



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD
AT MOSSLEY MILL ON MONDAY 30 MAY 2022 AT 6.30 PM**

In the Chair : Mayor (Councillor W J Webb MBE JP)

Members Present : Aldermen – T Burns, T Campbell, L Clarke, M Cosgrove
and J Smyth

Councillors – J Archibald-Brown, A Bennington, M Brady,
M Cooper, H Cushinan, P Dunlop, R Foster, J Gilmour,
M Goodman, N Kelly, R Kinnear, A Logue, R Lynch, A McAuley,
N McClelland, T McGrann, V McWilliam, M Magill, B Mallon,
N Ramsay, V Robinson, S Ross, L Smyth, M Stewart, R Swann
and R Wilson

Officers Present : Chief Executive - J Dixon
Deputy Chief Executive of Economic Growth - M McAlister
Deputy Chief Executive of Operations – G Girvan
Director of Community Planning - U Fay
Director of Organisation Development – D Rogers
Deputy Director of Finance – J Balmer
Borough Lawyer and Head of Legal Services – P Casey
Head of Communications and Customers - N McCullough
ICT Systems Support Officer – C Bell
ICT Helpdesk Officer – J Wilson
Member Services Manager – V Lisk

Although the COVID restrictions had been relaxed, to manage numbers and minimise risk, members of the public and press could continue to access those parts of the Council meetings which they are entitled to attend through the livestream on the Council's website.

1 BIBLE READING, PRAYER AND WELCOME

The Mayor welcomed all present to the meeting, and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by Councillor Lynch.

Councillors Cushman, Goodman, Kelly, Kinnear Logue, McAuley and McGrann joined the meeting.

MAYOR'S REMARKS

The Mayor congratulated Phillip Brett on being elected to the Northern Ireland Assembly, paid tribute to his contribution to Antrim and Newtownabbey and wished him all the best in his new role.

2 APOLOGIES

Aldermen - Agnew, Girvan and McGrath
Councillors - Flanagan and Montgomery

3 DECLARATIONS OF INTEREST

None

4 MINUTES OF THE ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL MEETING

Moved by Councillor Foster
Seconded by Alderman Smyth and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 25 April 2022 be taken as read and signed as correct.

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Bennington
Seconded by Alderman Smyth and

RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Tuesday 3 May 2022 be approved and adopted with the following amendment – Item 3.1 – Veterans to be included in the Health Intervention Action Plan.

ACTION BY: Matt McDowell, Deputy Director of Operations (Parks and Leisure)

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING

Moved by Councillor McGrann
Seconded by Councillor McAuley and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Wednesday 4 May 2022 be approved and adopted.

7 MINUTES OF THE COMMUNITY PLANNING COMMITTEE MEETING

Moved by Councillor Lynch
Seconded by Councillor Stewart and

RESOLVED - that the Minutes of the proceedings of the Community Planning Committee Meeting of Monday 9 May 2022 be approved and adopted.

8(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1

Moved by Councillor Archibald-Brown
Seconded by Alderman Smyth and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 16 May 2022 Part 1 be taken as read and signed as correct.

8(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2

Moved by Councillor Archibald-Brown
Seconded by Alderman Smyth and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 16 May 2022 Part 2 be approved and adopted.

9 ITEMS FOR DECISION

9.1 CP/CP/170 & CP/CP/178 BALLYCLARE DEA MEMBER ENGAGEMENT GROUP MINUTES

Members were reminded that the DEA Member Engagement Groups are now a central part of the Community Planning engagement framework.

Draft minutes for the Ballyclare DEA Member Engagement Group meeting held on 11 May 2022 were circulated for Members' information; these would be formally adopted at the next meeting of the group.

Moved by Councillor Ramsay
Seconded by Councillor Archibald-Brown and

RESOLVED – that the draft minutes be approved.

ACTION BY: Ronan McKenna, Head of Community Planning

9.2 CE/OA/012 NILGA CORRESPONDENCE – PARTNERSHIP PANEL

Members were advised that correspondence in relation to the Partnership Panel had been received from NILGA.

The next Partnership Panel meeting was provisionally scheduled for 30 June 2022, subject to confirmation given the uncertainty at the NI Assembly.

