations Committee	Monday 4 May 2020
Policy & Governance Committee	Tuesday 5 May 2020
Community Planning & Regeneration	Monday 11 May 2020
Planning Committee	Monday 18 May 2020
Council Meeting	Tuesday 26 May 2020*

Council / Committee Meetings	Date of Meeting
Annual Meeting	Monday 1 June 2020
Operations Committee	Tuesday 2 June 2020
Policy & Governance Committee	Wednesday 3 June 2020
Community Planning & Regeneration	Monday 8 June 2020
Planning Committee	Monday 15 June 2020
Audit Committee	Tuesday 16 June 2020
Council Meeting	Monday 29 June 2020
Planning Committee	Monday 20 July 2020
Council Meeting	Monday 27 July 2020
Planning Committee	Monday 17 August 2020
Council Meeting	Monday 24 August 2020*
Operations Committee	Monday 7 September 2020
Policy & Governance Committee	Tuesday 8 September 2020
Community Planning & Regeneration	Monday 14 September 2020
Planning Committee	Monday 21 September 2020
Audit Committee	Tuesday 22 September 2020
Council Meeting	Monday 28 September 2020
Operations Committee	Monday 5 October 2020
Policy & Governance Committee	Tuesday 6 October 2020
Community Planning & Regeneration	Monday 12 October 2020
Planning Committee	Monday 19 October 2020
Council Meeting	Monday 26 October 2020
Operations Committee	Monday 2 November 2020
Policy & Governance Committee	Tuesday 3 November 2020
Community Planning & Regeneration	Monday 9 November 2020
Planning Committee	Monday 16 November 2020
Council Meeting	Monday 30 November 2020
Operations Committee	Tuesday 1 December 2020
Policy & Governance	Wednesday 2 December 2020
Community Planning & Regeneration	Monday 7 December 2020
Planning Committee	Tuesday 8 December 2020
Audit Committee	Wednesday 9 December 2020
Council Meeting	Monday 14 December 2020

** Denotes change of date due to bank/public holiday.*

Moved by Councillor Lynch
Seconded by Councillor Hamill and

RESOLVED: that the 2020 Schedule of Meetings for Antrim and Newtownabbey Borough Council be approved.

ACTION BY: Member Services

Councillor Clarke returned to the Chamber.

10.4 L/LEI/418 LEISURE GRANT AID: EVERY BODY ACTIVE GRANTS

Members were reminded that as part of Sport Northern Ireland's (Sport N.I.) Everybody Active Programme, a total of £27,769 was provided to Council for 2019/2020 financial year to enable the support and development of new physical activity projects within the Borough.

Applicants can apply for 100% funding on eligible costs for physical activity programmes that meet outcomes of the Community Plan. Priority is given to programmes that increase participation among traditionally underrepresented groups that include; women and girls, people with a disability; and, those living in areas of greatest social need (specifically people living within the top 25% of wards designated by NI Multiple Deprivation Measure Index 2010).

A total of 25 eligible EBA applications were received for this call, with recommendations circulated. To date there have been 31 applications and if the current batch is approved this would bring the total value of grant approved this financial year to £28,956. To note: Officers have secured additional funding from Sport N.I. to meet the £1,187 shortfall in funding that this recommendation requires. If approved, the programme would close for the current year.

Moved by Councillor McClelland
Seconded by Councillor Logue and

RESOLVED: that the grant awards as detailed be approved.

ACTION BY: Janine Beazley, Grants and Special Projects Officer

10.5 G/MSMO/23 ANCRE SOMME ASSOCIATION 10th ANNIVERSARY

An invitation to a Black Tie Dinner (circulated) had been received from the Ancre Somme Association. The event, which will be supporting AA Veterans Support, is to mark the 10th Anniversary of the Association and will be held on Saturday, 26 October 2019 in Brownlow House, Lurgan

Guests will be greeted upon arrival with a champagne reception and the special guests will include BBC Sport NI pundit Liam Beckett MBE and the

Swingtime Starlets.

Tickets for the event were priced at £35 per person or £300 per table of 10.

Members were advised that an invitation from the Association to attend a similar event was received in February 2018 when it was agreed that any Member wishing to attend should do so at their own expense.

Moved by Alderman Brett
Seconded by Councillor McCullough and

RESOLVED: that any Member wishing to attend do so at their own expense.

NO ACTION

10.6 G/MSMO/17 VOL 3 ROADS PROGRAMME – AUTUMN CONSULTATION PRESENTATION REQUEST

Members were advised that correspondence had been received from David Porter, Divisional Roads Manager, Department for Infrastructure (DfI) Roads, requesting attendance at a meeting of Council during November 2019 (*circulated*). The purpose of attendance would be to give Members an overview of the work undertaken by DfI Roads. An electronic copy of this year's progress report would be circulated in advance of the meeting.

