



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD  
AT MOSSLEY MILL ON MONDAY 28 JUNE 2021 AT 6.30 PM**

- In the Chair** : Mayor (Councillor W J Webb MBE JP)
- Members Present** : Aldermen – F Agnew, P Brett, T Burns, T Campbell, L Clarke  
M Cosgrove, M Girvan, J McGrath, P Michael and J Smyth
- Councillors – J Archibald-Brown, A Bennington, M Cooper,  
H Cushinan, P Dunlop, S Flanagan, R Foster, J Gilmour  
M Goodman, P Hamill, L Irwin, N Kelly, R Kinnear, AM Logue,  
R Lynch, A McAuley, N McClelland, T McGrann, V McWilliam,  
M Magill, J Montgomery, N Ramsay, V Robinson, S Ross,  
L Smyth, M Stewart, R Swann and R Wilson
- Officers Present** : Chief Executive - J Dixon  
Deputy Chief Executive of Economic Growth - M McAlister  
Deputy Chief Executive of Operations (Interim) – G Girvan  
Deputy Chief Executive of Finance and Governance (Interim) –  
S Cole  
Interim Director of Communications and Customers (Consultant) –  
S Hope  
Deputy Director of Community Planning (Interim) - U Fay  
Deputy Director of Operations (Waste and Fleet) – M Laverty  
Head of HR (Interim) – J Close  
Borough Lawyer and Head of Legal Services – P Casey  
ICT Change Officer – A Cole  
ICT Helpdesk Officer – J Wilson  
Member Services Manager – V Lisk
- In Attendance:** Colin Hutchinson - Divisional Roads Manager, Dfl  
Stephen Gardiner - Section Engineer, Dfl

In order to protect public health during the current COVID-19 emergency it was not possible to allow the public or the press to physically attend the meeting. The public and the press can access those parts of the meeting which they are entitled to attend via live stream (a link to which is on the Council website). The meeting minutes and audio recording will be published on the Council's website.

## **1 BIBLE READING, PRAYER AND WELCOME**

The Mayor welcomed all present to the meeting, and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by Alderman Brett.

Councillors Cushman, Goodman, Kelly, Kinnear, Logue, McAuley and McGrann joined the meeting.

## **2 APOLOGIES**

None

## **3 DECLARATIONS OF INTEREST**

Item 12.18 – The Mayor (Councillor Webb) and Councillor Goodman

Item 8 (3.12) – Councillor Magill

Item 13.4 – Councillor L Smyth (non-pecuniary interest)

Items 12.1 and 12.7 – Councillor McClelland

Item 14.3 – Councillor Kelly

## **4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING**

Moved by Councillor Montgomery

Seconded by Alderman Smyth and

**RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 24 May 2021 be taken as read and signed as correct.**

## **5 MINUTES OF THE ANNUAL MEETING OF ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL**

Moved by Alderman Cosgrove

Seconded by Councillor McClelland and

**RESOLVED - that the Minutes of the proceedings of the Annual Meeting of Antrim and Newtownabbey Borough Council of Tuesday 1 June 2021 be taken as read and signed as correct.**

## **6 MINUTES OF THE OPERATIONS COMMITTEE MEETING**

Moved by Councillor Logue

Seconded by Alderman Girvan and

**RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday 7 June 2021, be approved and adopted, subject to the following amendment - Councillor Ross be added to the membership of the Grass Management Sub Committee.**

*ACTION BY: Member Services/Vicki Kyles, Executive Assistant to Deputy Chief Executive of Operations (Interim)*

**7 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING**

Moved by Alderman Michael  
Seconded by Councillor Logue and

**RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday 8 June 2021 be approved and adopted.**

**8 MINUTES OF THE COMMUNITY PLANNING COMMITTEE MEETING**

Moved by Councillor Lynch  
Seconded by Councillor Stewart and

**RESOLVED - that the Minutes of the proceedings of the Community Planning Committee Meeting of Monday 14 June 2021 be approved and adopted.**

**9(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1**

Moved by Councillor Flanagan  
Seconded by Alderman Agnew and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 21 June 2021 Part 1 be taken as read and signed as correct.**

**9(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2**

Moved by Councillor Flanagan  
Seconded by Alderman Agnew and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 21 June 2021 Part 2 be approved and adopted.**

**10 MINUTES OF THE AUDIT COMMITTEE MEETING**

Moved by Councillor McAuley  
Seconded by Councillor Bennington and

**RESOLVED - that the Minutes of the proceedings of the Audit Committee Meeting of Tuesday 22 June 2021 be approved and adopted.**

**11 PRESENTATION – DEPARTMENT FOR INFRASTRUCTURE SPRING CONSULTATION**

The Mayor welcomed Colin Hutchinson and Stephen Gardiner of the Department for Infrastructure (DfI) to the meeting.

The DfI representatives, who attended the meeting via Zoom, provided an overview of work being undertaken, future plans, responded to Members'

questions and agreed to respond to Members individually and by DEA as necessary.

The Mayor and Members thanked Colin and Stephen for their presentation, and their work within the Borough and they left the meeting.

## **12 ITEMS FOR DECISION**

*Having declared an interest in the next item, Councillor McClelland left the meeting.*

### **12.1 HR/LD/024 ONUS – BESPOKE ACCREDITATION PROGRAMME**

Members were reminded that in February 2020 the Council approved a funding request from ONUS to deliver its bespoke accreditation scheme, known as Pathways for Participation programme 2020/21.

ONUS had confirmed that all outcomes and achievements for 2020/21 were met and were circulated at Appendix 1.

The ongoing projects enabled the Council to achieve renewal of Platinum Safe Employer & Safe Borough status at the Onus 11<sup>th</sup> Annual Award Ceremony in November 2020.

Onus was established as a social enterprise by Women's Aid Antrim, Ballymena, Carrickfergus, Larne and Newtownabbey (ABCLN) in 2007 and offers specialist training and consultancy services on domestic violence and/or abuse. Its Workplace Charter on Domestic Violence is a bespoke accreditation scheme which recognises organisations, businesses, churches and communities, for their support to anyone affected by domestic violence and/or abuse.

The programme aimed to complement the ongoing work currently supported by the Council to enable awareness raising about domestic violence and sexual violence or abuse, with key stakeholders through the active engagement of community groups.

It has a range of supported pathways to empower communities to recognise and respond to those affected by domestic or sexual violence or abuse.

The bespoke accreditation programme is designed to ensure that those affected by domestic abuse are directed to the support services that they need.

The extensive range of pathways are well established and are known as:

- Safe Place
- Safe School
- Safe Church
- Safe Employer
- Safe Community
- Safe Village

- Safe Borough/City

Domestic Violence within Northern Ireland is at its highest level since records began. The impact of COVID had significantly contributed to incidents of domestic violence, with data from the Northern Ireland Statistics and Research Agency showing a 13% increase in Domestic Violence crimes during 2020.

To support Onus in the delivery of its programmes across the Borough it was proposed to provide an annual contribution of up to £20,000 per annum, paid in 2 instalments for the delivery of initiatives, bespoke accreditation programmes and awareness raising sessions. This contribution would be subject to successful review in March each year.

Moved by Councillor Goodman  
Seconded by Councillor Lynch and

**RESOLVED – that an annual contribution of up to £20,000 per annum be provided to Onus to support the delivery of its bespoke accreditation scheme, initiatives and awareness raising sessions across the Borough.**

*ACTION BY: Jennifer Close, Head of Human Resources (Interim)*

*Councillor McClelland returned to the meeting.*

## **12.2 ED/ED/173 OUR PROSPERITY OUTCOME DELIVERY GROUP**

The Our Prosperity Outcome Delivery Group met on the 26 May 2021 to review progress on strategic economic development, town centre and tourism matters and the associated action plans. A copy of the minutes from 26 May 2021 were circulated for Members' consideration.

Moved by Councillor Goodman  
Seconded by Alderman Smyth and

**RESOLVED – that the minutes of the Our Prosperity Outcome Delivery Group of 26 May 2021 be approved.**

*ACTION BY: Colin McCabrey, Head of Economic Development*

## **12.3 G/MSMO/008 (VOL 2) CONSULTATION ON REFURBISHMENT OF THE ROBINSON MEMORIAL COMMUNITY HOSPITAL**

Members were advised that correspondence had been received from the Northern Health and Social Care Trust in relation to a consultation on why the Trust believes they need to modernise the Robinson Community Hospital.

The consultation document (circulated) could also be found on the Trust's website at <http://www.northerntrust.hscni.net/about-the-trust/involving-you/consultations/consultation-on-refurbishment-of-the-robinson-memorial-community-hospital/>

The Trust welcomed views and a consultation Proforma was available at <https://consultations.nidirect.gov.uk/doh-northern-hsc-trust/refurbishment-of-the-robinson-memorial-community-h> however comments in any format would be welcome. The consultation is for 12 weeks beginning 28 May 2021 and comments should be returned to the Equality Unit by 20 August 2021.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Moved by Alderman Brett  
Seconded by Councillor Goodman and

**RESOLVED – that Members respond on an individual or party political basis.**

NO ACTION

#### 12.4 CP/CP/178 DEA MEMBER ENGAGEMENT GROUP MINUTES

Members were reminded that the DEA Member Engagement Groups are now a central part of the Community Planning engagement framework. Draft minutes for all DEA Member Engagement Groups were circulated for Members' information, these would be formally adopted at the next meetings of the groups.

<b>Community Planning Section – DEA Member Engagement Group Meetings</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Partnership</b>
CP/CP/168	2 June 2021	Airport DEA Member Engagement Group
CP/CP/169	9 June 2021	Antrim DEA Member Engagement Group
CP/CP/170	3 June 2021	Ballyclare DEA Member Engagement Group
CP/CP/171	2 June 2021	Dunsilly DEA Member Engagement Group
CP/CP/172	3 June 2021	Glengormley DEA Member Engagement Group
CP/CP/173	2 June 2021	Macedon DEA Member Engagement Group
CP/CP/174	10 June 2021	Threemilewater DEA Member Engagement Group

Moved by Councillor Montgomery  
Seconded by Councillor Lynch and

**RESOLVED – that the draft minutes of the DEA Member Engagement Groups be approved.**

*ACTION BY: Ronan McKenna, Community Planning Manager*

#### 12.5 ED/REG/048 TOWN CENTRE MASTERPLANS

Members were reminded that in January 2020 the Council appointed AECOM to create a refreshed Borough-wide regeneration framework consisting which included the following work stages:

Stage 1:

- A review of previous town centre plans;

- Development of an over-arching Borough-wide framework consisting of coherent plans for the towns of Antrim, Ballyclare, Crumlin, Randalstown and Glengormley;

#### Stage 2:

- Development of visionary proposals for visual and infrastructure improvements along primary arterial routes and services between town centres;

#### Stage 3:

- Preparation of initial concepts to visually improve, regenerate and effectively market industrial and smaller commercial areas present across the Borough, including Mallusk, Abbey Centre, The Junction, Belfast International Airport, Nutts Corner, Whiteabbey, Carnmoney and Beverley Shopping Area.

