



20 February 2019

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBIEY BOROUGH COUNCIL

A meeting of the Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill on Monday 25 February 2019 at 6.30 pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA

Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE:

Fork buffet will be available from 5.30 pm in the cafe.

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

A G E N D A

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies.
- 3 Declarations of Interest.
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 28 January 2019, copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operations Committee Meeting of Monday, 4 February 2019, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday, 5 February 2019, a copy of which is **enclosed**.
- 7 To take as read and confirm the minutes of the proceedings of the Special Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 11 February 2019, a copy of which is **enclosed**.
- 8 To approve the minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on Monday, 11 February 2019, a copy of which is **enclosed**.
- 9(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 18 February 2019, a copy of which is **enclosed**.
- (b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 18 February 2019, a copy of which is **enclosed**.
- 10 **ITEMS FOR DECISION**
 - 10.1 Legal - To Approve the Sealing of Documents
 - 10.2 NI Open Sponsorship
 - 10.3 Ballyclare May Fair 2019
 - 10.4 Lough Neagh Partnership
 - 10.5 Economic Development Partnership and Working Group Minutes
 - 10.6 Ballyclare Town Team Membership

- 10.7 Rural Development Programme: Applications
- 10.8 Facility Closures and Opening Hours
- 10.9 Department for Infrastructure – Proposed Waiting Restrictions on Church Street, Fountain Street, Antrim
- 10.10 Queen's Royal Gun Salute
- 10.11 Community Centres - Service Management Agreements 2019-2022
- 10.12 Mrs Joan Christie, Lord Lieutenant's Legacy Bursary Scheme
- 10.13 Additional Memorials at Borough War Memorials
- 10.14 DEA Funding Programme – Arts Challenge Fund
- 10.15 Request to Present – Retail NI
- 10.16 Somme Museum Evening Lecture Series

11. ITEMS FOR INFORMATION

- 11.1 NILGA Key Outcomes Report
- 11.2 Motion – Correspondence from Lisburn & Castlereagh City Council
- 11.3 Budget Report – January 2019
- 11.4 Galway Game Fair: Council Stand
- 11.5 Department for Infrastructure – The Motorways Traffic (Amendment) Regulations (Northern Ireland) 2019

12. ITEMS IN CONFIDENCE

- 12.1 Tender for Fun Fair Equipment, Inflatables and Entertainment at Council Events
- 12.2 Tender for the Transportation and Reprocessing of a Range of Recyclables from Household Recycling Centres (Re-Tendered Lots)
- 12.3 Tender for the Provision of Landscaping Services 2019
- 12.4 PEACE IV CYP – Programme 1B Early Intervention -Tender For Reclaiming Play Space

- 12.5 Internal and External Painting and Decorating at Council Sites in the Antrim and Newtownabbey Borough Area
- 12.6 Tender for Rathcoole Play Park Refurbishment Works
- 12.7 Antrim Environmental Improvement Scheme, Fountain Street: Contractor Appointment
- 12.8 Organisation Structures

REPORT ON BUSINESS TO BE CONSIDERED AT THE COUNCIL MEETING ON MONDAY 25 FEBRUARY 2019

10. ITEMS FOR DECISION

10.1 TO APPROVE THE SEALING OF DOCUMENTS

Members are advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Service Level Agreement – Implementation of Local Government Resilience Resourcing Model
- Contract for the Design and Build of the Gateway Project, Loughshore Park
- Form of Agreement for Lilian Bland Refurbishment Works
- Byelaws for the Regulation of Skin Piercing 2018.
- Agreements for the transfer of lands at Rathcoole Primary School (for the purposes of allotments) from the Education Authority to Antrim and Newtownabbey Borough Council

Prepared by: Deirdre Nelson, Paralegal

Agreed by: Paul Casey, Borough Lawyer and Head of Legal Services

10.2 ED/ED/080/VOL 3 NORTHERN IRELAND OPEN 2019

Members are reminded of the request to the Council in November 2018 to provide sponsorship of £80,000 to the NI Open 2019 under the Council's Flagship Sponsorship Programme. Other 'in kind' support including car-parking, practice green, waste collection and advertising was also requested. Members asked that Officers engage with the NI Open promoters in relation to sponsorship and provide a further report including the cost of 'in kind' support. Following discussions with the promoters an application was submitted.