As the first meeting of the local government side to agree the agenda items would be on 1 June 2022, NILGA had requested that any feedback/suggestions from Council be forwarded in advance of that.

A copy of the correspondence was circulated for Members' consideration.

Moved by Councillor Lynch
Seconded by Councillor Magill and

RESOLVED - that the Council endorses the issues proposed by NILGA and requests that the transfer of regeneration powers to Councils is also included in future agenda items for the Partnership Panel.

ACTION BY: Jacqui Dixon, Chief Executive

9.3 EH/EHS/LR/007 DOG CONTROL LEGISLATION

Members were reminded that a number of Dog Control Orders (DCOs) are currently effective in the Borough, mainly in Council owned parks, where dogs may be exercised off-lead, must be kept on a lead or are excluded. Currently dogs are excluded from the play area and sports pitches within the V36 site. Following the development of the recently opened skate park, it was proposed to exclude dogs from this area through amending The Dogs Exclusion (Newtownabbey Borough Council, Children's Play Parks and Recreation Grounds) Order 2012.

Dogs would be able to be exercised off-lead in the remainder of the park. A map showing the proposed change was circulated, together with a map showing the existing exclusions within the V36 site.

Moved by Councillor Foster
Seconded by Councillor Bennington and

RESOLVED - that approval is given for an amendment to The Dogs Exclusion (Newtownabbey Borough Council, Children's Play Parks and Recreation Grounds) Order 2012, as set out above, to reflect the change of use.

ACTION BY: Clifford Todd, Deputy Director of Operations (Environmental Health, Property and Building Services)

9.4 PK/GEN/032 REQUEST TO USE JORDANSTOWN LOUGH SHORE PARK – CIRCUS

A request had been received from Duffy's Circus to hold a circus at Jordanstown Lough Shore Park with access to the site requested from midnight on 13 June 2022 through to midnight on 19 June 2022. This included set up and recovery.

The Circus owners had confirmed that there would be no animals included.

As in previous years, a bond of £1,000 per site would be payable by the Circus owners in lieu of any damage to the site, in addition to normal booking charges.

Moved by Councillor Kelly
Seconded by Councillor Foster and

RESOLVED - that permission is granted to Tom Duffy's Circus to hold a circus in Jordanstown Lough Shore Park, between 13 June and 19 June 2022.

ACTION BY: Matt McDowell, Deputy Director of Operations (Parks and Leisure)

9.5 L/LEI/VLC/001/VOL 2 UK ACTIVE AWARDS 2022 – VALLEY LEISURE CENTRE

Members were advised that the Valley Leisure Centre had been shortlisted as a finalist for the UK Active Awards 2022 in the category of Regional & National Club/Centre of the Year.

UK Active is a leisure industry body with over 4,000 members ranging from public, private and third sectors. The UK Active Annual Awards are the largest and most prestigious accolades of their kind, and are designed to recognise and celebrate excellence and innovation across health, wellbeing and fitness in the UK. To become finalists, the Valley Leisure Centre had to pass a two stage assessment process with the third stage of a mystery shop deciding the winner.

The award ceremony is scheduled to take place on 30 June 2022 at the International Conference Centre in Birmingham.

Moved by Councillor Bennington
Seconded by Councillor Robinson and

RESOLVED - that Council approves the attendance of the Mayor, Deputy Mayor, Chair, Vice-Chair of the Operations Committee or their nominees, and relevant Council Officers at the UK Active Awards Ceremony at the International Conference Centre, Birmingham on 30 June 2022.

ACTION BY: Matt McDowell, Deputy Director of Operations (Parks and Leisure)/Member Services

9.6 L/LEI/336 NORTHERN IRELAND COMMONWEALTH GAMES COUNCIL REQUEST FOR SUPPORT

Members were advised that correspondence has been received from the Northern Ireland Commonwealth Games Council (NICGC), circulated, offering the opportunity to provide a message of support in the team handbook for the forthcoming Commonwealth Games in Birmingham, and for Council representatives to attend a pre-Games dinner at Belfast City Hall on Monday 27 June. There is no cost to include a good luck message and on

this basis it was proposed that the following message is submitted for inclusion:

*Good luck to all Commonwealth Games athletes, and particularly those from the Borough as well as to volunteers, officials and sponsors from the Mayor of Antrim and Newtownabbey
May these 'Games for Everyone' be successful, positive and inspirational.*

In addition, following up on reference, in the correspondence, to a financial contribution from the Council to assist local athletes selected for TeamNI, contact was made with the Business and Operations Manager, Conal Heatley. Mr Heatley confirmed that there are currently 13 athletes from the Borough selected for the Games with several more expected to be included prior to selection concluding in June.

It was proposed that a contribution of £3000 be made to support TeamNI athletes from the Borough.

Moved by Alderman Smyth
Seconded by Councillor Bennington and

RESOLVED - that approval be given

- i. to provide a message of support in the team handbook for the forthcoming Commonwealth Games in Birmingham as set out above**
- ii. for the Mayor and Chair of Operations or their nominees to attend the pre-Games dinner at Belfast City Hall on Monday 27 June and,**
- iii. that a total contribution of £3,000 be made to TeamNI athletes from the Borough competing in Commonwealth Games 2022 in Birmingham.**

ACTION BY: Matt McDowell, Deputy Director of Operations (Parks and Leisure)/Member Services

9.7 CP/CD/441 BYE-LAWS FOR CONSUMPTION OF ALCOHOL IN DESIGNATED PLACES

Members were reminded of the bye-laws that prohibit the consumption of alcohol in designated places throughout the Borough, including Council Parks.

A request from Newtownabbey Arts and Culture Network (NACN), that the bye-law prohibiting the consumption of alcohol was set aside at V36 at The Valley on 25 June 2022 for the proposed V-Fest, was approved at the Council in March 2022.

Officers had been advised by NACN that the V-Fest event had been postponed, and therefore the bye-law prohibiting the consumption of alcohol was no longer required to be suspended at V36 at The Valley on 25 June 2022.

Members were advised that an additional request from a group wishing to host an event, which will include alcohol, in a Council facility covered by such bye-laws had been received as follows:

- Rathcoole Protestant Boys Flute Band - Family Fun Day at Sir James Craig Park on 25 June 2022 from 1pm – 10 pm.

The Band would not be selling alcohol as part of their event, but would be serving alcohol free of charge to event guests. They were requesting Council permission to set aside the bye-law prohibiting consumption of alcohol at the venue on the date of the event.

Pending Members' approval, Officers would inform local PSNI to make them aware of both bye-law decisions.

Councillor Goodman's objection to the bye-law being set aside was noted.

Moved by Councillor Foster
Seconded by Councillor Brady and

RESOLVED - that

- (a) the bye-law prohibiting the consumption of alcohol will no longer be suspended at V36 at The Valley on 25 June 2022;**
- (b) the bye-law prohibiting the consumption of alcohol is set aside at Sir James Craig on 25 June 2022.**

ACTION BY: Ronan McKenna, Head of Community Planning

9.8 CP/PCSP/070 APPOINTMENT OF POLICING AND COMMUNITY SAFETY PARTNERSHIP CHAIRPERSON

Members were advised that the Justice Act 2011 states that the position of Chairperson of the Policing and Community Safety Partnership (PCSP) is held by an Elected Member for a period of 12 months, or for a period ending with the reconstitution date. The Act also states that the position is held in turn by each of the 4 largest parties represented on the Council immediately after the last local election. The position of Vice-Chairperson is held by an Independent Member, appointed by the Independent Members.

Members were reminded that Councillor Julie Gilmour, Alliance Party, was appointed to the position of PCSP Chairperson at the Council Meeting in June 2021.

Members were therefore requested to appoint a Chairperson for the incoming year of the PCSP from the fourth largest party represented on the Council. Sinn Féin are the fourth largest party, there is currently one representative of the Sinn Féin Party serving on the PCSP, Councillor Michael Goodman.

Sinn Féin nominating officer had nominated Councillor Goodman for the position of Chairperson of Antrim and Newtownabbey PCSP for the 2022/2023 year, commencing on 29 June at the next Full Partnership meeting of the PCSP and running until the reconstitution of the PCSP takes place in 2023.

Moved by Councillor McClelland
Seconded by Councillor Gilmour and

RESOLVED - that Councillor Michael Goodman be appointed to the position of Chairperson of the PCSP from 29 June 2022 until the PCSP's reconstitution in 2023.

ACTION BY: Lynda Kennedy, Peace IV & PCSP Co-ordinator/Member Services

9.9 ED/REG/062 NORTHERN IRELAND FOOD AND CRAFT FESTIVAL 2022

Members were reminded that at the Council meeting in May 2021 the use of Antrim Castle Gardens and Antrim Lough Shore Park to host elements of the first Northern Ireland Food and Craft Festival from 16 to 18 July 2021 was approved along with financial assistance of approximately £12,500 and in kind support to Castle Mall and The Junction, the event organisers.

A proposal to deliver the event in 2022 had been received from event organisers and was circulated for Members' information. In terms of the 2021 event the following key performance indicators had been provided:

- 35,000 visitors over the three days
- 250 exhibitors
- 6,500 website visitors
- 92,478 social media reach
- 292,434 social media impressions
- 15.4 million online media reach
- £523,300 direct visitor spend at Festival Venues

It was proposed to run the event in 2022 from Friday 1 July to Sunday 3 July at The Junction, Market Square, Antrim Castle Gardens and Antrim Lough Shore Park. Organisers also plan for the restaurants, bars and retail stores across Antrim and the surrounding area to join in with the Festival with festival offers and their own special events.

A full programme of events, delivery requirements and budget is circulated in the Northern Ireland Food and Craft Festival 2022 proposal. Organisers are requesting permission once again to hold events in both Antrim Castle Gardens and Antrim Lough Shore Park and for increased financial support of £17,400. In addition, in kind support as supplied in 2021 was also requested.

At the Antrim DEA Engagement Meeting on 18 May 2022 the proposal was considered and all Elected Members were in favour of supporting this event, which delivers against the three corporate strands of people, place and prosperity.

Moved by Councillor Dunlop
Seconded by Councillor Lynch and

RESOLVED - that

- (a) the use of Antrim Castle Gardens and Antrim Lough Shore Park to host elements of the Northern Ireland Food and Craft Festival from 1 to 3 July 2022 be approved;**
- (b) financial assistance of approximately £17,400 to Castle Mall and The Junction towards the Festival 2022 along with support in kind in the form of gazebos, waste collection, undertaking visitor surveys and provision of staff support be approved.**

ACTION BY: Ursula Fay, Director of Community Planning

9.10 CP/CD/436 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME RECOMMENDATIONS 2022/2023

Members were reminded that a second call for applications to the Community Development Grant Aid Programme was approved by the Community Planning Committee in April.

The second call for applications opened on Tuesday 3 May 2022 with a closing date of Friday 20 May 2022. To support applications to this grant aid programme, Officers offered one-to-one support to all groups.

Members were reminded that a pass threshold of 50% applies to applications to the Community Development Grant Aid Programme and that groups are not required to demonstrate match funding however where a group evidences match funding this is reflected in the scoring. Members also noted that proposed awards were subject to the receipt of all relevant supporting documentation, or the offer of funding would be withdrawn.

Members were also reminded that following a Council decision in October 2021 the award threshold for Summer Scheme Grants was increased from £1,500 to £2,000 and Technical Assistance Grants from £3,000 to £10,000, effective from 1 April 2022.

In total 22 applications were received and assessed by a panel of Officers, a full list of all the applications received and the scores awarded were circulated for Members' information.

Following assessment 18 applications successfully achieved the required 50% pass threshold requesting £53,709.97. Officers would provide feedback and assistance to the unsuccessful groups that are eligible for future grant calls.

Moved by Councillor Robinson
Seconded by Councillor Bennington and

RESOLVED - that the 18 Community Development Grant Aid Programme Applications be approved at a total cost of £53,709.97.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

9.11 CP/CP/204 COMMUNITY FESTIVALS FUND GRANT AID RECOMMENDATIONS 2022/2023

Members were reminded that a second call for applications to the Community Festivals Grant Aid Programme was approved by the Community Planning Committee in April.

The second call for applications opened on Tuesday 3 May 2022 with a closing date of Friday 20 May 2022. To support applications to this grant aid programme, Officers offered one-to-one support to all groups.

Members were reminded that a pass threshold of 50% applies to applications to the Community Festivals Fund and that groups are not required to demonstrate match funding however where a group evidences match funding this is reflected in the scoring. Members also noted that proposed awards are subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

Members were also reminded that following a Council decision in October 2021 the award threshold for Festival Grants was increased from £5,000 to £10,000, effective from 1 April 2022, for festivals attracting in excess of 5,000 attendees.

In total 8 applications were received and assessed by a panel of Officers, a full list of all the applications received and the scores awarded were circulated for Members' information.

Following assessment 7 applications successfully achieved the required 50% pass threshold requesting £35,048.00. Officers would provide feedback and assistance to the unsuccessful group for future grant calls.

Moved by Councillor Dunlop
Seconded by Councillor Bennington and

RESOLVED - that the 7 Community Festivals Fund Applications be approved at a total cost of £35,048.00

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

9.12 L/LEI/AF/001, L/LEI/AP/005 ANTRIM FORUM AND ALLEN PARK RESTAURANT FRANCHISES

Members were advised that the franchisee appointed for both Antrim Forum and Allen Park had been operating at the Forum but was delayed in opening at Allen Park.

The Franchisee had advised the Council that he no longer wished to proceed with the contracts at Antrim Forum and Allen Park

It was proposed that both franchise opportunities be advertised.

Officers to provide a report for Members on potential bundles for franchise opportunities.

Moved by Councillor McClelland
Seconded by Councillor Goodman and

RESOLVED - that the catering franchise opportunities at Antrim Forum and Allen Park be advertised.

ACTION BY: Matt McDowell, Deputy Director of Operations (Parks and Leisure)

10 ITEMS FOR NOTING

10.1 CE/OA/013 NORTHERN IRELAND HOUSING COUNCIL

As agreed at the August 2019 meeting of the Council, the Northern Ireland Housing Council's May 2022 monthly bulletin was circulated for Members' information. A copy of the minutes of the Housing Council meeting on March 2022 was also circulated.

Moved by Councillor Foster
Seconded by Councillor Dunlop and

RESOLVED - that the report be noted.

NO ACTION

10.2 G/MSMO/14 MOTION - FERMANAGH & OMAGH DISTRICT COUNCIL – RECRUITING STAFF WITHIN THE HOSPITALITY AND TOURISM SECTORS

Members were advised that correspondence had been received from Fermanagh & Omagh District Council regarding a Motion adopted by that Council calling for support for recruiting staff within the hospitality and tourism sectors and requesting support for this.

A copy of the letter was circulated for Members' information.

Moved by Councillor Foster
Seconded by Councillor Dunlop and

RESOLVED - that the correspondence from Fermanagh & Omagh District Council be noted.

NO ACTION

10.3 G/MSMO/107 CORRESPONDENCE - FERMANAGH & OMAGH DISTRICT COUNCIL – PUBLIC HOLIDAY – ST BRIGID’S DAY

Members were advised that correspondence had been received from Fermanagh & Omagh District Council. They were writing to the Prime Minister requesting that from 2023, in line with a recent decision by the Irish Government the first Monday in February be designated a Public Holiday – St Brigid's Day in Northern Ireland and requesting support to secure this additional Public Holiday.

A copy of the letter was circulated for Members' information.

Moved by Councillor Foster
Seconded by Councillor Dunlop and

RESOLVED - that the correspondence from Fermanagh & Omagh District Council be noted.

NO ACTION

10.4 G/MSMO/107 CORRESPONDENCE – ARDS AND NORTH DOWN BOROUGH COUNCIL – LIGHTING UP BUILDINGS RESOLUTION

Members were advised that correspondence had been received from Ards and North Down Borough Council. The correspondence advised that the Council would continue to light up its buildings in support of and in solidarity with the people of Ukraine, where there are no other scheduled lighting up commitments and called upon other Councils to do the same.

A copy of the letter was circulated for Members' information.

Moved by Councillor Foster
Seconded by Councillor Dunlop and

RESOLVED - that the correspondence from Ards and North Down Borough Council be noted.

NO ACTION

10.5 G/MSMO/107 CORRESPONDENCE - FERMANAGH & OMAGH DISTRICT COUNCIL – ADDITIONAL ROLES FOR LOCAL COUNCILS

Members were advised that correspondence has been received from Fermanagh & Omagh District Council. The Council wished to formally highlight its concerns that local Councils were being required to take on roles from central government agencies, without budget and requested that appropriate budget is provided to Councils and encouraged other Councils to make similar representations.

A copy of the letter was circulated for Members' information.

Moved by Councillor Foster
Seconded by Councillor Dunlop and

RESOLVED - that the correspondence from Fermanagh & Omagh District Council be noted.

NO ACTION

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Magill
Seconded by Alderman Smyth and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the live stream and audio recording would cease at this point.

11 ITEMS IN COMMITTEE

11.1 IN CONFIDENCE WM/ARC21/008/Vol 3 ARC21

[REDACTED]

[REDACTED]

[REDACTED]

Moved by Alderman Cosgrove
Seconded by Councillor Foster and

RESOLVED – that correspondence be sent to arc21 regarding:-

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

ACTION BY: Paul Casey, Borough Lawyer and Head of Legal Services

Moved by Alderman Smyth
Seconded by Councillor Magill and

RESOLVED - that the report be noted.

NO ACTION

11.2 IN CONFIDENCE CE/GEN/93 & CE/GEN/94 REQUEST FOR SUPPORT FOR FUNDING APPLICATIONS

Members were advised that a number of groups had approached the Council to request assistance to submit applications to Round 2 of the UK Levelling Up Fund.

In order to be eligible, applicants needed to demonstrate the following:-

- In terms of planning – evidence that they can complete their projects by March 2025
- Evidence of 10% match funding
- Direct delivery of 2 projects previously
- Stakeholder Engagement

At this stage, 2 applicants, Impact Network NI and Crumlin United Football Club, could demonstrate the criteria above, with the exception of the delivering 2 projects previously.

These applicants had requested that the Council considers an appropriate partnership arrangement with the Council to meet these criteria.

Moved by Councillor Magill
Seconded by Alderman Clarke and

RESOLVED - that the Council enters into an appropriate partnership arrangement with Impact NI and Crumlin United Football Club and appoints a consultant to progress these projects.

ACTION BY: Jacqui Dixon, Chief Executive

11.3 **IN CONFIDENCE** FI/PRO/TEN/425 TENDER REPORT FOR CONTRACTOR TO DELIVER THE MUCKAMORE COMMUNITY CENTRE, PLAYGROUP ALTERATIONS

BACKGROUND

Members were reminded that at the May 2021 Community Planning Committee a report was approved for alteration works to be undertaken at Muckamore Community Centre.

This report presented the recent tender exercise to appoint a contractor for the scheme and to update Members on the tendered budget requirements.

PROJECT SCOPE

The scope of work is;

- Removal of full stage
- Removal of walls to increase the equipment store for the relocation of the bowling ball mats.
- Mechanical & Electrical Works
- Fit out of two WC's including a Disabled WC.
- Removal of existing WC and creating of a new cloakroom area.
- New staff office.
- Existing ramp adjusted to create a better flow for drop off and pickup.
- New play space of 105m sq.

PROCUREMENT

PQQ documents were issued on 12 January 2022. Nine contractors returned and random selection was carried out allowing six contractors to be assessed as a 'Pass' and selected for Invitation to Tender (ITT).

Invitation to Tender (ITT) documents were issued to the six contractors on 7 April 2022. Five completed tenders were received by the closing date of 6 May 2022.

TENDER ANALYSIS

The five returned tenders were arithmetically checked and evaluated on the basis of lowest tender assessment total price only.

William Rogers Construction Ltd submitted the lowest tender assessment total price as detailed below:

Contractor	Total of the Prices*	Model Compensation Event Total**	Tender Assessment Total Price***
William Rogers Construction Ltd	██████████	██████████	██████████

*The Total of the Prices is the Contractor's price to carry out the works.

**The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.

***The Tender Assessment Total Price is the Total of the Prices + the Model Compensation Event Total and is used solely for tender comparison purposes.

No errors were found in the lowest bid. The tender is competitive and represents value for money. The contractor and has confirmed that they can fulfil the requirements of the contract for the sum submitted.

PROGRAMME

Works were anticipated to commence in June 2022 and complete in Aug 2022

COST SUMMARY

Based on the lowest tender from William Rogers Construction Ltd, the anticipated budget required for the project was as follows:

Tender Total of the Prices		
Model Compensation Event		
Tender Assessment Total Price		
Professional Fees including project site supervision & surveys		
Additional client contingency		
Total budget required		

Due to the risk in refurbishment works an additional client contingency of £5,000.00 was included in the above cost plan. This may not be required.

Moved by Councillor Dunlop
Seconded by Councillor Smyth and

RESOLVED - that

- **The tendered total of the prices in the sum of £ [REDACTED] (excl. VAT) from William Rogers Construction Ltd to be approved giving a tender assessment total price of £ [REDACTED] (excl. VAT).**
- **The estimated budget for the project in the sum of £ [REDACTED] be approved.**

ACTION BY: Reggie Hillen, Head of Capital Development and John Balmer, Deputy Director of Finance

11.4 **IN CONFIDENCE** ED/ED/195 Vol.2 MINUTES OF THE GOVERNANCE MEETING OF THE LEVELLING UP FUND PROJECT BOARD HELD ON 22 FEBRUARY, 21 MARCH AND 26 APRIL 2022

The Levelling Up Fund award required that a governance structure is put in place to oversee the management and implementation of the approved schemes:

- o LUF0037 Glengormley Integrated Economic and Physical Regeneration Scheme
- o LUF0080 Antrim Integrated Economic and Physical Regeneration Scheme

This included an internal project board made up of relevant Officers involved in delivery: Capital Development; Economic Development; Public Relations & Marketing; Legal Services; Building Control.

The Levelling up Fund Project Board met on the 22 February, 21 March and 26 April 2022 to monitor progress and to provide direction for the schemes.

Copies of the minutes from the meetings were circulated for Members' consideration.

Moved by Alderman Smyth
Seconded by Councillor McClelland and

RESOLVED - that the minutes of the Levelling Up Fund Project Board meetings be approved.

ACTION BY: Majella McAlister, Deputy Chief Executive of Economic Growth

11.5 **IN CONFIDENCE** CP/CD/429 COMMUNITY PLANNING CAPITAL GRANTS

Members were reminded that it was agreed at the June 2019 Council meeting that the Council's Community Facilities Policy be reviewed.

This review had been carried out and it was proposed to develop a Community Planning Capital Grant programme.

These grants would be made available to local Community and Voluntary Organisations for funding for the development of new facilities or the enhancement of existing facilities that meet evidenced based need.

Members were advised that Leisure Services deliver a similar Capital Grant Aid Programme, which was recently reviewed in preparation for the re-opening of leisure and sports facilities after the pandemic. This was approved in May 2021.

Draft Guidance Notes for the proposed Community Planning Capital Grant Programme were circulated for Members' attention. The Guidance Notes detail the criteria of the grant programme and outline in detail the application process.

Members were advised that applications must specifically demonstrate how the project will enhance community facilities and community activity, thus supporting Council's ongoing Recovery Plan and aligning closely with the three themes; Place, Prosperity and People.

A Section 75 Screening and rural screening exercise had been completed with the forms circulated for Members' information. An Equality Impact assessment and Rural Proofing were not recommended.

Moved by Councillor Lynch
Seconded by Councillor Goodman and

RESOLVED - that

- (a) the Community Planning Capital Grants Programme including the guidance notes be approved;**
- (b) Community Planning Capital Grants up to a maximum of £200,000 is approved;**
- (c) the outcome of the Section 75 and rural screening exercises be approved.**

ACTION BY: Amy Lynch, Community Planning

11.6 IN CONFIDENCE G-LEG-85 DRAFT DUAL LANGUAGE STREET SIGN POLICY CONSULTATION FEEDBACK

In November 2021 the Council approved the circulated draft Dual Language Street Sign Policy and that, following the completion of the consultation process and an external legal review, a report would be brought back to Members for consideration.

The Consultation was open from 7 January 2022 to 31 March 2022 and was communicated directly to all registered consultees. It was also published on the Council's website, social media platforms and the digital platform Citizen Space was used to collect the responses.

In total 225 responses were received as follows:

- 187 received via Citizen Space
- 38 received via email or letter

Summary of Question Responses via Citizen space

The information provided in the consultation feedback is summarised below:

1. 94% (176) of respondents are residents of the Borough.
2. 96% of responses were received by individuals and 4% from organisations or groups.

3. 82% of consultees provided further comment in relation to the consultation.
4. 61% of consultees offered further relevant information.

The consultation feedback was circulated for Members' information.

Moved by Councillor Goodman

Seconded by Councillor Logue that this item be deferred until there is clarity on the role of Councils in regard to the new Cultural legislation.

On the proposal being put to the meeting, and a recorded vote having been requested by Councillor Goodman, Members voted as follows:

In favour of the Motion Members viz 9	Against the Motion Members viz 23	Abstentions Members viz 0
Alderman Burns Councillors – Cushinan, Goodman, Kinnear, Logue, Lynch, McClelland, McGrann and Wilson	Aldermen – Campbell, Clarke, Cosgrove and J Smyth Councillors – Archibald-Brown, Bennington, Brady, Cooper, Dunlop, Foster, Gilmour, Kelly, McAuley, McWilliam, Magill, Mallon, Ramsay, Robinson, L Smyth, Stewart, Swann, Ross and Webb	

The Motion was declared not carried.

A further proposal was then put to the meeting.

Moved by Councillor Kelly

Seconded by Councillor Gilmour that, having regard to the consultation responses, the feedback previously received from the Party Group Leaders and legal advice, the Council adopts the circulated Draft Dual Language Street Sign Policy subject to review after 3 years, with amendments to Point 4.1 (one third be changed to 25%) and Point 4.3 ("two thirds or more of all those canvassed" be changed to "50% plus 1 of respondents").

On the Motion being put to the meeting, and a recorded vote having been requested by Councillor Goodman, Members voted as follows:

In favour of the Motion Members viz 5	Against the Motion Members viz 27	Abstentions Members viz 0
Alderman Campbell Councillors – Gilmour, Kelly, McAuley and Webb	Aldermen – Burns, Clarke, Cosgrove and J Smyth Councillors – Archibald- Brown, Bennington, Brady, Cooper, Cushinan, Dunlop, Foster, Goodman, Kinnear, Logue, Lynch, McClelland, McGrann, McWilliam, Magill, Mallon, Ramsay, Robinson, L Smyth, Stewart, Swann, Ross and Wilson	

The Motion was declared not carried.

A further proposal was then put to the meeting.

Moved by Alderman Cosgrove
Seconded by Councillor Magill that, having regard to the consultation responses, the feedback previously received from the Party Group Leaders and legal advice, the Council adopts the circulated Draft Dual Language Street Sign Policy subject to review after 3 years

On the proposal being put to the meeting, and a recorded vote having been requested by Councillor Goodman, Members voted as follows:

In favour of the Motion Members viz 23	Against the Motion Members viz 9	Abstentions Members viz 0
Aldermen – Campbell, Clarke, Cosgrove and J Smyth Councillors – Archibald-Brown, Bennington, Brady, Cooper, Dunlop, Foster, Gilmour, Kelly, McAuley, McWilliam, Magill, Mallon, Ramsay, Robinson, L Smyth, Stewart, Swann, Ross and Webb	Alderman Burns Councillors – Cushinan, Goodman, Kinnear, Logue, Lynch, McClelland, McGrann and Wilson	

The Motion was declared carried and it was

RESOLVED - having regard to the consultation responses, the feedback previously received from the Party Group Leaders and legal advice, that the Council adopts the circulated Draft Dual Language Street Sign Policy subject to review after 3 years.

ACTION BY: Debbie Rogers, Director of Organisation Development/Paul Casey, Borough Lawyer and Head of Legal Services

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor Dunlop
Seconded by Alderman Smyth and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

The Mayor thanked everyone for attending and the meeting concluded at 7.28 pm.

MAYOR