



28 April 2021

Committee Chair: Councillor R Foster

Committee Vice-Chair: Alderman T Burns

Committee Members: Aldermen – F Agnew, L Clarke, M Girvan, J McGrath and J Smyth  
Councillors – J Archibald-Brown, A Bennington, J Gilmour, N Kelly, A Logue, T McGrann, V McWilliam and R Swann

Dear Member

**MEETING OF THE OPERATIONS COMMITTEE**

A remote meeting of the Operations Committee will be held in the **Council Chamber, Mossley Mill on Tuesday 4 May 2021 at 6.30pm.**

All Members are requested to attend the meeting via "Zoom".

To ensure social distancing Chairperson of the Committee may attend the Council Chamber.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**For any queries please contact Member Services:**

Tel: 028 9034 0048/028 9448 1301 [memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## **A G E N D A**

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### **2 DECLARATIONS OF INTEREST**

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- 3.1 Temporary Price Reduction of 3G Soccer Pitches
- 3.2 Leisure Grant Aid Review
- 3.3 Request from Ulster Beekeepers Association
- 3.4 Provision of Bicycle Stands
- 3.5 Street Naming Fountain Street
- 3.6 Street Naming Cottonmount Drive, Sealstown Raod, Newtownabbey

### **4 ITEMS FOR INFORMATION**

- 4.1 Correspondence from Ards and North Down Borough Council
- 4.2 Local Biodiversity Action Plan
- 4.3 #IRECYCLERIGHT Social Media Influencer Campaign
- 4.4 Impact of COVID-19 on Waste Management Performance
- 4.5 Habitat for Humanity Christmas Toy Collections
- 4.6 Development of a Borough Litter Action Plan
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- 4.9 Building Control Matters for the Period February & March 2021

### **5 ITEMS IN CONFIDENCE**

- 5.1 arc21 Joint Committee Papers
- 5.2 Jordanstown Loughshore Caravan Park
- 5.3 Leisure Capital Projects
- 5.4 Harmonisation of Waste Collection Services in the Borough – Update Of Project Timeline
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### **6 ANY OTHER RELEVANT BUSINESS**

**REPORT ON BUSINESS TO BE CONSIDERED AT THE  
OPERATIONS COMMITTEE MEETING ON  
TUESDAY 4 MAY 2021**

**3 ITEMS FOR DECISION**

**3.1 L/GEN/5      TEMPORARY PRICE REDUCTION OF 3G SOCCER PITCHES**

Further to the recent announcement by the Northern Ireland Executive relating to easing of restrictions for competitive sport from April 23, the leisure booking team have experienced unprecedented demand for grass pitches from this date and throughout the summer. The demand is attributed to the impact of restrictions on the normal playing season and is almost exclusively from local football teams to enable friendly matches and summer leagues.

Grass pitches within the Borough enter a period of rest and maintenance from May to September each year and in order to ensure their continued use throughout the regular football season, September to April, it is important that the pitches are protected and can withstand the rigours of the winter weather.

Officers had anticipated the challenges of accommodating bookings during these months, while also ensuring the pitches were adequately maintained for the new season. As a result a schedule was developed which rotated the use of pitches allowing a percentage to be made available for booking. Unfortunately, the demand is such that this schedule will not be able to meet demand. In order to increase capacity, Officers propose that until August 2021, Council's 3G pitches are offered for bookings at the same rate as grass pitches. The price is for a two hour duration which allows adequate time for a match to be played, and would be £42 for adult or £21 for juniors.

**RECOMMENDATION: that approval is given to amend pricing for 3G pitches, on a temporary basis to that of grass pitches as set out above.**

Prepared by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

### 3.2 L/LEI/002 LEISURE GRANT AID PROGRAMME - REVIEW 2021

Members are reminded that the Leisure Grant Aid Programme has been suspended since March 2020 due to the impact of the COVID-19 pandemic. In the meantime, a £50,000 Sports Hardship Fund was approved specifically to help clubs and organisations to address additional costs resulting from the pandemic and this remains in place with up to £35,000 still available. Following recent announcements by the Northern Ireland Executive regarding easing of restrictions, this Fund has reopened for applications.