The application received from NI Open Golf Ltd has been assessed against the relevant policy and if approved, would be funded from the Flagship Events budget. The Flagship Events funding was initially established for significant one-off events to be staged within the Borough.

APPLICATION SUMMARY

Event Name	Northern Ireland Open
Event Date	Monday 12 August – Sunday 18 August 2019
Locations	The tournament will be split over two locations – Galgorm Castle and Massereene Golf Club, Antrim
Sponsorship Request	£80,000 (plus separate support in kind request)
Total Cost of Event	£1,012,208
Estimated Visitors	53,310 (14,129 from Antrim and Newtownabbey Borough, 28,716 from Northern Ireland and 10,465 outside Northern Ireland).
Estimated Participants	1,974 (207 from Antrim and Newtownabbey Borough, 734 from Northern Ireland and 1213 outside Northern Ireland).
Bed nights in the Borough	Event organisers expect 1856 participants to stay in overnight accommodation for an average of 5.5 nights. Event organisers will work closely with local accommodation providers and Council to ensure packages in place.
Economic Impact	Visitor Accommodation Spend: £235,235 Visitor Non – Accommodation Spend: £699,858 Participant Accommodation Spend: £561,440 Participant Non- Accommodation Spend: £192,554 The event also creates a number of temporary jobs in event management, hospitality and greenkeeping. The average golf tourist spends significantly more than the average tourist and for every £1 spent on green fees, £4 is spent elsewhere.
Marketing Budget	£68,000 – Outdoor campaign, newspapers, radio advertising, Television(UTV, ITV Player, Sky Go and

	All 4), digital, social media, print – flyers and Posters,
Application Score (pass rate 50%)	Officers have assessed the application from NI Open Golf Ltd and it scored 65%.

By way of update Officers can advise that an indicative budget for the event has been provided as per the summary **enclosed**. This indicates that the projected income from the event will be £1,013,000, which will be used to offset a similar level of expenditure. This projection includes anticipated sponsorship of £80,000 from the Council.

The promoters have also provided an evaluation report on the 2018 event, a copy of which is **enclosed** and projections for 2019 as outlined by the promoters in the presentation **enclosed**. These are summarised as follows:

	2018	2019
Average attendance	31,220 (players & visitors)	65,000+ (players & visitors)
Local Economic Impact	£1.5 million	£2.2 million
Marketing & PR Value	£4.5 million	£7.9 million
Bed nights	6,323	11,000

The format of the 2019 event is across two sites namely at Galgorm Castle and Massereene Golf Club as shown below:

Monday	Official Practice Day	Galgorm & Massereene
Tuesday	Official Practice Day	Galgorm & Massereene
Wednesday	Pro am day	Galgorm & Massereene
Thursday	Tournament Day 1	Galgorm & Massereene
Friday	Tournament Day 2	Galgorm & Massereene
Saturday	Tournament Day 3	Galgorm only
Sunday	Tournament Day 4	Galgorm only

With respect to the Borough itself it is anticipated that the economic benefit will be realised through visitor spend including the number of bed nights achieved. It is anticipated that due to the higher numbers participating and increased visitors expected to attend that hotels in the Borough will be used in addition to those in Ballymena. The event organisers indicate that they have

a long standing relationship with the McKeever Group whose properties are official tournament hotels. Officers have contacted the 10 hotels operational within the Borough of which 5 responded and can report that they would expect to gain business from the 2019 event as part of the tournament is proposed be held at Massereene Golf Club.

In addition to the sponsorship outlined, 'in Kind' support has also been requested as outlined below:

1. Driving range is proposed at Antrim Forum football pitches nearest Massereene Golf Club as used previously for the British Girls Amateur in 2014 from Monday - Friday.
2. Car parking site TBC as close as possible to Massereene Golf Club from Monday – Friday.
3. Plants to dress the venue/clubhouse/tournament office areas and some landscaping may be required to provide any grass trimming or other jobs around the venue or at driving range/car parks.
4. Waste management similar to what would be provided by Mid & East Antrim Borough Council (MEA) at Galgorm – roll on/off skip, mobile recycling unit (glass, cardboard etc.), provision of adequate number of black/blue/brown bins.
5. Advertising = event promotion via the Council's platforms – publications, social media, town centre and general marketing collateral.