Moved by Councillor Logue
Seconded by Alderman Kinahan

RESOLVED: that the request be accepted.

ACTION BY: Member Services

10.7 G/MSMO/7/VOL 5 REQUEST TO PRESENT TO COUNCIL – SOCIAL ENTERPRISE NI

Members were advised that correspondence had been received from Social Enterprise NI requesting attendance at a meeting of a Committee of the Council to make a short presentation on the organisation.

A copy of the request was circulated.

Moved by Councillor McClelland
Seconded by Councillor Magill and

RESOLVED: that Social Enterprise NI be invited to present to the Community Planning and Regeneration Committee.

ACTION BY: Member Services

10.8 PT/GEN/037 NILGA CORPORATE PLAN 2019-2023 CONSULTATION

Members were advised that the Council were invited to take part in the

consultation process on the Northern Ireland Local Government Association's (NILGA) Corporate Plan 2019-2023.

The closing date of the consultation is 30 September 2019 and a copy of the response was circulated.

Moved by Councillor Lynch
Seconded by Alderman Kinahan and

RESOLVED: that the response to the consultation on NILGA's Corporate Plan be approved.

ACTION BY: Andrea Richardson, GIS Officer

10.9 PT/CI/019 CORPORATE PERFORMANCE REPORTS 2018-19

Members will be aware that Part 12 of the Local Government Act (Northern Ireland) 2014 Section 84(1) places a general duty on councils to "make arrangements to secure continuous improvement in the exercise of its functions".

To fulfil our statutory obligations, two performance reports have been developed which demonstrate the Council's arrangements to secure continuous improvement.

The Annual Report 2018-19 (Final Draft) demonstrates progress towards the delivery of the Corporate Plan and is published on an annual basis. This was circulated for Members' attention.

The Corporate Improvement Plan Performance Report 2018-19 (Final Draft) was reviewed by the Audit Committee on 17 September 2019 and was circulated for Members' attention.

Moved by Councillor Bennington
Seconded by Councillor Lynch and

RESOLVED: that the Annual Report 2018-19 and the Corporate Improvement Plan Performance Report 2018-19 be approved.

ACTION BY: James Porter, Performance Improvement Officer

10.10 CP/GEN/034 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME CP/GEN/035 COMMUNITY FESTIVALS FUND 2020/21

Members were reminded that the closing date for spend under the current Community Development Grant Aid and Community Festivals Fund Programmes is Tuesday 31 March 2020.

Annually the programme opens for applications in October and closes in December with spend applicable from 1 April to 31 March of the following year. It was anticipated that a public call for new applications will be made

for the 2020/21 financial year on Monday 14 October 2019 with a closing date of Friday 13 December 2019.

Members were reminded that the total budget for the Community Development Grant Aid Programme included in the 2019/20 estimates was £180,000 (£103,721.50 ANBC, £76,278.50 DFC) and £79,600 for the Community Festivals Fund (£52,400 ANBC/ £27,200 DFC).

Central Government funding was not yet confirmed for 2020/21 but Officers recommended proceeding on the assumption that funding would be forthcoming at approximately the same level as the current financial year. Assuming that Council approved the same level of funding in the 2020/21 estimates then this would equate to overall budgets of £180,000 for Community Development and £79,600 for Community Festivals.

As was the case in previous years a series of interactive information sessions would be organised in both Antrim and Newtownabbey for those groups interested in submitting applications to the 2020/21 Programme. These would be held in Antrim Civic Centre on Wednesday 23 October 2019 and Mossley Mill on Tuesday 5 November 2019 at both 2.30pm and 6.30pm in each venue.

It was proposed to include the following categories again in the 2020/21 Programme:

Current Grant Categories

Grant Scheme	Grant Type	Rolling/Call	Maximum Award
Small Grants	Seeding Grant and/or Insurance	Rolling programme	£500
	Activity Grant and/or Insurance	Rolling programme	£500
Community Development Grants	Insurance	Public Call	£500
	Outreach and Involvement	Public Call	£2,000
	Summer Schemes	Public Call	£1,500
	Technical Assistance	Public Call	£3,000
Premises Grants	Only for those groups who didn't apply for a 3 year period last year.	Public Call	£5,000
Festivals Grants		Public Call	£5,000

Feedback from previous applicants and the advancement in Information Technology had brought about the need to review the current programmes and application processes post 2020/21. Officers were currently working with their counterparts in other Council areas to identify areas of best practice and a further report would be brought to Council in the New Year.

