



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COMMUNITY DEVELOPMENT
COMMITTEE HELD IN THE CHAMBER, MOSSLEY MILL
ON MONDAY 14 APRIL AT 6.30 PM**

In the Chair	:	Councillor M Brady
Committee Members (In person)	:	Alderman S Ross Councillors – M Cooper, P Dunlop, J Gilmour, R Lynch, T McGrann, V McWilliam, M Ní Chonghaile, S Ward and S Wilson
Committee Members (Remote)	:	Alderman L Boyle Councillors - A O'Lone and L Smyth
Non-Committee Members	:	Councillors – E McLaughlin and B Webb
Officers Present	:	Director of Community Development – U Fay Head of Community Development – R McKenna Head of Arts, Culture, Tourism & Events – S Goldrick Head of Corporate Affairs – J McIntyre IT Systems Support Officer – C Bell Member Services Officer – C McGrandle

CHAIRPERSON'S REMARKS

The Chairperson welcomed Members to the April meeting of the Community Development Committee and reminded all present of the audio recording procedures.

1 APOLOGIES

Alderman J McGrath.

2 DECLARATIONS OF INTEREST

None.

3 ITEMS FOR DECISION

3.1 PT/CI/068 BUSINESS PLANS 2025/2026

1. Purpose

The purpose of this report was to seek Members' approval for the Community Development Directorate Business Plan for 2025/2026.

2. Background

Part 12 of the Local Government Act (Northern Ireland) 2014 put in place a framework to support the continuous improvement of Council services.

Specifically, the duties in the Act related to Section 84(1), 85(2) and 85(9), whereby Council had a statutory duty to make arrangements to:

- Secure continuous improvement
- Secure achievement of its improvement objectives; and
- Exercise its functions so that any Departmental specified standards were met

3. Previous Decision of Council

In January 2025, Council approved a strategic performance framework as part of the Corporate Performance and Improvement Plan 2025/26 (draft for consultation).

4. Business Planning

Business planning would play a vital role in Council's performance management and delivery processes. It would offer a more efficient and cohesive approach to monitoring and evaluating performance, while improving overall visibility.

The purpose of the Directorate Business Plans was to:

- Demonstrate how each of the Directorates were supporting and achieving Council's priorities
- Provide a clear sense of purpose of the Directorate and the challenges it faces
- Illustrate how it would align its resources to meet the challenges ahead.
- Measure performance and hold ourselves to account to ensure we

deliver for the Council and its residents.

The Business Plan for the Community Development Directorate was circulated for Members' approval.

5. Financial Position/Implications

The budgets for delivery of the 2025/2026 Business Plan had been agreed as part of Council's rate setting process.

6. Governance

Progress reports on Council's Directorate Business Plans 2025/26 would be reported quarterly to the relevant Committee.

Proposed by Councillor Wilson
Seconded by Councillor Cooper and agreed that

the Community Development Directorate Business Plan 2025/2026 be approved.

ACTION BY: Allen Templeton, Performance Improvement Officer

3.2 **CP/CP/240 ANTI-POVERTY STEERING GROUP**

1. Purpose

The purpose of this report was to seek Members' approval for the draft minutes of the Anti-Poverty Steering Group meeting held on 25 February 2025 as a true and accurate reflection of the meeting.

2. Introduction/Background

The issue of poverty and its impact on the life choices of citizens had always been of concern to Council. However, the cost-of-living crisis which followed the COVID 19 pandemic sharply increased focus on the issue of poverty and how to provide practical support to address this challenge.

3. Previous Council decision

It was approved at the Council Meeting in January 2024 that a cross-party steering group be established to develop a coordinated, comprehensive Anti-Poverty Strategy for the Borough.

The establishment of the Anti-Poverty Steering Group aimed to develop an Anti-Poverty Strategy creating a single guiding strategic framework that provided, but was not limited to:

- Agency for residents
- Fostering of economic empowerment
- Maximising stakeholder partnership opportunities

- Enhancing social inclusion
- Improved access to essential services for residents

The Anti-Poverty Strategy 2024-30 was approved at the November 2024 Community Development Committee.

4. Governance

The Steering Group of Elected Members and Officers had been meeting since the Group was established and had focused their work on the development of an Anti-Poverty Strategy for the period of 2024 to 2030, to support the Council's Corporate Strategy and Community Plan.

The Group met on 25 February at Fareshare NI, which involved a presentation of Fareshare's work and tour of their premises. A copy of the minutes were circulated for Members' information.

The Group would continue to meet quarterly with Officers to report progress of the Strategy at the quarterly meetings.

5. Summary

Following a Motion to Council in January 2024, an Anti-Poverty Steering Group was established. The Group had agreed an Anti-Poverty Strategy for the Borough for 2024-2030, which would ensure a collective focus on this priority issue and support delivery of the Corporate and Community Plans.

The minutes of the Steering Group meeting held on 25 February were provided for Members' approval.

Proposed by Councillor Lynch
Seconded by Councillor Gilmour and agreed that

the draft minutes of the Anti-Poverty Steering Group meeting held on 25 February 2025 be approved as a true and accurate reflection of the meeting.

ACTION BY: Conor Cunning DEA Engagement Manager

3.3 CP/GEN/005/VOL3 COMMUNITY PLANNING PARTNERSHIP

1. Purpose

The purpose of this report was to seek Members' approval that the minutes of the Community Planning Partnership meeting held on 2 April 2025 be approved as a true and accurate reflection of the meeting.

2. Introduction/Background

The Community Planning Partnership was responsible for leading the Community Planning process in the Borough. The Community Planning Partnership was established in 2015 and was made up of Elected Members

and representatives of each of the Community Planning statutory partners. The Community Planning Partnership would meet twice annually.

Council's Community Plan, 'Love Living Here' for the Borough sets out a shared vision and agreed outcomes for the area until 2030. This would be achieved by working collectively with other partners involved, through a Community Planning Partnership. The plan was first approved in 2017.

3. Previous Decision of Council

The updated draft of Council's Community Plan 'Love Living Here' was approved at the March 2024 Community Planning Committee.

The 'Love Living Here' Delivery Plan to 2030 and minutes of the Community Planning Partnership meeting of 23 October 2024 were also approved at the November Community Development Committee Meeting.

4. Partnership Minutes

The fourth Community Planning Partnership meeting of the Council term was held in the Linen Suite, Mossley Mill on Wednesday 2 April 2025. At the meeting, the minutes of the Partnership meeting of 23 October 2024 were approved and were circulated for Members' information. The draft minutes of the 2 April 2025 meeting were also circulated for Members' approval.