Officers estimate that the total value of the 'in Kind' support sought could be in the region of £47,800 to £57,800. This amount assumes the following breakdown:

Parks – the cost of input from the Parks section could range from £35,000 to £50,000 which includes park staff (assume a team of 5 staff for 1 week) which will be in the region of £5,000, plus provision for plants which could range from £30,000 to £45,000 depending on the scale and range of plants required.

Waste – the cost of waste services is estimated as £800

Advertising – the cost for advertising is estimated as £5,000

Driving range – the cost of driving range provision is estimated as £7,000

Parking – to be determined if a charge would be applied

Members are advised that in 2018 under the Council's Flagship Sponsorship Fund, two events were supported namely:

Ulster Rally	£35,000
Easter Stages Rally	£20,000

Under the Flagship Events budget this year, the Easter Stages Rally has been awarded £20,000. This award was based on a projected attendance of 6,000 and projected bed nights of 400 for the Borough.

Based on the awards made to date and the projected impact of the NI Open to the Borough it is recommended that a maximum contribution of £25,000 be made. Members may also wish to consider the 'in kind' support requested.

RECOMMENDATION: that

- a) the Council provides sponsorship in the sum of £25,000 to the Northern Ireland Open 2019 from the Flagship Events budget.**
- b) the Council's instructions are requested regarding the 'in kind' support.**

Prepared by: Karen Steele, Tourism, Town Centre and Regeneration

Approved by: Majella McAlister, Director of Economic Development and Planning

10.3 ED/TOU/043/VOL1 BALLYCLARE MAY FAIR 2019

It is proposed to hold the 2019 Ballyclare May Fair Festival from Tuesday 21 to Saturday 25 May, inclusive. Officers will draw up a full schedule of events, entertainment and activities in conjunction with the May Fair Working Group and bring this programme report back to the Council for consideration.

The 2019 May Fair Working Group consists of the 5 Ballyclare DEA Councillors, community representatives and a representative from Ballyclare Chamber of Commerce. A budget of £25,000 has been provided in the 2019/20 Economic Development estimates.

Following feedback from last year's event, the Working Group proposes that Expressions of Interest be invited from caterers from the following categories in the Council's Select List of Catering at Events:- chips, burgers, waffles, donuts, crepes, ice-cream, confectionery and gluten free products.

RECOMMENDATION: that

- i. the Ballyclare May Fair takes place from 21 to 25 May 2019, inclusive, at a budgeted cost of up to £25,000, provision for which exists in the 2019/20 Economic Development estimates;**
- ii. Expressions of Interest be invited from the following categories in the Council's Select List of Catering at Events:- chips, burgers, waffles, donuts, crepes, ice-cream, confectionery and gluten free products.**

Prepared by: Joanne Finlay, Tourism, Town Centre & Regeneration Officer

Approved by: Majella McAlister, Director of Economic Development and Planning

10.4 ED/ED/040/VOL2 LOUGH NEAGH PARTNERSHIP

Members are reminded that a decision was taken at the June 2018 Council meeting to approve the Lough Neagh Partnership Service Level Agreement with funding of £22,000 to be provided per annum for 3 years commencing 1 April 2018, subject to satisfactory performance. It was also agreed that an annual presentation if required would be made to the Council regarding delivery against the agreed Key Performance Indicators.

Lough Neagh Partnership has sent a letter to the Chief Executive enclosed requesting £22,000 for 2019/20 as per the agreed new 3 year Service Level Agreement. Lough Neagh Partnership has now provided a report for year one (enclosed) outlining the progress made on each of the projects/activities below;

1. Landscape Partnership Project
2. Destination Management Plan
3. Marketing and Promotion of Lough Neagh
4. Lough Neagh Cycle Trail
5. Lough Neagh Community Trust
6. Lough Neagh Cooperation Project
7. Group Farm Scheme
8. Lough Neagh Food Programme
9. Tourism Strategy – general
10. LNP Strategy
11. Monitoring and Performance

Officers have reviewed the Year One report and consider it to be satisfactory.

RECOMMENDATION: that

- i. **the Lough Neagh Partnership Year One report be approved;**
- ii. **funding of £22,000 for year 2 of the Service Level Agreement be approved for 2019/20 commencing 1 April 2019, subject to satisfactory performance.**

Prepared and Approved by: Majella McAlister, Director of Economic Development and Planning

10.5 ED/ED/140 and ED/TOU/043/VOL1 ECONOMIC DEVELOPMENT PARTNERSHIP AND WORKING GROUP MINUTES

Members are advised that the relevant Partnership and Working Group Minutes as listed below can be viewed in the new electronic folder called “**Partnership Minutes for Members Information**” on Members’ iPads.

Economic Development		
File Ref	Date of Meeting	Name of Partnership
ED/MI/250	14 December 2018	GROW Local Action Group Meeting

Tourism, Town Centres		
File Ref	Date of Meeting	Name of Partnership
ED/REG/005	10 December 2018	Antrim Town Team
ED/REG/002	12 November 2018	Ballyclare Town Team
ED/REG/009	12 September 2018	Crumlin Town Team
ED/REG/003	12 December 2018	Glengormley Town Team
ED/REG/006	05 December 2018	Randalstown Town Team

Economic Development		
File Ref	Date of Meeting	Name of Working Group
ED/TOU/43	04 December 2018	Ballyclare May Fair Working Group

RECOMMENDATION: that

- a) the GROW Local Action Group Minutes be noted.**
- b) the Town Team Meeting Minutes as listed be approved.**
- c) the Ballyclare May Fair Minutes as listed be approved.**

Prepared by: Kim Murray, Clerical Officer, Economic Development & Planning

Approved by: Majella McAlister, Director of Economic Development and Planning

10.6 ED/REG/002 BALLYCLARE TOWN TEAM MEMBERSHIP

Town Teams across the Borough design and deliver a range of activities and promotions throughout the year. At a recent Ballyclare Town Team meeting, Ballyclare Chamber of Trade and Commerce requested a change to its membership on the Ballyclare Town Team:

Existing Chamber Members

- Mr David Reade (Breckenhill)
- Mr Darryl Watt (Costcutter)
- Ms Alison Thompson (The Beautician)
- Ms Jill Millar (Hunter Campbell)

The Chamber requested that Ms Jill Millar of Hunter Campbell be replaced with Jamie Hamill of Dunamoy Cottages and Spa.

RECOMMENDATION: that Ms Jill Millar of Hunter Campbell be replaced on the Ballyclare Town Team with Jamie Hamill of Dunamoy Cottages and Spa.

Prepared by: Joanne Finlay, Tourism, Town Centre and Regeneration Officer

Approved by: Majella McAlister, Director of Economic Development and Planning

10.7 ED/EUP/2 RURAL DEVELOPMENT PROGRAMME: APPLICATIONS

Members are reminded that GROW South Antrim is responsible for delivering the Northern Ireland Rural Development Programme 2014-2020 across the Borough to include grant aid funding to support rural businesses, community organisations and village renewal projects and for working in cooperation with other Rural Development clusters across Europe. Members are also reminded of the draft Economic Development Strategy, which includes a theme of International Antrim and Newtownabbey. The strategy encourages businesses in the Borough to develop initiatives to drive export opportunities, supports the exploration of best practice by businesses in other geographic marketplaces and promotes tourism into the Borough.

Cooperation Scheme: Craft Markets Project

The cooperation scheme in the Rural Development Programme allows GROW South Antrim to work with other Local Action Groups (LAG) to deliver mutually beneficial projects. A potential project has been identified to link crafters in the Borough with crafters in Finland, Latvia and Mexico in order to undertake skills exchanges and test market their craft products in an international market and to host an exchange, inviting crafters from the partner areas to Antrim and Newtownabbey.

In practical terms, the project will involve each participating country hosting a craft festival, to include as a minimum a 1 day craft market, a business workshop, skills exchange workshop and a craft roots workshop. Each partner will attend the craft festival in the other areas, with up to 6 crafters plus one craft teacher, who will provide demonstrations during the craft market. The European partners will each host a 3 day exchange, with the Mexican partner hosting a 5 day exchange. The specific objectives of the project are:

- To link craft businesses in each partner area with craft businesses in the other partner areas and nurture the relationships to sustain a strong network of crafters.
- To encourage craft businesses to explore the origin of their craft and to document and tell their story; this will include exploring the traditions and culture of their area and craft, recording this and sharing the story, both locally and with other partners.
- To create a testing ground for crafters: this will create a safe space for crafters to share their story and get feedback and challenge from international partners. This will also improve the cultural awareness of local partners to traditions and cultures in the partner areas.
- To allow craft businesses to test market their products at international craft markets in each partner area.
- To improve the business skills of local crafters through the delivery of common business skill workshops.
- To have a positive economic impact on each partner area, through the creation or strengthening of the local craft sector, thus sustaining existing jobs and creating new jobs.

It is proposed to deliver the cooperation project between 1 May 2019 – 30 June 2020 with 4 Festival Exchanges planned for:

- September 2019 - GROW South Antrim LAG, Northern Ireland
- November 2019 - Kuldiga, Latvia
- February 2020 - Consejo Directivo GAL, Mexico
- March/April (Easter) 2020 - Karhuseutu Association LAG, Finland

Officers have already engaged with the Arts and Culture team within the Council and if approved would propose to incorporate the craft market element of the festival with a planned Artisan Market in mid-September 2019. GROW has already engaged with crafters in the Borough through meetings and workshops and with both Local Enterprise Agencies. A strong demand to participate in this project has been demonstrated to date.

The estimated cost of the project within the Antrim and Newtownabbey area includes:

- Travel and subsistence costs for up to 10 people (including crafters, Officer and LAG Member) to attend 2 European exchanges in Latvia and Finland and 5 people (including crafters, Officer and LAG Member) to attend the Mexican exchange;
- Hosting costs for the Festival in Antrim and Newtownabbey, including capital items as necessary to deliver the market;
- Video and promotion of the local craft fair;
- Promotional material for crafters attending the partner festival (in local language);
- Website to promote all crafters from the Council area (based on the example of the Barnone website and facility that officers and Members recently visited in Gilbert, USA <http://barnoneaz.com/>);
- Staff costs to organise and deliver the project.

The estimated total cost of the project is £65,000 and it is proposed to apply to the Rural Development Programme for 75% of the costs, equating to £48,750. It is proposed that the remaining match funding of £16,250 will be a combination of contribution in kind from the Council in relation to staff costs and hosting costs (provision made in the estimates 2019-20 by the Arts and Culture section for an Artisan Market), contribution in kind for LAG Member time, crafters contribution towards travel and subsistence and a cash contribution from the Council. Provision is available in the Economic Development 2019-20 estimates to match fund this project up to 10% of the project costs, equating to £6,500. As per the guidelines of the Rural Development Programme, an application for funding under the Cooperation Scheme should come forward as a partner application between the Council and GROW South Antrim.

RECOMMENDATION: that

- a) the Council agrees to apply, in partnership with GROW South Antrim, for a Craft Markets cooperation project to the Northern Ireland Rural Development Programme, through GROW South Antrim for 75% of project**

costs, equating to £48,750. The project will partner with LAGs in Finland, Latvia and Mexico;

- b) the Council makes available cash match funding of 10% of project costs, equating to £6,500 towards the project;**
- c) the Council will host the festival and this, combined with staff time will contribute 15% of the match funding for the project at a value of £9,750; the remaining match funding of 5% will be raised through LAG member time and crafters contributions to the project.**

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Approved by: Majella McAlister, Director of Economic Development and Planning

10.8 L/GEN/056 FACILITY CLOSURES AND OPENING HOURS

A schedule for the closure arrangements on Bank/Public Holiday times during 2019/2020 is enclosed for:

- Leisure Centres
- Pavilions
- Recycling Centres

Following a review of arrangements, it is proposed that no changes are made to the closures approved in 2018. The introduction of Sunday opening at Newpark HRC has been taken into account for the incoming year.

Opening Hours

A review of opening hours across Leisure Centres has resulted in one proposed change at Ballyearl Arts and Leisure Centre. Activities at Ballyearl currently finish at 9.45pm, however the centre is open until 11pm. It is proposed to close the centre at 10pm. This is also aligned with the other Leisure Centres.

RECOMMENDATION: that

- i.) **facility closures for Waste, Parks and Leisure be approved for 2019/2020 as set out in the schedule**
- ii.) **Ballyearl Arts and Leisure Centre closes at 10pm Monday–Friday in alignment with the remainder of the Leisure Centres in the Borough.**

Prepared by: Vicki Kyles, Executive Assistant to Director of Operations

Agreed by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

10.9 CE/GEN/004 DEPARTMENT FOR INFRASTRUCTURE – PROPOSED WAITING RESTRICTIONS ON CHURCH STREET, FOUNTAIN STREET, ANTRIM

Members are advised that correspondence has been received from the Department for Infrastructure (Dfi) (copy and plan enclosed).

Dfi proposes to amend the current legislation on Church Street and Fountain Street, Antrim from Mon-Sat 8.30 am-6.30 pm 1hr No Return within 2 hrs to Mon-Sat 9 am-5 pm 1hr No Return within 2 hrs. An additional disabled space is also proposed outside No 20 Fountain Street and No waiting at Anytime (loading and unloading not permitted) restrictions are proposed at each vehicular entrance.

Dfi has requested that a letter confirming that the Council is in agreement with this proposal be forwarded.

The Council's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.10 AC/ACG/15 QUEEN'S ROYAL GUN SALUTE

Members are reminded that on 11 February 2019 at the Community Planning & Regeneration Committee it was agreed the request from 38 (Irish) Brigade to host the Coronation Day Queen's Royal Gun Salute at 12noon on Monday 3 June 2019 in Antrim Castle Gardens be approved.

A Section 75 Screening exercise has now been completed and an Equality Impact Assessment is not required. The screening form is enclosed for Members' information.

RECOMMENDATION: that the request from 38 (Irish) Brigade to host the Coronation Day Queen's Royal Gun Salute at 12noon on Monday 3 June 2019 in Antrim Castle Gardens be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning

10.11 CP/CD/278 & CP/CD/279 COMMUNITY CENTRES - SERVICE MANAGEMENT AGREEMENTS 2019-2022

Members are advised of the undernoted item for signing and sealing by the Council, approval having been previously granted and all necessary legislative requirements being met:-

Service Management Agreement (1 April 2019 until 31 March 2022)
Monkstown Community Association.

The Service Management Agreement (SMA) with Rathfern Community Regeneration Group is also due for renewal from 1 April 2019, however the Group is currently in the process of carrying out an internal review of its governance and structural arrangements with an Annual General Meeting being held on 13 March 2019. Until such time as this is completed Members may wish to extend the current SMA by four months to 31 July 2019 to begin on 1 August 2019. The new SMA will be brought to the Council in July 2019 for approval.

RECOMMENDATION: that

- I. the Council signs and seals the Service Management Agreement (1 April 2019 until 31 March 2022) for Monkstown Community Association; and**
- II. the current Service Management Agreement with Rathfern Community Regeneration Group be extended to 31 July 2019.**

Prepared by: Elaine Manson, Community Services & Tackling Deprivation Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

10.12 AC/EV/15 MRS JOAN CHRISTIE, LORD LIEUTENANT'S LEGACY BURSARY SCHEME

Members are reminded that it was agreed at the August 2018 Council meeting to establish the Mrs Joan Christie CVO OBE Legacy Bursary Scheme with detailed proposals on the selection process brought to a future meeting with provision for the bursaries be made in the future community development budget. It was also agreed that once established the bursaries would be launched at a civic event in 2019.

Mrs Christie has a particular interest in young people, music, gardening and community volunteering and the bursary scheme reflects this with the following categories:

Bursary 1	2 bursaries of £1,000 to be awarded to talented young musicians from the Borough to further their career
Bursary 2	2 bursaries of £1,000 to be awarded to young volunteers who play an active role in a group in the Borough 2 bursaries of £1,000 to be awarded to the groups in which these 2 young people volunteer
Bursary 3	2 bursaries of £1,000 to be awarded to special schools for horticulture projects

These bursaries will be awarded annually thereby ensuring that there is a lasting legacy in honour of Mrs Christie's time as the Lord Lieutenant in the Borough.

A bursary is a monetary award made by an institution to individuals or groups of people to support their development or the implementation of good works. In return for the bursary, the individual is usually obligated to share the benefit of the investment through personal endeavour.

Members are advised that in developing the selection process Mrs Christie has been consulted and where possible will be involved in the assessment of applicants and award of the bursaries. Detailed proposals on the selection, assessment and award process of the different bursaries are described in the **enclosed** Guidance Booklet for Members' information. Once established it is intended to utilize the existing Council Grant Manager system as part of the application process.

If approved it is proposed that the Mrs Joan Christie Legacy Bursary Scheme be launched at an evening civic event in Theatre at The Mill on Wednesday 3 April 2019 when various representatives of the categories covered by the bursary scheme will be included in the invitation list with an opportunity to showcase their work. A range of promotional materials will be developed and it is proposed that the scheme name be supported with the strapline "Supporting young people to believe, achieve and succeed" to create a brand.

A Section 75 Screening exercise has now been completed and an Equality Impact Assessment is not required. The screening form is **enclosed** for Members' information.

RECOMMENDATION: that

- (i) the proposed Mrs Joan Christie Leaving Legacy Bursary Scheme Guidance Booklet be approved and**
- (ii) the Leaving Legacy Bursary Scheme be launched at an evening civic event in Theatre at The Mill on Wednesday 3 April 2019 with the strapline “supporting young people to believe, achieve and succeed” used to create a brand for the Scheme.**

Prepared by: Ursula Fay, Head of Arts, Culture & Leisure

Approved by: Nick Harkness, Director of Community Planning

10.13 AC/HE/027 ADDITIONAL MEMORIALS AT BOROUGH WAR MEMORIALS

Members are reminded it was agreed at the Community Planning & Regeneration Committee in January 2019, that a memorial stone be erected to the Korean War in Ballyclare War Memorial Park at an approximate cost of £1,800, and that the UDR Association erect a memorial to fallen UDR colleagues in the vicinity of the Antrim Town War Memorial at no cost to the Council.

Korean War Memorial

An image of the type of memorial stone is **enclosed** for Members' information and it will carry regimental insignia. Consultation with parties involved in making the request has taken place and the following form of words and memorial design is being suggested by them:

**In Memory of All Those from Ballyclare who fought in the Korean War
and Willie John McConnell who was lost on 2 January 1951
We Will Remember Them**

UDR Association Memorial

An image of the type of memorial plaque is **enclosed** for Members' information and it will carry regimental insignia. Consultation with parties involved in making the request has taken place and the following form of words and memorial design is being suggested by them:

***To Remember all who served and some who made the ultimate sacrifice
Lest We Forget***

Members are advised that Section 75 Equality Screening has been carried out, and is **enclosed** for Members' information. An Equality Impact Assessment is not recommended.

RECOMMENDATION: that

- i. Members' instructions in relation to the proposed wording on both the Korean War Memorial and the UDR Association Memorial are requested and arrangements for installation of both memorials proceed.**
- ii. the outcome of the Section 75 Screening Exercise which recommends that an Equality Impact Assessment is not carried out be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning

10.14 CP/CP/085 DEA FUNDING PROGRAMME – ARTS CHALLENGE FUND

Members are reminded that a report on the DEA Funding Programme was taken to the Community Planning and Regeneration Committee on 11 February 2019 and a programme of projects for Threemilewater and Macedon was agreed.

Members were also advised that a further underspend had been identified from Arts Challenge Fund DEA match funding and a schedule of alternative arts projects for Airport, Antrim, Glengormley Urban, Macedon and Dunsilly DEA's was proposed at a total cost of £19,141.00.

It was agreed to defer this, to allow for further consultation with Members, particularly in relation to the Dunsilly and Glengormley DEA proposals. This has now taken place and an updated schedule of projects as detailed below is proposed for Members' information.

DEA Schedule of Projects - Underspend Arising from the Arts Challenge Fund	Amount
Airport DEA To extend the current well attended Old People's Art Classes in Killead and Crumlin by the equivalent of a further 10 weeks.	£3,173
Antrim DEA To extend the current well attend Old People's Art classes at Antrim Day Centre by the equivalent of a further 10 weeks.	£1,774
Glengormley Urban DEA To develop a feature for Sandyknowes Roundabout to complement the design of the new installation welcoming visitors to Glengormley to include flower sculptures and bedding plants	£7,383
Macedon DEA To place an artist working with the community to create a mural in the underpass at Gideon's Green	£4,811
Dunsilly DEA To contribute toward the various enhancements to the Riverpass Randalstown including decoration and planting	£2,000
Total	£19,141

RECOMMENDATION: that the schedule of alternative arts projects for Airport, Antrim, Glengormley Urban, Macedon and Dunsilly DEAs be approved at a total cost of £19,141.00

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning

10.15 G/MSMO/7/VOL 3 REQUEST TO PRESENT TO COUNCIL – RETAIL NI

Members are advised that correspondence has been received from Retail NI (copy enclosed) requesting attendance at a meeting of a Committee of the Council to present their document Regeneration NI, Creating 21 Town & City Centres, a copy of which is also enclosed.

The Council's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.16 G/MSMO/023 SOMME MUSEUM EVENING LECTURE SERIES

Members are advised that correspondence has been received (**enclosed**) from The Somme Association in relation to the Somme Museum Evening Lecture Series.

The lectures will be held at 7 pm on Thursdays - 7 March, 4 April and 9 May 2019 and cost £5 each (including refreshments).

The Council's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

11. ITEMS FOR INFORMATION

11.1 CE/OA/005 NILGA KEY OUTCOMES REPORT

Correspondence has been received from NILGA giving the Key Outcomes from the Central – Local Government Political Partnership Forum which was held on 18 January 2019.

A copy of the Report is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from NILGA be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

11.2 G/MSMO/14 MOTION – CORRESPONDENCE FROM LISBURN AND CASTLEREAGH CITY COUNCIL

Members are advised that correspondence has been received (copy enclosed) from Lisburn & Castlereagh City Council advising that at the Council meeting in January 2019, the following Motion was unanimously agreed.

“Following the recent revelation of ill treatment of patients at Muckamore Abbey, this Council calls on the Department of Health to hold a Public Enquiry. If a decision cannot be made in the absence of a Minister, this Council calls on the Secretary of State to step in and authorise such an Enquiry”.

The Motion seeks support from all Councils in Northern Ireland in calling for a Public Enquiry into the treatment of patients in Muckamore Abbey.

RECOMMENDATION: that the correspondence from Lisburn & Castlereagh City Council be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

11.3 FI/FIN/4 BUDGET REPORT – JANUARY 2019

A budget report for January 2019 is enclosed for Members' information.

The Council's variance on Net Cost of Services for the period to the end of December is £155k favourable, with income from District Rates and the De-Rating grant being on budget for the period, resulting in an increase to the Council's General Fund of £155k.

This includes a contribution of £622k to the Council's Strategic Projects and Rates Appeal Reserves.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Management Accountant

Agreed by: John Balmer, Head of Finance

Approved by: Sandra Cole, Director of Finance and Governance

11.4 ED/TOU/001 THE GREAT GAME FAIRS OF IRELAND

Members will be aware that over recent years the Council has supported the Irish Game Fair and Fine Food Festival at Shane's Castle. This year the event will run over the 29th and 30th June and will include top international country sports, fine food festival, angling, Living History Festival, medieval jousting and many more family fun activities.

This year the 'sister' event hosted in Galway will run over the 15th and 16th June in advance of the Antrim event and will provide a useful platform from which to promote the Borough. The event organisers have offered the Council a stand at the event and it is proposed that Officers from the Tourism and Arts and Culture sections attend to promote existing and upcoming facilities such as the Castle Gardens, the Gateway Centre and the new Game of Thrones Attraction at Moneyglass.

It is also suggested that the private sector be invited to take part to promote local hotel facilities, shopping facilities such as The Junction and Abbey Centre, the new caravan park at Shane's Castle and key attractions.

RECOMMENDATION: that the report be noted.

Prepared and Approved by: Majella McAlister, Director of Economic Development and Planning

11.5 CE/GEN/004 DEPARTMENT FOR INFRASTRUCTURE – THE MOTORWAYS TRAFFIC (AMENDMENT) REGULATIONS (NORTHERN IRELAND) 2019

Members are advised that correspondence has been received from the Department for Infrastructure (Dfi) advising that The Motorways Traffic (Amendment) Regulations (Northern Ireland) 2019 will come into operation on 11 March 2019.

A copy of the legislation is **enclosed** for Members' information.

RECOMMENDATION: that the report be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive