



23 April 2025

**To: Each Member of the Council**

Dear Member

**MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL**

A meeting of Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill** on **Monday 28 April 2025** at **6.30 pm**.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink, appearing to read "Richard Baker".

Richard Baker, GM MSc  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**For any queries, please contact Member Services:**

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## AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies
- 3 Declarations of Interest
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of Antrim and Newtownabbey Borough Council held on Monday 31 March 2025, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operation Committee Meeting of Monday 7 April 2025, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance of Tuesday 8 April 2025, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Development Committee Meeting of Monday 14 April 2025, a copy of which is **enclosed**.
- 8(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Wednesday 23 April 2025, a copy of which is **to follow**.
- 8(b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Wednesday 23 April 2025, a copy of which is **to follow**.
- 9 PRESENTATION
  - 9.1 Decade of Delivery
- 10 NOTICE OF MOTION
- 11 ITEM FOR DECISION
  - 11.1 VE Day 80<sup>th</sup> Anniversary
- 12 ITEM FOR NOTING
  - 12.1 Mid Ulster District Council Motion – Northern Ireland Road Traffic Law
- 13 ITEMS IN COMMITTEE
  - 13.1 Provision of Interceptor, Jetting, Grease Traps and Drainage CCTV Services

- 13.2 Framework for the Provision of Fire Alarm Maintenance at Council Sites throughout the Borough
- 13.3 Provision of Legionella Management Services at Council Sites
- 13.4 Appointment of Contractor for Replacement Play Parks at Kings Park and Rathcoole
- 13.5 Abbey Community College 3G Pitch and Changing Facilities
- 13.6 HR Policies Report

## 9 PRESENTATION

### 9.1 OD/OD/004 DECADE OF DELIVERY

#### 1. Purpose

**The purpose of this report is to share with Members the Decade of Delivery short film which was originally presented at the Decade of Delivery Civic Event held in Theatre at The Mill on Wednesday 2 April 2025**

#### 2 Background

The Council was formed on 1 April 2015 and to mark the tenth anniversary a Civic Event was delivered on Wednesday 2 April in Theatre at The Mill. The event also incorporated the inaugural Golden Threads staff recognition event.

#### 3. A Decade of Delivery Film

A ten-minute film built around the Council's corporate themes of People, Place, Prosperity, Planet and Performance was created to showcase the Council's achievements across the decade. The film will be shown at the Council meeting for the benefit of Elected Members who were unable to attend.

It is proposed to utilise the film in the following ways in the coming months:

1. Staff Induction Sessions
2. April Staff Newsletter (end of month edition)
3. Corporate Website – a dedicated *Decade of Delivery* page will be created
4. Digital version of Borough Life
5. Team meetings
6. Digital screens across our Leisure Centres

#### 4. Recommendation

**It is recommended that the report be noted.**

Prepared and Approved by: Ursula Fay, Director of Community Development

## 10 NOTICE OF MOTION

Proposed by Councillor Webb  
Seconded by Alderman McGrath

"That this Council expresses concern at the unaffordable rents and inadequate protections for many of the 18,800 private renters in Antrim and Newtownabbey; recognises that the significant imbalance between supply and demand for rental properties is driving up monthly rents and leaving many tenants struggling to make ends meet; further recognises that too many private renters face unacceptable delays to access the basic repairs necessary to make their homes habitable and safe; and agrees to write to the Minister for Communities to call for a review of minimum fitness standards in the private rented sector, statutory timeframes for private landlords to carry out essential repairs, and measures to boost the supply of affordable rental properties, including a cap on short term holiday lets and the creation of an Empty Homes Taskforce to help bring more empty homes back into use".

## 11 ITEM FOR DECISION

### 11.1 AC/GEN/112 VE DAY 80<sup>th</sup> ANNIVERSARY

#### 1. Purpose

**The purpose of this report is to seek Members approval for the award of VE Day 80 community grants to support the delivery of VE Day 80 themed community events in the Borough.**

#### 2. Introduction/Background

The 80<sup>th</sup> Anniversary of VE Day occurs on 8 May 2025 and the Council is organising a programme of events to mark this significant anniversary.

VE Day is the anniversary of the end of the Second World War in Europe and events celebrating 80 years of peace will be taking place across the UK and beyond.

The UK Government's VE Day 80 programme was announced on 4 March 2025 and within this announcement communities were encouraged to hold their own local street parties.

#### 3. Previous Decisions

Members are reminded that the proposed programme to mark the 80<sup>th</sup> Anniversary of VE Day in May 2025 was approved by the Community Development Committee in February 2025.

It was then reported to the March Community Development Committee that up to 100 street party packs at an approximate cost of £10,000 would be available to local groups to support street parties.

At this Committee meeting in March, it was also agreed that the Council deliver a VE Day 80 community small grants programme with 30 grants of up to £500 to be made available.

At the Policy and Governance Committee in January 2025 the Councils Grant Funding Policy was approved.

#### 4. Community Support for VE Day 80 Events

The VE Day 80 community grant programme opened on Thursday 3 April 2025 and closed on Monday 14 April. A total of 48 applications were received by the closing date from community and voluntary organisations across the Borough for a variety of VE Day 80 themed events.

Applications were assessed by a panel of officers on a pass/fail basis with up to £500 available per group to deliver their events and 47 applications were approved for funding. Details of all the 47 successful applications are

enclosed for Members' information, and it is proposed to provide funding as requested for all successful applicants at a total cost of £23,480.

The delivery of these 47 events across the Borough will complement the Councils own programme and enhance the VE Day 80 activity in the Borough.

## 5. Finance

Whilst provision for the VE Day 80 Community Grant Programme was not made in the 2025/26 Community Development budgets it was reported to the Community Development Committee in March that following an initial call to the Tourism Events Fund a budget of £40,600 remained. It is proposed to re-profile £23,480 from the tourism events fund to cover the VE Day 80 community grant programme. This will leave £17,120 for the second call to the Tourism Events Fund scheduled to open in July 2025. Officers do not anticipate a high demand in response to this second funding call as those event organisers expected to seek tourism funding support responded to the first call earlier in the year.

## 6. Governance

The VE Day 80 Community Grant Programme was administered and delivered within the framework of the Councils Grant Funding Policy approved in January 2025. This grant fund was made available through the Councils online grant portal to recognised community and voluntary groups within the Borough for VE Day 80 themed events. Applications were assessed on a pass/fail basis.

## 7. Summary

The Council is delivering a programme of events and activities in early May 2025 to mark the 80<sup>th</sup> anniversary of VE Day. As part of this it was agreed to provide a community grants programme. Applications for this funding were made through Council's online grant funding portal with applications opened at 12 noon on Thursday 3 April and closed on Monday 14 April 2025.

In total 48 applications were received by the closing date, of which 47 were successful. It is proposed to fund all successful applications at a total cost of £23,480. This additional expenditure can be funded through the profiling of an underspend from the Tourism Events Fund into the Community Development grant budget.

## 8. Recommendation

**It is recommended that the VE Day 80 community grant funding awards as outlined, at a total cost of £23,480 be approved.**

Prepared and Approved by: Ursula Fay, Director of Community Planning

## 12 ITEM FOR NOTING

### 12.1 G/MSMO/14 MID ULSTER DISTRICT COUNCIL MOTION – NORTHERN IRELAND ROAD TRAFFIC LAW

#### 1. Purpose

**The purpose of this report is to advise Members that correspondence has been received from Mid Ulster District Council in relation to its Motion regarding Northern Ireland Road Traffic Law.**

#### 2. Introduction

Members are advised that correspondence (enclosed) had been received from Mid Ulster District Council regarding a Motion passed by that Council. The motion is in relation to introducing legislation mandating vehicles to stop when a school bus is actively loading or unloading students to enhance safety and offer additional protection to schoolchildren across Northern Ireland.

#### 3. Key Points

Mid Ulster District Council have resolved to call upon the Northern Ireland Assembly to develop and pass legislation requiring vehicles to stop for school buses that are picking up or dropping off pupils. To formally write to the Minister for Infrastructure and Minister of Education, highlighting the need for such legislation.

Mid Ulster District Council seeks collaboration from all Northern Ireland Councils to support the motion.

#### 4. Recommendation

**It is recommended that the correspondence from Mid Ulster District Council be noted.**

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Richard Baker, Chief Executive