In anticipation of restrictions easing further, the Leisure Grant Aid Programme has been reviewed in preparation for re-opening and a number of amendments are being proposed.

Members are reminded that the total budget of the Leisure Grant Aid Programme is £170,000.

Some proposed amendments relate specifically to the amount of grants available for applicants; Grants to Athletes/Clubs (Table 1) while some adjustments to budgets within some categories are also proposed (Table 2).

Table 1.

Category	Summary of amendment	Proposed amendment	Rationale
All	Introduction of an appeal process.	<p>Introduction of an appeal process for applicants who dissatisfied with outcome of their application. The following to be added to Guidance:</p> <p><b>Appeals procedure</b>  <i>An appeals procedure is available to unsuccessful applicants. For further information, please contact team members – details at the end of this document.</i></p> <p><i>In line with what is in place for other grants upon receipt of a Letter of appeal, feedback is given by the chair of the scoring panel. If still not satisfied a panel will be put in place, feedback will be given to the applicant and their decision is final.</i></p>	In line with other grants in Community Planning Department.

All	New clause added to standard terms and conditions	Costs are eligible from date of submission of application, subject to the retention of receipts:  'In order to meet Council's audit requirements, when making a claim, applicants should retain copies of receipts and evidence of payments made in the form of Bank statements/ credit cards.'	Recommended inclusion following recent review of Leisure Grant Aid Programme through the Audit Plan.
Grants to Athletes	Increase in maximum award	Increase maximum award to £1,500 (from £1,000) per athlete per annum.	Maximum award has not increased since 2015. Costs relating to competitions have increased
Grants to Clubs	Increase in maximum award	Increase maximum award to £1500 (from £1,000) per club per annum in the 'Education and Competition' strand	Maximum award has not increased since 2015. Costs relating education and competitions to have increased
Capital Grants	Reduction in minimum project costs	Reduction in minimum eligible project costs from £60,000 to £40,000	There have been few applications to Capital Grant Category in 18/19 or 19/20. A lower match funding requirement may remove a barrier to applications

Analysis of trends in applications to date have shown that the Grants to Clubs category has had fewer applications over the years and it is therefore proposed to reduce the budget for this category for the current year and monitor for 2022 – 2023. It is also proposed to increase the sports Events Grants, in anticipation of applications for events, made possible by the easing of restrictions.

Table 2.

<b>Category</b>	<b>Previous category limit</b>	<b>New proposed category limit</b>	<b>Rationale</b>
Capital Grants	£40,000	£40,000	No change
Grants to Athletes	£50,000	£50,000	No change
Grants to Clubs	£32,000	£20,000	In line with limited demand for this category

Grants to Coaches and Officials	£15,000	£15,000	No change
Sports Events Grant	£30,000	£40,000	In line with anticipated increase in demand as restrictions ease.
Defibrillator Grant	£3,000	£5,000	In line with demand
<b>Totals</b>	<b>£170,000</b>	<b>£170,000</b>	

A Section 75 Screening Form has been completed, **enclosed**, and an EQIA is not required.

**RECOMMENDATION: that the amendments to the Leisure Grant Aid Programme as set out be approved together with the Section 75 Screening Form.**

Prepared by: Anna Boyle, Sport & Physical Activity Programmes Manager/Deaglan O'Hagan, Commercial Programmes Manager

Agreed by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

### 3.3 PK/GEN/003

### REQUEST FROM ULSTER BEEKEEPERS ASSOCIATION

The Council has been approached by the Chairman of the Ulster Beekeepers Association, Mr John Hill, who is concerned about the potential importation of bees from mainland Europe, via Northern Ireland, to Great Britain (GB) as a means of circumventing the movement of bees from Europe directly to GB. The Association, along with similar associations across the British Isles, is concerned about pests, which could potentially devastate native honeybee colonies.

