



22 May 2019

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL

A meeting of the Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill on Tuesday 28 May 2019 at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA

Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE:

Fork buffet will be available from 5.30 pm in the cafe.

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies.
- 3 Declarations of Interest.
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 29 April 2019, a copy of which is **enclosed**.
- 5 To take as read and confirm the minutes of the proceedings of the Annual Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 13 May 2019, a copy of which is **enclosed**.
- 6(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 15 April 2019, a copy of which is **enclosed**.
- (b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 15 April 2019, a copy of which is **enclosed**.
7. ITEMS FOR DECISION
 - 7.1 To Approve the Signing and Sealing of Documents
 - 7.2 Super Cup NI
 - 7.3 The Somme Association Annual Subscription
 - 7.4 Home Accident Prevention
 - 7.5 Economic Development Partnership and Working Group Minutes
 - 7.6 The Prince's Trust Development Awards
 - 7.7 Proposed Shopfront Scheme for Fountain St Antrim
 - 7.8 Antrim Town Street Art Projects
 - 7.9 Corporate Events Sponsorship
 - 7.10 Strategic Economic Development Update
 - 7.11 NILGA Subscription
 - 7.12 National Association of Councillors Subscription

- 7.13 Northern Ireland Tourism Awards 2019
- 7.14 Halloween Spooktacular at the Junction 2019
- 7.15 National Association of Councillors UK Conference

8. ITEMS FOR INFORMATION

- 8.1 Church of The Sacred Heart, Ballyclare
- 8.2 Budget Report April 2019
- 8.3 Appointment of Chairperson for PCSP 2019/20

9. ITEMS IN COMMITTEE

- 9.1 Queens Award for Voluntary Service
- 9.2 Antrim Stadium Track Replacement
- 9.3 Tender for the Supply, Delivery, and Maintenance of a Range of Vehicles

ITEMS FOR DECISION

7.1 TO APPROVE THE SEALING OF DOCUMENTS

Members are advised that there are no items for signing and sealing by Council.

Prepared by: Deirdre Nelson, Paralegal

Agreed by: Paul Casey, Borough Lawyer and Head of Legal Services

7.2 L/LEI/00/007 SUPER CUP NI

Members are advised that the Super Cup NI (previously known as the Milk Cup) will be held across various Council areas from 28 July – 2 August 2019.

An invitation has been received to attend the Super Cup NI VIP hospitality event on Friday 2 August 2019 (**enclosed**) at a preferential discounted rate of £58.50 per person or £585 for a table of 10.

The fee includes the following:

- access to Super Cup NI VIP hospitality suite and meal.

At the September 2018 Council meeting a new Protocol for Attendance at Events was approved. In line with the protocol, the Super Cup event is deemed to be a 'Special Event', and as such the invitation can be considered.

In 2018 Council approved attendance by the Mayor, Chair and Vice Chair of Operations at a total cost of £175.50.

RECOMMENDATION: that Council approves attendance at the Super Cup NI Hospitality event on Friday 2 August by the Mayor, Chair and Vice Chair of Operations Committee (or their nominees) as an approved duty at a total cost of £175.50.

Prepared by: Vicki Kyles, Executive Assistant to Director of Operations

Approved by: Geraldine Girvan, Director of Operations

7.3 G/MSMO/23 THE SOMME ASSOCIATION ANNUAL SUBSCRIPTION

Members are advised that an invoice has been received from The Somme Association (**enclosed**) for £1000 (plus VAT) in respect of the "Friends of the Somme" yearly subscription for April 2019 – March 2020.

The Somme Association is a registered charity formed in 1990 to co-ordinate research into Ireland's part in the First World War and was created to ensure that the sacrifices of all those from Ireland who served in the War - and those of their families - would continue to be honoured and remembered.

The Somme Association has responsibility for the Somme Museum, formerly the Somme Heritage Centre at Conlig in County Down, the Ulster Memorial Tower on the site of the Battle of the Somme near Thiepval in France, and Thiepval Wood.

An update on events planned by the Somme Association (**enclosed**) provides further information and advises that the Somme Association will be holding its annual services in France on the 1st July at 2.30pm at the Ulster Tower and at 4.45pm at Guillemont and that, although the Association no longer runs pilgrimages as it was not seen as their core business by the Charity Commission, it will assist any Council Representatives who wish to attend the Services, and a reserved seat will be provided if names are submitted to the Somme Association. The flight costs are in the region of £196 (from Dublin) or £216 (from Belfast) and the hotel is approximately £60 per night.

RECOMMENDATION: that the Council subscribes to the Somme Association at a cost of £1000 (plus VAT) per annum and that Members' instructions are provided in relation to the event.

Prepared by: Member Services

Agreed by: Liz Johnston, Head of Governance

Approved by: Sandra Cole, Director of Finance and Governance

7.4 EH/PHWB/2 HOME ACCIDENT PREVENTION

Members are reminded the Council provides free home safety checks for anyone over the age of 65 or classed as a vulnerable adult. With the client's permission, the Home Safety Officer can make onward referrals to a range of support services, including the Northern Health and Social Care Trust Occupational Therapy Service.

The Occupational Therapy Service supports individuals to live safely and independently within their own home. Following assessment by an Occupational Therapist, interventions may include advice, equipment or recommendations for adaptations to the home environment.

Currently, if the Council's Home Safety Officer believes there is a need for adaptations such as grab rails or a second handrail for stairs, a referral will be made to the relevant Occupational Therapy team. The client will then be added to a waiting list for assessment, which can take several weeks. Following the Occupational Therapist assessment, if adaptations are recommended, the client may wait a further period before they are fitted.

Environmental Health has been working with the Northern Health and Social Care Trust to set up a three-month pilot to establish a new improved way of working. The aim of the pilot, which is the first of its kind in Northern Ireland, is to test if a mutually beneficial arrangement between the two services could provide efficiencies in the process of providing minor adaptations for clients.

This pilot scheme will see the Home Safety Officer select the appropriate minor adaptation from a list of options and make the referral directly to the fitting service. This should reduce waiting times for clients who only require minor adaptations and free the Occupational Therapist's time to deal with cases that are more complex. If the Home Safety Officer identifies requirements that cannot be covered by the scope of the pilot then these cases will be referred for a full Occupational Therapy assessment.

It is proposed the pilot will commence in June 2019 with an evaluation completed at the end of the three-month period.

A Memorandum of Understanding has been developed to cover the pilot between Council and the Northern Health and Social Care Trust (**enclosed**).

RECOMMENDATION: that the Memorandum of Understanding for the pilot referral scheme between Council and the Northern Health and Social Care Trust Occupational Therapy Service be approved.

Prepared by: Wendy Brolly, Environmental Health Manager (Health and Wellbeing)

Agreed by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations

7.5 ED/ED/140 ECONOMIC DEVELOPMENT PARTNERSHIP AND WORKING GROUP MINUTES

Members are advised that the Partnership and Working Group Minutes as listed below can be viewed in the new electronic folder called “**Partnership Minutes for Members Information**” on Members iPads.

Economic Development		
File Ref	Date of Meeting	Name of Partnership
ED/MI/250	8 March 2019	GROW Local Action Group Meeting
ED/MI/250	12 April 2019	GROW Local Action Group Meeting

Tourism, Town Centres		
File Ref	Date of Meeting	Name of Partnership
ED/REG/005	28 January 2019	Antrim Town Team
ED/REG/006	6 March 2019	Randalstown Town Team

Economic Development		
File Ref	Date of Meeting	Name of Working Group
ED/TOU/43	27 February 2019	Ballyclare May Fair
ED/TOU/43	28 March 2019	Ballyclare May Fair

RECOMMENDATION: that

- a) the GROW Local Action Group Minutes be noted.**
- b) the Town Team Meeting Minutes as listed be approved.**
- c) the Ballyclare May Fair Minutes as listed be approved.**

Prepared by: Kim Murray

Approved by: Majella McAlister, Director of Economic Development and Planning

7.6 ED/ED/19 THE PRINCE'S TRUST DEVELOPMENT AWARDS

The Prince's Trust is a charity that supports young people who are unemployed, unskilled and at risk of exclusion. The Council has previously sponsored delivery of the charity's Development Awards throughout the Borough which contributes to the key pillars and objectives of the Council's Community Plan and Economic Development Strategy.

The 2019-20 Development Awards scheme is aimed at young people (16-30 years) from disadvantaged backgrounds including ex-offenders, those moving out of residential care and long-term unemployed in the Antrim and Newtownabbey Borough Council area.

In 2018-19 the Prince's Trust made Development Awards to 34 disadvantaged young people in the Borough; 90% of the young people who benefitted have indicated either a return to further education or success in accessing employment. This year's ambition is for 40 young people from the Borough to be in receipt of Development Awards to 31 March 2020.

The Development Awards provide small grants averaging £200, (with a maximum up to £500) to help benefactors towards the cost of a course and professional fees, equipment needed for a qualification or job, interview attire, short-term childcare or travel costs essential to help young people develop their skills and qualifications and enhance their ability to gain employment.

This programme offers an effective intervention and efficient delivery mechanism for the Council with 80% of the Council's programme budget strategically directed to benefit local young people most in need. The Council only releases funding on the basis of Development Grants awarded. Development Awards also act as a potential entry point to access other employability and skills services being developed by the Council or part of the Belfast Region City Deal in the future.

The total budget for the 2019-20 Development Awards Programme is £10,000. This consists of £8,000 towards Development Awards for participants and £2,000 towards overheads, administration and expenses incurred by the Prince's Trust.

RECOMMENDATION: that the Council agrees to support Development Awards for up to 40 disadvantaged young people in the Antrim and Newtownabbey area to 31 March 2020, at a total cost of £10,000, provision for which exists in the Economic Development budget for 2019-20.

Prepared by: Seonaid Rooney, Economic Development Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

7.7 ED/TOU/055 PROPOSED SHOPFRONT SCHEME FOR FOUNTAIN STREET, ANTRIM

Members will be aware that funding has been secured for an Environmental Improvement Scheme in Fountain Street, Antrim. The Department for Communities (DfC) has invited the Council to submit an application for funding towards a separate shopfront improvement scheme. This will be similar to the previous scheme rolled out in High Street in 2015. The DfC has advised that all shopfronts under any proposed scheme must be complete by 31 March 2020. The proposed scheme will be complementary to the Environmental Improvement Scheme in Fountain Street which has already been approved and is expected to commence late July.

The area to be considered within the town for the Shopfront Improvement Scheme includes the junction of Castle Way that meets Church Street and Fountain Street. The DfC has indicated a contribution of up to £90,000 with the Council to consider a £12,000 contribution to the scheme. It is anticipated that grants can be awarded of up to £5,000 for each approved property.

The requirements to be eligible for the shopfront improvement scheme are:

- Existing commercial premises within the scheme boundary
- Both tenants and landlords can apply
- Vacant units are eligible

Properties that are ineligible to apply include residential, banks, building societies and multiple use buildings.

Commencement of any future shopfront improvement scheme will depend on the timescale for application, appraisal and award letter to the Council from the DfC. Completing the project by end of March 2020 may be challenging due to the requirement for property owners / tenants to secure planning permission. Members are reminded that Antrim Town Centre is a Conservation area and this will have an impact on the approval of any shopfront schemes requiring structural works.

Each of the property owners / tenants have been invited to submit an application at risk until such times as the DfC and the Council funding is considered. The closing date for receipt of necessary supporting information from property owners / tenants is 29 May 2019. A market test was carried out earlier in the year and Officers anticipate up to 16 properties may apply.

If funding is secured Officers will phase implementation of the Shopfront Improvement Scheme in parallel with completion of the Fountain Street Environmental Improvement Scheme.

To ensure quality of service provision and to minimise the resource input by property owners / tenants Officers are investigating the option to invite suitable contractors onto a Council select list, specific to the programme.

A steering group for the Shopfront Improvement Scheme will be set-up by Officers to meet the conditions of the funder. This will include multi-disciplinary

interests for the successful completion of the scheme and business representation from Antrim Town Team. For added control, management and verification of applications to the scheme and verification of spend / value for money it is proposed that an independent Quantity Surveyor be appointed to the project with the costs met via the £102,000 total project cost.

RECOMMENDATION: that the Council

- (a) agrees to submit an application to the Department for Communities for a Shopfront Improvement Scheme in Fountain Street as described**
- (b) provides funding of £12,000 towards the cost of implementing the scheme, provision for which exists in the 2019-20 Economic Development budget**

Prepared by: Karen Uprichard, Tourism, Town Centre and Regeneration Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

7.8 ED/REG/005 VOL 4 ANTRIM TOWN STREET ART PROJECTS

Following the opening of the new Lidl store in Antrim the Company has approached the Council to support developments within the town as part of its corporate social responsibility. Officers have identified two art projects which if completed could deliver visual improvements to the town centre.

Halls Bridge alleyway is a potential project. This access point could benefit from visual improvements to make it more inviting and encourage people to use the boardwalk, Forum, car park and other areas of Antrim. The project will include community engagement with local young people to discuss ideas and images to create a piece of artwork along the alleyway that respects and enhances the area.

Another area considered for enhancement is the gable wall adjacent to Pogue's Entry. The project proposal is to honour a portrait to local author Alexander Irvine, adjacent to his former home at Pogue's Entry.

The total estimated budget for both projects is £3,680.

RECOMMENDATION: that the Council accepts the offer of support from Lidl and progresses the projects as outlined.

Prepared by: Karen Uprichard, Tourism, Town Centre and Regeneration Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

7.9 ED/ED/080 VOL 3 CORPORATE EVENTS SPONSORSHIP

Members are reminded that the Council agreed in November 2018 to publish a call for applications for the Corporate Events Sponsorship Programme. A maximum award of sponsorship in the sum of £10,000 per event is available. The sponsorship fund is operating on a rolling basis to reflect the timetabling demands of key events.

An application has been received from Dundrod & District Motorcycle Club for the Ulster Grand Prix, a summary of the assessment process carried out by Officers is outlined in the table below.

APPLICANT	EVENT NAME	LOCATION/DATE	SCORE (PASS RATE = 50%)	AMOUNT REQUESTED	AWARD RECOMMENDED
Dundrod & District Motorcycle Club	Ulster Grand Prix	Ulster Grand Prix – Dundrod & proposed related events at Antrim Castle Gardens/ Mossley Mill/ The Junction 3-10 August 2019	47.5%	£10,000	£NIL: Did not meet the threshold for funding

The main regional event is held outside the Borough in Dundrod. There were reservations that the proposed events within the Borough were the type of events to generate visitor spend in the local economy (i.e. ride-out and free exhibition). The application did not adequately demonstrate evidence of economic additionality generated by the proposed smaller-scale events in the Borough compared to what the regional event in Dundrod would already generate. Projected visitor numbers to the Borough were not particularly high, reflecting the localised nature of the events planned for Antrim and Newtownabbey Borough Council.

RECOMMENDATION: that the application from Dundrod & District Motorcycle Club be declined, as it did not meet the 50% threshold for sponsorship.

Prepared by: Karen Steele, Tourism, Town Centre & Regeneration Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development & Planning

7.10 ED/ED/141 STRATEGIC ECONOMIC DEVELOPMENT UPDATE

Members will be aware that as a Belfast Region City Deal (BRCD) Partner the Council's Head of Economic Development and Strategic Business Investment & Engagement Officer attended the MIPIIM Conference from 12 - 14 March 2019. The Council supported the initiative to promote Antrim and Newtownabbey Borough Council as an investment location and to create and enhance relationships with investors and key stakeholders.

Officers conducted pre-arranged meetings with both national and international contacts including foreign direct investment consultants, corporate expansion and investment promotion services, construction consultants, commercial law firms and business liaison managers from the City of London.

At MIPIIM 2019 Officers brokered strategic conversations with regional partners, property developers and agents, these included Colliers International, Aecom and Oakland Holdings. This helped identify synergies in infrastructure and barriers to capital development in the Borough. A willingness was expressed by developers and agents to participate in a Borough Developer and Agent's Forum to share information on policy and infrastructure opportunities to collectively support economic regeneration.

As part of the BRCD conversation there was engagement with Queen's University Belfast (QUB) regarding the current site analysis for the QUB Advance Manufacturing Innovation Centre and consideration of opportunities to work more collaboratively on entrepreneurial development in the Borough. Officers are also engaging with Invest NI regarding another potential £90M investment in the Borough.

There was an opportunity at the conference to profile the Borough's Tourism and Economic Strategies to Tourism NI, Visit Belfast and Invest NI.

Prior to participation in MIPIIM 2019 CBRE provided insights to the Economic Development Team to inform opportunity sites for promotion. The site information was profiled on an interactive screen on the stand at MIPIIM and the Antrim and Newtownabbey locations are profiled on the Council website (www.antrimandnewtownabbey.gov.uk/invest).

Following the success of MIPIIM 2019 and directional advice from CBRE, Officers are developing an investment narrative for Antrim and Newtownabbey based on our location as an easily accessible cost effective out of city location. It is anticipated that messaging will be supported by a partnership engagement plan linking internationally with NI Connections, Invest NI International Office Network and NI Bureau amongst others.

To support the investment promotion Officers are also developing a Borough proposition which would be made available to businesses via the Council's Economic Development team. It will be tailored support targeted at investments of scale by Foreign Direct Investors or Indigenous Businesses wishing to expand their commitment to the Borough. The Council's

proposition to such investors may include careers fairs, local meet the buyer events, marketing services and community engagement services, each provided at the appropriate time of the client's development process. A client management system is being explored to manage business referrals between the Planning Section and Economic Development team to ensure a seamless and joined up service is provided to businesses and investors.

This direction of travel will support the future Local Development Plan by enabling capital investment in business infrastructure. International Trade Development and Innovation are two further international vehicles through which Council can deliver the Economic Development Strategy. Near-market and international market opportunities are being considered as trade development destinations for our local business-base. Officers are also considering how best to establish relationships with international business leaders on a sectoral basis who have an affiliation to the Borough and who could act as experienced chaperones to our businesses in international markets. Through this engagement we will also identify national and international venture capitalists and profile our local entrepreneurial talent for investment.

The Council's outward Civic engagement with existing partners, Gilbert Arizona, Dorsten, Germany and Rybnik, Poland will continue to positively profile the Borough internationally.

An executive leadership programme, involving the Chief Executive, Directors and Members, is continuing in liaison with the Town Manager, Patrick Banger. The programme includes seminars on the rise and decline of American cities, in-sight into the application of Smart Technologies and engagement with businesses and tourism providers to show-case the Borough. Those businesses who participated in the trade mission will also update on their success so far.

Participation at MIPIM 2019 has helped frame this direction of travel for the Council. In summary, the key learning points are

- The need to develop a more defined, cross-Council investment narrative to the benefit of Antrim and Newtownabbey as a supply location to the Belfast Metropolitan Area promoting quality of life, affordability, accessibility, access to skills and talent;
- The need to explore near-markets such as London, Cardiff or Edinburgh on a business trade development and Civic Executive Leadership level;
- Private sector is keen to support the Council in identification of barriers to further development of commercial infrastructure across the Borough and there is a willingness from them to have representation on a forum to discuss the issues towards resolution where possible;
- Local Government is more adaptable to tailor broader and more flexible support to investors and there is an opportunity to develop a commercial advantage through products and services to investors focusing on marketing support, skills and supply chain.

RECOMMENDATION: that

- a) **the outcomes relating to participation in MIPIM 2019 as part of the BRCD and the direction of travel for future investment and international activities are noted.**
- b) **a costed work plan for 2019-20 (and beyond) which sets out the proposed actions for the delivery of the Council's Economic Strategy including the promotion of investment and international relations be presented to a future meeting of the Council.**

Prepared by: Craig Mullan, Strategic Business Investment and Engagement Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development & Planning

7.11 CE/OA/005 NORTHERN IRELAND LOCAL GOVERNMENT ASSOCIATION (NILGA)

In January 2016 Council agreed to support the annual running costs of NILGA for the period to March 2019 at an annual cost averaging £44,000 per year. During that time Council has agreed and participated in a number of NILGA led working groups and member development initiatives. There are currently eight members that represent Council on NILGA.

The NILGA investment and workplan for 2019/20 was presented at the February 2019 Policy and Governance Committee for information.

A copy of the NILGA invoice for 2019/20 is enclosed.

RECOMMENDATION: that the Council supports the annual costs of NILGA's core services at a cost of approximately £44,000 per annum for the term of the Council.

Prepared by: Denise Lynn, PA to Director of Finance and Governance

Approved by: Sandra Cole, Director of Finance and Governance

**7.12 G/MSMO/21 NATIONAL ASSOCIATION OF COUNCILLORS (NAC)
SUBSCRIPTION**

Members are advised that an invoice has been received from the National Association of Councillors (NAC) in respect of their subscription for April 2019 – March 2020.

Council has eight members on the NAC nominated annually.

RECOMMENDATION: that the Council continues to subscribe to the National Association of Councillors at the cost of £3,200 per annum for the term of the Council.

Prepared by: Denise Lynn, PA to Director of Finance and Governance

Approved by: Sandra Cole, Director of Finance and Governance

7.13 AC/ACG/016 NORTHERN IRELAND TOURISM AWARDS 2019

Members are advised that the Northern Ireland Tourism Awards 2019 in association with Diageo Northern Ireland are being held on Thursday 30th May 2019 in Armagh Palace Demesne with a Gala Dinner and awards presentation in 12 categories. This annual award ceremony is about recognising the very best within the tourism industry, and Tourism NI encourages businesses of all sizes and shapes to enter with the achievement of an award proven to bring business benefits and positive publicity. Members are reminded that Antrim Castle Gardens was Highly Commended in the category NI Tourism Heritage Property of the Year with Crumlin Road Gaol taking the top prize at the Tourism NI 2018 Awards. This category recognised the hard work involved in managing historical buildings, and highlighted the importance of built heritage to maintaining a unique sense of place for visitors.

The 2019 award categories were launched in January and Heritage Property of the Year was not included. However, an application for Antrim Castle Gardens to the Authentic NI Experience of the Year – Site Based was submitted.

Entries to this category were invited from organisations actively engaged in creating a unique Northern Ireland experience; one that is authentically local, that captures the spirit of the people and conveys a sense of the place called home. An experience to inspire the visitor. Entrants for this category had to be able to demonstrate:

1. That the experience is authentically local, provides visitors with a real sense of place and creates memories and associations, which are specific to Northern Ireland.
2. That the experience is Immersive, providing visitors with the opportunity to engage with the landscapes, heritage and culture.

Shortlisting was carried out in two stages: firstly written applications were assessed to create an initial shortlist, which Antrim Castle Gardens was successfully included in. This was followed by a second stage where the Head of Arts and Culture was invited to deliver a 30 minute presentation to the Tourism NI judges. Correspondence from Tourism NI was received on May 2 advising that the application was one of three to make it to the final stage with the winner to be announced at the Gala Dinner in May. The other finalists are Armagh Georgian Festival – Armagh City, Banbridge & Craigavon Borough Council and RSPB Rathlin West Light Seabird Centre

Tickets for the event are £65 per person or a table of 10 can be purchased for £650. It is proposed to purchase at least 5 places with the Mayor, Chair and Deputy Chair of the Community Planning and Regeneration Committee, or their nominees, along with appropriate officers invited to attend this event.

RECOMMENDATION: that the attendance at the event of the Mayor, Chair and Vice Chair of the Community Planning and Regeneration Committee or their nominees, along with the appropriate officers, be approved

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

7.14 ED/TOU/056 HALLOWEEN SPOOKTACULAR AT THE JUNCTION 2019

Members are reminded that a Halloween Spooktacular event takes place annually at The Junction in Antrim attracting over 10,000 spectators. The Halloween Spooktacular is organised in partnership with The Junction who have agreed to contribute £10,000 towards the costs of children's entertainment, a radio roadshow and fireworks display. The Junction also spends an additional £10,000 on marketing the event. The net cost of the event to the Council is £18,000 for which there is provision in the 2019-20 Economic Development budget.

It is proposed to hold the Halloween Spooktacular at The Junction on Thursday 24 October 2019 as part of the Council's Halloween programme of activities and events. The event format will feature a range of family entertainment, Halloween themed attractions and a fireworks finale.

This event will complement the Borough's other large scale family event, Spooked Out, which is planned once again for V36 on Thursday 31 October 2019.

RECOMMENDATION: that the Halloween Spooktacular event at The Junction on 24 October 2019 be approved, up to a maximum cost of £18,000 for which provision has been made in the 2019-20 Economic Development budget.

Prepared by: Karen Steele, Tourism, Town Centre and Regeneration

Agreed by: Colin McCabrey, Head of Economic Development

Approved by Majella McAlister: Director of Economic Development and Planning

7.15 G/MSMO/21 NATIONAL ASSOCIATION OF COUNCILLORS UK – CONFERENCE 2019

Members are advised that correspondence has been received from the National Association of Councillors UK (**enclosed**) advising that the Regeneration of Towns and Villages Conference will take place from 28-30 June 2019 in the Royal Clifton Hotel, Southport. The delegate fee for the Conference is £350 plus VAT and accommodation is available at the conference hotel at £60 plus VAT per night.

Members are advised that this conference is not usually attended.

The Council's instructions are requested

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

ITEMS FOR INFORMATION

8.1 CE/PERS/005 CHURCH OF THE SACRED HEART, BALLYCLARE

Correspondence has been received from The Rev J Rooney of the Parish of Ballyclare & Ballygowan thanking Members and the Chief Executive for the support received following the recent paint attack on the Church of the Sacred Heart, Ballyclare.

A copy of the letter is **enclosed** for Members' information.

RECOMMENDATION: that the report be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

8.2 FI/FIN/4 BUDGET REPORT – APRIL 2019

A budget report for April 2019 is enclosed for Members' information.

The Council's variance on Net Cost of Services for the period to the end of April is £17k favourable. In setting the Estimates for the year, Council has budgeted to apply a credit balance from reserves of £700k, equating to £58k for the month of April.

Taking account of the credit balance application and the income from District Rates and the De-Rating grant being on budget for the period, the overall position of the Council is a decrease of £41k to the General Fund.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Management Accountant

Agreed By: John Balmer, Head of Finance

Approved by: Sandra Cole, Director of Finance and Governance

8.3 APPOINTMENT OF CHAIRPERSON FOR PCSP 2019/20

At the annual meeting of Antrim and Newtownabbey Council held on 13 May 2019, 10 members were nominated to PCSP.

	PARTY	NOMINATION
1	DUP	Cllr P Dunlop
2	UUP	Ald D Kinahan
3	Alliance	Cllr J Gilmour
4	DUP	Cllr M Cooper
5	Sinn Féin	Cllr M Goodman
6	DUP	Cllr D McCullough
7	UUP	Cllr L Smyth
8	SDLP	Cllr N McClelland
9	Alliance	Cllr G Finlay
10	DUP	Cllr L Clarke

The appointments were based on the d'Hondt method. The Justice Act 2011 states that the position of Chairperson of the PCSP is held by an Elected Member for a period of 12 months at a time and in turn by each of the 4 largest parties represented on the Council immediately after the local general election. The position of Vice Chairperson is held by an Independent Member, elected by the Independent Members.

Members are advised that the nominating officer for the DUP has nominated Councillor Dunlop to the position of Chairperson of the PCSP for year 1. The nominating officer for the UUP has amended the nominations to PCSP to Councillor Smyth and Alderman Kinahan.

RECOMMENDATION: that the report be noted.

Prepared and approved by: Sandra Cole, Director of Finance and Governance