

# **DISABILITY ACTION PLAN** 2020 - 2025

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# FOREWORD

Antrim and Newtownabbey Borough Council is proud to bring forward this Disability Action Plan.

We are driven and focused on inclusion within our Borough, regardless of ability.

We value what each and every person within our community needs to live an active and fulfilled life.

We aim to:

- promote positive attitudes towards disabled people
- encourage participation by disabled people in public life



Councillor Jim Montgomery, Mayor of Antrim and Newtownabbey 2020-2021

Fun times on our wheel chair accessable swing at V36 Play Park



This ambition is mindful of the Council's duties under the Disability Discrimination Act 1995 and Disability Discrimination (Northern Ireland) Order 2006.

But we want this plan do more than meet our legal requirements.

It will be our roadmap to delivering a more inclusive society, with more and better opportunities for all the people across Antrim and Newtownabbey Borough.

Jacqui Dixon

Jacqui Dixon, Chief Executive of Antrim and Newtownabbey Borough Council



# **1.1 INTRODUCTION**

This Disability Action Plan is a statement of the Council's commitment to the promotion of equality of opportunity for disabled people and complements its Equality Scheme under Section 75 of the Northern Ireland Act 1998.

This Disability Action Plan has been designed to ensure that the Council fulfils its statutory obligations in compliance with Section 49A of the Disability Discrimination Act 1995 (DDA 1995) (as amended by Article 5 of the Disability Discrimination (Northern Ireland) Order 2006. In addition it will set out the steps that ensure its services are inclusive.

The Disability Discrimination Act places duties on public authorities, when carrying out their functions, to have due regard to the need to:

- Promote positive attitudes towards disabled people
- Encourage participation by disabled people in public life
- These are collectively referred to as `the disability duties'.

This Plan outlines how we will incorporate consideration of the issues facing disabled people into our business planning and

corporate objectives, decision making and our communications processes.

# **1.2 THE PURPOSE OF THE DISABILITY ACTION PLAN**

The purpose of the Disability Action Plan is to set out how Antrim and Newtownabbey Borough Council is committed to providing all necessary resources (in terms of people, time and money) to effectively deliver upon the action points of this plan.

We will ensure that the appropriate internal arrangements are made to enable action points of the plan to be achieved in a timely manner. We will communicate the plan to all staff and arrange training and awareness raising activity.

# **1.3 RESPONSIBILITY**

The Council confirms its commitment by submitting an annual progress report to the Equality Commission as well as carrying out a five yearly review of this plan.

We are also committed to consulting with disabled community when implementing and reviewing our plan.

Responsibility for implementing, reviewing and evaluating this disability action plan lies with the Chief Executive and the point of contact within Antrim and Newtownabbey Borough Council will be:

## Ellen Boyd

Customer Accessibility and Equality Officer Antrim and Newtownabbey Borough Council Antrim Civic Centre BT41 2UB 028 9446 3113 Ext 31020 Email: *ellen.boyd@ antrimandnewtownabbey.gov.uk* 

If you would like a copy of this plan in an alternative format (such as in large print, in Braille, on audio cassette, easy read or on computer disc) and/or language, please contact us to discuss your needs.

A copy of this plan, our annual progress report to the Equality Commission and reviews of this plan will be made available on our website www.**antrim**and**newtownabbey**.gov.uk



Having fun in the squeeze machine at the Allen Park Inclusive Summer Scheme



# **1.4 THE COUNCIL ROLE AND FUNCTIONS**

The Council has a broad range of roles and functions which generally fall into three categories: Direct, Representative and Consultative.

- The direct provision of a number of services and facilities
- The promotion of the arts, tourism, community, leisure and economic development
- The regulation and licensing of certain activities relating to environmental health, consumer protection and public safety
- Representative role on a number of bodies and boards including Education and Health
- Consultative role in relation to functions conducted by other Government bodies and agencies on issues such as planning, water, roads and housing
- Advocacy role for the people of the Borough

In the performance of these roles the Council carries out functions in the following areas: (Not an exhaustive list)

- The provision and maintenance of facilities for recreational, social and cultural activities including leisure centres, community centres, parks, open spaces, sports and playgrounds and places of entertainment
- Street cleansing
- Waste collection and disposal
- Burial grounds
- Grant aid to support the leisure, arts, community development, good relations and the promotion of tourism and economic development
- Regulation of certain matters relating to the environment, public health and public safety including building control, food safety, statutory nuisance, dangerous buildings, air pollution, noise pollution, dog control, consumer protection and health and safetv
- The licensing and regulation of street trading, places of entertainment, amusement centres, adult establishments, society lotteries, cinemas and petroleum stations
- The making and regulations of byelaws



# Planning

- Local development plan functions
- Development control and enforcement

### Roads

• Off street parking (except Park and Ride)

## **Urban Regeneration and Community** Development

Improvement or physical development (e.g. environmental improvement schemes)

- Area based regeneration (such as Neighbourhood Renewal)
- Some community development programmes for the voluntary and community sectors

# Local Economic Development

- Start a Business Programme and Enterprise Shows
- Youth Entrepreneurship (such as Prince's Trust and Shell Livewire)
- Social Entrepreneurship
- Investing for Women
- Neighbourhood Renewal funding relating to enterprise initiatives



# Local Tourism

- Small scale tourism accommodation development
- Providing business support including business start-up advice along with training and delivery of customer care schemes
- Providing advice to developers on tourism policies and related issues

# Community planning

• A framework which Councils government departments, statutory bodies and other relevant agencies and sectors can work together to develop and implement a shared vision for promoting the economic, social and environmental well-being of their area based on effective engagement with the community

# **General Power of Competence**

• This will enable a council, in broad terms, to act with similar freedom to an individual, unless there is a law to prevent it from doing so. It would provide a council with the ability to act in its own interest and to develop innovative approaches to addressing issues in its area.



The Council is engaged with a number of external bodies and we use this connectivity to influence and advocate positive change across these groups. This includes where Members or Officers service on committees or boards such as:

- Police and Community and Safety Partnership

- Diversity Champions
- Mental Health Champions

- PEACE Plus
- Placeshaping Fora
- GROW South Antrim
- Town Teams
- Lough Neagh Partnership
- bodies

# **1.5 EXTENDING OUR REACH**

- Community Planning Partnership
- Borough Arts and Cultural Advisory Panel
- Northern Ireland Local Government Association
- Northern Ireland Veterans' Services Advisory Committee
- Neighbourhood Renewal Partnerships
- Good Relations Sub-Groups
- Local Government Partnership on Traveller Issues
- A range of central Government Departments and related

# 2.0 DEMONSTRATING OUR COMMITMENT

It is very important to us that all residents and visitors can enjoy what the Council has to offer. We have made a number of improvements and upgrades to our facilities, and services to ensure we support our residents and visitors with physical, sensory and learning disabilities. We have also consulted with a wide range of organisations to help inform these improvements.

Extensive training and awareness raising was undertaken as follows:

- Disability awareness training (cognitive, sensory and physical) was provided for staff
- Deaf awareness training and autism awareness training was provided for staff who had significant access to the public
- Awareness was raised of the support services and initiatives relating to mental health for all staff and elected members

A range of improvements include:

- Achievement of the Autism Impact Award
- Achievement of JAM Card Friendly Status
- Introduction of Inclusive signage (braille and hidden disability)
- Refurbishments of reception areas
- Pool Pods at Antrim Forum and Valley Leisure Centre
- Addition of Changing Places facilities at Antrim Forum, Valley Leisure Centre and Gateway Centre, Antrim Loughshore
- Disability Hubs and Clubs at Valley Leisure Centre/ V36 and Allen Park
- ISF Accredited Gym Equipment
- Inclusive Leisure Membership
- Inclusive trails at V36
- Installation of hearing loop system in Theatre at the Mill
- Installation of access doors in the Old Courthouse

# **Council Events**

Council events are specially tailored to be inclusive of the needs of all our Borough residents and visitors. There are several ways we do this:

- Pre-Event information detailing car-parking arrangements and map of event
- Accessible viewing area for children and adults with a disability or anxiety
- Sign Language Provision
- Language Interpreter
- Accessible event layout
- Mobile Changing Places facility
- Quiet Room
- Sensory Room
- Specific Inclusive Events Relaxed Environment/ Reduced Capacity
- Inclusive Communications Plan
- Dedicated events for those with specific needs e.g. Enchanted Winter Gardens



Sensory experience and relaxation at the Allen Park Inclusive Summer Scheme



# 2.1 DELIVERING REAL CHANGE - CASE STUDIES

# **Play Parks**

A number of parents of children with disabilities from the NI Parents for Change group contacted us about the provision of accessible play equipment. In response, we installed the first wheelchair accessible swing in our Borough at V36 Play Park in Newtownabbey where there is a wheelchair roundabout and sensory play elements.

We then extended this provision with equipment in our new play park at Antrim Loughshore and at Lilian Bland Park in Glengormley. We have further plans to extend the accessible play provision in all District Electoral Areas of the Borough in 2020/21. Inclusive playground equipment allows children with disabilities and specific needs to be active side-by-side their able bodied siblings or friends.

# Summer Scheme and Inclusive Summer Scheme

Within our Council Summer Scheme programme we are inclusive of all disabilities and medical conditions. We have introduced an Inclusive Summer Scheme for children who require more specialised medical or personal care needs.

We work in partnership with the Mae Murray Foundation who have staff and volunteers trained in fulfilling specific personal care needs. We have successfully integrated 191 children with disabilities and 416 children with medical conditions in to the summer scheme in the past 3 years.

To further promote the participation of children with complex disabilities and medical conditions in Summer Schemes, we have provided access to funding of up to £5000 for each Special Needs School in the Borough for the Summer Schemes available at their school.

# An Evening of Inclusive Enchantment

Our Enchanted Winter Gardens is Northern Ireland's Premier Christmas Event hosted in the wonderful Antrim Castle Gardens. As part of this event, for a number of years we have hosted an evening of Inclusive Enchantment. Working in partnership with the Mae Murray foundation and Sensory Kids NI we amended the programme of attractions to recognise and accommodate adults and children with specific needs including those who are sensitive to noise, lights and crowds.

Attractions and rides were slowed down, music levels lowered and strobe lighting and other strong lighting were not used on these evenings. We have also hosted The Bridge Association for an inclusive market, where adults with learning disabilities displayed and sold craft items as Christmas gifts.

The whole event is a truly special and rewarding experience.

# **3.0 ACTION MEASURES**

The following action measures have been identified for the years 2020-2025 and include performance indicators and targets. These Action Measures will be reviewed regularly against targets to ensure they meet the needs of those in our community living with a disability.

ACTION	MEASURED BY/ PI / TIMESCALE	RESPONSIBILITY	IMPACT
Equality and Diversity Working Group (Equality and Diversity themed matters)	Equality and Diversity Working Group	Diversity Champions (Nominated Elected Members and officers)	Promotes positive attitudes towards disabled people Staff and Elected Members training and awareness- raising Sharing of good practice between diversity champions
$\left[ \right]$			information
Diversity		Diversity Champions	Promotes positive attitudes towards

Champions to attend all relevant training and networking events as required

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relevant training and networking events as required for the duration of this plan (2020-2025)

officers)

Members and

Reappointment of Champions as necessary

(Nominated Elected disabled people

Staff and Elected Members training and awareness- raising

Sharing of good practice between diversity champions

Consultation of relevant information

76231.0

Trainer delivering sign language course to council staff and elected members

#### **ACTION**

#### **MEASURED BY/ RESPONSIBILITY IMPACT** PI /TIMESCALE

#### Provide Equality and Disability Training for all Council staff and **Elected Members.**

- Deaf Awareness/ Sign Language
- Disability Awareness
- Autism Awareness
- Mental Health Awareness Visual Impairment Awareness
- Dementia Awareness