In view of the Council's commitment to Climate Change and ongoing engagement with the All Ireland Pollinator Plan, support for beekeepers would be in keeping with the spirit of these commitments.

The Association is requesting that the Council writes to the Department of Agriculture, Environment and Rural Affairs to highlight the concerns about pests through importation of bees and to stress the importance of protecting local honeybees.

**RECOMMENDATION: that Council supports the Ulster Beekeepers Association's request to write to the Northern Ireland and Westminster governments, as set out above.**

Prepared by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

### 3.4 PK/GEN/183 PROVISION OF BICYCLE STANDS

Members are reminded that funding through the Department for Communities for Blue/Green Infrastructure Projects has been secured - £18,000 of which is for the installation of bicycle stands.

Following approval for the potential sites in February, site assessments have been conducted.

A schedule with visuals is enclosed for each site. In the event that competitive quotations are received, it may be possible to consider additional stands at other locations.

**RECOMMENDATION: that approval is given to proceed with Bicycle stands at the locations set out in the enclosed report.**

Prepared by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations



### 3.5 PBS/BC/003 VOL 2 STREET NAMING – FOUNTAIN STREET, ANTRIM

A development naming application from Patrick Morwood, on behalf of Simpson Developments, regarding the naming of a residential development at Fountain Street Antrim was received on 25 March 2021. The development consists of 84 units, a mix of detached/semi-detached dwellings and apartments.

The development names and developer's rationale have been submitted as outlined below, with the developer's location map and site plan **enclosed**.

1 – Langford Square – The Langfords were a prominent family in the 1700s in Antrim. Sir Aurthur Langford died childless and in 1725 his estate passed to his sister Mary Langford

2 – Upton Square – The Uptons were descendants of the early 17<sup>th</sup> century Sir Hugh Clotworthy

3 – Chichester Park – The Hon Chichester Skeffington was a brother of Lord Massereene and was elected to the Borough in 1776

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration. Council should be aware there is an Upton Court in Templepatrick.

**RECOMMENDATION: that Council approves an overall name for the above development.**

Prepared by: William Richmond, Principal Building Control Surveyor

Approved by: Geraldine Girvan, Director of Operations

### 3.6 **PBS/BC/003 VOL 2 STREET NAMING – COTTONMOUNT DRIVE, SEALSTOWN ROAD - NEWTOWNABBEY**

A development naming application was received from Patrick Morwood on behalf of Park Road Developments regarding the naming of a residential development at Cottonmount Drive, Sealstown Road, Newtownabbey. The development consists of 36 dwellings these being a mix of detached and semi – detached. The development is accessed through Cottonmount Drive. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

1 – Cottonmill Green – The watercourse of the former mill runs along the boundary of the site. The site will feature open green space adjoining the watercourse.

2 – Cottonmill Park – There was a cotton bleaching mill at the southern Hyde Park Road end of the development which dates back to 1838 -1862

3 – Linenmount Park – The development is on the site of the former Mount Pakenham Linen Works

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

**RECOMMENDATION: that Council approves a name for the above development.**

Prepared by: Liam McFadden, Principal Building Control Surveyor

Approved by: Geraldine Girvan, Director of Operations

## 4 ITEMS FOR INFORMATION

### 4.1 EH/EHS/002 CORRESPONDENCE FROM ARDS AND NORTH DOWN BOROUGH COUNCIL

Members are reminded that at the January 2021 meeting of Council, a motion was passed condemning animal cruelty and it was agreed that correspondence be sent to the Department of Agriculture, Environment and Rural Affairs requesting the introduction of:

- a Register of Banned Animal Welfare Offenders for those convicted of animal cruelty; and,
- a publicly accessible list of licensed dog breeders.

Correspondence was also sent to the other ten councils seeking support for this motion.

Correspondence (**enclosed**) has been received on 20 April 2021 from Ards and North Down Borough Council confirming that the Council has resolved to support this motion.

**RECOMMENDATION: that the report be noted.**

Agreed by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations

## 4.2 PK/BIO/041 LOCAL BIODIVERSITY ACTION PLAN

Members are reminded that under the Wildlife and Natural Environment Act (NI) 2011, there is a statutory duty on Councils and all public bodies to further the conservation of biodiversity. In performing these duties, public bodies must have due regard for the NI Biodiversity Strategy (Valuing Nature, 2015-2020), and take reasonable steps to further the conservation of the key species and habitats listed within, or to promote such actions by others. The Strategy has also set a target to significantly reduce overall biodiversity loss.

Developing a new Local Biodiversity Action Plan (LBAP) for the Borough has a number of steps:

Step	Comments	Timescale
Completion of a biodiversity audit	Completed over recent months to gather all relevant information on local habitats and species,	Reported to Operations Committee – April 2021
Development of an Action Plan	Draft to be considered by the Grass Management Sub Group and subsequently by the Operations Committee	April- June 2021
Public Consultation		June to August 2021
Feedback from consultation considered and Local Biodiversity Action Plan drafted		Reported to Operations Committee September/October 2021
Local Biodiversity Action Plan approved		October/November 2021*

\* the Department of Agriculture, Environment and Rural Affairs (DAERA) is in the process of reviewing the Northern Ireland Biodiversity Strategy with a view to producing a new draft strategy for consultation in late 2021.

The LBAP, once finalised will provide a clear Action Plan setting out clearly the responsibilities, which Council has for the land it owns as well as Council's role in influencing and promoting conservation and good biodiversity practice. It is important to note that this same responsibility is required of all public bodies while legislative responsibilities remain within the Departmental for Agriculture, Environment and Rural Affairs.

The biodiversity audit provides the baseline data of existing habitats and species and is a key milestone in the development of the LBAP. It is the first step in assessing the biodiversity within the Borough and identifying local priorities for conservation. It forms a basis for prioritising the species and habitats in and around Council property and ensuring that the needs of local biodiversity are identified whilst also taking into account both the Northern Ireland and UK Biodiversity targets. As the Northern Ireland Biodiversity Strategy is also being reviewed it would seem prudent to finalise the Local Plan in the context of the Northern Ireland Strategy to ensure that it fits with the targets included.

Local priority habitats and species have been identified in the audit and these have been categorised as follows:

- i. Wetlands – loughs, rivers, reed-beds, fens, bogs and wildlife ponds
- ii. Woodland – semi-natural woodland, parkland and hedgerows

- iii. Urban – built up areas and gardens
- iv. Grasslands and arable land
- v. Coastal - rocky shores, sandy bays, mudflats and lagoons
- vi. Peatland – lowland raised bog and upland heaths
- vii. Biodiversity education and awareness

The actions to ensure the continued protection and enhancement of these habitats and species will be set out in the LBAP.

The full audit and a summary is **enclosed** for information.

**RECOMMENDATION: that the report be noted.**

Prepared by: Elaine Upton, Countryside Officer

Agreed by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

### 4.3 WM/COMMS/001 #IRECYCLERIGHT SOCIAL MEDIA INFLUENCER CAMPAIGN

Members are reminded that in 2019/20 Council successfully applied for £15,950 of funding from the Department of Agriculture, Environment and Rural Affairs, in conjunction with WRAP NI, to further promote the #irecycleright campaign. While the majority of the funding was used for a communications campaign targeting food waste recycling across the Borough in March 2020, the social media influencer campaign was postponed due to the COVID pandemic.

The Department allowed Council to carry forward the funding and in March 2021, Council recruited three successful local social media influencers listed below:

- @lifeatbelgrove who lives near Crumlin;
- @mrssarahthomp who lives in Randalstown;
- @[thelovenewtownabbeygirl](#) who lives in Newtownabbey.

