



4 May 2022

Chairman: Councillor R Lynch

Vice Chairman: Councillor M Stewart

Committee Members: Aldermen - J McGrath and P Michael
Councillors – J Archibald-Brown, M Cooper, P Dunlop,
J Gilmour, M Goodman, R Kinnear, N McClelland,
V McWilliam, V Robinson, S Ross, and L Smyth

Dear Member

MEETING OF THE COMMUNITY PLANNING COMMITTEE

A meeting of the Community Planning Committee will be held in the **Council Chamber, Mossley Mill on Monday 9 May 2022 at 6.30 pm**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:

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AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 ITEMS FOR DECISION

- 3.1 Community Support Programme 2022/2024
- 3.2 Community Development Grant Aid Programme Small Grants Funding Recommendations 2022/2023
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- 3.5 Good Relations Grant Aid 2022-2023
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4 ITEMS FOR INFORMATION

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- 4.3 Bonfire Management Programme 2022

5 ANY OTHER RELEVANT BUSINESS

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING COMMITTEE MEETING ON MONDAY 9 MAY 2022

3 ITEMS FOR DECISION

3.1 CP/CD/443 COMMUNITY SUPPORT PROGRAMME 2022/2024

Members are advised that correspondence **enclosed** has been received from the Department for Communities (DfC) offering financial assistance totalling £610,372.92 for the delivery of Councils Community Support Programme for the two-year period 1 April 2022 – 31 March 2024.

Over the two year period the total amount awarded includes £247,652.16 for Community Support in general such as: staff salaries, the Community Development Grant Aid Programme and community capacity building initiatives and £362,720.76 for Advice Services.

RECOMMENDATION: that the Letter of Offer from the Department for Communities, in relation to the delivery of the Community Support Programme for the period 1 April 2022 – 31 March 2024 be accepted.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.2 CP/CD/440 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME SMALL GRANTS FUNDING RECOMMENDATIONS 2022/2023

Members are reminded of the Small Grants Programme, which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme is to provide financial assistance to groups within the Borough of up to a maximum of £1,000 (revised and approved by Council in October 2021) towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2022/23 financial year.

In December 2019 Members agreed that from 1 April 2020 all Small Grant requests of £500 (now £1,000) or less be assessed on the basis of Pass/Fail against eligibility criteria and not subjected to a scored assessment process. All proposed awards are subject to the receipt of a Group Constitution, List of Committee Members, Bank Statement, Annual Accounts and a signed disclosure from the group confirming that all other appropriate supporting documentation is in place and can be provided on request or the offer of funding will be withdrawn.

During the month of April seven applications totalling £6,134.80 were received and assessed by Officers as outlined below.

Group Name/Project Promoter	Project Description/Title	Pass/Fail	Amount Requested	Amount Awarded
Antrim PROBUS Club	Small Activity Grant Outing to Hillsborough Castle & Gardens	Pass	£1,000.00	£1,000.00
County Antrim Countryside Custodians	Small Activity Grant Insurance & small project costs	Pass	£1,000.00	£1,000.00
314 th NI Girls Brigade Company (Church of the Good Shepherd Monkstown)	Small Activity Grant 40th Anniversary Camp to Carlingford Activity Centre	Pass	£1,000.00	£1,000.00
Knockagh Area of Women's Institutes	Small Activity Grant Two one day Craft Schools	Pass	£728.00	£728.00
Tidy Randalstown	Small Activity Grant Insurance & Sustainable Plants	Pass	£1,000.00	£1,000.00
Parents Support Group @ FMSOD	Small Seeding Grant	Pass	£406.80	£406.80

(Fiona McKendrick School of Dance)	Costs of establishing the support group			
Loanends Parent Teacher Association	Small Activity Grant Community Fun Day	Pass	£1,000.00	£1,000.00
Total			£6,134.80	£6,134.80

RECOMMENDATION: that the seven Small Grant applications outlined above be approved at a total cost of £6,134.80.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.3 CP/CD/289 DUNANNEY CENTRE - REQUEST FOR PLANTING PERMISSION

Members are advised that a request has been received from Funky Kids - a user group that regularly books Dunanney Centre on Saturday mornings for children's activities.

The group plans to run an educational/horticultural project for their participants and have requested permission to plant flowers/sunflowers around the walled Christmas Tree at the front of the building. The group are starting the project on 21 May to teach children how to plant and become self-sufficient at maintaining them. The group have also requested permission to begin a small vegetable garden at the rear grass area of the building. It is hoped that this will develop into a long term project. An existing tenant also has a number of raised planters at the rear of the building which have been upcycled and planted which enhances the area for the community to enjoy.

No objections have been received from tenants at the Dunanney Centre in relation to the Funky Kids project. The group will be responsible for ensuring the ongoing maintenance of the flower beds and vegetable patch. A number of used tyres from other Council sites can be made available to the group for the children to decorate and use as recycled planters which will help enhance the front of the building.

The Councils Parks team have a number of old used planters available and the Community Facilities Coordinator has offered these to tenants at Dunanney and the Funky Kids group for use at the site to encourage similar horticultural and planting activities.

RECOMMENDATION: that the proposed planting and horticultural project by Funky Kids at the front and rear of the Dunanney Centre be approved and other tenants are encouraged to develop similar projects.

Prepared by: Paul Townsend, Community Facilities Coordinator

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.4 CP/GR/055 EQUALITY AND DIVERSITY WORKING GROUP MINUTES

A copy of the minutes of the Equality and Diversity Working Group meeting held on 24 March 2022 are enclosed for Members consideration.

RECOMMENDATION: that the minutes of the Equality and Diversity Working Group on 24 March 2022 be approved.

Prepared by: Ronan McKenna, Head of Community Planning (Interim)

Approved by: Ursula Fay, Director of Community Planning

3.5 CP/GR/151/152/153/148 GOOD RELATIONS GRANT AID 2022-23

Members are reminded that the 2022/23 Good Relations Action Plan submitted to The Executive Office, includes a budget of £20,000 for the Good Relations Grant Aid Programme.

The aim of Good Relations Grant Aid Programme is to improve day to day relationships by encouraging everyone to treat others fairly and encouraging a society in which our own cultures and traditions as well as other people's cultures and traditions are understood, respected and accepted.

Members are advised that applications are required to score higher than 50% to be deemed successful. Four applications were received in April 2022, scoring above the 50% threshold requesting a total amount of £9,250.

A summary of the application received, the proposed award recommendations, overview of the assessment and funding details are **enclosed** for Members' consideration.

RECOMMENDATION: that the four Good Relations Grant Aid applications outlined be approved at a total cost of £9,250.

Prepared by: Jen Cole, Good Relations Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Ursula Fay, Director of Community Planning

3.6 CP/GR/119 YOUTH VOICE

Members are reminded that approval for the establishment of a Youth Voice Structure for Antrim and Newtownabbey Borough in partnership with the Education Authority was approved at August 2021 Council, and a further update provided at Community Planning Committee on 8 December 2021.

Youth Voice is a participation structure to allow young people in a Council area to voice their opinions and ideas, participate in consultations and ensure that key issues are brought to the attention of the Council. A legacy is provided to participants in relation to life skills, accreditation and training.

Youth Voice recruitment commenced in January 2022 and information sessions were held on 16 February at the Valley Leisure Centre, and 17 February at The Old Courthouse Antrim. There are currently 19 young people recruited for Youth Voice and applications remain open via the Council Website with the aim of recruiting 24 young people. Initial programming has commenced with Youth Voice Participants engaging in team building, and capacity building activities facilitated by the Education Authority's Youth Service. Engagement opportunities are currently being developed with a view to engaging with Elected Members and will be communicated in due course.

A Youth Voice Partnership Board is currently being developed to support and fund the Youth Voice with representation from the Council, Education Authority, NIHE, Translink, Apex Housing, Clanmill Housing, Children and Young Peoples Strategic Partnership, Impact Network NI, and remains open to new members. Plans are currently being developed for an engagement event hosted by the Mayor, which is anticipated in late June with details to follow in due course. As agreed in the previously approved Terms of Reference once the Partnership Board is established it will be chaired by the Mayor and include Elected Members. It is proposed that Group Leaders are asked to nominate a representative from each party to join the Mayor on the Youth Voice Partnership Board.

RECOMMENDATION: that the Party Group Leaders be invited to nominate a representative from their respective parties to sit on the Youth Voice Partnership Board.

Prepared by: Jen Cole, Good Relations Officer

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.7 CP/PCSP/069 SPEED INDICATOR DEVICES (SIDS) – RURAL VILLAGES ACROSS ANTRIM AND NEWTOWNABBEY

Members are reminded that in 2017/18 Council agreed to submit an application to GROW South Antrim to secure funding for a Rural Village Speed Project to purchase Speed Indicator Devices (SIDS) to educate and positively influence driving behaviour within these rural areas, whilst improving relationships locally between Village representatives, residents and statutory bodies.

The application was successful in February 2019 with grant monies received to the value of £20,737.50, with PCSP contributing £6,912.50 to purchase the devices. The Rural Road Safety project was agreed in the Community Plan, Love Living Here Outcome Delivery Plan in December 2017 and was agreed in the PCSP Action Plan 2018-2019. The project was taken forward as a successful multi-agency partnership involving DfI, PSNI, PCSP, GROW South Antrim (delivering DAERA Rural Development Programme) and a number of village committees.

As per condition of the GROW funding, the Council agreed that it would own the 14 speed indicator devices and insure each of the devices (for theft and damage only). A licence agreement was then issued to each of the village committees outlining the transfer of the management of the speed indicator devices. It was agreed that each of the village committees must ensure that they had adequate insurance to cover the risk and liability associated with the setting up of the units, relocating of the units to a new pre identified street furniture site, mounting of the units, mounting of the battery box, inserting batteries and connecting of the units.

Members are reminded that approval for an annual contribution of £200 to each village committee towards costs incurred in the delivery of the project was approved by the Council in March 2019. The PCSP has since purchased two mobile SID devices, which are deployed by local police to expand the impact beyond rural areas.

As the project has developed, village committees have reported that the batteries have a limited lifespan. In the fourth year of the scheme a number of devices have failing batteries. Each device has two sets of batteries to enable one set to be charged whilst the other is in use, thus ensuring no down time. The cost of replacing the batteries (2 sets) per device is approximately £300.

It is proposed that the contribution to village committees is increased every third year, commencing this year, to £500 – which would enable village committees to purchase new batteries or other maintenance items which the devices may require.

Neither GROW nor PCSP funding is eligible to be used for ongoing maintenance.

RECOMMENDATION: that a contribution of £500 to the 14 village committees for the delivery of the SIDS project every three years be approved.

Prepared by: Lynda Kennedy, Community Programmes Manager

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.8 AC/GEN/039 THE JOHN HEWITT INTERNATIONAL SUMMER SCHOOL

Correspondence has been received from the John Hewitt Society, a copy of which is enclosed for Members' information. The email relates to the annual John Hewitt International Summer School held in the Market Place Theatre, this year from 25 July to 30 July 2022.

The Summer School is a cross cultural festival celebrating culture and creativity and aims to increase the audience for literary and cultural events, in particular to provide opportunities to those who would not normally attend the Summer School.

The Society has requested that the Council demonstrates its support for the Summer School by awarding two bursary places for residents from the Borough to attend at a cost £500 each. The John Hewitt International Summer School provides challenging and informed ideals, discussion and learning in a safe environment.