Moved by Councillor McClelland
Seconded by Councillor Logue and

RESOLVED: that

- (i) a call for applications for the 2020/2021 grant aid programmes be made on Monday 14 October 2019 and closing on Friday 13 December 2019;**
- (ii) Members approve a budget of £259,600 subject to The Department for Communities contribution for 2020-21.**

ACTION BY: Jonathan Henderson, Community Services Officer

Councillor Montgomery returned to the Chamber.

10.11 CE/OA/034 BUSINESS RATES PUBLIC CONSULTATION

On 16 September 2019 Department of Finance launched a consultation on Business Rates Reform. The intention is to ensure that the Business rating system is fit for purpose and is able to fund Northern Ireland's key services at a local and district level.

A briefing session has been organised for Elected Members on 3 October at 7pm in the Yarn Suite, Mossley Mill to provide further information on the process and to listen to Members' views on the current rating system and options for improvement.

Mr Alan Bronte would attend this session. Details of the consultation could be found on the document circulated.

Moved by Councillor McWilliam
Seconded by Councillor Hamill and

RESOLVED: that Elected Members note the Business Rates consultation process and advise Member Services if they wish to attend the briefing session on 3 October 2019.

ACTION BY: Sandra Cole, Director of Finance & Governance

10.12 CP/CP/122 DEVELOPMENT TRUST NI (DTNI) GOOD ECONOMY PARTNERSHIP 2019

In October 2018 the Council agreed to support Development Trust NI (DTNI) with a project to develop a local Good Economy Partnership. Since then DTNI had worked with Centre for Local Economic Studies (CLES) to create a charter titled Time to Build an Inclusive Local Economy. The Charter sets out how to build local wealth and address inequalities in society, encouraging practices, policies and partnerships to:

- Retain wealth within localities;
- Create effective local economic benefits for many;

- Bring greater social returns; and
- Build long-lasting prosperity.

The project is supported by Friends Provident Foundation and aims to develop the capacity of organisations to deliver against the themes referenced above. The intent is to establish an informal group consisting of Antrim and Newtownabbey Borough stakeholders to share learning regarding good economy initiatives and pilot some project or policy proposals. Members recognised the work areas above as significant factors in achieving the Council's Community Planning and Economic ambitions. DTNI were currently seeking expressions of interest to extend representation on the group to ensure it actively champions these issues. Officers from Community Planning and Economic Development were supporting the group and assisting DTNI with local promotion to broaden representation. The partnership was replicated in Newry, Mourne and Down District Council but was operationally distinct.

To brief Members further on the aims and ambitions of the DTNI Good Economy Partnership an information session had been organised for 16th October at 18:30 – 19:30 in the Yarn Suite at Mossley Mill. An introduction to the project would be provided by Mrs Tiziana O'Hara from DTNI. Refreshments would be provided.

Members were asked to please confirm attendance with Tiziana by email: tiziana.ohara@dtni.org.uk before Friday 11th October.

A copy of the project charter is available at: www.dtni.org.uk

Moved by Councillor Bennington
Seconded by Councillor McClelland and

RESOLVED: that Members confirm their attendance for the information session on Wednesday 16 October 18:30 – 19:30 in the Yarn Suite at Mossley Mill.

NO ACTION

Alderman Brett left the Chamber.

10.13 ED/ED/140 ECONOMIC DEVELOPMENT PARTNERSHIP AND WORKING GROUP MINUTES

Members were advised that the Partnership and Working Group Minutes as listed below can be viewed in the new electronic folder called “**Partnership Minutes for Members Information**” on Members iPads.

Economic Development		
File Ref	Date of Meeting	Name of Partnership
ED/MI/250	14 June 2019	GROW Local Action Group Meeting
ED/MI/250	9 August 2019	GROW Local Action Group Meeting

Tourism, Town Centres		
File Ref	Date of Meeting	Name of Partnership
ED/REG/005	3 June 2019	Antrim Town Team
ED/REG/003	19 June 2019	Glengormley Town Team

Moved by Councillor Lynch
Seconded by Alderman Hogg and

RESOLVED: that

a) the GROW Local Action Group Minutes be noted.

b) the Town Team Meeting Minutes as listed be approved.

ACTION BY: Kim Murray, Business Support

Having declared an interest in the next Item, Alderman Kinahan left the Chamber.

10.14 ED/ED/070 BELFAST INTERNATIONAL AIRPORT - INDEPENDENT CONSULTATIVE FORUM

Members were advised that Belfast International Airport had requested a replacement for Councillor Mervyn Rea (former), who served on this body for a number of years.