Each of the influencers provided videos, stories, photos and polls to engage with the public in their own #irecycleright challenge.

The campaign has been deemed to be very successful, with influencers and Council reaching an 'audience' of over 138,000 to date with recycling awareness messages. The influencers' videos can be found on the Council website <https://antrimandnewtownabbey.gov.uk/residents/bins-recycling/what-can-be-recycled/irecycleright/> and will be used by the Education and Awareness teams for further promotion throughout the year.

**RECOMMENDATION: that the report be noted.**

Prepared by: Lynsey Daly, Waste Strategy and Contracts Manager

Agreed by: Michael Laverty, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

#### 4.4 WM/WM/37/VOL2 IMPACT OF COVID-19 ON WASTE MANAGEMENT PERFORMANCE

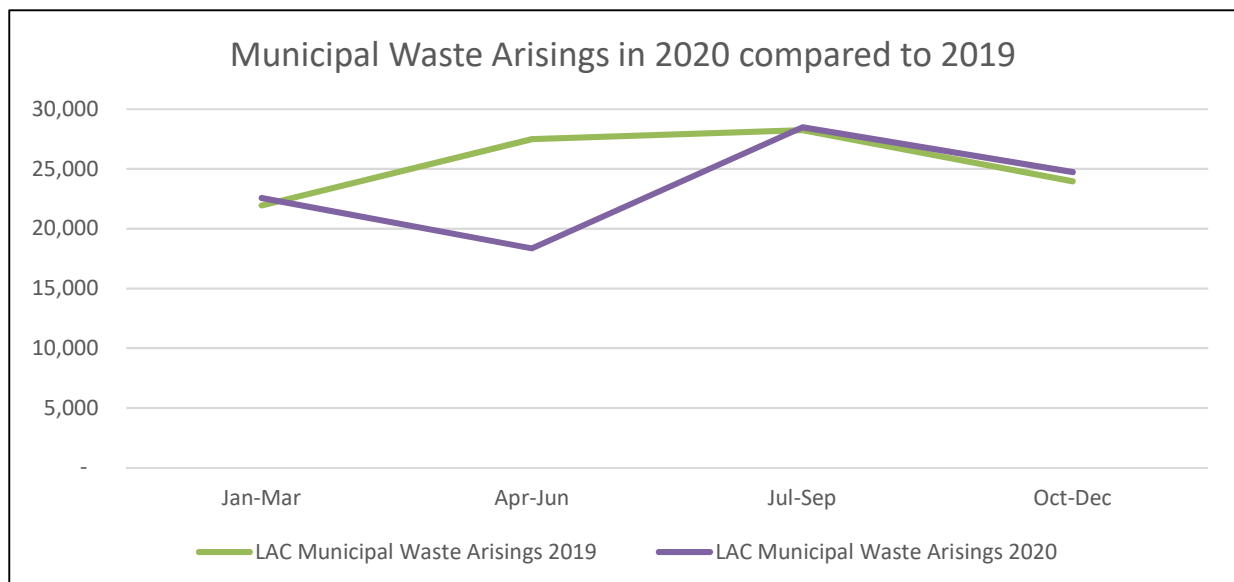
As Members will be aware Council has two statutory waste targets that have to be complied with:

1. Recycle 50% of all household waste by 2020;
2. Limit the landfilling of biodegradable waste to no more than 16,358 tonnes in 2020.

Under the Landfill Regulations (Northern Ireland) 2003, Council submits waste data returns to the Northern Ireland Environment Agency. These are completed on a quarterly basis throughout the year and are used by the NIEA to calculate Council's recycling rate and compliance with the landfill diversion targets i.e. Northern Ireland Landfill Allowance Scheme (NILAS).