Each bursary place valued at £500 each will provide the following;

- Free entry to all festival events (28 events with 60 artists)
- Six hours creative writing workshop of their choice (7 workshops)
- Invite to two free receptions
- A welcome meal on the first day
- Residential B&B accommodation for five nights within walking distance of the venue.

The Council has supported the provision of bursaries for two art practitioners from the Borough in the past, and attendants who have participated have found it very beneficial. Recipients of the 2022 bursaries will be asked to provide a written report of their experiences which will be brought to a future meeting of the Committee.

It is proposed to offer two bursaries of £500 each for arts practitioners who are residents of the Borough to attend the 2022 John Hewitt International Summer School, with these opportunities advertised publically and funded from the 2022/23 Arts Grant Budget.

RECOMMENDATION: that provision of two bursaries of £500 for residents to attend the 2022 John Hewitt International Summer School, to be advertised publically and funded from the 2022/23 Arts Grant Budget, be approved with bursary recipients to provide a written report of the experience which will be brought to a future meeting of the Committee.

Prepared and Approved by: Ursula Fay, Director of Community Planning

3.9 CP/PCSP/087 BEAT SUMMER INTERVENTION 2022

Members are reminded that the Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) supported by Council's Good Relations Programme, delivers a youth intervention programme annually during July and August.

BEAT ('Be Educated, Be Active, Be Together') is designed to be more than a conventional summer scheme by engaging with detached young people who are at risk of becoming involved in anti-social behaviour and providing a mix of positive physical, developmental and educational activities. Young people are encouraged to participate in activities that include drugs/alcohol awareness, fire safety, team building, mental health awareness, developing healthy inter-personal relationships, arts and music, good relations, and sports. The BEAT programme is aimed at young people aged 11+ and will aim to operate 3 evenings per week, from 7-10pm, for 8 weeks during July and August in 4-5 areas across the Borough.

The BEAT programme will be targeted in areas within the Borough that are highlighted and agreed through a multi-agency forum (PCSP Children and Young Person's Steering Group), as experiencing increased levels of anti-social behaviour. Procurement to appoint a delivery agent for the 2022 programme has started.

Local community groups are encouraged to participate in the planning and implementation process to ensure local ownership and support for the programme. The delivery agent will be tasked to engage with local youth providers and community groups to secure their involvement and provide greater long terms sustainability and relationship building opportunities for the young people within their own communities.

To support the delivery of this summer's BEAT programme it is proposed to permit free use of Council facilities including Community, Leisure and Parks in areas that BEAT will be operating.

RECOMMENDATION: that the free use of Council facilities, subject to availability, for the Summer BEAT programme during July and August 2022 be approved.

Prepared by: Lynda Kennedy, Community Programmes Manager

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.10 CP/CP/204 COMMUNITY FESTIVALS FUND 2022/23

Members are advised that correspondence **enclosed** has been received from the Department for Communities (DfC) offering financial assistance totalling £27,500 towards Councils Community Festivals Fund for the period 1 April 2022 – 31 March 2023.

RECOMMENDATION: that the Letter of Offer from the Department for Communities in relation to the Community Festivals Fund for the period 1 April 2022 – 31 March 2023 be accepted.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.11 CP/GR/146 DISTRICT COUNCIL GOOD RELATIONS PROGRAMME 2022/23

Members are reminded that the draft Good Relations Action Plan 2022/23 was approved at the January 2022 Community Planning Committee. Members are advised that correspondence **enclosed** has been received from The Executive Office (TEO) offering financial assistance totalling £144,871.25 towards Councils Good Relations Programme for the period 1 April 2022 – 31 March 2023.

Financial Assistance is offered on condition that the Programme delivers its aims and objectives, reporting on outcomes and patterns of expenditure as set out in the completed and agreed Action Plan and Letter of Offer.

The funding offer is conditional upon the: receipt of a revised Action Plan for 2022/23 to reflect the amount of financial assistance allocated and incorporating all developmental issues identified during the assessment process; receipt of a signed Governance Statement Declaration, to be returned with the Letter of Offer.

The Good Relations Action Plan 2022/23 is joint funded by The Executive Office (TEO) and Antrim and Newtownabbey Borough Council (ANBC) at a split of 75% TEO (£144,871), and 25% (£48,290) Council resources to the Action Plan.

RECOMMENDATION: that the Letter of Offer from The Executive Officer in relation to the Councils Good Relations Programme for the period 1 April 2022 – 31 March 2023 be accepted.

Prepared by: Lynda Kennedy, Community Programmes Manager

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

3.12 AC/EV/025 BALLYCLARE MAY FAIR

Members are advised that meetings of the Ballyclare May Fair Working Group resumed in December 2021 and there have been six meetings of the Group to date. Minutes of the meetings held on 7 April are enclosed and 26 April are to follow for Members' information.

RECOMMENDATION: that the minutes of the May Fair Working Group meetings of the 7 April and 26 April 2022, be approved.

Prepared and Approved by: Ursula Fay, Director of Community Planning

3.13 CP/CP/182 HER MAJESTY QUEEN ELIZABETH II PLATINUM JUBILEE WORKING GROUP

Members are reminded that Her Majesty the Queen's Platinum Jubilee Working Group has been meeting monthly since Tuesday 21 September 2021, with the minutes of the meeting of 23 March 2022 approved at the April 2022 Council meeting.

A further meeting of the Working Group was held on Wednesday 27 April 2022 and the minutes are **to follow** for Members' information.

RECOMMENDATION: that the minutes of Her Majesty the Queen's Platinum Jubilee Working Group meeting of 27 April 2022 be approved.

Prepared and Approved by: Ursula Fay, Director of Community Planning

4 ITEMS FOR INFORMATION

4.1 CP/CP/007 COMMUNITY PLANNING PARTNERSHIP – CESSATION OF HSCB AS A STATUTORY PARTNER

Correspondence has been received from the Department of Health, copy enclosed, advising that legislation to close the Health and Social Care Board (HSCB) has been enacted and staff have migrated to Department of Health. The HSCB role as a statutory partner on the Community Planning Partnership ceased with closure of the HSCB on 1 April 2022.

The Department advises that they are keen to build upon the good work that has been done and relationships that have developed as they deliver a new model for planning health and social care services. This new approach will see the creation of local bodies called Area Integrated Partnership Boards. Community Planning Partnerships are regarded as being key to this new model and have been included in the initial membership.

The Department has expressed thanks to the Council for the collaboration to date through Community Planning Partnerships. Officers will engage with Department staff to strengthen existing relationships and include new integrated care structures within the Community Planning Partnership.

RECOMMENDATION: that the report be noted.

Prepared by: Ursula Fay, Director of Community Planning

Approved by: Ursula Fay, Director of Community Planning

4.2 CP/CF/001 COMMUNITY FACILITIES ONLINE BOOKINGS PLATFORM

1. Digital Transformation

Customers in the digital age want easily accessible systems that can be remotely accessed at a time and location convenient to them 24/7.

2. Relieving the administrative burden on staff

The current community facilities booking system is staff and time intensive causing unnecessary delays for customers. This digital platform will transform bookings, payments and timetabling placing it into the hands of the customer whilst releasing staff to engage in other work.

3. Protection against a single point of failure

The current system is dependent on a number of key staff being available to enable booking decisions and confirmations to be made. The amalgamation of Pavilions and Community Centres has identified a need for one single booking system where essential processes are automated and all details are clearly recorded and easily accessible via the online platform avoiding any risk of duplication.

4. Limiting the underuse of facilities

This digital booking platform will allow active promotion of facilities and make readily available vacant booking slots across all Community Facilities. There is currently a high demand for birthday parties and this system will allow slots to be marketed and instantly bookable.

5. Cashless System

A key objective of this project is to become cashless, through the promotion of online bookings and payments. Online bookings and payments will eliminate cash handling and risks to staff of having cash at community facilities. It will also significantly reduce administration.