This is not a position of responsibility.

Given the location of the airport in the Borough, the Council may wish to appoint a Member from the Airport DEA.

Officers to request more information from the Airport and circulate this to Airport DEA Members.

Moved by Councillor Magill
Seconded by Councillor McClelland and

RESOLVED: that Airport DEA Members share representation on the Belfast International Airport Independent Consultative Forum.

ACTION BY: Majella McAlister, Director of Economic Development and Planning

Aldermen Brett and Kinahan returned to the Chamber.

10.15 P/FP/LDP/1 ENVIRONMENT STRATEGY FOR NORTHERN IRELAND PUBLIC DISCUSSION LAUNCH

Members were advised that the Department of Agriculture, Environment and Rural Affairs has launched its 'Environment Strategy for Northern Ireland Public Discussion Document'.

The Department was seeking the views of individuals, organisations and businesses across society in order to understand public views as to what the environment should look like in the future, what our environmental priorities and objectives should be and how we should achieve these.

The public discussion was live from 18th September until 23rd December 2019.

Should Members wish to submit a corporate response, Officers would review the document and present a draft response to Council for consideration in due course.

Moved by Councillor Montgomery
Seconded by Councillor Lynch and

RESOLVED: that Members respond on an individual or Party basis.

ACTION BY: Majella McAlister, Director of Economic Development and Planning

Having declared an interest in the next Item, Alderman Hogg left the Chamber.

10.16 HR/HR/027 VOLUNTARY SEVERANCE SCHEME

Members will be aware that the Council has had a Voluntary Severance Scheme in place since 2015.

The Scheme is applied along with a policy regarding the calculation of redundancy payments in circumstances where an employee has chosen to have a career break or a secondment outside of the local government sector. Whilst this is recognised in the Scheme as continuous service it is not counted as "reckonable service", ie not included in the calculations.

The Council has discretion around this aspect of the policy. Another reason that an employee may not be in the direct employment of the Council may be that they are mobilised for active service with the Reserve Forces. In this case, the decision is outside of the employee's control as they have no choice as to whether they should be mobilised or remain with the Council for that period.

In light of the circumstances relating to these cases, the Council had been asked to consider including periods of compulsory mobilisation as "reckonable service" for the purpose of calculating redundancy payments.

Moved by Councillor Foster
Seconded by Councillor Montgomery and

RESOLVED: that the Council amends its policy to include periods of compulsory mobilisation as "reckonable service".

ACTION BY: Andrea McCooke, Director of Organisation Development

Alderman Hogg returned to and Alderman Burns left the Chamber.

11. ITEMS FOR INFORMATION

11.1 PT/GEN/032 BREXIT PREPAREDNESS - UPDATE

Members were asked to note an update report on the work that had been carried out by the Council in relation to Brexit Preparedness. The Council is working on 'Day One Readiness' (currently 31 October 2019) in the event of a No Deal Brexit.

The Council has adopted a two pronged strategy with regard to preparing for Brexit, in particular:

1. Internal Response.
2. Wider Council Interactions.

A report was circulated for Members' attention and provided an update specifically in relation to the delivery of council services and functions.

Moved by Councillor McCullough
Seconded by Councillor Dunlop and

RESOLVED: that the report be noted.

NO ACTION

11.2 FI/FIN/4 BUDGET REPORT – AUGUST 2019

A budget report for August 2019 was circulated for Members' information. The Council's variance on Net Cost of Services for the period to the end of June is £184k favourable. In setting the Estimates for the year, Council has budgeted to apply a credit balance from reserves of £700k, equating to £292k for the period of the report.

Taking account of the credit balance application and the income from District Rates and the De-Rating grant being on budget for the period, the overall position of the Council is a decrease of £107k to the General Fund.

Moved by Councillor McWilliam
Seconded by Councillor Montgomery and

RESOLVED: that the report be noted.

NO ACTION

11.3 G/MSMO/14 MOTION – BELFAST CITY COUNCIL

Members were advised that correspondence has been received from Belfast City Council regarding a Motion adopted by that Council welcoming the

work of the Northern Ireland Commissioner for Children and Young People's work in promoting positive parenting and Equal Protection for Children, and welcoming any comments.

A copy of the letter was circulated for Members' information.

Moved by Alderman Campbell
Seconded by Councillor Webb and

RESOLVED: that the correspondence from Belfast City Council be noted.

NO ACTION

Having declared an interest in the next Item, Councillor Michael left the Chamber.