As well as the quarterly submissions, Officers have been monitoring waste data regularly throughout 2020, particularly to ascertain the effects that COVID-19 and the restrictions that meant residents were staying and working from home on waste arisings.

Waste arisings dropped significantly in the period April to June 2020 and this is as a result of the temporary closure of businesses who receive the Council's trade waste collection service and the requirement to close the Recycling Centres to reduce travel in the Borough. Since July 2020, waste arisings have recovered to slightly above 2019 levels.



While overall waste arisings, as set out in the table below, are slightly down year on year due to the closure in the April to June period, the pandemic has impacted in a number of ways:

- (i) Where waste is being collected from – there is a significant increase in the amount of waste collected at the kerbside e.g. residents' homes (rather than schools, colleges, workplaces), and more waste is being deposited in the black bins. The increase in waste collected through

black bins has resulted in higher landfill tonnages while a significant increase in the recyclables collected through wheelie boxes, blue bins, and brown bins has also been collected.

- (ii) The closure of the Household Recycling Centres, which normally contribute a significant proportion of the Borough's recycling rate through the collection of rubble, wood, and green waste, has led to an overall drop in the recycling rate for the Borough.

This drop in performance has been replicated across Northern Ireland and despite the fall, the Council's recycling rate at 55%, remains well above the statutory target of 50% and is still one of the highest in Northern Ireland.

	2019		2020	
	Tonnes	%	Tonnes	%
<b>Total Household Waste Arisings</b>	84,089		81,417	
Household Waste Arisings to Recycling	48,472	58%	44,973	55%
Household Waste Arisings to Recovery	15,274	18%	12,369	15%
Household Waste Arisings to Landfill	20,343	24%	24,075	30%
<b>Total Local Authority Collected Municipal Waste Arisings*</b>	101,642		94,153	
Municipal Waste Arisings to Recycling	62,576	62%	54,140	58%
Municipal Waste Arisings to Recovery	16,225	16%	13,128	14%
Municipal Waste Arisings to Landfill	22,841	22%	26,885	29%

\* Local Authority Collected Municipal Waste is ALL the waste that the Council collects i.e. commercial, street sweepings, recycling centres as well as household waste.

**RECOMMENDATION: that the report be noted.**

Prepared by: Lynsey Daly, Waste Strategy and Contracts Manager

Agreed by: Michael Lavery, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations



#### **4.5 WM/WM/37/VOL2 HABITAT FOR HUMANITY CHRISTMAS TOY COLLECTIONS**

As Members will be aware, in December 2020 the Council, in partnership with local charity, Habitat for Humanity, provided collection points at each of the five Household Recycling Centres in the Borough for the donation of pre-loved toys for families for Christmas.

The collection, piloted for the first year by the Council, saw hundreds of toys donated by householders in the Borough to be repaired, cleaned and sold on at much lower prices in Habitat for Humanity's ReStore shops. This initiative provided families, who would find the Christmas period more challenging, the opportunity to purchase presents for their children, as well as supporting Council's aim of diverting waste away from landfill.

Thanks to the residents, the quality, range and types of toys that were donated and were able to be used by the charity was beyond expectations and many extra collection runs had to be arranged to ensure all the toys would make a new home for Christmas.

Due to the success and the demand for the initiative during the few weeks of the pilot in December it is proposed to run the collections again in 2021, starting earlier in mid- November to ensure as many donations can be collected and as many families supported as possible next Christmas.

**RECOMMENDATION: that the report be noted.**

Prepared by: Lynsey Daly, Waste Strategy and Contracts Manager

Agreed by: Michael Laverty, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

As Members will be aware, Council is continuously pro-active in trying to reduce the impact of littering in the Borough. Currently three services have a role to play; Waste Management through the Cleansing team, Environmental Health through the Enforcement team and the Marketing and Communications team. The issue of litter is one which is very important to residents, being frequently reported to Members and has been included in the Corporate Improvement Plan to date, *We will improve the level of cleanliness of the Borough.* Currently there are a range of actions which address the issue:

- street cleansing services, mechanical and manual – operating 7 days a week
- provision of 1,500 litter bins on roads, in parks and on walking/cycling routes
- deployment of Enforcement Officers
- appropriate signage
- provision of dog bags
- Support in Kind Scheme
  - assisting community initiatives including group clean ups
  - more recently, approval for provision of equipment for individuals to use for litter picking on an ongoing basis
- financial support to Keep Northern Ireland Beautiful annually for two key areas of work
  - Live Here Love Here which supports a Northern Ireland wide anti-litter campaign and provision of grants to local community groups for environmental initiatives;
  - Eco Schools – which raises environmental awareness and is supported by all schools in the Borough.
- Awareness campaigns to regularly highlight litter issues and targeting specific litter sources, like dog fouling, both through Live Here Love Here and Council's social media channels.
- Educational talks delivered by Enforcement Officers to both schools and community organisations;
- Implementation of a litter hotspot protocol between Cleansing and Enforcement which includes, additional street cleansing, letters to residents, additional Enforcement patrols and additional signage- if required.
- Working in partnership with NIHE and DfI, Roads in relation to a range of litter issues on their land/roads and footpaths.

Despite this, litter continues to be a challenge and while the COVID pandemic has exacerbated this, it has also ignited significant community engagement in tackling the problem. In March in recognition of this, Council approved the extension of the existing Support in Kind scheme to include individuals, as set out above.

In order to build on this engagement from the community and maximise Council's efforts, it is proposed to develop a Litter Action Plan for the Borough to include the areas which Council can influence:

1. Education and awareness;
2. Enforcement;
3. Community involvement;
4. Street cleansing services.

In addition, the Action Plan would focus on the sources of litter about which Council receives most complaints:

- dog fouling
- fast food/beverage litter from pedestrians and motorists;
- fly tipping
- cigarette litter

It is proposed to hold a workshop for Members in June 2021 in order to formulate the key elements of the action plan through discussing ideas from Members and presenting examples of good practice in tackling litter from around the UK and Ireland. An anti-litter campaign which was being developed prior to restrictions in 2020 and which was never considered by committee will also be presented at the workshop to get Members' feedback.

**RECOMMENDATION: that the report be noted.**

Prepared by: Clifford Todd, Head of Environmental Health & Michael Lavery,  
Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

#### 4.7 PK/GEN/151 BLUE GREEN INFRASTRUCTURE

Members were appraised of the funding to develop sections of the Shared Path from Mallusk/Hightown to Gideon's Green made available through the Department for Communities (DfC). Since the last update, contractors have been procured to deliver the upgrading of the Glas na Braden section of the route and this will progress upon approval from the Department.

In addition, an award of £30,000 from the DfC Access and Inclusion Fund has developed a further section to the top of the old shale pitch, linking the western section of the Park. This work is now complete. Officers continue to liaise with the Department for Infrastructure regarding road sections of the route.

The potential to further extend the path (blue line on the **enclosed** map), subject to funding, has been assessed and enabling works can be undertaken using in-house resources. This would involve digging out the path along the proposed route and preparing the path for import of base materials. In recent months the Parks team has been storing rocks from cemeteries and inert building materials to the old shale pitch in preparation for the development of this new path section.

It is expected that sufficient materials will be available to provide a substantial part of the base foundation for the path in preparation for the path should external funding become available.

This approach will reduce the cost of transport as well as reducing the need for disposal of material as landfill. This is in keeping with Council's commitment to reuse materials in an environmentally sustainable manner further underpinning the commitment to the Environmental Management System (ISO14001 accreditation).

**RECOMMENDATION: that the report be noted.**

Prepared by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

#### 4.8 PBS/BC/002/VOL2 BUILDING CONTROL MATTERS FOR THE PERIOD JANUARY & FEBRUARY 2021

##### **BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

##### **Applications Received**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Full Plans</b>	38	51
<b>Building Notices</b>	127	173
<b>Regularisation Certificates</b>	60	154

##### **Full Plans**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Approvals</b>	36	36
<b>Rejected applications requiring resubmissions</b>	55	44

##### **Commencements, Completions & Inspections**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Commencements</b>	258	323
<b>Completions</b>	155	245

##### **Inspections**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Total Site Inspections were carried out</b>	779	1067

##### **Regularisation Certificate**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Regularisation Certificates issued</b>	51	64

##### **Building Notice**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Completion Certificates issued</b>	65	125

##### **Property Certificates**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Number Received</b>	211	232
<b>Number Issued</b>	193	211

##### **Income**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
Plan Fees Received for Month	£11510.00	£14155.63
Inspection Fees Invoiced for Month	£20668.83	£37417.08
Building Notice Fees Received for Month	£8190.00	£11668.00

Regularisation Fees Received for Month	£4910.40	£15508.80
Property Certificate Fees Received for Month	<u>£14770.00</u>	<u>£16125.00</u>
<b>TOTAL</b>	<b>£60049.23</b>	<b>£94874.51</b>

	<b>Projected Income To Date</b>	<b>Year to Date Actual Income</b>
<b>JANUARY</b>	£694,793	£608,679
<b>FEBRUARY</b>	£768,656	£703,056

### **Postal Numbering & Development Naming**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Numbers of official postal numbers issued</b>	146	35
<b>Number of new developments named</b>	None required	1

### **LPS Partnership**

	<b>JANUARY 2021</b>	<b>FEBRUARY 2021</b>
<b>Property details surveys completed</b>	19	29

**RECOMMENDATION: that the report be noted.**

Prepared by: Vicky Jordan, Business Support Officer

Agreed by: Liam McFadden, Principal Building Control Surveyor

Approved by: Geraldine Girvan, Director of Operations

**4.9 PBS/BC/002/VOL2 BUILDING CONTROL MATTERS FOR THE PERIOD FEBRUARY & MARCH 2021**

**BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

**Applications Received**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Full Plans</b>	51	58
<b>Building Notices</b>	173	158
<b>Regularisation Certificates</b>	154	65

**Full Plans**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Approvals</b>	36	32
<b>Rejected applications requiring resubmissions</b>	44	29

**Commencements, Completions & Inspections**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Commencements</b>	323	262
<b>Completions</b>	245	226

**Inspections**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Total Site Inspections were carried out</b>	1067	999

**Regularisation Certificate**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Regularisation Certificates issued</b>	64	49

**Building Notice**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Completion Certificates issued</b>	125	89

**Property Certificates**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Number Received</b>	232	242
<b>Number Issued</b>	211	221

**Income**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
Plan Fees Received for Month	£14155.63	£13635.50
Inspection Fees Invoiced for Month	£37417.08	£27870.84
Building Notice Fees Received for Month	£11668.00	£10228.00

Regularisation Fees Received for Month	£15508.80	£5443.20
Property Certificate Fees Received for Month	<u>£16125.00</u>	<u>£16940.00</u>
<b>TOTAL</b>	<b>£94874.51</b>	<b>£74117.54</b>

	<b>Projected Income To Date</b>	<b>Year to Date Actual Income</b>
<b>FEBRUARY 2021</b>	£768,656	£703,056
<b>MARCH 2021</b>	£848,000	£780,224

### **Postal Numbering & Development Naming**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Numbers of official postal numbers issued</b>	35	139
<b>Number of new developments named</b>	1	4

### **LPS Partnership**

	<b>FEBRUARY 2021</b>	<b>MARCH 2021</b>
<b>Property details surveys completed</b>	29	17

**RECOMMENDATION: that the report be noted.**

Prepared by: Vicky Jordan, Business Support Officer

Agreed by: William Richmond, Principal Building Control Surveyor

Approved by: Geraldine Girvan, Director of Operations