5. Governance

At Council's Annual Meeting in May 2023, it was agreed that Members be appointed to the Community Planning Partnership for the term of the Council, to be allocated using d'Hondt and the Chairperson of the Community Planning Committee would also be the Chairperson of the Community Planning Partnership.

Officers would report the performance against the updated Delivery Plan bi-annually at the Community Planning Partnership and a Statement of Progress would be completed every 2 years and reported to the Department for Communities.

6. Summary

The draft minutes of the Community Planning Partnership meeting held on 2 April were circulated as a true and accurate reflection of the meeting.

Proposed by Councillor Ní Chonghaile
Seconded by Councillor Gilmour and agreed that

the draft minutes of the Community Planning Partnership meeting held on 2 April 2025 be approved as a true and accurate reflection of the meeting.

ACTION BY: Conor Cuning DEA Engagement Manager

3.4 CP/CD/483 IPB PRIDE OF PLACE AWARDS 2025

1. Purpose

The purpose of this report was to seek Members' approval in relation to the nomination of two community/voluntary groups to the IPB Pride of Place Awards in 2025.

2. Background

The Annual IPB Pride of Place Awards, in association with Co-operation Ireland, the aim of which was to recognise the efforts and endeavours of communities throughout Northern Ireland and the Republic of Ireland to make their place the best place in which to live.

3. Previous Decision of Council

In April 2024, Council nominated two groups to take part in the Annual IPB Pride of Place Awards competition namely:

- Listening Ear (Urban Neighbourhoods and Housing Estates)
- Sensory Kids (Community Youth Initiative)

Judging of the two entries took place in August 2024 and the awards ceremony was hosted on Saturday 2 November 2024 at the Hillgrove Hotel and Spa, Monaghan.

It was agreed at the September Community Planning Committee Meeting that Members and Officers would attend the Awards Ceremony, along with representatives of the nominated groups.

At the Awards Ceremony, Sensory Kids were announced as winners of the Community Youth Initiative Category and Listening Ear received a Certificate of Recognition for their nomination.

4. Proposal

Nominations were now open for the 2025 competition and this year there were thirteen (13) categories in total: five (5) Population categories, seven (7) Single Issue categories with designated themes, and 1 Non-Population category. Council could nominate groups in up to a maximum of five categories in all and one entry only in any individual category. The categories listed below were for Members' consideration:

Population

1. 0 - 300
2. 300 - 1,000
3. 1,000 - 2,000
4. 2,000 - 5,000
5. Over 5,000

Theme

6. Creative Communities
7. Climate Action and Biodiversity
8. Community Youth Initiative
9. Inclusive Communities
10. Community Wellbeing Initiative
11. Community Tourism Initiative
12. Age Friendly Communities

Non-Population

13. Urban Neighbourhoods and Housing Estates

Entry to the competition would be by way of Council nomination. To nominate a group, a short application form must be completed by Council and submitted, along with a short resume of the groups work and how it met the entry criteria. The deadline for receipt of nominations for the 2025 competition was Friday 9 May 2025.

Following submission, an assessment visit would take place during the months of August/September 2025 where nominees would demonstrate pride in their place by oral presentation, exhibition of community activities and culture as well as a tour of the area highlighting the aspects of which they were particularly proud. During this visit, it would be important that the community demonstrated real partnership with their local Council and show that all sectors of the community were included.

Successful nominees would be announced at a Gala Dinner and Awards Ceremony to be held on Friday 7 November 2025 in the Limerick Strand Hotel, Limerick. At this event Category Winners would receive a trophy and a cash prize of €1,000 or sterling equivalent. Runners-up would also receive a trophy and a cash prize of €500 or sterling equivalent.

Officers proposed that the following two groups be nominated for the 2025 competition:

- Dalaradia Cultural and Historical Society (Community Tourism Initiative)
- Rathenraw Youth Scheme (Community Youth Initiative)

A short summary of the work of each of the two groups was included below for Members' information.

Dalaradia Cultural and Historical Society

Established in 2010, Dalaradia Cultural and Historical Society have a strong ethos of researching and promoting education, history and tourism within the ancient kingdom of Dalaradia, which now encompasses most of the Antrim and Newtownabbey Borough Council area. The group currently manage the Whitehouse Museum, a 450-year-old Plantation Bawn/Fortified House nestled along the Northern Shore of Belfast Lough.

The group ensures that the building opened on a weekly basis and its volunteers provide guided tours to locals and visitors from across the world, which totalled approximately 2,000 per year.

In December 2023, the Group were delighted that the Whitehouse was included in the prestige tourism publication "100 Secret Places to Visit in Ireland" and this enabled the Group to build further partnerships with a wide range of historical organisations across the entire Island of Ireland.

The Whitehouse also provided a safe and neutral space for the promotion of Heritage on a cross-community and cross-border basis, complemented by an annual programme of seasonal social events. In addition, the conference facilities within the building were used by local community/voluntary groups on a regular basis to host meetings, training courses, exhibitions etc.

Rathenraw Youth Scheme

Rathenraw Youth Scheme was established in 1999 and aimed to provide a safe place for young people to learn and have fun. On a weekly basis the group provide a wide and innovative range of activities and educational workshops/accreditation for all age groups and abilities.

Learning opportunities provided were based on assessment of need and included drugs/alcohol awareness, healthy choices, intergenerational work and working within the community.

The group also have access to a Health and Wellbeing Coach when needed by the young people, staff and parents.

The group had 163 members of secondary school age and 237 members of primary school age.

Members may wish to nominate alternative and/or additional groups. It was proposed that Members should inform Officers of any additional requests for nominations, no later than Friday 25 April 2025.

5. Financial Implication

The entry fee for the 2025 Awards is £500 per group, provision for which had been made within the 2025/26 Community Development budget.

6. Summary

Officers had reviewed the eligibility and exclusion criteria and identified the two groups proposed for nomination as those which best met the aims and objectives of the 2025 Awards criteria, however Members may wish to nominate alternative and/or additional groups and they were requested to advise Officers of any request for such nominations by Friday 25 April 2025.

In response to a Member's query, the Director of Community Development agreed to review the process for reporting nominations to Committee in the future.

The Head of Community Development confirmed that the budget for this initiative was £2,000.