11.4 G/MSMO/024 ROYAL BRITISH LEGION – REMEMBRANCE DAY SERVICES AND PARADES

Members were advised that a schedule has been compiled of the Royal British Legion Remembrance Day Services and Parades taking place in the Borough (copy circulated).

The Mayor has advised that robes may be worn by those who wish and these are available from the Robing Room in Mossley Mill. On request, Member Services will transport these to Antrim Civic Centre for collection.

Elected Members were asked to contact Member Services to indicate which event they will be attending for catering purposes.

Moved by Alderman Campbell
Seconded by Councillor Webb and

RESOLVED: that the report be noted.

NO ACTION

11.5 CE/OA/005 VOL 2 NI LOCAL GOVERNMENT ASSOCIATION (NILGA) BULLETIN

Members were advised that NILGA has provided the September Bulletin, a copy of which was circulated for Members' information.

Moved by Alderman Campbell
Seconded by Councillor Webb and

RESOLVED: that the report be noted.

NO ACTION

11.6 CP/PCSP/107 HYDRA MINERVA - PSNI TRAINING OPPORTUNITY FOR MEMBERS

Members were advised that Hydra Minerva is a training simulator utilised by the PSNI to help train officers and police support staff in handling requests for emergency service by using training scenarios that run in real time, replicating the complexity of events and providing experiences that are transferable to actual incidents. The training is designed to be realistic, using replicas of incidents that have happened and provide recipients with the opportunity to take part in activities that are as close to real life emergencies and requests for service as possible.

Through the PSCP, the PSNI have offered the opportunity for PCSP Members to avail of this simulation training and have further extended the invitation to all Elected Members of Antrim and Newtownabbey Borough Council. It is anticipated that this training will continue to strengthen working relationships and give a more indepth understanding of the nature and volume of requests for service received by the PSNI, coupled with an insight into the process of prioritisation that is applied when service requests for assistance are received.

The PSNI have reserved a training session at Steeple PSNI Training Centre, Antrim on 28 October 2019 from 1.00pm – 5.00pm. A maximum of 16 participants can avail of the training, however if significant interest is received, PSNI have offered to consider additional dates to accommodate requests to avail of the training.

An Expression of Interest would be requested in due course from Members via email and places will be allocated on a 'first come first served' basis.

Moved by Alderman Campbell
Seconded by Councillor Webb and

RESOLVED: that the report be noted.

NO ACTION

11.7 CE/OA/005 VOL 2 NOMINATIONS TO NI LOCAL GOVERNMENT ASSOCIATION POLICY AND LEARNING NETWORKS

Members were aware that at the July Council meeting it was agreed that the nominations to the five NILGA Policy and Learning Networks for the electoral term be delegated to Group Leaders.

Members were advised that Group Leaders had nominated as follows:

Party	Network	Councillor
DUP	Place Shaping & Infrastructure	Cllr Alison Bennington
UUP	Reform, Devolution and Improvement	Councillor McWilliam
SDLP	Health, Social and Environmental Wellbeing	Cllr Lynch

SF	Local Economic Development, Investment and International Affairs	Cllr Goodman
ALL	Elected Member Development	Cllr Webb

Moved by Alderman Campbell
Seconded by Councillor Webb and

RESOLVED: that the nominations be noted.

ACTION BY: Member Services

11.8 P/PLAN/013 REGIONALLY SIGNIFICANT PLANNING APPLICATION – KELLS SOLAR FARM (REFERENCE LA03/2015/0234/F)

At the August Council meeting Members resolved that the Minutes of the proceedings of the Planning Committee Meeting of Monday 19 August 2019, Part 1 be approved and adopted, with the exception of Item 3.7 which related to a report on a regionally significant planning application for a Solar Farm at Kells being processed by the Department for Infrastructure (see details below).

Application Reference: LA03/2015/0234/F
Proposal: 50MW Solar Farm
Location: Lands located East and West of Whappstown Road and to the North of Doagh Road, Northwest of Kells, Co Antrim.
Applicant: Elgin Energy

Following discussion of the item it was agreed that a request should be made to the Department to appear before and be heard by the Planning Appeals Commission in relation to this application, subject to legal advice.

Subsequently the Council's Legal Services Officers advised that they were content that in seeking a hearing on this application the Council would not be liable for costs associated with the hearing. Correspondence was sent to the Department on 6 September 2019 (circulated) to request a hearing before the Planning Appeals Commission (or other such independent person appointed by the Department for the purpose of a hearing) on this application. Mid and East Antrim Borough Council has also since written to the Department to request such a hearing.

There is nothing in legislation or policy that requires the Council to put forward a particular position on the proposal and that it can in effect take a neutral stance at the hearing. Notwithstanding this, now that a hearing has been requested by both Councils, this will afford the key parties involved in this case, both the developers and local residents, the opportunity to present their views on the scheme to the hearing for consideration.

Irrespective of the report prepared following the hearing requested (whether by the PAC or other such independent person appointed by the

Department), the final decision on this regionally significant planning application will ultimately rest with the Department.

Moved by Alderman Campbell
Seconded by Councillor Webb and

RESOLVED: that the report be noted.

ACTION BY: John Linden, Head of Planning

Alderman Burns and Councillor Michael returned to the Chamber.

The Mayor advised Members that the Motions would be taken at this point of the meeting.

Having declared an interest in the next Item, Councillor Webb left the Chamber.

13. MOTION

Proposed by Councillor Victoria McAuley
Seconded by Aldermen Philip Brett, and Councillors Robert Foster, Noreen McClelland, Michael Goodman and Michael Stewart

"This Council notes that the Prime Minister has recently announced a £25 million cash injection to protect hospice and palliative care services in England, Scotland and Wales, in addition to £25 million in support of children's hospices in England announced earlier this year. None of this cash injection will be allocated to those providing local services, such as the Northern Ireland hospice. It is proposed that the Council write to the Prime Minister and Secretary of State for Northern Ireland requesting they immediately increase and release statutory funding for hospice and palliative care services in Northern Ireland, thereby promoting equality and parity for infants, children and adults who need access to specialist hospice and palliative care across our local communities."

RESOLVED: that the Motion be declared unanimously carried.

ACTION BY: Jacqui Dixon, Chief Executive

Councillor Webb returned to the Chamber.

14. MOTION

Proposed by Councillor Roisin Lynch
Seconded by Alderman Mandy Girvan

"That this Council expresses its deep concern at the decision by Westminster to proceed with reform of abortion law against the wishes of the people of Northern Ireland and their elected representatives, notes the sensitivity and complexity of this issue and instructs the Chief Executive to write to the

Secretary of State for Northern Ireland requesting that he ensures no legislative changes on abortion be considered until the Northern Ireland Assembly is restored."

On the Motion being put to the meeting and, a recorded vote having been requested by Councillor Lynch, Members voted as follows:

In favour of the Motion Members viz 21	Against the Motion Members viz 16	Abstentions Member viz 1
<p>Aldermen: Agnew, Brett, Burns, Girvan, Hogg, J Smyth</p> <p>Councillors: Archibald, Bennington, Clarke, Cooper, Dunlop, Flanagan, Hamill, Lynch, Magill, McClelland, McCullough, Ross, Stewart, Webb, Wilson</p>	<p>Aldermen: Kinahan</p> <p>Councillors: Campbell, Cushinan, Finlay, Foster, Gilmour, Goodman, Kelly, Kinnear, McAuley, McGrann McWilliam, Michael, Montgomery, L Smyth, Swann,</p>	<p>Councillor Logue</p>

RESOLVED – that the Motion be declared carried.

ACTION BY: Jacqui Dixon, Chief Executive

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Hamill
Seconded by Councillor Dunlop and agreed

that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the audio recording would cease at this point.

Councillors Archibald and Hamill left the Chamber.

12. ITEMS IN COMMITTEE

12.1 IN CONFIDENCE FI/PRO/TEN/287 TENDER FOR SUPPLY, DELIVERY, INSTALLATION & REMOVAL OF LIGHTING AT THE ENCHANTED WINTER GARDEN EVENT

Members were reminded that at the Council meeting held on 29 April 2019 it was agreed to procure the delivery of a lighting installation in the Enchanted Winter Garden event at an indicative budget of £[REDACTED] per annum.

A tender opportunity for a three year contract was made available on eSourcingNI on Tuesday 27 August 2019. One tender was opened via the

eSourcingNI Portal on 24 September 2019 and referred to the evaluation panel for assessment. The tender was evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The application was evaluated on a pass/fail basis for mandatory exclusion and financial compliance, economic and financial standing, previous relevant experience, professional membership, schedule of operatives, management systems and practices, timescale and declarations and form of tender. The tender met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2.

STAGE 2 – AWARD STAGE

Quality/Commercial Assessment

One tender was evaluated and following clarification with the supplier on various design elements and expansion into other areas of the gardens, it was proposed to award the contract to AJCG Limited at the budgeted fee of £[REDACTED] per annum for 3 years. AJCG Limited had previously provided this service and had confirmed that they could fulfil the contract.

Moved by Councillor Montgomery
Seconded by Councillor Webb and

RESOLVED: that AJCG Limited be appointed for the supply, delivery, installation and removal of lighting at the Enchanted Winter Garden Event for the period 7 October 2019 to 31 January 2022.

ACTION BY: Julia Clarke, Procurement Officer

12.2 IN CONFIDENCE FI/PRO/TEN/278 TENDER FOR THE PROVISION OF A PCSP – DOMESTIC & SEXUAL VIOLENCE AWARENESS RAISING PROGRAMME 2019-2022

**CONTRACT PERIOD YEAR 1 – 7 OCTOBER 2019 TO 31 MARCH 2020
YEAR 2 – 1 APRIL 2020 TO 31 MARCH 2021
YEAR 3 – 1 APRIL 2021 TO 31 MARCH 2022**

Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) was established in 2012 as a statutory body under Part 3, Schedules 1 and 2 of the Justice Act (Northern Ireland) 2011. The aim of the PCSP is to work towards safer communities by delivering community focused solutions in helping to reduce crime, fear of crime and anti-social behaviour.

In developing its 2019-22 Strategic Plan, Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) identified a range of priorities. This process identified the need to procure a programme that raises awareness of domestic and sexual violence, support structures and reporting mechanisms.

The tender opportunity was made available on eSourcingNI on Friday 23 August 2019. Two tenders for the provision of a PCSP domestic and sexual violence awareness raising programme were opened via the eSourcingNI Portal on 6 September 2019 and referred to the evaluation panel for assessment. The tenders were evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The tenders were evaluated on a pass/fail basis for mandatory exclusion and financial compliance, economic and financial standing, previous relevant experience, technical capacity and capability of the team, management systems and practices, GDPR and declarations and form of tender. The tenders met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2.

STAGE 2 – AWARD STAGE

Quality/Commercial Assessment (70%/30%)

The tenders were evaluated on the basis of Understanding of the Brief (10%). Implementation Plan (20%), Quality of the Programme (Approach & Methodology) (35%) and Timetable (5%) and Cost (30%) and the recommendation is as follows:

Supplier	Quality Assessment (out of 70%)	Cost Assessment (out of 30%)	Total % Score	Total Cost for Year 1 (excl. VAT)
Nexus NI	55%	30%	85%	£

Funding for this programme is provided on an annual basis, subject to satisfactory performance and availability of funding.

Moved by Councillor Logue
Seconded by Alderman Brett and

RESOLVED: that having achieved a score of 85%, Nexus NI be appointed for the provision of a PCSP domestic and sexual violence awareness raising programme for the period 7 October 2019 to 31 March 2022.

ACTION BY: Julia Clarke, Procurement Officer

12.3 IN CONFIDENCE FI/PRO/TEN/301 TENDER FOR THE PROVISION OF BUSINESS MENTORING SERVICES

**CONTRACT PERIOD 2 DECEMBER 2019 TO 30 NOVEMBER 2021
(with an option, by the Council, to extend for a further period of up to 24 months, subject to review and performance)**

This tender is for provision of a range of business mentoring services via a select list (circulated). The mentors will be used to provide specialist one to one support to businesses and / or community groups in the Borough to

encourage their continued strategic development. The support, normally administered by Council's Economic Development Services includes the following specialisms:

- Business Planning
- Finance
- Marketing and Sales
- Market Research
- Legal
- IT
- Processes and Systems
- Import and Export
- Innovation
- Social Enterprise

This support is complimentary to but distinct from European funded programmes delivered by Economic Development, for example OPTIMAL and Bid2Win. The mentoring on this tender is targeted at organisations that cannot demonstrate short-term job creation and hence are not eligible for Council's European funded programmes.

The tender opportunity was made available on eSourcingNI on Tuesday 13 August 2019. Thirty-five applications to be placed on the select list were opened via the eSourcingNI Portal on 30 August 2019 and referred to the evaluation panel for assessment. The applications were evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The applications were evaluated on a pass/fail basis for mandatory exclusion and financial compliance, economic and financial standing, business mentoring experience, management systems and practices, declarations and form of tender. All applications met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2.

All applicants agreed to the fixed hourly rate for all specialisms of £■■■ per hour (excl. VAT).

STAGE 2 – AWARD STAGE

Quality Assessment (100%)

The applications were evaluated on the basis of expertise in the specialism selected (50%) and evidence of providing mentoring within the specialism (50%). Successful mentors were appointed to the select list, their specialisms and scores are attached at Appendix 1. Applicants scoring below 30% in any criteria were eliminated from the assessment process.

Moved by Alderman Brett
Seconded by Councillor Kelly and

RESOLVED: that the 33 named mentors and their specialisms who met the requirements of the assessment are placed on the select list to provide business mentoring services for the period 2 December 2019 to 30 November 2021 (with an option, by the Council, to extend for a period of up to 24 months subject to review and performance).

ACTION BY: Julia Clarke, Procurement Officer and Michelle Pearson, Economic Development Project Officer

12.4 IN CONFIDENCE FI/PRO/TEN/298 TENDER FOR DESIGN AND SUPERVISION CONSULTANTS FOR EXTENSION TO RATHFERN COMMUNITY CENTRE

Members were reminded that in April 2019 the Council approved funding of £[REDACTED] for fees and works for the extension to Rathfern Community Centre.

PROJECT SCOPE

The contract involves the following scale and scope of works:

- An extension adding approximately 371sqm of floorspace to the existing centre, to include 2 large activity rooms, new toilets, and storage.
- Provision of 17-space car parking spaces.
- Removal of existing multi use games area.
- Landscaping.

PROCUREMENT

This tender was published on 19 July 2019 on eSourcingNI. Seven completed Pre-Qualification Questionnaires (PQQs) were received by 12 August 2019 and referred to the evaluation panel for assessment. The consultants who responded to the competition were randomly sorted and evaluated in order on a Pass/Fail basis. The PQQ responses were evaluated using the criteria of general information, past performance, economic and financial standing, professional conduct, health and safety, declarations and technical ability.

The first six consultants whose PQQ responses were assessed as a 'Pass' were selected for Invitation to Tender (ITT).

Invitation to Tender (ITT) documents were issued to the six contractors in the week commencing 23 August 2019. Five completed tenders were received by the closing date of 13 September 2019.

TENDER ANALYSIS

The five returned tenders were arithmetically checked and evaluated on the basis of most acceptable tender assessment total price submission. The most acceptable tender assessment total price is identified as the tender received which is closest (equal, above or below) to value of the adjusted lower average. WDR & RT Taggart Ltd submitted the most acceptable tender assessment total price submission as detailed below:

TENDER FOR DESIGN & SUPERVISION CONSULTANTS EXTENSION TO RATHFERN COMMUNITY CENTRE

Consultant	Tendered Total of the Prices (excl. VAT)	Model Compensation Event Total* (excl. VAT)	Part Time Site Inspection Staff - minimum of 3 times/12 hours per week for 6 month construction contract.	Tender Assessment Total Price (excl. VAT)
WDR & RT Taggart Ltd	£[REDACTED]	£[REDACTED]	£[REDACTED]	£[REDACTED]

**The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

PROGRAMME

Following the appointment of the consultant and completion of the design and planning process, works are anticipated to commence on site in April 2020, at the earliest, with completion in October 2020.

Moved by Councillor Webb
Seconded by Alderman Hogg and

RESOLVED: that the tendered sum of £[REDACTED] (excl. VAT) from WDR & RT Taggart Ltd be approved giving a tendered assessment total price of £[REDACTED] (excl. VAT).

ACTION BY: Neil Luney, Project Development Officer/ Sharon Logue, Procurement Manager

12.5 IN CONFIDENCE G/INS/PROP/023/VOL2 THE STEEPLE HOUSE UPDATE

Following the fire of the Steeple House in the early hours of 2 July 2019, due to a number of factors including its listing, the size and complexity of the claim and to ensure future plans for the site are facilitated, Council engaged a Claims Management Company, Davison and Associates to progress the insurance claim on their behalf.

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

Moved by Councillor Montgomery
Seconded by Councillor Kelly and

RESOLVED: that the report be noted.

NO ACTION

Councillors Archibald and Hamill returned to the Chamber.

12.6 IN CONFIDENCE FI/PRO/QUO/409; CD/PM/121; CLOSURE OF MWA PARTNERSHIP LTD FI/PRO/QUO/238; CD/PM/064

Over the last year MWA Partnership Ltd were appointed to undertake professional services on the following projects for the Council

- i. Sixmilewater Park, Ballyclare
- ii. Urban Sports Park, V36

The Sixmilewater Park project is currently out to tender. Works on site are due to commence in November 2019 with completion planned for March 2020. The Urban Sports Park project has been tendered previously and due to the unsatisfactory tenders received will require to be re-tendered. Works on site are due to commence in April 2020 with completion planned for September 2020.

Council have recently been informed that MWA Partnership Ltd have had to close the business. [REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Moved by Councillor Webb
Seconded by Councillor Bennington and

RESOLVED: that the report be noted.

NO ACTION

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Alderman Kinahan
Seconded by Councillor Magill and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone for attending and the meeting concluded at 7.55 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.