The delivery of the project had been impacted by the Covid-19 pandemic however recent DEA Member engagement had supplemented the work progressed by AECOM to inform final draft Masterplans for each of the Borough's five main town centres. The draft Masterplans for Antrim, Ballyclare, Crumlin, Randalstown and Glengormley were circulated. AECOM would now advance work stages 2 and 3 with further updates on these to be presented to a future Council meeting.

To bring Stage 1 to a conclusion Officers would now schedule engagement with primary stakeholders across each of the towns over the coming weeks. In the first instance this would include engagement with the Town Teams. Officers would also circulate a list of key groups and organisations by DEA for members input prior to inviting them to become involved in the consultation process. AECOM would facilitate both virtual and 'in person' engagements in line with the prevailing guidance at the time of the planned sessions. Following feedback garnered from this process, an update report with recommendations would be provided to the Council in the Autumn.

Moved by Councillor Montgomery  
Seconded by Councillor Goodman and

**RESOLVED – that the Council agrees the draft masterplans 'in principle' and that the consultation process as outlined be progressed.**

*ACTION BY: Colin McCabrey, Head of Economic Development*

## **12.6 PK/GEN/193 REQUEST BY BALLYNURE ANGLING CLUB**

Ballynure Angling Club was seeking permission to install a small footbridge between Council owned land below Riverdale Park, Ballyclare (to the right hand side of the approach to Sixmile Leisure Centre) and private land across a small watercourse.

The Club has the fishing rights to the Sixmile Water from the Bessie Gras Bridge at Doagh to the river source and, with that, the right of access. The Club also

has a 10-year lease on the Council owned sections of the river through Ballyclare town.

The Club had already installed a number of bridges on private lands to improve access for anglers and had indicated that the bridge will be galvanised steel manufactured to the EN1090-1/2 safety standard, photograph circulated. The bridge would allow anglers to have access but restrict livestock use.

The Club had confirmed that it will have full financial responsibility for the installation, maintenance and public liability insurance associated with this footbridge.

Permission had been given by the private landowner.

Moved by Alderman Girvan  
Seconded by Councillor Robinson and

**RESOLVED – that approval be given to Ballynure Angling Club to install a footbridge as set out above.**

*ACTION BY: Matt McDowell, Deputy Director of Operations (Parks and Leisure)*

**12.7 EH/EHS/002 DAERA CONSULTATION ON THE INTRODUCTION OF ADDITIONAL ANIMAL WELFARE PROTECTIONS FOR SERVICE ANIMALS IN NORTHERN IRELAND (FINN'S LAW)**

Members were advised that correspondence had been received (copy circulated) from the DAERA Animal Identification and Welfare branch in relation to a consultation on proposals for the introduction of Finn's Law to Northern Ireland.

The consultation document could be found on DAERA's website at <https://www.daera-ni.gov.uk/consultations>.

The Animal Identification and Welfare Branch welcomed responses and a consultation Proforma was available at <https://consultations.nidirect.gov.uk/daera/additional-protection-for-service-animals-in-ni>. however responses in any format would be welcome [animal.welfare@daera-ni.gov.uk](mailto:animal.welfare@daera-ni.gov.uk). Responses should be returned by 11 August 2021.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Moved by Alderman Brett  
Seconded by Councillor Kelly and

**RESOLVED – that the Council adopt a corporate position on this consultation.**

*ACTION BY: Clifford Todd, Deputy Director of Operations (Environmental Health Building Control and Property Services (Interim))*



## 12.8 G/BCEP/009 CLIMATE CHANGE WORKING GROUP MINUTES

The minutes of the fifth Climate Change Working Group, which took place on the 8 June 2021, were circulated.

In summary, as well as agreeing the current Working Group representation be retained for the term of Council and Councillors Webb and Lynch be reappointed as Chair and Vice Chair respectively, Members were updated on:

- The Joint Community Energy NI Policy Group via a presentation by the Chair and Members of Drumlin and Northern Ireland Community Energy (NICE) Ltd;
- Actions from previous meeting;
- Climate Change Action Plan and in particular updates from the Deputy Directors of Operations on their respective areas of the plan.

Moved by Alderman Brett

Seconded by Councillor Goodman and

**RESOLVED – that the minutes of the Climate Change Working Group be approved.**

*ACTION BY: Liz Johnston, Head of Governance*

## 12.9 G/BCEP/008 RESPONSE TO THE PROTECT DUTY CONSULTATION “MAKING THE PUBLIC SAFER AT PUBLICLY ACCESSIBLE LOCATIONS”

Members were advised that the Council had been requested to respond to the the public consultation process on the Home Office Protect Duty Consultation, a copy of the consultation could be downloaded/viewed via the following link <https://www.gov.uk/government/consultations/protect-duty>.

The Home Office Protect Duty has the aim of providing safer public spaces following the terrorist attack outside the Manchester Arena in 2017. The consultation was seeking views on how the Protect Duty can make the public safer at publicly accessible locations.

The consultation states that the proposed Protect Duty has the potential to impact significantly upon local government, planners, developers, retail outlets, sporting arenas and event organisers, as well as the Emergency Services and that enforcement responsibilities have not been settled but is very unlikely to be PSNI.

Councils could be required to adhere to the Protect Duty legislation in the following areas of service delivery:

- Leisure centres
- Arts and Cultural Venues
- Parks
- Festivals and events (including markets)
- Town Centres

- Council offices
- Public squares and other open spaces

Representatives from the 11 Council's Environmental Health NI Subgroup, Health and Safety Liaison Group, Emergency Planning leads and Health and Safety leads met to discuss the consultation and below are some reservations expressed by the group and Antrim and Newtownabbey Officers:

- the breadth of the proposals, particularly in relation to the imposing of a duty rather than using guidance;
- the National Threat level in Northern Ireland is different than the remainder of the UK;
- a UK wide approach is not deemed beneficial to this duty and could cause confusion;
- the consultation is very English centric;
- there are no Local Resilience Forums in Northern Ireland and the Civil Contingencies Act does not apply in full in Northern Ireland;
- Funding and resources and the need for development of competence of any officers designated to implement and enforce the duty;
- the PSNI presently conduct any formal awareness raising and education in relation to counter terrorism activities and it would be difficult for local authorities to take on any additional enforcement role in this duty.
- Councils have no control, or knowledge of terrorism attacks, the PSNI are the only ones who know where threats are coming from.
- Councils would be limited in terms of what they could do in event of an attack.

Officers were of the opinion that the proposed framework should not be the responsibility of Local Government but instead be led by the PSNI and Central Government and Councils work in partnership with these bodies.

Taking all the feedback into consideration a draft response to the Protect Duty Consultation "Making the public safer at publicly accessible locations" was circulated for Members' consideration.

Moved by Alderman Brett  
Seconded by Alderman Girvan and

**RESOLVED – that the draft response to the Protect Duty Consultation "Making the public safer at publicly accessible locations" be approved.**

*ACTION BY: Elaine Girvan, Corporate Health and Safety Manager*

## **12.10 ED/ED/183 COVID-19 SUNDAY OPENING HOURS**

A decision had previously been taken by the Council in April 2021 to extend relaxed enforcement action in relation to Sunday Opening Hours of large supermarkets to the end of June 2021. It was originally extended to facilitate 'safe' shopping environments and social distancing for staff and customers to help retailers manage customer volumes and better facilitate key workers, healthcare workers and customers with disabilities.

In light of the continued pandemic risk, it was now proposed to extend this arrangement further until the end of September 2021, prolonging the current period of trading hours relaxation.

As before, the period between 10 am and 1 pm would be set aside to facilitate key workers, healthcare workers and customers with disabilities. Normal liquor licencing provisions are not affected by this relaxation. Retailers were in all cases expected to comply with all current COVID-19 related legislation and regulations.

To this end, it was recommended that the Council does not undertake enforcement action against large retail shops (in excess of 280 m<sup>2</sup>) through to the end of September 2021, should they choose to open or deliver on a Sunday from 10 am onwards. This would apply to all retail units across the Borough.

This arrangement is temporary and had been put in place to cover the period Sunday 27 June 2021 to Sunday 26 September 2021 inclusive. There was no change to smaller retail shops (under 280 m<sup>2</sup>), which could continue to trade up to 24 hours.

The legal advice was that, during the current COVID-19 pandemic, it is reasonable and proportionate for the Council to relax its enforcement powers in relation to Sunday trading hours under The Shops (Sunday Trading &c.) (Northern Ireland) Order 1997 for the period as outlined above. The new arrangements would be communicated to relevant retailers across the Borough.

Moved by Councillor Kelly  
Seconded by Councillor McClelland and

**RESOLVED – that the Sunday Trading arrangements be extended until the end of September 2021.**

*ACTION BY: Colin McCabrey, Head of Economic Development*

## **12.11 ED/GEN/006 ENTERPRISE SUPPORT INITIATIVE**

Members were reminded that the Council has a statutory responsibility for new business start-up and entrepreneurship. The main business start-up support is provided through the Go for It Programme, which is managed by Lisburn and Castlereagh City Council on behalf of all Councils in Northern Ireland, and which is currently scheduled to run until March 2023. The GoForIt Programme supports entrepreneurs with a business idea to develop a business plan to assist with starting their business through workshops and 1-1 mentor support. On completion of GoForIt, Antrim and Newtownabbey Borough Council offers a bespoke additional 5 hours of coaching support and a small bursary of £200 to help entrepreneurs implement their business plan and set up the business.

### **Rebel OnDemand – Free Entrepreneurship Pilot Programme**

Mid and East Antrim Borough Council is taking the lead on a free entrepreneurship pilot programme with a private company in England, Rebel Business School, who are targeting entrepreneurs for early stage business start-up support. The focus is particularly on entrepreneurs who would not typically come forward for traditional government start up support. All 11 Councils in Northern Ireland had been invited to take part in a free trial, running for a period of 7 months. There is no financial implication to the Council; the trial period will involve promoting the Rebel OnDemand webpages and links for pre-start businesses to consider self-employment. In return, Councils will receive analytics on users from their area in order to develop business start-up support complementary to current programmes and create an additional, alternative referral route to the GoFort Programme and other relevant support. Officers were continuing to liaise with Enterprise NI as the contracted authority for the GoFort Programme to ensure alignment and complementarity between the two provisions.

The recent report on entrepreneurship across Northern Ireland commissioned by Belfast City Council in May 2020, and carried out by the Enterprise Research Centre (ERC) and Ulster University Economic Policy Centre (UUEPC) identified a gap in pre-start business support. A March 2021 report on The Impact of COVID-19 on Northern Ireland Business Start Up Activity by Ulster University Economic Policy Centre also outlined the opportunity to address challenges around business start-up in Northern Ireland and develop an entrepreneurial culture, generating economic growth. The aim of this business support programme is to engage a new audience for start-up support, using bite size, informal content in the form of specially created video, audio and written content available 24/7. It was hoped that from this activity, enquiries could be directed to the GoFort programme, boosting the number of new business start-ups and contributing to job creation within the Borough. From the trial period, Rebel Business School would provide Council with background data on customer profiles and actions to outline the potential benefits of designing this type of solution for the future.

Moved by Councillor Montgomery  
Seconded by Councillor Goodman and

**RESOLVED – that the Council agrees ‘in principle’ to take part in the free trial of the Rebel Business School – Rebel OnDemand programme subject to agreement by the other 10 NI Councils and strategic alignment with the current GoFort/Northern Ireland Business Start-up provision.**

*ACTION BY: Sara Thompson, Economic Development Officer*

## **12.12 ED/ED/160 BALMORAL SHOW – COUNCIL PARTICIPATION**

Following the Council's success as an exhibitor in the Food NI Limited show tent at the Balmoral Show in May 2019 Officers had made provision to once again showcase the best of the Borough's local food and drink businesses at the event in May 2020. That opportunity unfortunately could not be progressed because of the COVID-19 pandemic.

There was now an opportunity to participate in the re-scheduled event which is due to take place from Wednesday 22 September to Saturday 25 September 2021. The Balmoral Show is traditionally one of the largest events in the agricultural calendar and in footfall terms, is one of the top three events annually in Northern Ireland. It offers a unique showcasing opportunity for both local businesses and the Council.

Food NI Ltd had maintained 2020 fees for exhibitors at the 2021 event. The cost was £5,496.80 for a 6m x 3m stand. For the 2021 event it was proposed that the stand is refreshed to include the Council's new tourism logo and that participation at the show is extensively promoted through merchandise, competitions and give-aways to support the recovery of the Council's tourism and hospitality sector. The maximum budget allocated to exhibit annually at the Balmoral Show was £9,000 and this amount had been set aside within the Economic Development budget.

In terms of local business participation, officers had identified suitable businesses who had expressed an interest in the 2020 event and were currently engaging with them to confirm their interest.

If for any reason the business can no longer participate officers seek other suitable participant businesses and would maintain a reserve list of interested parties. It was proposed that a maximum of two local SMEs will be offered the opportunity to showcase their products on any single day at the event alongside Council officers who will be promoting the Borough.

Moved by Alderman Smyth  
Seconded by Alderman Girvan and

**RESOLVED – that the Council agrees to participate in the Balmoral Show annually at a maximum cost of £9,000 per annum.**

*ACTION BY: Alastair Law, Innovation and Funding Officer*

### **12.13 AC/GEN/072 TOWN CENTRE RECOVERY ACTION PLANS AND REVITALISE FUNDING**

Members were reminded that draft Action Plans for each of the five main towns of Antrim, Ballyclare, Crumlin, Glengormley and Randalstown were agreed at the March Council meeting with monthly updates to be brought to the Council. Updated plans were approved at the May Council Meeting.

DEA Member Engagement meetings were held for all 7 DEA's over the first two weeks of June and Members were briefed on their respective DEA Town Centre Recovery Action Plans, which were updated following meetings and were circulated. Various actions within the plans were being delivered on an ongoing basis with others planned and the action Plans would continue to be updated monthly. Urban Markets and Summer Town Music animations planned for summer across the five towns had commenced and were being well received.

Since the announcement by the Executive of the easing of further restrictions Officers had undertaken a range of actions to support the safe re-opening of businesses. Council Officers were finalising the administration of DfC and DAERA Funded Covid-19 Revitalise Grant Programmes. 234 Letters of Offer were awarded and the value of projects proceeding (taking account of underspends and project withdrawals) was £181,557. Almost all projects were now complete, with the remaining 9 due to complete by end July 2021.

The initial Awning Scheme was now complete across all town centres. As agreed at the previous Council meeting the scheme was now being extended at a value of £50,000 from the DfC and DAERA Revitalise funds. Under this scheme businesses may be eligible for a grant capped at £2,000 each, to be awarded on a first come first served basis. The terms of agreement for the previous scheme would also be applied to these awning grants. As with all of the Revitalise Grant Applications applicants would be asked to evidence value for money.

In summary the recovery action plans and the DfC Revitalise Funding Initiatives focus on the creation of connected, clean and vibrant spaces across the Borough which will be attractive and welcoming spaces for both residents and visitors and encourage increased footfall and dwell time in our towns and therefore support economic recovery of all sectors. The various Covid related support measures outlined above would ensure that the Council is providing the required support to traders, residents and visitors as the economy opens up again.

Moved by Councillor Goodman  
Seconded by Councillor McWilliam and

**RESOLVED – that the updated Town Centre Action Plans be approved and that monthly updates continue to be provided to the Council.**

*ACTION BY: Ursula Fay, Deputy Director Community Planning (Interim)/Colin McCabrey, Head of Economic Development*

#### **12.14 AC/HE/033 RAILWAY BRIDGE SALVAGE ANTRIM**

Members were advised that Translink had been in contact with the Council regarding a salvaged Railway Bridge, which was in their possession in storage at Antrim Railway Station, photographs circulated. Whilst they had not been able to provide exact details on the provenance of the bridge, other than it has come from the Antrim to Londonderry line, research using the images of the bridge would suggest that it dates to the Victorian era and closely resembles the actual Antrim Station bridge as shown in a circulated image.

There is a significant market interest in industrial salvage and an appetite for transport heritage and items such as this are often much sought after. Translink had been contacted by a number of third parties from the private sector enquiring about purchase of the bridge with one such offer exploring refurbishment of the structure and installation in an outdoor leisure park as a piece of public art.

Translink recognised that the bridge forms an important part of the heritage of the Borough, which has a number of train stations and a long standing railway network and infrastructure. They had offered to 'gift' the salvaged bridge to the Council.

It was proposed to accept this 'gift' and take the bridge into Council ownership and storage with a view to identifying the cost of restoration and location of the bridge in the future as a piece of heritage in a public space in Antrim potentially the redeveloped Steeple Park which is within close proximity to the Antrim Station. Once costs had been identified an application to the National Lottery Heritage Grant programme could be made under the 'places and objects linked to our industrial, maritime and transport history' funding category with grants of £10,000 to £250,000 available.

Moved by Councillor Montgomery  
Seconded by Councillor Kelly and

**RESOLVED – that the offer to acquire the salvaged railway bridge from Translink, as part of the Borough's transport heritage, be approved with a further report outlining full restoration costs, proposals for future location of the bridge and outcome of any funding applications to be brought to a future meeting.**

*ACTION BY: Ursula Fay, Deputy Director Community Planning (Interim)*

## **12.15 AC/EV/10 NI WOMEN'S EURO FOOTBALL CHAMPIONSHIPS 2022**

Members were reminded that the following motion, brought by Councillors Bennington and McWilliam, was unanimously agreed at the April Council meeting;

*"This Council recognises and celebrates the historic achievement of the Northern Ireland Women's Football Team in qualifying for Euro 2022, resolves to write to the Irish Football Association to congratulate the team on their fantastic achievement and engages with teams across the Borough on how women's football can be further developed."*

At this meeting it was requested that the live screening of the tournament be explored. Members were reminded that the Council screened the Northern Ireland Men's Football Team matches in the European Championships in 2016 at Mossley Mill and Antrim Castle Gardens at a total cost of approximately £50,000. The average cost per match at each venue being £6,250 with 8 matches in total screened as the team made it through to the last sixteen playing four matches in total.

Members considered a similar arrangement for the Northern Ireland Women's Team matches in the UEFA Women's European Football Championship in July 2022 using the Civic Square in Mossley Mill and the Parterre in Antrim Castle Gardens as suitable locations in the Borough, with V36 at The Valley another potential location. All venues are accessible to the public, whilst at the same time able to provide a controlled and safe environment for such an activity and able to accommodate erection of a large screen, technical capability,

staff support, comfortable outdoor spectating for interested fans as well as supporting amenities such as car parking, public toilets and hospitality outlets.

There are sixteen teams playing in the tournament from 6 July to 31 July 2022 in venues across England which have been divided into four groups of four for the initial tournament stage. The Northern Ireland team would have at least three group matches to play. The Tournament draw will not take place until 28 October 2021 so details of the match schedule would not be available until then.

It was proposed to screen each of the three games at a single venue in the Borough on rotation between Antrim Castle Gardens, V36 at The Valley and Mossley Mill at a cost of approximately £7,000 per match per venue and therefore a total cost of £21,000.

Should Northern Ireland qualify from the pool stages they potentially could play up to another 4 matches. To continue to screen any additional games would cost an additional £7, 000 per match per venue as a minimum.

Moved by Councillor Bennington  
Seconded by Alderman Cosgrove and

**RESOLVED – that the proposal to screen the Northern Ireland Women’s UEFA European Football Championship Games in July 2022 at Antrim Castle Gardens, V36 at The Valley and Mossley Mill on a rotational basis at a cost of approximately £21,000 be approved, with provision to be made in the 2022/23 Arts and Culture estimates.**

*ACTION BY: Ursula Fay, Deputy Director Community Planning (Interim)*

## **12.16 AC/TH/007 LOCAL GOVERNMENT BOUNDARIES REVIEW**

Correspondence had been received from the Local Government Boundaries Commissioner, copy circulated, requesting support from the Council regarding their Local Government Boundaries review.

They were planning to publish provisional proposals at the end of July in an accessible online format and were asking if the Council would facilitate access, for members of the public who do not have internet access, in Council offices. This can be achieved in a similar manner as the Planning Portal facility this will be subject to public health restrictions.

They were also planning to convene public hearings on the provisional proposals in each Council area. Given the public health situation they were planning for the eventuality that these will be ‘virtual’ rather than ‘in person’ hearings. However, in the hope that an ‘in person’ hearing for at least limited number of people in addition to plans for virtual events might be possible, they were requesting use of a Council venue for this hearing. The Auditorium in the Theatre at The Mill could accommodate such a hearing.



It was proposed to provide the support requested to the Local Government Boundaries Commissioner, subject to public health restrictions, as follows:-

From the end of July	Mossley Mill and Antrim Civic Centre	Online access to view provisional proposals
Late September	Auditorium, Theatre at the Mill	In Person Hearing

Moved by Alderman Brett  
Seconded by Councillor Magill and

**RESOLVED – that**

- i. as part of the public consultation process, provision of online access to the Local Government Boundaries Commissioner provisional proposals in Mossley Mill and Antrim Civic Centre from the end of July be approved, and**
- ii. provision of the Auditorium at Theatre at The Mill for an ‘in person’ hearing in late September be approved, both subject to public health restrictions.**

*ACTION BY: Ursula Fay, Deputy Director Community Planning (Interim)*

*Having declared an interest in the next item, Councillor McClelland left the meeting.*

**12.17 ED/ED/080/VOL4 COUNCIL EVENTS 2021 UPDATE**

Members were reminded that it was agreed at the January Council meeting that the Council Events Plan for 2021 be implemented and kept under review. At the May Council meeting updated event plans were approved with regular updates on the events programme to be presented to the Council. At the DEA Member Engagement Meetings held over the first two weeks of June Members were given an update on their respective DEA events.

A further update on the Council Events for 2021 was presented below:

**Council Events Update 2021**

<b>Month/ Date <u>Normal</u></b>	<b>Event</b>	<b>Budget</b>	<b>Proposed Delivery Option / Considerations &amp; Branding</b>
<b>May</b>			
Mon 3rd	NI Centenary (lighting of 2 beacons and the opening of 2 Centenary Woods	Included in Centenary Budget	Events held by invitation only to elected members and members of NI Centenary Working Group.

<b>Month/ Date Normal</b>	<b>Event</b>	<b>Budget</b>	<b>Proposed Delivery Option / Considerations &amp; Branding</b>
Sat 8th	Darkness into Light	£2,000	Completed Virtually
25-29 <sup>th</sup>	May Fair	£25,000	This event did not take place this year.
Sat 29 <sup>th</sup> & Sun 30 <sup>th</sup>	Antrim Live	£15,000	Incorporated into One Giant Weekend.
July to August	Summer Sunday Music	£9,000	Sunday concerts booked weekly in JLSP, ACG, V36 and Antrim Loughshore Park at a cost of £8,000.
<b>June</b>			
Sat 19 <sup>th</sup> – Sun 20 <sup>th</sup>	Garden Show Ireland	£35,000	Garden Show Ireland 2022 promotional element incorporated into One Giant Weekend on 4 September.
Sat 19 <sup>th</sup>	Antrim and Newtownabbey Pipe Band Championship	£15,000 plus £5,000 in kind support	RSPBNI have requested the event becomes a Pipe Band Festival and is rescheduled to 7 August with a reduced budget of £8,000.
Fri 25 <sup>th</sup>	Schools Out for summer	£5,000	V36 at The Valley. Given Covid 19 restrictions this event did not go ahead. There was a virtual Cool FM roadshow event delivered to post primary pupils across the on 25 June as part of the programme to recognise children's resilience in relation to Covid 19.
<b>July</b>			
Fridays in July and August 2 July to 27 August	Brighter Nights	£18,600	Lilian Bland Community Park Glengormley Event delivered in its traditional format, Friday evenings 6.30pm to 8.30pm, of family fun depending upon restrictions in place with Covid secure measures.
W'ends end July to end August	Theatre Ticketed Shows	Theatre budget income to cover cost	Civic Square at Mossley Mill and Parterre Garden Antrim Castle Gardens. Streaming and screening options to be included if possible.
<b>August</b>			
7 <sup>th</sup>	Party in the Park	£20,000	Antrim Castle Gardens Event to be rescheduled for Sunday 8 August and combined with Antrim Festival Family Sunday at a cost of £10,000 to the Council.
28 <sup>th</sup> and 29 <sup>th</sup>	Shoreline Festival	£31,000	Following consultation with traders Shoreline Festival will not be held but instead it is proposed to deliver 3 small 'Taste and Sea' Whiteabbey events on the last Saturday in July/August/September, which will feature artisan markets in the Council car park in the village with various food, drink and retail offers from the village businesses along with

<b>Month/ Date Normal</b>	<b>Event</b>	<b>Budget</b>	<b>Proposed Delivery Option / Considerations &amp; Branding</b>
			animations in the village and JLSP seaside themed potentially to include Kite Festival, Sand Sculptures and Treasure Trail. With a reduced budget of £12,000. The market in September will be a twilight market to support the night time economy.
<b>September</b>			
3 <sup>rd</sup> to 4 <sup>th</sup>	One Giant Weekend	£50,000	One Giant Evening V36 at The Valley including fireworks and One Giant Picnic ACG: Main Centenary events with Garden Show Ireland promotional element and Antrim Live included at ACG on 4 September
5 <sup>th</sup>	Spinning Yarns	£10,000	Mossley Mill – To be held on Sunday 5 September as part of One Giant Weekend
5 <sup>th</sup>	Cultural Colours	£5,000	A 'Mela' event celebrating community diversity to be delivered by Antrim Festival Group with support from the Council.
<b>October</b>			
30 Oct	2 x Halloween events	£38,000	Spooked Out at V36 30 October 2021 in V36 at The Valley The Junction, Antrim – officers are in ongoing discussions with The Junction about plans for Halloween with a view to delivering a week of smaller events rather than one large scale evening event.
<b>December</b>			
TBC	Enchanted Winter Garden	£46,000	Antrim Castle Gardens over multiple evenings in November/December. See separate report.
TBC	7 DEA Christmas Lights Switch On Events	£74,000	Live or Virtual depending on Covid-19 restrictions at the time

In terms of additional animations in the form of the Panoramic Wheel and a Panoramic Park, Members were advised that operation of The Wheel in Antrim Town had ended and The Panoramic Wheel would be installed in Jordanstown Loughshore Park from mid-August, with the Panoramic Park of smaller funfair attractions approved to operate in the 'bowl' area of the Park from 9 July 2021.

In addition to Council led events, an update on community and other events was reported to the May Council meeting with a further update below:

- May Day Steam Rally – Organisers have announced that the event planned for Sunday 2 and Monday 3 May 2021 is cancelled but they had

been considering running the event on the last weekend in August subject to Covid19 regulations at that time. This remains under review however officers anticipate that they may postpone until 2022.

- The Irish Game Fair and Food Festival has been postponed until 25 and 26 June 2022.
- ISPS Handa World Golf Invitational 2021 – Event promoters are progressing planning to deliver the event from 27 July to 1 August 2021 with sponsorship support from the Council approved. Officers are continuing to engage with organisers to support delivery.
- Statscup Supercup NI – At the May Council meeting it was agreed to support the organisers alternative event proposal with an associated budget of £25,000 to comprise a community fun day, football match and hosting of the premier league youth team within the Borough. Officers are continuing to liaise with the event promoters to obtain a more detailed programme of activity, associated costs, PR coverage and benefits to the local area.
- Antrim Festival Group – The Group revised plans to combine their Festival Family Sunday with Party in The Park on Sunday 8 August in Antrim Castle Gardens and deliver a 'Cultural Colours' family event celebrating diversity on Sunday 5 September as part of One Giant Weekend. Both events will aim to raise funds for the St John Ambulance Group.
- Radox Antrim Agricultural Show, scheduled for Saturday 24 July in Shanes Castle, has now been cancelled for 2021.
- V Fest at V36 at The Valley – A Dance Music Festival originally planned for September 2021 has now been postponed to March 2022. Officers are supporting NACN in planning for this event, which has received £5,000 from the Community Festival Fund.
- Antrim Food Festival - At the May Council meeting it was agreed that Antrim Castle Gardens and Antrim Loughshore Park host elements of this new event and provision of financial assistance of approximately £12,500 to Castle Mall and The Junction towards event was approved from economic development budgets. Alongside this sponsorship, it was agreed to provide in-kind support in the form of gazebos, waste collection, undertaking visitor surveys and provision of Covid Aware Ambassadors. Officers were working with Castle Mall and The Junction to deliver the event.

Moved by Alderman Smyth  
Seconded by Alderman Brett and

**RESOLVED – that**

- (a) the updated events plan be approved with further updates on the events programme to be presented to the Council;**
- (b) any additional budgets from events that do not proceed or are delivered at a reduced cost be directed to the Town Centre and Villages Recovery programme.**

*ACTION BY: Ursula Fay, Deputy Director Community Planning (Interim)*

*Councillor McClelland returned to the meeting and, having declared an interest in the next item, the Mayor and Councillor Goodman left the meeting and, with the agreement of the Deputy Mayor, the Chief Executive took the chair.*

## **12.18 PK/GEN/173 HAZELBANK PAVILION**

Following approval by Council in April 2019, for a short-term let of the Pavilion by Abbey Sure Start from June 2018 to December 2019 or March 2020 at the latest, the arrangements were subsequently extended and were due to finish in July 2021.

The Group had alternative accommodation planned for the Diamond in Rathcoole, however, had recently indicated that due to delays they were not in a position to move to the premises at the Diamond. An offer had been made to the Group by the Principal of Abbots Cross Primary School for the use of a classroom for a year and a speedy reply was needed to enable staff to clear the classroom out before they finish for the summer.

The Group's preference would be to remain in Hazelbank for a further year – to July 2022.

Members were reminded that the capital programme includes a project comprising Hazelbank Pavilion and visitor facilities including replacement toilet provision, upgraded play park, maze and rose garden. It was anticipated that this project will be progressed over coming months, however if the Sure Start Group's request was to be approved, it could be developed in phases with the visitor facilities deferred until July 2022.

Moved by Councillor Hamill

Seconded by Councillor Irwin that Council progresses with the work at Hazelbank.

### AMENDMENT

Moved by Councillor Foster

Seconded by Councillor McAuley that Abbey Sure Start be given an additional year, up to July 2022.

On the Amendment being put to the meeting, 24 Members voted in favour, 13 against and 0 abstentions, the Amendment was agreed as the substantive motion and it was

**RESOLVED - that Abbey Sure Start be given an additional year, up to July 2022.**

*ACTION BY: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)*

*The Mayor resumed the Chair.*

## 12.19 PK/GEN/021 ULSTER IN BLOOM COMMUNITY CHAMPION

Members were advised that as the Translink Ulster in Bloom competition is going ahead this year, nominations were being sought for the 'Community Champion' category.

A maximum of 3 individual nominations could be made per Council and entries must be submitted by Friday, 13 August 2021.

It was proposed that 3 nominations are made:

Helen Boyd from Tidy Randalstown,  
Richard Wallace from Ballynure Friendship Group and  
Derek Kernohan from Whiteabbey Village Business Association

Moved by Councillor Ross  
Seconded by Alderman Smyth and

**RESOLVED – that nominations are made to the Translink Ulster in Bloom competition 2021 as set out above.**

*ACTION BY: Angela Ross, Parks Development Officer*

## 12.20 CCS/CPRM/005 CUSTOMER SERVICE

Members were aware that there are currently two switchboard numbers for customers to contact the Council, staffed by the Customer Services Teams, based at Antrim Civic Centre (028 9446 3113) and Mossley Mill (028 9034 0000). This arrangement had been in place since the legacy Councils merged in 2015 to form Antrim and Newtownabbey Borough Council. The transfer of planning powers at that time necessitated the introduction of a new 0300 number for the Council's new Planning Service.

As the Council was now more than five years old, to make things easier for the public, it would be timely to offer just one switchboard number, instead of having an Antrim number and a Newtownabbey number. The new number would be an 0300 number, charged at a local rate. This would make access clearer for customers and help to enhance the Council's overall corporate identity.

In making this change, it would be necessary to operate the new telephone number and the existing numbers concurrently for a period of time, the recommended period being six months. During this transition period an awareness campaign would be put in place to publicise both the introduction of the new number and the dates of the discontinuation of the existing numbers.

Members were aware that, as a result of the COVID-19 pandemic, Customer Service Hubs were introduced to handle increased communications at entry points into Parks and Leisure and Arts and Culture. The Hubs provided dedicated staff in the Hubs to handle the high volume of phone calls, emails,

and Live Chat conversations and it was proposed that this continues and these services also move to 0300 numbers – 1 for Parks and Leisure and 1 for Arts and Culture.

It was proposed that, following the implementation of the above, a review and evaluation will be carried out and further recommendations for customer service improvements be brought to Members in due course.

The proposed changes would create efficiencies in the service areas, freeing up staff outside the Hubs to focus on face-to-face customer interactions.

Moved by Councillor Lynch  
Seconded by Councillor Kelly and

**RESOLVED – that**

- i. the proposals be implemented;**
- ii. a review and evaluation be carried out and further recommendations for customer service improvements be brought to Members in due course.**

*ACTION BY: Simon Hope, Interim Director of Communications and Customers*

**12.21 G/MSMO/008/VOL 2 AERA'S CONSULTATION ON THE NEW CLIMATE CHANGE BILL CURRENTLY BEFORE THE ASSEMBLY**

The Assembly's Agriculture, Environment and Rural Affairs (AERA) Committee was calling on people and organisations across all relevant sectors to give their views on the new Climate Change Bill that is currently before the Assembly.

For the first time the Assembly was using online Citizen Space only to receive evidence and views

- The Committee 'Call for Evidence and Views' can be accessed via <http://nia1.me/climatebill>
- Any submissions should be made using the '[submit your response](#)' link.
- You can also access the links through the Committee for AERA [webpage](#).

A response to the consultation was due by 15 July 2021.

The Bill sets out a framework to mitigate the effects of Climate Change in the coming years.

This included reducing the amount of greenhouse gases released into the atmosphere and balancing the amount removed by our industries and through energy use.

The crux of the consultation was to seek views from stakeholders on the objectives, proposals and potential consequences of the Bill so it can understand how the legislation could affect different parts of society and how effective it may be in achieving its aims.

Similar to DAERA's discussion paper on the Climate Change Bill in January 2021, Sustainable NI had provided a draft response to the consultation and this was circulated.

Members were advised that they may wish to endorse the Sustainable NI response or respond on a Corporate, Individual or Party Political basis.

Moved by Alderman Brett

Seconded by Alderman Smyth and

**RESOLVED – that Members respond on an individual or party political basis.**

*NO ACTION*

## **12.22 AC/EV/017 ENCHANTED WINTER GARDEN 2021**

Members were reminded that at the February 2020 Community Planning Committee the 2019 Enchanted Winter Garden event review and proposed arrangements for the 2020 event were agreed including a budget of £46,000 and admission fees of £5 per adult, £3 per child and £14 for a family of four with Under 2's free. A copy of the Review and 2020 Proposal was circulated for Members' information.

At the Committee in September 2020 it was subsequently agreed to cancel the event for 2020 due to continued restrictions. The only contract in place for the event was for the lighting element and at this meeting it was also agreed to offer AJC LTD a contract holiday for 2020 with an additional year to be added to the contract term. They were therefore contracted to a value of £100,000 to deliver lighting illuminations for the event in 2021 and 2022.

Current restrictions in place limit attendance at outdoor events to 500. The proposed arrangements for Enchanted Winter Garden approved in 2020 were based upon a capacity each evening of the event of 7,500 with 1250 being admitted at half hourly pre-booked intervals from 4 pm to 7 pm nightly.

Should all restrictions around events be lifted by December there was likely to be a significant appetite for this extremely popular event and it was proposed if this is the case that the approved arrangements for the 2020 event, as approved by Committee in February 2020, be delivered in 2021. Planning on this basis can commence without firm commitments being made so there is no risk to the Council should the event ultimately not be able to run. The following dates and times were proposed for the Enchanted Winter Garden 2021:

**Event Duration** - Operate the event over 18 nights as follows:

- Saturday 27 November to Sunday 29 November 2021
- Thursday 2 December to Sunday 5 December 2021
- Thursday 9 December to Sunday 12 December 2021
- Thursday 16 December to Tuesday 21 December 2021
- Inclusive Enchantment on Wednesday 1 and 8 December which enables rescheduling should bad weather present



## Opening Times and Sessions

It was proposed to open at 4.00 pm and close at 9.30 pm to allow the number of booking sessions to be spread out as follows: -

3 sessions	4.00pm 1250 visitors
	4.30pm 1250 visitors
	5.00pm 1250 visitors
Break from 5pm until 6pm	
3 sessions	6.00pm 1250 visitors
	6.30pm 1250 visitors
	7.00pm 1250 visitors

Taking into account the uncertainty around restrictions alternative options for delivery of the Enchanted Winter Garden event were proposed for Members' consideration:

If restrictions are as they are currently with a limit of 500 permitted at outdoor events the event could be delivered as an animated trail experience following a one-way route around the Gardens with the full illumination experience, music and limited other animations but no large scale attractions or food village.

This model could be delivered with a reduced cost and if delivered over additional dates can generate sufficient ticketing income to deliver the event within the approved budget of £46,000. The following dates and times were proposed for this Enchanted Winter Garden model:

**Event Duration** – Operate the event over 23 nights as follows:

- Thursday 25 November to Sunday 29 November 2021
- Wednesday 1 December to Sunday 5 December 2021
- Wednesday 8 December to Sunday 12 December 2021
- Wednesday 15 December to Tuesday 21 December 2021
- Inclusive Enchantment on Tuesday 30 November and 7 December which enables rescheduling bad weather present

## Opening Times and Sessions

It was proposed to open at 4.00 pm and close at 10.00 pm to allow the number of booking sessions to be spread out as follows:

1 session	4.00pm 500 visitors
1 session	5.30pm 500 visitors
1 session	7.00pm 500 visitors
1 session	8.30pm 500 visitors

Another alternative for delivery of the event could be operation of the model above restricted to 500 at any one time from Halloween to December at weekends only initially, which potentially can achieve additional income but also support Town Centre recovery by bringing additional footfall over a longer

period. The following dates and times were proposed for this Enchanted Winter Garden model:

**Event Duration** – Operate the event, over 36 nights as follows

- Monday 25 October to Sunday 31 October
- Friday 5 November to Sunday 7 November
- Friday 12 November to Sunday 14 November
- Friday 19 November to Sunday 21 November
- Thursday 25 November to Sunday 29 November 2021
- Wednesday 1 December to Sunday 5 December 2021
- Wednesday 8 December to Sunday 12 December 2021
- Wednesday 15 December to Tuesday 21 December 2021
- Inclusive Enchantment on Tuesday 30 November and 7 December which enables rescheduling bad weather present

### **Opening Times and Sessions**

It was proposed to open at 4.00 pm and close at 10.00 pm to allow the number of booking sessions to be spread out as follows:

1 session	4.00 pm 500 visitors
1 session	5.30 pm 500 visitors
1 session	7.00 pm 500 visitors
1 session	8.30 pm 500 visitors

This model, which adds 13 nights, could potentially bring a further 26,000 visitors to the event and therefore to the Town. The cost of the lighting illumination installation is fixed so additional nights of the event bring limited additional cost, which will be covered by additional ticket income ensuring the event is delivered within the approved budget of £46,000.

For both alternative options above the approved ticket fees were proposed to still apply. The additional attractions delivered within the full event experience carry additional charges therefore it was reasonable to apply the same ticket fee to an animated trail event experience. Previous post event surveys carried out consistently found that the most popular aspect of the event is the lighting illuminations with a 95% satisfaction rating.

Should restrictions not permit large scale events in late autumn and winter then it was proposed that the event be cancelled and the contract for the illuminations, to the value of £46,000 equivalent to the event budget, be delivered across Town Centres to achieve additional seasonal animation to support the retail sector.

Moved by Councillor Dunlop  
Seconded by Alderman Smyth and

**RESOLVED – that**

- (a) the delivery of the Enchanted Winter Garden event on the basis previously agreed for the 2020 event be approved providing restrictions permit;**
- (b) should the restrictions exist as at present limiting numbers to 500 then the event delivery model be adjusted as outlined above with a further report to be brought back to the Council and that the event be extended and, if so, then an additional inclusive enchantment evening be included.**
- (c) should restrictions not permit large scale events in autumn/winter 2021 the cancellation of Enchanted Winter Garden 2021 be approved and part of the contract for the illuminations to be value of £46,000 be delivered across the Town Centres;**

*ACTION BY: Ursula Fay, Deputy Director Community Planning (Interim)*

### **12.23 ED/ED/202 CORPORATE JOBSTART SCHEME PROPOSALS**

Members were aware that Council Officers are in the process of advancing a local Labour Market Partnership (LMP). The aim of the partnership is to improve labour market conditions by working through coordinated, collaborative, multi-agency groupings. The action plan for the partnership would help meet regional objectives whilst being flexible to meet the needs presented by localised conditions, employers and employees. The activity of the partnership would be financially supported by The Department for Communities (DFC) subject to agreement of the Local Labour Market Partnership Action Plan. Officers were in the process of engaging with partners to develop the action plan with a view to having it ready for implementation in September 2021.

An important aspect of this work will be 'pathway development'. For ease of communication, understanding and clarity of partner roles and responsibilities officers were intending to develop a pathway map to frame recommended interventions. It was proposed that the pathway element will:

- segment priority participants,
- align target participant groups to strategic priorities,
- structure strategic priorities along a stepped pathway to qualifications and / or employment, and
- link the pathway to the appropriate partner organisation(s)

This approach will help the most disadvantaged and persons with multiple barriers to employment, including minority groups to access suitable support tailored to their needs. In advance of this action plan being developed officers had been engaging with the Department for Communities to advance some quick wins and were seeking Members' consideration of advancing a Corporate JobStart programme in partnership with The Department for Communities. The proposed approach was to identify council positions and mentors to host economically inactive placements. Officers had been liaising with DfC Jobs and Benefits Office and had identified the following options for Council Managers:

- 2-8 week work experience placement for claimants aged 16 – 64;

- 13 week placements for claimants aged 16 – 24 with the requirement for an interview at the end of the placement ('opportunity guarantee')
- 6 – 9 month placement for 16-24 year olds, 25 hours per week

Across each of the options there is no cost to the Council with claimants receiving support directly from DfC.

An initial internal scoping exercise had identified the following opportunities within the organisation:

Section	Opportunity
Communications	X1 Admin Assistant
Community Planning	X4 (Attendants, Business Support / Admin and Community Development)
Parks and Leisure	X12 concurrently (Parks Operatives)
Parks and Leisure	X6 concurrently (Leisure Attendants)
Economic Development	X1 (Project Assistant)
HR	X1 (Admin Assistant)

It was recommended that a small training budget of £3,000 is made available to placements where the necessary commitment is demonstrated. An example of this may be the National Pool Lifeguard Qualification Training which includes CPR and First aid training etc. Some of this budget may be available from DfC as a benefit to hosting the placements.

The Council's HR Department was also drafting an outline for a Placement Programme which will set out an approach to the hosting, subsistence and/or payment of both college/university placements and placements supporting persons with a disability. This will be tabled back to a future meeting of the Council for consideration.

It was anticipated that facilitating a paid university placement on a full time basis and paying the national living wage of £9.50 per hour would cost in the region of £20,500 per placement. Any placement will be subject to the approval of an appropriate business case by the Corporate Leadership Team.

Moved by Councillor Montgomery  
Seconded by Councillor Logue and

**RESOLVED - that the Council agrees the advancement of a Corporate JobStart Programme in partnership with The Department for Communities on a pilot basis as outlined in the report with a budget of £3,000 made available to support the training needs of the placements where required and approval is given to facilitate paid university placements between September 2021 to June 2022 subject to the approval of an appropriate business case by the Corporate Leadership Team. Clarification to be provided on options to top-up salaries to the living wage.**

*ACTION BY: Colin McCabrey, Head of Economic Development*

## **12.24 HR/LD/016 NILGA REGIONAL PROGRAMME FOR ELECTED MEMBER DEVELOPMENT 2021/22**

Members were reminded that NILGA co-ordinates an annual all-council Regional Programme of Elected Member Development.

This Regional Programme compliments the Council's specific training and is designed to provide elected members with a co-ordinated toolkit of learning. This builds on the NILGA delivered nationally accredited Charter initiative.

Correspondence received from NILGA provided details of the 2021/22 Programme and invited nominations to attend (a copy of the correspondence was circulated)

- **NILGA Local Planning Leadership Programme 2021/22 (endorsed award)**

This is a 7 module programme commencing on 24 September 2021 and will convene once a month until 25 March 2022. Indicative costs per participant was up to £473 ex VAT.

NILGA sought 3 nominations, with scope for a further 8 members.

- **NILGA Accredited Leadership Programme 2021/22**

NILGA was delivering a CPD standards, 8 module accredited leadership programme which aims to develop the practical skills necessary for strategic understanding of the context within which councillors work and the capabilities they need using relevant models and concepts to help them improve their strategic leadership approach in a local political environment.

The programme would commence on 16 September 2021 and would convene once a month until 21 April 2022. Indicative costs per participant was up to £948 ex VAT.

Moved by Councillor Goodman  
Seconded by Alderman Brett and

### **RESOLVED – that**

- (a) **3 Elected Members be nominated to the Local Planning Leadership Programme 2021/22**
- (b) **Elected Members be nominated to the Leadership Programme 2021/22**

*ACTION BY: Jennifer Close, Interim Head of Human Resources*

## **13 ITEMS FOR NOTING**

### **13.1 G/MSMO/14 MOTION – ARDS AND NORTH DOWN BOROUGH COUNCIL – NORTHERN IRELAND CENTENARY STONE SCULPTURE**

Members were advised that correspondence had been received from Ards and North Down Borough Council regarding a Motion adopted by that

Council.

A copy of the letter was circulated for Members' information.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the correspondence from Ards and North Down Borough Council be noted.**

*NO ACTION*

**13.2 G/MSMO/14 MOTION – MONAGHAN COUNTY COUNCIL – GLOBAL DISTRIBUTION OF COVID VACCINES, TREATMENTS AND THERAPIES**

Members were advised that correspondence had been received from Monaghan County Council regarding a Motion adopted by that Council.

A copy of the letter was circulated for Members' information.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the correspondence from Monaghan County Council be noted.**

*NO ACTION*

**13.3 CE/OA/013 NORTHERN IRELAND HOUSING COUNCIL**

As agreed at the August 2019 meeting of the Council, the Northern Ireland Housing Council's June 2021 monthly bulletin was circulated for Members' information. A copy of the minutes of the Housing Council meeting on 13 May 2021 was also circulated.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the report be noted.**

*NO ACTION*

**13.4 CCS/GEN/007 SPECIAL SCHOOLS SUMMER SCHEME FUNDING UPDATE**

Members were reminded that Council agreed to support equitable access to Summer Schemes and Programmes across the Borough for children and young people with special needs via a contribution of up to a maximum of £5k to each Special School in the Borough that delivers a Summer Scheme/Programme.

Of the five special schools two had applied for the funding – Hill Croft School and Riverside School. Rostulla and Jordanstown Schools were not making submissions this year. Thornfield House School do not provide a Summer Scheme Programme for pupils and therefore did not apply. The majority of their pupils board during school term due to the travel time from their family home.

A summary of the benefits of the funding for children, parents and staff for the two schools was listed below:

- Respite during holidays when routines are difficult to maintain in a familiar setting and aid the “recovery” process following the impact of COVID-19 pandemic
- A wider programme of activities including, yoga, sensory play, circus skills, virtual theatre, face painting, drums, jungle pets, cooking and art workshops
- Provide equipment such as iPads, tricycles and Lego
- Support with COVID-19 related costs such as buying rapid result test kits

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the report be noted.**

*NO ACTION*

### **13.5 G/MSMO/107 & /G/MSMO/112 CORRESPONDENCE – MID ULSTER DISTRICT COUNCIL**

Members were advised that correspondence had been received from Mid Ulster District Council regarding the Mother & Baby Institutions and the Magdalene Laundries.

A copy of the correspondence was circulated for Members' information.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the correspondence from Mid Ulster District Council be noted.**

*NO ACTION*

**13.6 G/MSMO/14 MOTION – FERMANAGH AND OMAGH DISTRICT COUNCIL – IMPLEMENTATION OF BDS SUPPORT IN RELATION TO PSNI/AN GARDA SIOCHANA PARTNERSHIPS WITH ISRAELI SECURITY FORCES AND COMPANIES WITH INVOLVEMENT IN ILLEGAL ISRAELI SETTLEMENTS**

Members were advised that correspondence had been received from Fermanagh and Omagh District Council regarding a Motion adopted by that Council.

A copy of the correspondence was circulated for Members' information.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the correspondence from Fermanagh and Omagh District Council be noted.**

*NO ACTION*

**13.7 PK/PG/005 AUTISM FRIENDLY SESSIONS AT PLAY PARKS**

Following several requests from Borough residents relating to the possibility of providing sessions in Council play parks suitable for children with autism, Officers had developed a pilot scheme which was proposed to be launched in two parks either side of the Borough.

If approved, the pilot scheme would offer one hour programmed sessions for children with autism at Steeple Play Park, Antrim and Hazelbank Play Park, Newtownabbey.

As well as having signage in place requesting all visitors to keep noise levels to a minimum during designated slots, Officers would also ensure there is no noisy machinery, etc, near the parks that could be overstimulating for users of the park. There would also be sensory activities on site during this time to provide additional opportunity for play, such as making a "bee bomb" or creating a "calming glitter jar". During the session, there would be a Park Warden and/or Council Officer present at the Play Park to manage access, with capacity inside the park reduced and managed with a footfall counter.

If successful it was anticipated that these programmed autism friendly sessions would be delivered in other suitable play parks across the Borough.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that this report be noted**

*NO ACTION*



### **13.8 CP/CD/345 COMMUNITY CENTRES – FREE USE REQUESTS**

Members were advised that requests had been made for the free use of Ballyduff Community Centre and Rathenraw Community Centres, by Ballyduff Shine Scripture Union and Rathenraw Youth Scheme respectively. Both groups had been granted free use of the facilities in the past and planned to provide valuable engagement activity for children and young people over the summer period. As such both requests would be accommodated this year.

Rathenraw Youth Scheme planned to operate a summer scheme for Primary School children from 9-30 July 2021 and for Post Primary ages children from 2-13 August 2021. Each session would run 9:30 am-3:30 pm Monday - Friday. Ballyduff Shine Scripture Union planned to operate a summer scheme 25-29 July 2021. A kid's club for Primary School children would run 12:30 pm-3:30 pm and a youth club for Post Primary would run 7 pm-9 pm.

Members were reminded that at the Community Planning Committee in September 2019 it was agreed that Community Facilities be included under the existing Leisure, Arts and Culture Pricing Policy for free use requests and were advised that the policy will be reviewed in the near future with a report brought back to a future meeting.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the report be noted.**

*NO ACTION*

### **13.9 G/GEN/018 LEGISLATION PERTAINING TO VIRTUAL COUNCIL MEETINGS AND PERFORMANCE IMPROVEMENT**

#### Virtual Council Meetings

At the April 2021 Council meeting Elected Members agreed the interim arrangements to facilitate decision making by Council during the period when remote meetings could not be held. This allowed for authority to be delegated to the Chief Executive to implement decisions by Council.

#### Performance Improvement

At the March 2021 Audit Committee Elected Members were advised that Council was awaiting formal guidance from the Department for Communities in relation to the arrangements for 2021-22, however it was expected that the improvement duty would reflect a "broader definition" stretching beyond improvement to include recovery objectives.

The circulated letter from DfC provided an update on both these issues.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the report and letter be noted.**

*NO ACTION*

**13.10 FI/AUD/02 REVIEW OF THE EFFECTIVENESS OF THE AUDIT COMMITTEE AND AUDIT COMMITTEE ANNUAL REPORT 2020/21**

Members were advised that Chartered Institute of Public Finance and Accountancy's (CIPFA) Audit Committee – Practical Guidance for Local Authorities and Police 2018, places a requirement on Audit Committees to “Report regularly on their work, and at least annually report an assessment of their performance”.

On 10 February 2021, Members of the Audit Committee participated in a facilitated self-assessment review of the performance of the Audit Committee, where they completed the 'Evaluating the Effectiveness of the Audit Committee' self-assessment checklist. The results (circulated) of this review were agreed by the Audit Committee at their meeting in March 2021.

The Audit Committee had also prepared an Annual Report (circulated) which was approved at their meeting on 22 June 2021. This report outlines the Audit Committee's activities during 2020/21 and how the Committee has discharged its roles and responsibilities as set out in the Audit Committee Terms of Reference.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED - that the report be noted.**

*NO ACTION*

**13.11 FI/FIN/048 ELECTORAL OFFICE NORTHERN IRELAND**

Further to Members' agreement at May Council to facilitate Canvass by the Electoral Office of Northern Ireland (EONI), the following arrangements had been made:

1. Valley Leisure Centre Reception will facilitate 2 canvassers from EONI from 6 July to 26 October every Tuesday from 2 pm to 8 pm;
2. A link will be provided from the Council website to the EONI website in order for the electorate to access information;
3. A kiosk, essentially a public access computer facilitating online registration, had been ordered for Mossley Mill reception with anticipated delivery mid July however EONI supplier was experiencing unexpected supply line problems and this may be delayed.

Moved by Alderman Campbell  
Seconded by Alderman Brett and

**RESOLVED – that the report be noted.**

NO ACTION

The Mayor advised that the Motions would be taken at this point of the meeting.

15 MOTION

Proposed by Councillor Paul Dunlop  
Seconded by Councillor Stephen Ross

“That this Council moves to celebrate Her Majesty Queen Elizabeth II Platinum Jubilee.”

On the Motion being put to the meeting, Alderman Burns and Councillors Cushinan, Goodman, Kinnear, Logue, Lynch, McClelland, McGrann and Wilson abstained, the Motion was declared carried and it was

**RESOLVED – that a Working Group be established to work in tandem with national events and to agree the details of the following:**

- (a) funding opportunities provided for local Community Groups;**
- (b) a community asset to be named/renamed to include Her Majesty Queen Elizabeth II; and**
- (c) school children to be presented with a commemorative coin,**

**to celebrate Her Majesty Queen Elizabeth II's Platinum Jubilee.**

*ACTION BY: Jacqui Dixon, Chief Executive/Ursula Fay, Deputy Director of Community Planning (Interim)*

16 MOTION

Proposed by Councillor Roisin Lynch  
Seconded by Alderman Thomas Burns

“This Council notes with concern recent findings that there are annually 1400 cardiac arrests in Northern Ireland that take place outside of hospitals with less than 1 in 10 surviving, and taking account of Denmark where following the introduction of compulsory CPR for schools in 2005 the survival rate has tripled; this Council accepts the findings of a recent eight week consultation undertaken by Colin McGrath MLA in which 94% of 976 respondents agreed CPR training should be compulsory for all pupils in Years 8-12, and will write to the Minister for Education demanding compulsory CPR training and AED awareness for all pupils in Years 8-12, and that a funding package for certified instructors to deliver CPR training in schools be provided.”

**The Motion was declared unanimously carried.**

*ACTION BY: Jacqui Dixon, Chief Executive*

## 17 MOTION

Proposed by Councillor Roisin Lynch  
Seconded by Councillor Ryan Wilson

"The Right To Switch Off

This Council notes that interruptions to non-working time and the extension of working hours can increase the risk of unremunerated overtime, can have a negative impact on health, work-life balance and rest from work.

This Council therefore calls on the Minister of the Department for Economy to introduce a code of practice that contains the following three main elements;

1. The right of an employee to not routinely perform work outside normal working hours.
2. The right to not be penalised for refusing to attend to work matters outside of normal working hours.
3. The duty to respect another person's right to switch off (e.g., by not routinely emailing or calling outside normal working hours)."

On the Motion being put to the meeting, 10 Members voted in favour, 5 Members abstained and the Motion was declared not carried.

### **MOTION TO PROCEED 'IN COMMITTEE'**

Moved by Councillor Hamill  
Seconded by Councillor Montgomery and

**RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.**

Members were advised that the live stream and audio recording would cease at this point.

## 14. ITEMS IN COMMITTEE

### 14.1 **IN CONFIDENCE** FI/PRO/TEN/373 TENDER FOR MOSSLEY MILL RENDER BAND REPLACEMENT WORKS

At the Community Planning meeting held on 9 November 2020 an estimated budget of £[REDACTED] to £[REDACTED] for works and fees for the replacement of defective render bands at Mossley Mill was approved.

A structural engineering report had established that the condition of the existing render band was structurally unsound and will pose a health and safety risk to users of the facility and it surrounds if it was not replaced.

### **PROJECT SCOPE**

The scope for the scheme includes the following elements:

- removal of the external raised render band (between the 3rd and 4th storeys) and the render coating to the high-level corbel (at eaves level above the 4th storey windows)
- reinstatement with a new cement-based render on a proprietary hanger system complete with new flashings
- removal of existing high level lighting and replacement with LED lighting

This tender opportunity was made available on eSourcingNI on 15 February 2021. Five completed Pre-Qualification Questionnaires (PQQs) were received on 8 March 2021 and referred to the evaluation panel for assessment. The PQQ responses were evaluated using the criteria of general information, past performance, economic and financial standing, professional conduct, health and safety, declarations and technical ability. Four contractors PQQ responses were assessed as a 'Pass' and were selected for Invitation to Tender (ITT).

Invitation to Tender (ITT) documents were issued to the four contractors on the 12 April 2021. Two fully completed tenders were received by the closing date of 4 May 2021.

#### **TENDER ANALYSIS**

The two returned tenders were arithmetically checked and evaluated on the basis of tender assessment total price only. William Rogers Construction submitted the lowest acceptable tender assessment total price submission as detailed below:

<b>Contractor</b>	<b>Tendered Total of the Prices (excl. VAT)</b>	<b>Model Compensation Event Total* (excl. VAT)</b>	<b>Tender Assessment Total Price (excl. VAT)</b>
William Rogers Construction	£ [REDACTED]	£ [REDACTED]	£ [REDACTED]

*\*The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

No errors had been found in the Tendered Total of the Prices from William Rogers Construction. The tender was competitive and represents value for money. The contractor had confirmed they can deliver the works to the specification for the prices tendered.

#### **PROGRAMME AND METHOD OF WORKING**

Following the appointment of the contractor, works were anticipated to commence on site in August 2021, with planned completion in November 2021.

A detailed programme was being prepared by the contractor highlighting the phasing of working around the building elevations. As this is a live building careful consideration of this phasing would be required in order to reduce inconvenience due to noise and dust levels to the Mayor, Elected Members, staff, the private sector tenants and visitors to the Mill.

The works had been priced to be undertaken during normal working hours, Monday to Friday. There was the risk for disruption to the contractor for unforeseen events which may impact on the programme. Taking into consideration a very competitive tender received it was prudent to include an additional client contingency to allow for disruption to the contractor's sequence of working. A client sum of £ [REDACTED] which may/ may not be utilised had been included in the cost summary below. Internal discussions with Council Officers were currently being undertaken to agree the sequencing of working following which the formal contract award is made.

### **COST SUMMARY**

The current approved budget for Fees & Works was: £ [REDACTED]

Tendered Total of the Prices	£ [REDACTED]
Model Compensation Event Total	£ [REDACTED]
Tender Assessment Total Price	£ [REDACTED]
Professional fees:	£ [REDACTED]
Client Contingency	£ [REDACTED]
<b>Total outturn project cost</b>	<b>£ [REDACTED]</b>

Moved by Alderman Cosgrove  
Seconded by Alderman Smyth and

### **RESOLVED – that**

- i. **the tendered total of the prices of £ [REDACTED] (excl. VAT) from William Rogers Construction be approved giving a tendered assessment total price of £ [REDACTED] (excl. VAT).**
- ii. **the total outturn project cost (works, fees, client contingency) of £ [REDACTED] be approved.**

*ACTION BY: Neil Luney, Capital Projects Officer/Procurement*

## **14.2 IN CONFIDENCE WM/arc21/008/VOL2 RESIDUAL WASTE TREATMENT PROJECT**

Members were reminded that at the July 2020 meeting of Council, it was agreed to write to the arc21 Chairman and Chief Executive and the Chief Executives of the other 5 arc21 member Councils. The letter, dated 28

September 2020, circulated, was responded to on 25 February 2021 (circulated).

At the November 2020 meeting of Council, it was agreed to send a further letter to the above and include also the arc21 Joint Committee, circulated. No response had been received to the letter dated 17 December 2020.

At the May 2021 meeting of Council it was agreed to hold a workshop [REDACTED]

[REDACTED] A copy of the presentation and a report from the workshop was circulated.

[REDACTED]

### **Recent Correspondence**

Correspondence referred to at the Workshop, received from the Acting arc21 Chief Executive and the Chair of Joint Committee, was circulated together with the draft responses.

Moved by Alderman Cosgrove  
Seconded by Councillor Lynch and

**RESOLVED – that this item be deferred for one month and authority be delegated to the Chief Executive to respond.**

*ACTION BY: Jacqui Dixon, Chief Executive/Michael Laverty, Deputy Director of Operations*

*Having declared an interest in the next item, Councillor Kelly left the meeting. Councillor Logue had technical difficulties during the next item and was unable to re-join the meeting.*

### **14.3 IN CONFIDENCE ED/TOU/062 ISPS HANDA WORLD INVITATIONAL GOLF COMPETITION – REQUESTS FOR FINANCIAL ASSISTANCE**

Members were reminded that in January 2021, Council approved sponsorship of £50,000 for the ISPS Handa World Invitational Men and Womens' event in 2021 which is scheduled to take place in part at Massereene Golf Club, Antrim.

A request had been received from the Golf Club circulated for £8,500 to provide catering to players, caddies, and tournament officials. For the previous tournament in 2019, partly hosted by Massereene, the tournament organisers were responsible for this cost but had since passed it to the Club.

Council officers would have a presence at the event to promote the Borough and associated events and attractions.

In addition to the above request from Massereene Golf Club, the event promoter had requested that Council considers assistance with catering and prize-giving after the PRO-AM Day on Wednesday 28 July 2021 in Massereene. Attendance was expected to be 150 guests at an estimated cost £15 per person, totalling £2,250.

Moved by Councillor Montgomery  
Seconded by Councillor Lynch that the funding requests of £8,500 and £2,250 be approved

On the proposal being put to the meeting, 18 Members voted in favour, 19 against and 0 abstentions and it was declared not carried.

*ACTION BY: Matt McDowell, Deputy Director of Operations (Parks and Leisure)/Colin McCabrey, Head of Economic Development*

**14.4 IN CONFIDENCE ED/TOU/062 WORLD RALLY CHAMPIONSHIP - RALLY NORTHERN IRELAND 2022**

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]

- [REDACTED]



[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Moved by Alderman Smyth  
Seconded by Councillor Lynch and

**RESOLVED –** [REDACTED]

*ACTION BY: Colin McCabrey, Head of Economic Development*

*Councillor Kelly returned to the Chamber during the next item.*

**14.5 IN CONFIDENCE ED/ED/165 BELFAST REGION CITY DEAL: AMIC PROJECT**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Moved by Councillor Bennington  
Seconded by Alderman Brett and

**RESOLVED –** [REDACTED]

*ACTION BY: Majella McAlister, Deputy Chief Executive of Economic Growth*

**14.6 IN CONFIDENCE ED/ED/195, ED/REG/063, ED/REG/064 LEVELLING UP FUND BIDS – ROUND ONE**

Members were reminded of the Levelling Up Fund opportunity announced by the Prime Minister in April with a closing date of 18 June 2021. This Fund is intended to support projects which can commence spend within the 2021/22 financial year and be completed by 31 March 2024.

The indication from the officials leading the implementation of the Fund is that £24 million may be made available under this round (Round One). Depending on the scale of demand, it was anticipated that a further call for applications will be made in the autumn.

The Council had previously agreed to submit 2 bids, one for the regeneration of Glengormley and one for the regeneration of Antrim town centre. The bids were modelled as 'package' bids in that they had 3 key elements each which were interlinked and complementary. The bids and funding sought were summarised below;

## 1 Glengormley Integrated Physical and Economic Regeneration Project

- Development of office (workspace) on the former police station site (following planned demolition in 2021/22 and meanwhile use);
- Shop front facades for the main block from Creative Tiles to the Movie House, alongside a remodelling and upgrade of the car parking and creation of a one-way system; and
- Public Realm Scheme.

Members were aware that some aspects of this overall comprehensive redevelopment were already planned and to be delivered by the Council and/or DfC working in partnership. The scheme therefore represents a significant investment of £17.42m into Glengormley town centre, with c. £3.9m sought from the Levelling Up Fund under Round One.

A summary of the project's anticipated costs (over a 30-year asset life) and the funding contribution from each partner was detailed below:

Overview of the Glengormley Integrated Development Project – Costs and Funding*				
Nature of cost	Cost over the project life	Funder		
		DfC	ANBC	LUF
<b>Project Element 1: Development of workspace on the Former Police Station site</b>				
Land Costs**				
Demolition Works				
Meanwhile Use				
Office/Workspace (CapEx)				
Net Revenue Costs				
Lifecycle Costs				
Professional and Statutory Costs				
<b>Sub-total</b>				
<b>Project Element 2: Works to Adjacent Building Facades and Town Accessibility Works</b>				
Town accessibility / connectivity works				
Facade Works				
Lifecycle costs				
Professional and Statutory Costs				
<b>Sub-total</b>				
<b>Project Element 3: Public Realm Scheme</b>				
Public realm scheme				
Professional and Statutory fees				
<b>Sub-total</b>				
<b>Total</b>				

<b>% of total</b>		<b>14%</b>	<b>64%</b>	<b>22%</b>
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\*Costs are inclusive of the costs of finance and inflation.

\*\*The site was acquired by Council during 2015/16 and reflects an in-kind contribution in the project's funding package



## 2 Antrim Integrated Physical and Economic Regeneration Project

The Antrim bid also had 3 interlinking and complementary elements as follows;

- Creation of office/workspace on the first floor at 55-59 High Street.
- Extension of the boardwalk as per approved planning permission;
- Opening up of the rear of this property to create a Riverfront Regeneration scheme as a catalyst for other properties to do the same; and

The Council and DfC had been working in partnership on aspects of this scheme, therefore the comprehensive redevelopment cost is c.£8.1 with c.£1.2m sought from the Levelling Up Fund.

A summary of the project's anticipated costs (over a 30-year asset life) and the funding contribution from each partner was detailed below:

<b>Overview of the Antrim Integrated Development Project – Costs and Funding*</b>					
<b>Nature of cost</b>	<b>Cost over the project life</b>	<b>Funder</b>			
		<b>DfC</b>	<b>ANBC</b>	<b>Private Sector**</b>	<b>LUF</b>
<b>Project Element 1: Boardwalk Extension</b>					
Boardwalk Extension					
Professional and Statutory fees					
<b>Sub-total</b>					
<b>Project Element 2: Riverfront Regeneration Scheme</b>					
Works to offices' entrance façade and core					
Boardwalk Access					
Professional and Statutory fees					
<b>Sub-total</b>					
<b>Project Element 3: Development of office/workspace at 55-59 High Street, Antrim</b>					

Office fit out (16,000 sq ft)	████████				████████
Professional and Statutory fees	████████		████████		████████
Life cycle costs	████████		████████		
Contribution to Office / Workspace operating costs	████████		████████		
<b>Sub-total</b>	████████	████████	████████	████████	████████
<b>Total</b>	████████	████████	████████	████████	████████
<b>% of total</b>		<b>8%</b>	<b>75%</b>	<b>2%</b>	<b>15%</b>

\*Costs are inclusive of the costs of finance and inflation.

\*\*In addition to the c. £167k cash contribution secured from the private sector, Council has also secured a one-year lease free period (valued at a further c. £42k in in-kind support towards the project)



Overall, taking into account the contributions from DfC, the private sector and the Council, the total request from the Levelling Up Fund was c.£5.1m.

Due to the funding deadline, both bids were submitted by 12 noon on 18 June 2021.

An Equality impact screening exercise had been undertaken on both bids and it was recommended that a full EQIA is not required. Copies of the screening forms were circulated.

Moved by Alderman Brett  
Seconded by Alderman Cosgrove and

**RESOLVED – that**

- i. the bids for Glengormley Integrated Physical & Economic Regeneration Project and Antrim Integrated Physical & Economic Regeneration Project to the Levelling Up Fund be approved;**
- ii. the actions outlined be progressed ‘at risk’ with a further update report to the Council in due course;**
- iii. the outcome of the Equality Impact screening exercises be noted.**

*ACTION BY: Majella McAlister, Deputy Chief Executive of Economic Growth*

## 14.7 **IN CONFIDENCE** PBS/PS/021 MOSSLEY MILL ACCOMMODATION REQUEST

The Council had been approached by a UK based software development company called [REDACTED] which is interested in establishing a number of business operations in Northern Ireland. Representatives from the company had met with Council officers on a number of occasions now to explore the possibility of leasing space at Mossley Mill, potentially from August 2021 onwards.

[REDACTED]

They had viewed existing floors at the Mill including the wing occupied by ATOS and were very interested in this size of space and fit out. [REDACTED]

[REDACTED]

It was clear that there will continue to be a demand for quality office space at Mossley Mill at least until the new office space at the former Police Station in Glengormley is completed. It was therefore proposed that Officers identify a suitable short term location for [REDACTED], review the current use of space at Mossley Mill, update the business case for Building C at Mossley Mill with a view to ensuring that the Mill continues to function as a prestigious Civic Building whilst meeting other community and business needs.

Moved by Alderman Cosgrove  
Seconded by Councillor McClelland and

### **RESOLVED – that**

- i. a suitable short term location is identified at Mossley Mill for [REDACTED];**
- ii. a review of the current use of space at Mossley Mill be undertaken;**
- iii. the business case for Building C at Mossley Mill be updated with a brief to ensure that the Mill continues to function as a prestigious Civic Building whilst meeting other community and business needs.**

*ACTION BY: Majella McAlister, Deputy Chief Executive of Economic Growth*

## 14.8 IN CONFIDENCE CP/F/CD/710 NEWTOWNABBEY SENIOR CITIZENS FORUM

Members were aware of the invaluable work undertaken by the Newtownabbey Senior Citizens Forum to assist and support those aged over 50 years of age across the Borough. The Forum was established in 1993, is a registered charity (NIC101259) and Limited Company by Guarantee (NI 40557) that aims to relieve poverty, advance education and promote the preservation and protection of health among senior citizens in and borough and its environs. In addition, it aims to provide facilities and programmes in the interests of social welfare for the education, recreation and leisure time for senior citizens for senior citizens who need them given their socio-economic circumstances.

The Forum's vision is 'to ensure all older people in the area can lead a dignified and healthy life'. The current membership is 137 individuals and the Forum works with 20+ groups across the Borough including;

1. Ard Na Grainde Eph, Randalstown
2. Maine Fold Residents Association, Randalstown
3. Neillsbrook Fold Tenants Association, Randalstown
4. Randalstown Seniors Group
5. Temple Patrick Seniors
6. Antrim Retirement Group
7. Antrim Reminiscence Group
8. Toome Seniors
9. Crumlin Seniors
10. Muckamore Parish Development
11. St Colmgals Seniors
12. Monkstown Village Initiatives, Monkstown, Newtownabbey
13. St. Bernards Thursday Club, Glengormley
14. Ballyhenry Wednesday Afternoon Fellowship, Newtownabbey
15. Glenclare Friendship Group, Crumlin
16. Wood Green Care Home, Jordanstown
17. Six Mile 50+ Club, Ballyclare
18. Good Companions, Ballyclare
19. Glebe Care Home, Newtownabbey
20. St Brigids Fold

The Forum's database includes 623 individuals who have registered on programmes which have included;

- 'Getting Out There' project
- Building the Community Pharmacy Partnership
- Free to be Me
- His-Story
- Inter-generational events
- Community Arts Partnership activities

The most recent core programme delivered had been the '+50 & On the Go project' funded by the Big Lottery Fund. This initiative was devised to provide opportunities for a target group of 300 citizens (by year 2) over the age of 50 to;

- Improve mental health and wellbeing;

- Reduce isolation and
- Improve skills & capacity

The Forum was currently in receipt of some Council support towards operational costs as follows:

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]

[Redacted]

[Redacted]

Moved by Alderman Cosgrove  
Seconded by Councillor Lynch and

**RESOLVED – that**



(i)



(ii) **A Service Level Agreement be explored with a further report to the Council in July 2021**

*ACTION BY: Ronan McKenna, Head of Community Planning (Interim)*

**14.9 IN CONFIDENCE CE/STC/88 ORGANISATION STRUCTURES**

A report relating to Organisation Structures was tabled at the meeting.

Moved by Alderman Cosgrove  
Seconded by Councillor Webb and

**RESOLVED – that the draft proposed structure for Capital Development (Appendix 2) be approved, subject to consultation with staff and Trade Unions.**

*ACTION BY: Jennifer Close, Head of HR (Interim)/Reggie Hillen, Head of Capital Development*

**MOTION TO PROCEED 'OUT OF COMMITTEE'**

Moved by Alderman Cosgrove  
Seconded by Alderman Smyth and

**RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.**

The Mayor thanked everyone for attending and the meeting concluded at 8.50 pm.

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**MAYOR**

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.