Attendance at all Diversity relevant training Champions and networking (Nominated events as Elected required for the duration of this officers) plan (2020-2025)

Reappointment of Champions as necessary

Promotes positive attitudes towards disabled people

Members and Staff and Elected Members training and awareness-raising

> Sharing of good practice between diversity champions

**Consultation** of relevant information

### Achieve Dementia Friendly status for Council venues and facilities by implementing:

- Staff Training establish Dementia Champions
- Internal building audits to ensure **Dementia Friendly**
- Dementia awareness and support events
- Run focus groups in our community centres/ council offices
- Run craft/ colouring classes for those with Dementia
- Create Dementia Friendly area in some of our parks and open spaces with bright coloured flowers calming to those with Dementia colour, smells and textures are important to those with Dementia. Things like lilac, mint, lavender or pine might be good for people with sight loss too
- Designate Dementia Friendly seating near entrance/exit
- Support of staff who are Carers
- In partnership with PCSP run safety sessions to help promote personal safety
- Promote the services Council offers such as: assissted bin lifts, energy efficient grants, home safety assessments and home heating support

To be achieved by December 2021

Customer Accessibility and Equality Officer

Dementia Champions

Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Staff and Elected Members training and awareness- raising

To further improve Council support and accessibility we will introduce training and dementia friendly services

Experiencing the Petting Farm during the Inclusive Community Day at Mossley Mill





N	MEASURED BY/ PI /TIMESCALE	RESP
nge barriers which ed people face in ing Council venues, and services	To be achieved by December 2021	Custo Acco Equo All Sto
nue to review the ss Audit and upgrade nprove accessibility in cil venues		

 Continue to embed inclusion for disabled people at all Council events

ACTION

Challer

disable

access

events

 Contir Acces

and in

Coun

- Continue to tailor our Council services to meet the needs of those with a disability
- Continue to upgrade and improve our play parks and open spaces in the Borough to ensure all needs of those with a disability are met
- Provide additional mobility aids at suitable locations to ensure that disabled people can have greater personal mobility

Create and maintain an Accessible Communications the duration and Promotional Plan to ensure effective promotion of Council events and services

- Ongoing for of this plan (2020-2025)
- Inclusive methods of communication i.e. Sign Language videos
- Communication of pre-event information
- Communication of information useful to those with a disability (internal/ external)
- Promote the service of alternatives formats
- Promotion of our accessible Council venues and facilities
- Promotion of inclusive aspects of our events and services

#### ONSIBILITY

#### IMPACT

tomer essibility and ality Officer

aff

Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Positive changes made to facilities, activities and events to improve accessibility for disabled people

Awareness-raising of barriers which disabled people face in accessing Council venues, events and services

**Consultation** with relevant organisations and individuals when considering improvements



Head of Communications

Customer Accessibility and Equality Officer

All staff

Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Create a plan to prioritise and communicate accessible elements to services and information for disabled people

Awareness-raising of accessible elements to services and information for disabled people

**Consultation** seek feedback from disabled organisations and individuals on the usefulness of information

#### ACTION

#### MEASURED BY/ RES PI /TIMESCALE

Bespoke marketing and media in publication format, social media **specifically aimed at those** of this plan with a disability (relevant (2020-2025) external and internal information)

Monthly Ongoing for the duration

Cu Ac Eau

#### Targeted marketing methods such as:

- Social media
- Specialised publications
- Bloggers/ Influencers with a disability
- Local newspapers
- Sharing on social media

Develop a disability positive Arts and Culture events programme by implementing:

- Inclusive art and craft classes for those with hidden (2020-2025) disabilities
- Promoting tailored tours of arts and culture facilities for those with specific needs
- Promoting the inclusive theatre programme

On an annual He programming Cu basis ongoing for the duration of this plan

Sensory play activities at the Allen Park Inclusive Summer Scheme

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RESPONSIBILITY	IMPACT
Head of Communications Customer Accessibility and Equality Officer All staff	Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life Awareness-raising of themes, adjustments and information of specific interest to disabled people. This will be in publication format, social media. This will include targeted marketing and information from partner organisations
	Consultation seek feedback from disabled organisations and individuals on the usefulness of information Monitoring report on the impact of the bespoke
	marketing and media
Head of Arts and Culture	Promotes positive attitudes towards disabled people and encourages participation by
Customer Accessibility and Equality Officer	disabled people in public life Awareness-raising planning
All staff	and co-ordinating a range of disability positive events throughout the Council remit

external organisations Monitoring report on the level of satisfaction of disabled customers

and work in partnership with



#### ACTION

#### MEASURED BY/ RESPONSIBILITY IMPACT PI /TIMESCALE

Create a Terms of **Reference Agreement** with a supplier of portable changing places facility to ensure inclusion at events, meetings to include those supported by Council

On an annual Customer programming Accessibility and basis ongoing Equality Officer for the duration of this plan (2020-2025)

Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Awareness-raising promote the terms of reference agreement with specialist provider

Consultation seek information from disabled organisations and individuals on the satisfaction

ACTION

MEASURED BY/ RESPONSIBILITY PI /TIMESCALE

On an annual Head of programming basis ongoing for the duration of this plan (2020-2025)

resource

Continuing to feature all

(and add new) Council

listed on the AccessAble

venues and facilities

Furry fun during the Inclusive Community Day at Mossley Mill

IMPACT

Communications

Customer Accessibility and Equality Officer

Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Awareness-raising creating detailed venue accessibility guides to ensure disabled people can navigate Council venues and facilities with greater confidence

**Consultation** seek feedback from disabled organisations and individuals on gaps of this service

Monitoring report on the level of satisfaction of disabled customers



ACTION	MEASURED BY/ PI /TIMESCALE	RESP
<ul> <li>Support work experience and pathways to employment opportunities for disabled people</li> <li>Increase the number of annual work placements we have for disabled people</li> <li>Investigate the possibility of ring-fencing of suitable job roles within Council</li> <li>Promote the Interview adjustments which are available and eligibility</li> <li>Run community interview scenario sessions/ advice in partnership with CEDAR Foundation to prepare those in the Borough with the confidence to apply for a job</li> </ul>	On an annual programming basis ongoing for the duration of this plan (2020-2025)	Hum Resc Man Cust Acco and Offic
	By December	Cust
Work towards being a Disability confident	2021	Acc
		Acce and Offic

This will outwardly

communicate Council's

with Mental III Health

commitment to support the recruitment and support of disabled people and those

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### PONSIBILITY IMPACT

man sources inager

stomer cessibility d Equality icer Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Awareness-raising actively promote positive attitudes and support for disabled people in the work place

**Consultation** seek information on an individual level from disabled organisations and individuals on what is best suited to them

Monitoring report on the level of satisfaction of disabled staff

stomer cessibility d Equality icer

Team

Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Awareness-raising by creating commitments to improve Council recognition of recruitment of disabled people and supporting those who are existing staff

**Consultation** seek feedback from disabled applicants on the satisfaction of the recruitment process and existing staff on their experience of support measures

Monitoring report on the level of satisfaction of disabled applicants and existing staff

ACTION	MEASURED BY/ PI /TIMESCALE	RESPONSIBILITY	IMPACT	ACTION	MEASURED BY/ PI /TIMESCALE	RESPONSIBIL
Apply for Employers for Disability Northern Ireland – Member Accreditation and engage the benefits of the Accreditation	On an annual programming basis ongoing for the duration of this plan (2020-2025)	Human Resources Manager Customer Accessibility and Equality Officer All staff	Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life Awareness-raising actively promote positive attitudes towards disabled people in the work place	Continue to ensure that customer satisfaction surveys are carried out that allow for a review of findings by disability	On an annual programming basis ongoing for the duration of this plan (2020- 2025)	Customer Accessibility Equality Offic Customer Engagemen Officer
13			Consultation with staff to inform them on the features and benefits of being an Employer for Disability and what support they can access	15		
Continue to ensure that all policies/ decisions are screened to highlight requirements in relation to disability access	programming A	Customer Accessibility and quality Officer	<ul> <li>Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life</li> <li>Awareness-raising by screening all policies/decisions considering all section 75 categories</li> <li>Consultation any potential impacts can be flagged and disability organisations and individuals can be consulted on their views as necessary.</li> </ul>			
14			Monitoring quarterly screening reports will be collated to publically display the screening decisions			Making m

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### BILITY IMPACT

r ility and Officer

r nent Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Awareness-raising highlight themes which are raised through the satisfaction surveys

**Consultation** customer satisfaction surveys are direct consultation with disabled people to gain their views

Monitoring implement changes were viable to improve service provision through feedback received

g music during the Inclusive Community Day at Mossley Mill

CTION	MEASURED BY/ PI /TIMESCALE	RESPONSIBILITY	ІМРАСТ		
create Art Exhibitions eaturing work specifically y disabled people	By September 2022	Head of Arts and Culture	Promotes positive attitudes towards disabled people and encourages participation by		
		Museums Officer	disabled people in public life		1
6		Customer Accessibility and Equality Officer	Awareness-raising to the talents of disabled people and celebrating them		
					2
ntinue to improve	On an annual	Head of Leisure	Promotes positive attitudes		
cess to Leisure,	programming		towards disabled people and		
ay and recreation across e Borough for people with	basis ongoing for the	Leisure Staff	encourages participation by disabled people in public life		
disability	duration of this			ACTION	N
Continue to used	plan (2020-	Accessibility and	Improved Health and		P
Continue to work with Disability NI	2025)	Equality Officer	wellbeing, social inclusion and access to	Promote awareness of Mental	Ν
and Department		Play and Parks	facilities	Health and reduce any	N
of Communities to		Teams		associated stigma	С
secure funding to improve equipment				Promote training for Mental	in &
and opportunities for				Health Champions	N
oarticipation				Develop leadership and people	P
Continue to support clubs with inclusive training and				skills on how to manage Mental	in
coaching				Health in the Workplace	h
Continue to promote free				Promote and signpost	a
ADAR KEYS to access				information, training and mental health and wellbeing activities	А
Continue development of				across the Council	a
classes and programmes					р
vailable to people with disability					С
					e

# RESPONSIBILITY IMPACT

# HR Team

Mental Health Champions

Managers at all levels

**HR Wellbeing** Team

Managers and Staff

Mental Health Champions

Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life

Raises awareness of Mental Health reducing the stigma and creating a positive culture of . workplace mental health and wellbeing

Increasing confidence to have conversations around mental health

Individuals have the knowledge to support themselves, colleagues, family and friends experiencing mental health challenges

ACTION	MEASURED BY/ PI /TIMESCALE	RESPONSIBILITY	IMPACT
Maintain and Promote Autism Impact Award and JAM CardFriendly Status Engage with retailers and the wider business community to promote awareness and use of the JAM card and the Autism mpact Award.	By February 2023	Customer Accessibility and Equality Officer All trained staff	Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life Awareness-raising maintaining Council commitment to support persons with Autism
Mark the International Day of Persons with Disabilities (3 December)	On an annual programming basis ongoing for the duration of this plan (2020-2025)	Customer Accessibility and Equality Officer Marketing and Media Team	Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life Awareness-raising celebrating annually the international day of persons with disabilities
Prepare Annual Progress Report for the Equality Commission	To be ready annually by 31 August Permanent rolling action year on year	All departments/ officers with actions on DAP Customer Accessibility Officer	Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life Monitoring reporting on the Council departments progress on disability/ equality action plan points
Review Disability Action Plan for Antrim and Newtownabbey Borough Council	DAP to be reviewed by March 2025 and new DAP to be drafted	Diversity Champions Working Group	<ul> <li>Promotes positive attitudes towards disabled people and encourages participation by disabled people in public life</li> <li>Awareness-raising promotion of themes to support disabled people</li> <li>Consultation seeking the views of disabled people to make informed decisions</li> <li>Monitoring feedback received</li> </ul>



or Good Relations at the Inclusive Community Day Mossley Mill











For more information visit www.antrimandnewtownabbey.gov.uk