Proposed by Councillor Cooper
Seconded by Councillor Lynch and agreed that

the two groups proposed for nomination to the 2025 IPB Pride of Place Awards be approved, and that Members inform Officers of any additional requests for nominations no later than Friday 25 April 2025.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

3.5 CP/PP/006 PEACEPLUS PARTNERSHIP MINUTES

1. Purpose

The purpose of this report was to provide Members with the minutes from the PEACEPLUS Full Partnership Meeting held on 1 April 2025 as a true and accurate reflection of the meeting.

2. Introduction/Background

PEACEPLUS Partnership operates as a Working Group of Council.
As such, the minutes of the following PEACEPLUS Partnership meeting,

- Full Partnership meeting minutes 1 April 2025

were circulated for consideration.

3. Previous Decision of Council

The minutes of the PEACEPLUS Full Partnership Meeting on 28 January 2025 were approved as a true and accurate reflection of the meeting at the February 2025 Community Development Committee.

The draft PEACEPLUS Co-designed Local Community Action Plan, and the outcome of the Section 75 Equality Screening and Rural Proofing carried out for the Plan were approved at the March 2024 Community Development Committee.

4. Governance

The PEACEPLUS Partnership oversaw the design and implementation of a co-designed process used to inform the development of an over-arching PEACEPLUS Local Community Action Plan.

It was agreed at the February 2022 Community Planning Committee that the Membership of the PEACEPLUS Partnership was as follows:

- Twelve (12) Elected Members nominated by D'Hondt and representative of each DEA;
- Four (4) Statutory Partners from Education Authority, Northern Ireland Housing Executive, Police Service of Northern Ireland and Northern Health and Social Care Trust to be nominated by the Statutory Partners.
- Seven (7) Social Partners with one from each DEA appointed by public advertisement and selection process.

The PEACEPLUS Partnership was governed by a constitution and a Partnership Agreement.

5. Summary

The PEACEPLUS Partnership operated as a Working Group of the Council. The draft minutes from the Full Partnership meeting on 1 April 2025 were circulated for Members' approval.

Proposed by Councillor Wilson

Seconded by Councillor Cooper and agreed that

the minutes of the PEACEPLUS Full Partnership Meeting held on 1 April, be approved as a true and accurate reflection of the meeting.

ACTION BY: Julia Clarke, Peace Programme Co-ordinator

3.6 AC/EV/025 BALLYCLARE MAY FAIR

1. Purpose

The purpose of this report was to seek Members' approval for the minutes of the Ballyclare May Fair Working Group meeting of 19 March 2025 as a true and accurate reflection of the meeting.

2. Background

The role of the Ballyclare May Fair Working Group was to promote, develop and organise the annual Ballyclare May Fair. The specific role of the May Fair Working Group was set out as follows:

- To advise the Council on the programme for the May Fair
- To organise delivery of the May Fair
- To promote participation in the May Fair by the Ballyclare community and wider Borough community
- To explore opportunities for sponsorship and additional funding for the May Fair
- To provide advocacy for the May Fair and achieve collaboration of a range of stakeholders into the design and delivery of the May Fair

- To contribute expertise, skills and knowledge from a range of sectors to the benefit and continuous improvement of this annual event so that Ballyclare DEA achieves maximum benefit from its delivery.

The Working Group met monthly from September to June each year and reports to the Community Development Committee. Membership consisted of all Ballyclare DEA Elected Members, the Mayor and Deputy Mayor, and up to five non-elected voluntary members who were actively involved in the local community.

3. Previous Decision of the Council

The revised Working Group Terms of Reference were approved at the December 2023 Community Planning Committee. The minutes of the previous meeting were approved at the March 2025 Community Development Committee meeting.

4. Working Group Meeting

The Ballyclare May Fair Working Group met on 19 March 2025 in Ballyclare Town Hall. The minutes of the meeting were circulated.

Proposed by Councillor McWilliam
Seconded by Alderman Boyle and agreed that

the minutes of the Ballyclare May Fair Working Group meeting of 19 March 2025 be approved as a true and accurate reflection of the meeting.

ACTION BY: Joanne Hamilton-Whyte, PA to Director of Community Development

3.7 **AC/THB/008 BALLYCLARE TOWN HALL**

1. Purpose

The purpose of this report was to seek Members' approval to allow alcohol to be served at a wedding reception to be held in Ballyclare Town Hall on Thursday 26 June 2025.

2. Introduction/Background

Ballyclare Town Hall had been booked to host a wedding reception on Thursday 26 June 2025, and the customer had requested permission to serve alcohol at the event.

3. Previous Decision of Council

A number of previous requests to Council which sought permission to serve and sell alcohol at functions in Ballyclare Town Hall had been approved.

4. Key Issues

The terms and conditions of hire for Ballyclare Town Hall state that "Alcohol was not permitted on the premises without prior consent from the Council".

As the applicant was not selling alcohol on the premises, an alcohol licence was not required.

5. Financial Position/Implication

There were no financial implications to either accepting or rejecting this request.

6. Summary

Ballyclare Town Hall had been booked to host a wedding reception on Thursday 26 June 2025, and the customer had requested permission to serve alcohol at the event. The terms and conditions of hire for this venue state that prior permission from Council was required for alcohol to be served.

In response to a Member's query regarding responsibility for the accessible toilet facilities at Ballyclare Town Hall, the Director of Community Development confirmed arrangements.

Proposed by Councillor Lynch

Seconded by Councillor Smyth and agreed that

permission to serve alcohol at a wedding reception in Ballyclare Town Hall on Thursday 26 June 2025 be approved.

ACTION BY: Jenna Collier, Theatre Bookings, Conference and Events Manager

3.8 AC/GEN/03 CULTURAL GRANT AID AND BURSARIES PROGRAMME

1. Purpose

The purpose of this report was to seek Members' approval for two Cultural Bursary awards.

2. Introduction/Background

The aim of the Cultural Grant Aid and Bursaries programme was to provide support to constituted groups and individuals based in the Borough to participate in, develop and promote Cultural activities and projects.

Funding was available for projects which develop artistic talent and knowledge, showcase the arts and promote participation and inclusion, celebrate shared heritage, and contribute to the understanding of minority languages and cultural diversity.

Cultural groups may apply for grants for:

- Eligible costs involved in running a cultural event (with a maximum award of £1,000)
- Costs relating to the production of a cultural product e.g. a publication or an exhibition (with a maximum award of £500)
- Course fees for group members to attend an event or course or undertake training (with a maximum award of £500)

Individuals may apply for bursaries for:

- Costs relating to the production of a cultural product e.g. a publication or an exhibition (with a maximum award of £500)
- Contribution to costs associated with the attendance at cultural events, specialist training courses or study programmes relating to Arts or Heritage (with a maximum award of £500)

3. Previous Decision of Council

The Cultural Grant Aid and Bursaries Programme was approved by the Community Development Committee in February 2025.

4. Applications for 2025/2026 Cultural Grant Aid and Bursaries Programme

Two applications had been received and assessed by officers under the appropriate funding category and maximum award available.

A summary of the applications was set out below along with the proposed award:

Group / Individual Name	Funding Category	Funding Purpose	Proposed Amount Awarded
Name withheld as applicant was under 18 years of age	Contribution to costs associated with the attendance at cultural events, specialist training courses or study programmes relating to Arts or Heritage	<p>The applicant was an extremely talented 15-year-old girl who lives in Carnmoney and who had qualified to represent Team NI as part of Team UK at the prestigious Dance World Cup 2025 which would be held in Burgos, Spain, on 3 July 2025.</p> <p>The funding would help with travel/ accommodation costs, entrance fees and uniform.</p> <p>The applicant started her performing career in the Antrim and Newtownabbey Council Homespun programme aged 8, and she took part in several youth performances at the Theatre at</p>	£500

		<p>the Mill as well as at the Grand Opera House. The applicant subsequently joined Northern Ireland School of Music and Theatre, and she had continued to build her skills as a performer.</p> <p>The applicant was a dedicated performer who attended classes in dance, singing and acting five (5) days a week, on top of her school commitments. To be part of Team UK among representatives from sixty two (62) countries would be an inspirational experience at this pivotal time in her life.</p> <p>The applicant would be happy to perform at upcoming events or to volunteer to run workshops to help introduce performing arts to others in the community.</p>	
Name withheld as applicant was under 18 years of age	Contribution to costs associated with the attendance at cultural events, specialist training courses or study programmes relating to Arts or Heritage	<p>The applicant was an extremely talented 14 year old girl who lived in Carnmoney and who had qualified to represent Team NI as part of Team UK at the prestigious Dance World Cup 2025 which would be held in Burgos, Spain, on 3 July 2025.</p> <p>The funding would help with travel/ accommodation costs, entrance fees and uniform.</p> <p>The applicant was part of the cast of the recent Disney Plus show Say Nothing. The applicant's love of performance was sparked when aged just seven she took part in her first stage show Joseph and the Technicolour Dreamcoat at the Theatre at the Mill through the Homespun Programme.</p> <p>For the next few years, the applicant was actively engaged in the arts through Council programmes and took part in several youth performances at the Theatre at the Mill and the Grand</p>	£500

	<p>Opera House. The applicant joined Northern Ireland School of Music and Theatre to continue to pursue her love for performing, and had continued to develop her skills, acquiring an agent and landing roles in two acclaimed TV dramas (The Deceived and Say Nothing).</p> <p>The applicant would be happy to perform at upcoming events or to volunteer to run workshops to help introduce performing arts to others in the community.</p>	
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5. Financial Position

The budget available for the Cultural Grant Aid and Bursaries programme in 2025/2026 was £22,000, and no grants had yet been approved.

6. Summary

Two Cultural Bursary applications had been received totalling £1,000 from applicants who had been invited to represent Team UK at the Dance World Cup 2025 in Burgos, Spain, in July 2025.

Proposed by Councillor McWilliam
Seconded by Councillor Smyth and agreed that

the two Cultural Bursary applications totalling £1,000 be approved.

ACTION BY: Leeann Murray, Arts Development Officer

3.9 CP/CP/178 DEA MEMBER ENGAGEMENT GROUP MINUTES

1. Purpose

The purpose of this report was to seek Members' approval on the draft minutes of the DEA Member Engagement Group meetings as a true and accurate reflection of the meetings.

2. Introduction/Background

The DEA Member Engagement Groups were an established part of the Community Planning engagement framework with meetings held three times per annum.

3. Previous Council Decision

The updated Terms of Reference for the DEA Engagement Meetings were approved at the March 2023 Community Planning Committee and provide the framework for the meetings.

4. Key Update

DEA Member Engagement Group meetings had recently taken place and draft minutes of the meetings were circulated for Members' information; these would be formally adopted at the next meetings of the DEA groups.

The meeting schedule was set out below:

Date of Meeting	DEA
24 March 2025	Airport DEA Member Engagement Group
13 March 2025	Antrim DEA Member Engagement Group
27 March 2025	Ballyclare DEA Member Engagement Group *
20 March 2025	Dunsilly DEA Member Engagement Group
20 March 2025	Glengormley DEA Member Engagement Group
24 March 2025	Macedon DEA Member Engagement Group
12 March 2025	Threemilewater DEA Member Engagement Group

* This meeting had to be postponed as only two Members were in attendance and would be re-arranged in the coming weeks.

5. Governance

The next round of DEA Member Engagement Meetings would be scheduled to take place in June 2025.

A Member raised queries in respect of the Coronation Garden at Hazelbank and the potential treatment of the daffodil bulbs throughout the Borough due to poor flowering this year. The Chairperson confirmed that the Director of Community Development would liaise with the DEA Engagement Manager to look into both of these issues.

Proposed by Councillor Wilson

Seconded by Councillor McGrann and agreed that

the draft minutes of the DEA Member Engagement Group meetings be approved as a true and accurate reflection of the meetings.

ACTION BY: Conor Cunning DEA Engagement Manager

3.10 AC/GEN/113 BELFAST PHOTO FESTIVAL

1. Purpose

The purpose of this report was to seek Members' approval for the installation of a temporary outdoor photography exhibition at Antrim Loughshore Park / Gateway Centre between May and July 2025 featuring professional photographs focusing on Lough Neagh.

2. Introduction/Background

Officers had been approached by the Belfast Photo Festival who would like to mount a temporary outdoor exhibition of photographs by professional photographer Joe Lavery at Antrim Loughshore Park/Gateway Centre between May and July 2025.

Belfast Photo Festival was a not-for-profit organisation that presents one of the leading international festivals of photography. Launched in 2011, this annual photographic event had been described as one of the “best photography festivals in the world” (Capture Magazine) and attracts in excess of 100,000 visitors each year, celebrating the finest national and international contemporary photography across 30 museums, galleries and public spaces in Belfast.

For the 2025 festival, the charity had received National Lottery funding to commission a natural heritage photography project focused on four distinct features of Northern Ireland: Lough Neagh, Coastal Communities, Bogs and Peatlands, and the Black Hills. As part of this project, the festival would exhibit in locations outside Belfast for the first time.

3. Key Issues

The Belfast Photo Festival would like to exhibit its Lough Neagh exhibition either at the water's edge outside the Gateway Centre, or in Antrim Loughshore Park. The exhibition would consist of five (5) large-scale triangular structures measuring 210cm x 225cm, containing 13-14 images plus explanation panels. The structures were weatherproof, resistant to vandalism and secure.

The photographer, Joe Lavery, was a professional photographer whose work had been published in The Guardian, The Irish Times, The Architects' Journal, Wallpaper and Cara magazine among others. He had previously exhibited in Dublin, London and Belfast.

Lavery's proposed exhibition of Lough Neagh photography, entitled Shallow Waters, aimed to investigate the way myth and tradition sat alongside industry and the working life of the Lough. Through a photographic investigation of the landscape, its people and traditions and the environmental threats facing the Lough, Lavery's photographs charted a connection between these different aspects of Lough Neagh.

Further details of the proposal were circulated.

If approved, it was hoped that this exhibition would lead to a wider collaboration between the Council and Belfast Photo Festival in the next few years, with the aim of increasing tourism to the Borough, enhancing Council's reputation, and encouraging the appreciation of the natural and heritage landscape throughout the Borough. Any proposal for further collaboration would be brought to a future Committee meeting.

4. Financial Position/Implication

All costs associated with this temporary exhibition would be covered by the Belfast Photo Festival and the National Lottery, and there would be no budgetary implications for the Council.

5. Summary

The Belfast Photo Festival had received funding from the National Lottery to hold a temporary outdoor exhibition of photographs by Joe Lavery of Lough Neagh between May and July 2025, and they had requested permission to mount this exhibition at Antrim Loughshore Park/the Gateway Centre.

Proposed by Councillor Lynch

Seconded by Councillor Smyth and agreed that

the proposal to allow the Belfast Photo Festival to hold a temporary exhibition of photographs of Lough Neagh at Antrim Loughshore Park/the Gateway Centre between May and July 2025 be approved.

ACTION BY: Simon Goldrick, Head of Arts, Culture, Tourism and Events

3.11 CP/CP/074 MULTI AGENCY SUPPORT HUB

1. Purpose

The purpose of this report was to seek Members' approval to accept £3,600 of funding support from the Department of Justice towards administration of the Multi Agency Support Hub.

2. Introduction/Background

The ongoing work of the Multi-Agency Support Hub (MASH) that was established within the Borough in July 2017. The Hub was a multi-agency partnership of statutory agencies all working together and sharing information and resources in order to improve the lives of the most vulnerable individuals within our Borough.

The Antrim and Newtownabbey MASH, was led by Council and included representation from a range of key statutory organisations including;

- Policing and Community Safety Partnership
- Police Service of Northern Ireland
- Northern Ireland Fire and Rescue Service
- Northern Ireland Housing Executive
- Youth Justice Agency
- Northern Health & Social Care Trust
- Northern Ireland Ambulance Service
- Northern Ireland Probation Board

Since its inception the MASH had received 203 referrals. The MASH currently had 12 live cases, where service users were receiving continual support and 2 review cases (service users who had already benefitted but were monitored for a period of time).

The Department of Justice had provided an annual financial contribution towards administration costs associated with the Multi Agency Support Hub, since 2017, which Council had accepted.

3. Previous Decision of Council

The provision of funding from the Department of Justice of up to £3,600 for the 2024-2025 financial year was approved at the June 2024 Community Development Committee meeting.

4. Financial implication

Following the launch of the Support Hub, the Department for Justice provided an annual financial contribution of up to a maximum of £3,600 per annum, towards administration costs of the Hub this was initially for 3 years until 2021, which had been extended at the same funding rate in the ensuing periods.

Correspondence had been received from the Department of Justice (circulated) which confirmed funding of up to £3,600 was being provided for the 2025-26 financial year.

5. Governance

The Multi-Agency Support Hub was administered and managed by Council Officers with representation from a range of key statutory organisations and oversight from a Regional Steering Group. The Director of Community Development sat on this Steering Group on behalf of SOLACE.

6. Summary

Established in 2017, the Multi-Agency Support Hub (MASH) was a partnership of statutory agencies which aimed to improve the lives of vulnerable individuals in the Borough. An offer of financial assistance of up to £3,600 from the Department of Justice had been received for the administration of the MASH. The funding would support the Hub's ongoing administration.

In response to a Member's query in relation to the budget, both the Head of Community Development and Director of Community Development confirmed that the budget had remained static since 2017.

Proposed by Councillor Cooper

Seconded by Councillor Gilmour and agreed that

the financial assistance up to £3,600 from the Department of Justice towards administration of the Multi Agency Support Hub, be accepted.

ACTION BY: Amy Lynch, Tackling Deprivation Co-ordinator

3.12 ED/ED/107 THE GATEWAY CATERING LEASE

1. Purpose

The purpose of this report was to seek Members' approval for a seasonal food service unit operated by Vision & Kernal outside the Gateway Visitor Centre at Antrim Lough Shore Park.

2. Introduction/Background

The two permanent catering units at the Gateway Centre – the Boathouse Restaurant and the Boathouse Café – were operated year-round by Vision & Kernal Catering Ltd.

Vision & Kernal have now requested permission to install a temporary outdoor catering unit on the purpose-built plinth adjacent to the Gateway Centre, to offer food-to-go to visitors from late spring until early autumn each year.

The plinth was previously used by the former restaurant leaseholder, Loughshore Restaurant Ltd, to operate a mobile unit selling ice cream, sweets and snacks. Loughshore Restaurants paid a monthly fee to the Council for this, calculated on the same cost-per-meter formula as the main restaurant and café.

3. Previous Decision of Council

Approval was given at the April 2021 Council meeting for Loughshore Restaurant Ltd to develop outdoor catering units in Antrim Loughshore Park.

Approval was given at the September 2023 Community Planning Committee meeting for the lease of the Gateway restaurant to be awarded to Vision & Kernal for a five-year term.

Approval was given at the October 2024 Community Development Committee meeting for the lease of the Gateway coffee shop to be awarded to Vision & Kernal for an initial three-year term.

4. Key Issues

Vision & Kernal's proposal was for a 6-meter trailer to be brought to the vacant plinth at the beginning of each season and removed and stored offsite at the end of the season. The presentation and branding of the unit would be in keeping with that of the Boathouse Restaurant and the Boathouse Café.

The unit would offer a wider range of hot food-to-go items than the Boathouse Café could accommodate, including fish & chips, tacos, chicken

dishes, burgers, cold drinks and smaller takeaway items. The price point would be lower than that of the Boathouse Café.

If Vision & Kernal wished to keep the mobile unit in situ for longer than twenty eight (28) days, planning permission would be required. The plinth, including power supply, was provided by Council as part of the construction of the Gateway Visitor Centre for this purpose.

5. Financial Position/Implication

It was proposed that Vision & Kernal would pay Council a monthly fee when the unit was in place, calculated on the same cost-per-meter formula as the main restaurant and café. It was expected that this would amount to approximately £120 per month.

6. Governance

The Council's current contract with Vision & Kernal to operate the restaurant at The Gateway extended to the outside area, including the proposed location of a seasonal mobile catering unit.

7. Summary

Vision & Kernal, who currently operated both the Boathouse Restaurant and the Boathouse Café at the Gateway Centre, had requested permission to open a seasonal mobile catering unit on the vacant plinth alongside the Gateway Centre. If approved, the income from this would be approximately £120 per month, and the operation of the unit would also be subject to planning approval. This plinth was previously used by a former catering contractor to deliver a similar service. The plinth, including power supply, was provided by the Council as part of the construction of the Gateway Visitor Centre for this purpose.

In response to a Member's query regarding the size of the proposed unit, the Head of Arts, Culture, Tourism and Events confirmed that the new unit would be in proportion with the plinth location.

The Director of Community Development clarified that the proposal was subject to planning approval and full details, including dimensions of the catering unit would be supplied as part of this.

Proposed by Councillor Dunlop
Seconded by Councillor Lynch and agreed that

subject to planning approval, the proposal to allow Vision & Kernal to operate a seasonal mobile catering unit adjacent to the Gateway Visitor Centre be approved.

ACTION BY: Jenna Collier, Theatre Bookings, Conference and Events Manager

3.13 CP/CP/217 BOROUGH STREET ART PROJECT

1. Purpose

The purpose of this report was to update Members about the Borough Street Art project, and to seek Members' approval to pause the project with a revised proposal to create additional public art developed as part of the Peace Plus Our Historic Borough project.

2. Introduction/Background

Street art was widely used to bring colour, vitality and animation to public spaces. Designs often reflected the history or natural resources of a particular area, and paintings could inform, inspire or simply bring an otherwise unappealing wall to life. Professional artists specialising in street art could create paintings on walls of any size, with the cost of each piece determined by factors including the scale and complexity of the painting, the condition of the wall and its accessibility.

3. Previous Decision of Council

A proposal to deliver street art across the seven DEAs as part of the 'Award Winning Botanical Borough' concept, at an approximate cost of £150,000, was approved at the August 2023 Council Meeting.

At this meeting, Members were advised that Council was in the process of developing its co-designed Local Area Action Plan for Peace Plus which would be submitted to SEUPB in December 2023. Re-imaging as well as history and heritage of local areas were coming through from the various consultation exercises as strong themes so there was an opportunity to deliver further public art as part of Council's Peace Plus Action Plan.

An update report on the initial 14 pieces of completed street art, and plans for further consultation with Elected Members and the public, was noted at the November 2023 Community Planning Committee meeting.

4. Key Issues

Twenty one (21) pieces of street art had now been completed, with at least one large-scale painting in each DEA. Photographs of these paintings were circulated.

The pace of delivery of this programme had slowed markedly in 2024, due to the increasing difficulty of identifying suitable walls to paint, securing the agreement of wall owners, and achieving agreement on proposed locations and designs.

To date, £130,772 of the £150,000 budget had been spent, and this included fees of £9,224 paid in recent months to artists for designs that did not achieve approval, or which required significant amendments in order to proceed.

The project had been paused over the winter months when outdoor painting was not possible, and, given the diminishing returns of the programme and the increasing difficulty of finding and gaining approval for suitable walls and designs, officers were seeking Members' approval to pause delivery of the Street Art Project and consider in the future a revised proposal as part of the Peace Plus Our Historic Borough project.

5. Financial Position/Implication

To date, £130,772 of the approved £150,000 budget had been spent on the delivery of twenty one (21) pieces of street art.

6. Governance

The unanimous approval of DEA Members, as well as the approval of the wall owner, had been required to proceed with a proposed street art design and location. Updates on delivery of the project had been brought regularly to the DEA Engagement Meetings.

7. Summary

The street art programme had delivered 21 paintings to date, including at least one large-scale piece in each DEA. The pace of delivery of this programme had slowed markedly in 2024, due to the increasing difficulty of identifying suitable walls to paint, securing the agreement of wall owners, and achieving agreement on proposed locations and designs. As a result, £9,224 had been paid to artists in recent months for designs that were subsequently rejected, and in the interests of ensuring that the project delivers good value for money overall, officers were now seeking Members' approval to pause delivery of the Street Art Project and consider in the future a revised proposal as part of the Peace Plus Our Historic Borough project.

Proposed by Councillor McWilliam
Seconded by Councillor Gilmour and agreed that

delivery of the Street Art Project be paused with a revised proposal to create additional public art developed as part of the Peace Plus Our Historic Borough project and reported back to a future meeting of the Committee.

ACTION BY: Simon Goldrick, Head of Arts, Culture, Tourism and Events

4. ITEMS FOR NOTING

4.1 CE/OA/013 NORTHERN IRELAND HOUSING COUNCIL

1. Purpose

The purpose of this report was to provide Members with copies of minutes from the Northern Ireland Housing Council for 13 February 2025.

2. Introduction/Background

Correspondence had been received from the Northern Ireland Housing Council providing a copy of the minutes of their meeting of 13 February 2025, which was circulated for Members' information.

3. Previous Decision of Council

At the Community Development Committee in March 2025, the minutes of the Northern Ireland Housing Council meetings held on 12 December 2024 and 9 January 2025 were noted.

Proposed by Councillor Wilson

Seconded by Councillor Dunlop and agreed that

the minutes of the Northern Ireland Housing Council of 13 February 2025 be noted.

NO ACTION

4.2 CP/CP/224 DEPARTMENT FOR COMMUNITIES UNIVERSAL CREDIT OVERPAYMENTS UPDATE

1. Purpose

The purpose of this report was to inform Members about an overpayment issue concerning Universal Credit housing costs.

2. Introduction/Background

Universal Credit was a financial support system provided to eligible claimants to help cover their living costs, including housing. As part of the system, claimants who rent privately were entitled to a housing payment to assist with their rent. This payment was determined based on either the actual rent costs or the Local Housing Allowance (LHA) rate, whichever was lower.

3. Key Issues

Correspondence had been received from The Department for Communities (DfC) (circulated) regarding overpayments of Universal Credits. The following key issues had been identified regarding the overpayment of Universal Credit housing costs for claimants in privately rented accommodation:

- a) **Overpayment of Housing Costs:** Due to a processing error, some Universal Credit claimants and private landlords received more in housing payments than they were entitled to for the first week of April 2024. This resulted in unintentional overpayments of Universal Credit housing support.
- b) **Incorrect Application of the LHA Rate:** The overpayment occurred due to a failure to apply the updated Local Housing Allowance (LHA) rate

correctly. As a result, affected claimants received housing costs higher than their entitlement under the revised LHA rates for that period.

- c) **Recovery of Overpayments:** The Department for Work and Pensions (DWP) would be undertaking a recovery process for these overpayments. Claimants who received incorrect payments would be notified and informed about how the recovery process would work.
- d) **Impact on Small Overpayments:** Overpayments less than £65 would be written off, in line with the DWP's existing guidance. While this helps to mitigate the impact on some claimants, the process would still require action to address the remaining overpayments.
- e) **Communication with Affected Claimants:** Affected claimants would be contacted and informed of the error, with clear instructions on how to manage the overpayment. This would include options for repayment and further assistance.
- f) **Exclusion of Northern Ireland Housing Executive and Social Sector Tenancies:** This issue would not affect Universal Credit claimants who lived in Northern Ireland Housing Executive or Social Sector tenancies, limiting the scope of the recovery efforts.

4. Summary

In March 2025, it was revealed that some Universal Credit claimants in private rentals were overpaid for housing costs in April 2024 due to incorrect calculations. Overpayments averaged £100, with amounts under £65 written off. A debt management team would manage recovery efforts, and affected claimants would be notified.

Proposed by Councillor Wilson

Seconded by Councillor Dunlop and agreed that

the Universal Credit overpayments update provided by the Department for Communities be noted.

NO ACTION

4.3 CP/CP/241 UPDATE ON THE RAISE PROGRAMME

1. Purpose

The purpose of this report was to update Members on correspondence received in relation to delivery of the RAISE Programme.

2. Background / Introduction

The Department of Education first wrote to Council in June 2024 about a major new initiative to be delivered in specific localities across Northern Ireland to raise achievement and reduce educational disadvantage.

The RAISE Programme rolled out in fifteen (15) localities across Northern Ireland to support the Department of Education's vision that "every child and young person is happy, learning and succeeding". The RAISE

Programme provided an important opportunity to look afresh at the educational issues caused by deprivation and the barriers to learning and educational achievement that some children and young people were facing.

The Programme would deliver a range of education support measures to help address educational underachievement and tackle educational disadvantage through a whole community and place-based approach.

3. Previous Decisions of the Council

Details of the RAISE programme including correspondence from the Department of Education were reported to the Community Development Committee in June 2024 when the report was noted.

Further correspondence was reported to the September 2024 Committee advising that all relevant stakeholders, including the Council, in the Newtownabbey locality would be invited to a meeting in the autumn.

4. Correspondence re- RAISE programme

Correspondence had been received in relation to the programme and next steps a copy of which was circulated for Members' information.

The document outlined the process for the development of a Strategic Area Plan for each locality and identified the maximum budget allocations over two years.

Locality Co-ordinators would continue working within RAISE localities to establish Locality Reference Groups to support the development of Strategic Area Plans. A further series of engagement events would also take place.

5. Financial implication

Each RAISE locality would receive a base funding of £100,000, with additional amounts based on pupil numbers living within the identified RAISE Super Output Areas (SOAs).

The maximum allocation over two years for identified localities within the Borough was set out in the table below.

Locality	Base Amount	Pupil Top Up	Total Funding
Antrim	£100,000	£321,450	£421,450
Newtownabbey	£100,000	£430,133	£530,133

6. Summary

Correspondence had been received from the Department of Education advising of the process for the development of a Strategic Area Plan for each of the fifteen (15) RAISE localities identified.

Maximum funding allocations for the delivery of Strategic Area Plans over two years had also been published.

In response to a Member's query in relation to the number of schools invited to attend the event, the Head of Community Development confirmed that this was a Department led event and he would request that information be provided.

Proposed by Councillor Wilson

Seconded by Councillor Dunlop and agreed that

the report be noted.

ACTION BY: Will McDowell, DEA Engagement Co-ordinator

4.4 CP/CP/074 BE SAFE, BE WELL COMMUNITY EVENTS

1. Purpose

The purpose of this report was to update Members on the delivery of two Be Safe, Be Well Community Events.

2. Background

Together the Policing and Community Safety Partnership (PCSP) and Age Friendly Antrim and Newtownabbey were committed to making the Borough one where older residents were supported to age well, enjoy good life and feel safe to participate fully in their community.

A key role of PCSP was to regularly consult and engage with residents and the local community on issues regarding policing and community safety.

3. Programme Delivery

Antrim and Newtownabbey PCSP, in collaboration with Age Friendly Antrim and Newtownabbey, hosted two successful 'Be Safe, Be Well' events in March 2025.

These events hosted by BBC Weather Presenter Barra Best, brought together 370 senior residents from across the Borough at The Dunadry Hotel and Mossley Mill.

The events aimed to foster a safer, healthier, and more resilient community by offering residents the opportunity to learn, share, and connect. Presentations included:

- Trading Standards: Addressing the rise of sophisticated scams and promoting vigilance
- 'Take 5': Encouraging residents to practice five simple steps for maintaining mental well-being

- ONUS: Discussing the Ending Violence Against Women and Girls Strategy, emphasising community involvement in creating a safer society.

Attendees also engaged with various service providers, including Volunteer NOW, Consumer Council, Loneliness Network, RNIB, Libraries NI, Northern Ireland Fire and Rescue Service, Police Service of Northern Ireland, Women's Aid, and Antrim and Newtownabbey Borough Council Leisure Team offering health checks.

Feedback was positive, with 97% of attendees finding the events useful, describing them as 'beneficial', 'informative', and helping them feel 'safer and more protected.'

4. Financial Position

The Be Safe, Be Well Events were delivered and funded through Antrim and Newtownabbey PCSP 2024-2025 Action Plan.

5. Summary

Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP), in partnership with Age Friendly Antrim and Newtownabbey, hosted two successful 'Be Safe, Be Well' events in March 2025.

The events were hosted by BBC Weather Presenter Barra Best and welcomed 370 senior residents from across the Borough at The Dunadry Hotel and Mossley Mill.

The event was an opportunity to bring residents together to learn, share, and support one another in fostering a safer, healthier, and more resilient community.

Proposed by Councillor Wilson

Seconded by Councillor Dunlop and agreed that

the report be noted.

NO ACTION

4.5 CP/CD/484 AND CP/CD/485 DEPARTMENT FOR COMMUNITIES INTERIM FUNDING POSITION 2025-2026

1. Purpose

The purpose of this report was to update Members regarding the Department for Communities (DfC) 2025/26 interim funding position and to seek approval for an update on the current budget position to be communicated to those groups and organisations anticipating funding from the Department in 2025/26.

2. Background

DfC recognises the important role that the voluntary and community Sector had in delivering support and services to people and local communities. Council managed a range of DfC funded contracts that financially support a number of voluntary and community sector organisations. These included the:

- Areas at Risk Programme
- Community Support Programme
- Neighbourhood Renewal Programme
- Social Supermarket

3. Previous Decision of Council

It was agreed at the April 2024 Community Development Committee that, in the absence of the 2024-25 budget settlement, the DfC Minister had indicated that temporary 3-month funding support would be put in place up to 30th June 2024 based on 2023/2024 funding levels.

It was further agreed that an update on the DfC current budget position be communicated to those groups and organisations anticipating funding from the Department in 2024/25.

4. Key Issues

The DfC had issued correspondence (circulated) outlining that the overall 2025/26 budget position for the Department remained unclear.

The Minister for the DfC had indicated that temporary 3-month funding support would be put in place up to 30th June 2025 based on 2024/25 funding levels, inclusive of the 5% uplift awarded in 2024/25.

The Department hoped to be in a position to confirm the annual funding budget for 2025/2026 in the coming weeks.

This funding covered all DfC programmes operating in the Borough, such as Areas at Risk, the Community Support Programme and Neighbourhood Renewal.

It was proposed to make those who were anticipating funding aware of this communication from the Department.

5. Financial implications

DfC had issued temporary 3-month funding support to be put in place up to 30 June 2025 based on 2024/25 funding levels.

6. Summary

Interim funding awards for DfC programmes to end June 2025 would be retained at 2024/25 levels, inclusive of the 5% uplift awarded in 2024/25. Funding would be issued for the first quarter of 2025/26, up to the end of

June with confirmation of the 2025/26 budget position anticipated in the near future.

Officers would make all those groups and organisations impacted aware of the communication from the DfC.

Proposed by Councillor Wilson
Seconded by Councillor Dunlop and agreed that

the report be noted.

NO ACTION

5 ANY OTHER RELEVANT BUSINESS

Any Other Relevant Business (AORB) was taken at this point.

The Director of Community Development confirmed that the outcome of the VE Grants Funding applications would be reported to the Council Meeting on 28 April 2025 and, following the call-in period, Members may inform those successful applicants.

The Head of Community Development confirmed this fund provided for 100% funding to successful applicants.

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor Cooper
Seconded by Councillor Smyth and agreed that

the following Committee business be taken In Confidence and the livestream and audio recording would cease.

6 ITEM IN CONFIDENCE

6.1 IN CONFIDENCE FI/PRO/TEN/594 PROVISION OF A PCSP COMMUNITY SAFETY WARDEN SCHEME

**CONTRACT PERIOD 1 JULY 2025 – 31 MARCH 2028 WITH THE OPTION TO
EXTEND FOR UP TO A FURTHER 36 MONTHS (SUBJECT TO
PERFORMANCE AND REVIEW)**

1. Purpose

The purpose of this report was to obtain approval for the appointment of a suitably qualified and experienced organisation to provide a PCSP community safety warden scheme for the contract period.

2. Introduction/Background

A strategic priority for the Antrim & Newtownabbey Policing and Community Safety Partnership (PCSP) was to improve community safety by tackling actual and perceived crime and anti-social behaviour. The Scheme Provider would provide a highly visible on-street presence to discourage crime, low-level disorder and anti-social behaviour. The current funding available through PCSP for the provision of this programme is £[REDACTED] over a three-year period.

This tender opportunity was made available on eSourcingNI on 12 February 2025. Two tender responses were opened via the eSourcingNI Portal on 19 March 2025 and referred to the evaluation panel for assessment. The tenders were evaluated on a two-stage basis as follows:

STAGE 1 – SELECTION STAGE

The tenders were evaluated on a pass/fail basis for tenderer's professional conduct, economic and financial standing, previous relevant experience, management systems and practices, and declarations and form of tender. One tender failed to meet the requirements of this stage and did not proceed further in the evaluation. The remaining tender met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2.

STAGE 2 – AWARD STAGE

Sub-Stage 1 – Technical Assessment

The tender was evaluated on a pass/fail basis for compliance with the terms of reference. The tender met the requirements of this stage and proceeded to the next stage of evaluation.

Sub-Stage 2 – Quality & Commercial Assessment

The tender was evaluated on the basis of implementation plan and quality of the scheme (30%), capacity to deliver (15%), reporting, monitoring and evaluation (15%), community profile of the scheme (15%), social value (10%) and cost (15%).

The recommendation was as follows:

Supplier	Quality Assessment (out of 85%)	Cost Assessment (out of 15%)	Total % Score	Estimated Total Cost for 3 Years (£) (excl. VAT)
Legacy Management Group Ltd	85%	15%	100%	£[REDACTED]

Following a request from a Member to have more detailed information provided within the report in order to make a better-informed decision, the Director of Community Development confirmed that the report followed the standard format but that she would follow up with the Deputy Director of Finance.

In response to a Member's query in relation to the contract management of the PCSP Community Safety Wardens, the Head of Community Development confirmed that this process had been reviewed and improved in order to provide better contract management, compliance and reporting to the PCSP.

The Head of Community Development further explained that the option for a thirty six month (36) extension was standard.

Proposed by Councillor Wilson
Seconded by Councillor Cooper and agreed that

having achieved a score of 100%, Legacy Management Group Ltd be appointed to provide a Community Safety Warden Scheme at the tendered rates for the period of 1 July 2025 – 31 March 2028, with an option to extend for up to a further thirty six (36) months.

ACTION BY: Melissa Kenning, Procurement Manager

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor Lynch
Seconded by Councillor Wilson and agreed that

the remainder of Committee business be taken in Open Session.

The Chairperson advised that audio-recording would recommence at this point.

There being no further Committee business, the Chairperson thanked everyone for their attendance and the meeting concluded at 7.07 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.