

## Privacy Notice

We are collecting information from you for the purposes of taking part in the OPTIMAL programme, which involves sharing your information with third parties. This is in accordance with the performance of a task carried out in the public interest or in the exercise of official authority vested in the Council. Information collected may be shared with Deirdre Fitzpatrick & Associates/Mallusk Enterprise Park Ltd, Invest Northern Ireland and the European Commission. Information will not be transferred to countries outside the EEA. The Council may also process the information for research purposes carried out in the public interest. All information will be held in accordance with the Council's retention and disposal schedule (see <http://www.antrimandnewtownabbey.gov.uk/Council>) and will be disposed of securely when no longer required. You have a number of rights with regard to data we hold on you – for further information see the Information Commissioner's website <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

If at any point you believe the information we process on you is incorrect you can request to see this information and even have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

Data Protection Officer  
Antrim Civic Centre  
50 Stiles Way  
Antrim  
BT41 2UB  
T: 028 94 463113  
E: DPO@antrimandnewtownabbey.gov.uk

If you are not satisfied with our response, or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner's Office (ICO).