Members are advised that the introduction of the system is planned for the coming months to ensure a seamless transition without disruption to customer service and the timeline is set out below:

Proposed Project Implementation Timeline:

Project Action	Completion Timeframe
Staff Training & Bespoke set up	May / June 2022
Internal Set Up Complete	June 2022
Soft Launch – Selected Customers Live System Test Customer Feedback collated	June 2022

Marketing Launch – Website, How to Guides and Videos, Social Media, FAQ's, Promotional Info and Communications with Customers	July/August 2022
Public Launch – Open for Bookings	September 2022

Throughout project implementation customer feedback will be used to inform the implementation plan.

RECOMMENDATION: that the report be noted.

Prepared by: Paul Townsend, Community Facilities Co-ordinator

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning

4.3 CP/CD/438 BONFIRE MANAGEMENT PROGRAMME 2022

Members are reminded that the 2022 Bonfire Management Programme was approved by the Council in March 2022 with a budget of £3,000 per site for family fun day/festival activities agreed.

The aims of the Council's annual Bonfire Management Programme are to:

- Work with and support local communities to bring about improvements in bonfire management, particularly in terms of inclusivity, safety and increased family atmosphere:
- Further reduce the adverse health and environmental impacts of bonfires including the illegal disposal of waste.

Programme Delivery 2022

The deadline for signing up to the 2022 Bonfire Management Programme was Friday 8 April 2022. Following a series of one to one meetings with site representatives from across the Borough a total of 21 sites have agreed to participate in this year's programme, details of which are outlined in the table below:

Site	Site Status	Date and Time of Festival Event
Ballyduff	Bonfire	11 July 6pm –10pm
Burnside	Beacon	11 July 7.30pm – 11.pm
Doagh	Double Beacon	11 July 4.30pm - 7.30pm
Grange	Bonfire	11 July 1pm - 4pm
Monkstown Abbeytown Square	Bonfire	11 July 1pm - 4pm
Monkstown Devenish Drive	Bonfire	9 July 1pm - 4pm
New Mossley	Bonfire	11 July 1pm - 4pm
Old Mossley	Bonfire	11 July 4pm - 6pm
Queenspark	Bonfire	11 July 2pm - 4pm
Erskine and Rashee	Bonfire	11 July 2pm - 4pm
Rathfern	Bonfire	11 July 11am - 3pm
Rathcoole Rathmullan Drive	Bonfire	11 July 3pm - 6pm
Mallusk	None	9 July 1pm - 3pm
Ballycraigy	Bonfire	11 July 3pm - 6pm
Parkhall Kilgreel Road	Double Beacon	11 July 3pm - 6pm
Parkhall Kilbride Gardens	Double Beacon	11 July 7pm - 10pm
Steeple Oaktree Drive	None	9 July 2pm - 4pm
Newpark and Causide	None	11 July 12 noon - 3pm
Townparks	Beacon	9 July 12 noon - 4pm
Dublin Road	Double Beacon	11 July 3pm – 6pm
Neillsbrook	Bonfire	11 July 2pm -10pm

All of the groups are currently in the process of developing their July Festival/Family Fun Day Events and are completing all the necessary paperwork.

Members are reminded that funding will be administered by the Council up to a maximum of £3,000 per site and it is anticipated that the procurement of all goods and services in relation to each site will be completed by the end of June 2022.

Interagency site inspections involving the NIFRS, NIHE, PSNI and Council representatives have been agreed as follows:

Pre-Collection – Friday 13 May 2022 (Council Officer Only)

First Inspection – Friday 10 June 2022

Second Inspection – Friday 24 June 2022

Final Inspection – Friday 8 July 2022

An Events Management Course will be delivered during the month of June and two representatives from each site will be invited to attend.

A further report on the outcomes of the programme will be presented to committee in September 2022.

RECOMMENDATION: that the report be noted.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning