



MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE OPERATIONS COMMITTEE HELD IN ANTRIM CIVIC CENTRE ON MONDAY 3 SEPTEMBER 2018 AT 6:30 PM

In the Chair : Councillor D Ritchie

Members Present : Aldermen – A Ball, M Girvan and J Smyth
Councillors – L Clarke, S Flanagan, R Foster, J Greer, A Logue, J Montgomery, N McClelland, J McGrath and M Rea

Non-Committee Members Present : Councillors – M Goodman, M Magill, V McWilliam and B Webb

Officers Present : Director of Operations - Ms G Girvan
Head of Environmental Health – Mr C Todd
Head of Leisure – Mr M McDowell
Head of Parks - Mr I McMullan
Head of Waste – Mr M Lavery
ICT Officer – Mr J Higginson
Media and Marketing Officer – Mrs J Heasley
Director Finance and Governance – Mrs S Cole
Head of Governance – Mrs L Johnston
Member Services Officer – Mrs D Hynes

CHAIRPERSON'S REMARKS

The Chair welcomed everyone to the September Operations Committee Meeting and reminded all present of recording requirements. He advised Members that due to technical difficulties the existing audio system was not functioning and that a back-up system had been installed for this evening's meeting.

The Chair welcomed Members to the Committee meeting and particularly, the two new Members, Councillor McGrath and Councillor Flanagan. He also welcomed the new Director of Finance and Governance, Mrs Sandra Cole.

Congratulations were expressed to the staff from the Valley Leisure Centre, specifically Dean, Olivia, Piotr and Mark who recently won the Top Team Lifeguard competition in Belfast. With 12 teams, including 3 from council, the team fought off stiff competition to achieve success and their won had been marked through a reception hosted by the

Mayor. Members agreed that a letter of congratulations be sent to the team on behalf of the Operations Committee.

ACTION: Matt McDowell, Head of Leisure

1 APOLOGIES

Councillor Kelly.

2 DECLARATIONS OF INTEREST

None.

3 REPORT ON BUSINESS TO BE CONSIDERED

3.1 EH/GEN/009 CHARTERED INSTITUTE OF ENVIRONMENTAL HEALTH EXCELLENCE AWARDS

Members were advised that the Health and Wellbeing Team within Environmental Health had been shortlisted as a finalist in the Chartered Institute of Environmental Health (CIEH) Outstanding Environmental Health Team Excellence Awards 2018. The category recognises a team which has delivered a significant improvement to health, wellbeing and environment over the last 3 years. The Health and Wellbeing Team's submission outlined the team's role in tackling the complex determinants of health and outlined how its work with the community in Duneane had helped embed co-production as an approach at individual, community and strategic level.

Category winners would be announced at the awards ceremony on Wednesday 28th November at 12.00 noon at CIEH'S Headquarters, Chadwick Court, 15 Hatfields, London.

The cost to attend the Excellence Awards was

- Shortlisted nominees and up to 8 guests - £95 each
- Shortlisted nominees and 9 guests (party of 10) - £86 each

Travel Costs

A return flight (same day) from Belfast City Airport to London City Airport is approximately £162 per person.

Proposed by Councillor Montgomery
Seconded by Alderman Smyth and agreed that

the Mayor and Chair of Operations Committee, or their nominees, attend as an approved duty together with an officer.

Members congratulated the Health and Well Being Team on being shortlisted.

ACTION BY: Member Services

3.2 EH/GEN/009 NORTHERN IRELAND HEALTH AND FITNESS AWARDS

Members were advised that Dr Janice McConnell, Nutrition and Wellbeing Officer had been shortlisted as a finalist in the Nutritionist/Dietitian category of the Northern Ireland Health and Fitness Awards. This is the first year for these awards in Northern Ireland. Janice's entry highlighted her unique role as the only registered nutritionist working at local government level in Northern Ireland and the innovative interventions such as Sowing Seeds for Healthy Living, Muddy Boots and Nutritious Nursery Nosh she has developed.

Category winners would be announced at the awards ceremony on Saturday 22nd September 2018, in the Crowne Plaza Hotel, Belfast.

The cost to attend the Northern Ireland Health and Fitness Awards Dinner is:

- Individual Reservation - £70.83 plus VAT
- Table of ten guests - £666.67 plus VAT

The Head of Environmental Health advised Members that spaces were now limited by organisers to two per organisation.

Proposed by Councillor Montgomery
Seconded by Councillor Clarke and agreed that

the Mayor, or his nominee, was recommended to attend, as an approved duty, together with one Officer.

ACTION BY: Member Services

3.3 EH/EHS/3 FOOD STANDARDS AGENCY CONSULTATION ON THE FOOD LAW CODE OF PRACTICE (NORTHERN IRELAND), CLOSING DATE: 27TH SEPTEMBER 2018

Members were advised that the statutory Food Law Code of Practice (Northern Ireland) (the Code) sets out the instructions and criteria that local authorities need to follow when planning and carrying out their food law regulatory responsibilities. The Code requires periodic revision so that it reflects current enforcement practices and supports local authorities in ensuring that the delivery of their Official Control obligations is effective, consistent, risk based and proportionate.

The Food Standards Agency (FSA) is currently seeking comments on its most recent proposals to amend the Code. The main changes relate to the risk assessment tool used to determine the minimum frequency applied to verify compliance in food establishments.

The proposals aim to: -

- Review the risk scoring by updating and clarifying the risk categories and descriptors used to assign risk scores; and
- Improve the effectiveness of enforcement by redistributing the minimum inspection frequency of a number of businesses to allow enforcement to focus on businesses that are non-compliant with food law requirements;
- Introduce on line registration for new food businesses.

The current Code sets out the scheme used to risk score premises and categorises them the highest risk "A" to the lowest risk "E". Part of the risk score reflects the level of compliance observed during inspection and is used to determine the Food Hygiene Rating which is published under the mandatory Food Hygiene Rating Scheme. The risk category determines the minimum intervention frequency that must be applied. Higher risk premises are normally subject to more frequent, thorough inspections whereas lower risk premises may receive a range of light touch interventions at a reduced frequency.

The FSA is also proposing the introduction of 'minus scores' for establishments where sustained compliance has been identified. This means businesses that have maintained a food hygiene rating of 5 on two consecutive visits will be given recognition of this achievement by allowing less frequent inspections of the premises.

Experience across the Borough has shown that for some food businesses the level of compliance does not remain static over time and that external factors including staff turnover often result in falling standards between inspections. Periodic inspection is considered the most reliable way of detecting and assisting businesses to remedy non-compliance.

It is Officers' view that the proposed changes to the Code appear to primarily assist local authorities, in England, which are facing severe financial hardship and have been forced to reduce resources. There is evidence that increasing numbers of these Authorities struggle to comply with the requirements of the current Code. It is not however clear if the revised proposals adequately consider the potential impact on consumer confidence of the mandatory food hygiene rating scheme in Northern Ireland. However, most councils in Northern Ireland are in a strong position in terms of food hygiene and should be able to absorb changes, if implemented, with no detriment to the scheme.

Should the proposals be implemented the staff time involved in inspections will reduce, freeing up time to concentrate on other priority areas identified by FSA including Brexit and the implications for some local exporters.

Members were asked to consider and agree the circulated response the key points of which were set out below: -

Antrim and Newtownabbey Borough Council is committed to the principles of better regulation and to ensuring that our regulatory activities not only protect the consumer, but also encouraging and supporting the economy. Council:

- Supports the overall aim of this proposal to reduce interventions;
- Supports a minimum reduction in the frequency of intervention, thereby giving Council greater flexibility to decide and target local priorities;
- Proposes that risks to ensure the inspection programme and the level of intervention applied must be sufficient to protect the consumer and maintain consumer confidence in the Food Hygiene Rating Scheme;
- Proposes that changes have minimum impact on the current inspection programme by introducing a minus score of -5 only;

- Proposes that the removal of a 22 score for premises providing for vulnerable groups (such as young children or the elderly) is only applied in cases of sustained compliance.

The full consultation document can be accessed at: -

<http://www.food.gov.uk/news-alerts/consultations/regulating-our-future-amendments-to-the-food-law-code-of-practice-northern-ireland>

Proposed by Alderman Smyth
Seconded by Councillor McGrath and agreed that

the response to the Food Standard Agency’s Consultation on the Food Law Code of Practice (Northern Ireland) be approved.

3.4 PK/GEN/107 DAERA: ENVIRONMENT FUND

Introduction:

Officers recently attended an information workshop in relation to the Environmental Fund administered by the Department of Agriculture, Environment and Rural Affairs (DAERA). The fund provides support for strategic projects, which will help effectively deliver key environmental outcomes in Northern Ireland.

Application

Having considered the criteria and discussed potential projects with DAERA staff on the day Officers deemed an application based on eradication of invasive species as the one most likely to be successful to this oversubscribed fund.

Members were aware that the presence of invasive non-native plant species, within the river catchment area, had been highlighted as an issue by the Six Mile Water River Trust in recent years. Council treats invasive species on its land but there are many landowners along the banks of the river, making it difficult to eradicate without a joined up approach.

Officers submitted a pre-application form in July 2018, proposing that Council works in partnership with the Six Mile Water River Trust (and local landowners) in the delivery of a 3-year programme to eradicate Japanese Knotweed, Himalayan Balsam and Giant Hogweed within the Six Mile Water river catchment area. This would require collaboration with all landowners, to prevent the invasive species reseeding in treated areas.

An overall eradication programme would be required for the river catchment and it was proposed to work with the volunteers of the Sixmilewater River Trust to carry out some of the work in return for an annual fee. This would be much more effective than individual landowners addressing the problem in isolation.

The funding breakdown would be as follows if the application was successful:

Source			
	2019	2020	2021

DAERA Environment Fund (@50%)	£15,000	£10,000	£10,000
Council: Parks Budget	£7,500	£5,000	£5,000
Council: Waste Management Budget	£7,500	£5,000	£5,000
Total Cost:	£30,000	£20,000	£20,000

This would include the provision of materials for clearance works and a training programme for local landowners, so that they can work in partnership in subsequent years. The project would also involve regular litter clean-ups along the banks and in the river itself.

The outcomes must be delivered between April 2019 and March 2022. The minimum total cost of a project is £20,000; no maximum cost has been specified. Match funding of 50% must be provided by Council projects.

Proposed by Alderman Smyth
Seconded by Councillor Clarke and agreed that

Council works in partnership with the Six Mile Water Trust on a 3-4 year non-native invasive species eradication programme at river catchment level, subject to securing funding from DAERA's Environment Fund.

ACTION BY: Elaine Upton, Countryside Officer

Councillor Rea arrived at this point of the meeting.

3.5 PK/GEN/085 PK/GEN/041 RATHCOOLE AND CRUMLIN ALLOTMENTS

Introduction:

In March 2016, Council approved plans to provide allotments across the Borough. Two possible locations for the development of new allotments were agreed at Rathcoole and Crumlin.

Rathcoole Allotments:

A number of potential locations for a new allotment were investigated and an area of land owned by the Education Authority (EA) adjacent to Rathcoole Primary School, was identified as a possibility. The site entrance would be off the Derrycoole Way (Appendix 1 circulated). The EA had agreed in principle, subject to a Board meeting on 4 September 2018, for the land to be released on a restrictive lease, for a one-off cost of £20,000 for the development of allotments.

If approved, the project could be delivered in 2 phases, depending on level of demand. Initially, the following is proposed:

- 14 small (25m²) and 14 medium (50m²) allotment plots
- 12 No. raised beds (3m x 2m) within school grounds
- car parking for 12 vehicles (including 2 No. disabled bays)
- 2.4m perimeter IbeX fencing
- 0.9m internal steel mesh fencing between plots
- Pathways
- Provision of sheds
- 5m wide access gates
- 2 No. water taps
- Bays for skips

Crumlin Allotments – The Barley/Show Field:

Members were reminded that it was intended that allotments would be developed at the Cidercourt Road in Crumlin, adjacent to Crumlin Glen. This had not been progressed due to delayed plans by NI Water for the site. They indicated that there were future plans for the upgrade of the pumping station, which would need completion before they could consider release of lands. For this reason, the land at the rear of Crumlin Community Centre, which is owned by Council had been identified as an option for allotments. This land has access available from Orchard Road (Appendix 2 circulated).

If approved, the project could cover approximately 2,116 metres square (0.52 acre) of land and it could comprise:

- 10 small (50m²) and 20 large (100m²) allotment plots
- car parking for 12 vehicles (including 2 No. disabled bays)
- 2.4m perimeter Ilex fencing
- 0.9m internal steel mesh fencing between plots
- Pathways
- Provision of sheds
- 5m wide access gates
- 2 No. water taps
- Bays for skips

The Economic Appraisals and Business cases are being drafted and would be presented to the Community Planning and Regeneration Committee for consideration in October.

Proposed by Alderman Smyth

Seconded by Councillor Foster and agreed that

(i) approval is given in principle to proceed with allotments at Rathcoole and Crumlin as set out, subject to all legal and administrative matters being resolved and;

(ii) approval is given to acquire lands at Rathcoole Primary School from the Education Authority at a cost of £20,000, on the basis of a restricted lease for an allotment facility.

ACTION BY: Elaine Upton, Countryside Officer

Councillor Webb congratulated staff for all their hard work in relation to the progress with the Rathcoole allotments.

Councillors Goodman, Logue and Magill arrived at this point of the meeting.

3.6 WM/WM/37 REVIEW OF WASTE COLLECTION POLICY

Members were reminded that further to the report on the review of the Waste Collection Policy being considered at the operation Committee in June Members requested further information on the impact of the changes proposed.

The Waste Collection Policy is reviewed on an annual basis and updated if required. The Policy provides a framework for the collection of waste in the Borough and is required to ensure the effective and efficient delivery of the service.

The proposed changes to the Waste Collection Policy were as follows:

1. In order to encourage greater recycling in schools and increase awareness of recycling for pupils, it is proposed that schools will be supplied with the liners free of charge. Previously, schools had to purchase the liners like other commercial customers or encourage pupils to bring them in from home. It is envisaged that the cost of the change will be minimal (approximately £500 per annum). The provision of free liners would not extend to the school kitchens;
2. In line with the Waste Management's Business Plan, the aim is to complete all bulky collections within 5 days of the residents request rather than 10 days as previously stated;
3. Simplification of the 'bulky waste collections' section to state that *a bulky collection will become chargeable if it takes longer than 15 minutes for the staff to collect the waste.*

Previously the Policy stated that the bulky collection would be chargeable if it took *'more than 15 minutes to carry out collection OR over 15 bags of waste OR over the approximate volume of a small 'builder's skip'*.

It was not envisaged that there would be any additional cost incurred as a result of the change, but it will be improve customer service as the statement is easier to understand.

At the meeting of Committee there no issues with the first two proposed changes, however with the third, the issue of ability to pay was raised.

Whilst the majority of bulky collections are free a charge has been in place for some bulky collections since the creation of the new council in 2015. For example, if a resident requested collection of a three piece suite, a bed and a mattress this would be free of charge. There is no changed proposed to the amount charge, simply to the definition of the type of collection which will attract a charge.

The time restriction of 15 minutes is included to prevent Council being requested to carry out what basically amounts to a house clearance.

The table below showed the number of bulkies collected last year and the proportion of those which were charged for. As illustrated, the amount of residents charged for a bulky collection was very low at less than 1%.

Total No of Bulky Collections in 2017/18	Number of Chargeable Bulky Collections in 2017/18	% of Bulky Collections that were Chargeable in 2017/18
15,113	103	0.68%

Officers had also collected information from other Councils in Northern Ireland in relation to their bulky waste collection service and this is presented in the table below:

Council	Charge	Restrictions
Antrim & Newtownabbey Current charging	Free of charge if the removal of the waste takes no more than 15 minutes to carry out If the items take more than 15 minutes to carry out OR is more than 15 bags of waste OR over the approximate volume of a small 'builders' skip then a collection charge of approximately £50 per hour.	<i>No glass, sinks or toilets and bulky items must be bundled and tied.</i>
Ards & North Down	No free collections £15.00 for up to six bulky household items	<i>No garden waste, trees and hardcore, material from building or DIY activity such as old windows, doors, bathroom suites and kitchen units, or boilers, radiators.</i>
Armagh City, Banbridge, & Craigavon	No free collections £6 for up to 3 bulky household items	<i>No DIY materials, metals, and garden waste.</i>
Belfast City	Free of charge	<i>This service is for reasonable amounts of bulky waste from households and does not include waste which is a result of work carried out in your home, such as bathroom suites, kitchens or fireplaces.</i>
Causeway Coast & Glens	No free collections £5 for up to 3 bulky household items and then £2 for each additional item	<i>No Fixtures and fittings (bathroom suites, kitchen units, doors etc.), concrete, soil, & green waste.</i>
Derry City & Strabane	Free of charge	<i>This service is for reasonable amounts of bulky waste from households and does not include waste which is a result of work carried out in your home, such as bathroom suites, kitchens or fireplaces.</i>
Fermanagh & Omagh	Free of charge for up to 3 items at one time with a maximum of 3 Free of Charge collections per household per year.	<i>Larger items of domestic household waste only.</i>
Lisburn & Castlereagh	Free of charge for up to 3 items at one time with a maximum of 3 Free of	<i>This service is for reasonable amounts of bulky waste from households and does not</i>

	Charge collections per household per year. Additional collections charged at £10 for up to three bulky items.	<i>include waste which is a result of work carried out in your home, such as bathroom suites, kitchens or fireplaces.</i>
Mid & East Antrim	<i>Information not available</i>	
Mid Ulster	No free collections £5 for up to 3 bulky household items	<i>No fixtures and fittings of a house like bathroom suites, oil tanks, garage or internal/external doors, garden waste or general waste (e.g. bin bags).</i>
Newry, Mourne & Down	No free collections £10 for up to 5 bulky household items	<i>No Fixtures and fittings (kitchen and bathroom), building materials and plaster board, garden sheds and Garden waste/trees.</i>

Five of the 11 Councils apply a charge for the collection of any bulky waste and Antrim and Newtownabbey appears to have one of the more customer friendly services with no cost and fewer restrictions. No councils appear to subsidise rates for any sections of the community.

As a result of the further research, it was proposed to maintain the 3 changes to the Waste collection Policy as stated. If approved, Officers would amend the website page on bulky collections to make it more user friendly as a result of comments made at the June meeting.

A copy of the draft Waste Collection Policy (circulated) was included for Members' approval with the recommended changes highlighted.

Proposed by Councillor Montgomery
Seconded by Councillor McGrath and agreed that

Council approves the proposed Waste Collection Policy 2018.

ACTION BY: Michael Laverty, Head of Waste Management

3.7 L/LEI/GEN: PRIVATE SWIMMING LESSONS

Background

Members were reminded that at the April meeting of the Operations Committee, a decision to standardise the delivery of private swimming lessons across the Borough was deferred pending further research by Officers into the HMRC, IR35 regulations as well as other differences which existed in provision.

Consultation

Following this decision, Officers carried out extensive consultations over the summer months, initially through meetings with private swimming teachers from the Valley and Sixmile Leisure Centres and subsequently through a working group including all three wet side leisure centres and staff from each centre.

The working group met on four occasions over the summer period to work through all issues and options in order to provide a recommendation that would meet customer expectations, Council's needs and those of the private swimming teachers. Following extensive discussions around the options, the working group had arrived at a 'Rental Model' subject to approval by Council).

Rental Model

The details of the proposed model which the swimming teachers are content with were set out below:

1. All private swimming teachers wishing to operate in any Council Swimming pool will be required to sign a Service Level Agreement which includes nominating one centre where they will teach.
2. All private swimming teachers will select one of the following payment options:

Tier 1: £45.00 per month, plus £2.00 per person, per lesson
This tier is for those who take up to 5 lessons per week

Tier 2: £90.00 per month
This tier is for those who take more than 5 lessons per week
3. Each teacher to take Council operated group lessons at the site in order to be eligible for private swimming lessons.*
4. The price of swimming lessons to be set by Council in the Service Level Agreement in each of the three centres, £13 for an individual.
5. Each swimming instructor will register at reception on arrival and Council will determine the number of lessons going on at any one time
6. Tier 1 and 2 payments will be paid monthly in advance – by Direct Debit

**It was proposed to apply this to all new private swimming teachers, with existing teachers being managed on a case by case basis*

Benefits

There are benefits of this model to customers, council and to swimming teachers as all aspects of the service provided would be managed consistently across all three centres.

The benefits of this model to Council are:

- It gives control of private swimming lessons to Council and enables management of lessons and safety and comfort those taking lessons and other pool users
- Income from private swimming lessons will be managed and accounted for through the receipt of monthly rental payments and individual charges, as appropriate
- As all private swimming teachers operating within this model will be self-employed there will be no additional staff added to Establishment budgets

- Alignment of pricing and increased availability for swimming instructors under the proposed model, particularly at Antrim Forum

The flexibility of the tiered pricing accommodates swimming teachers regardless of the number of lessons they undertake, and ensures no negative impact on existing clients of private swimming teachers.

Proposed by Alderman Girvan

Seconded by Councillor Foster and agreed that

- (i) **swimming lessons are delivered through the 'Rental Model' as set out above, from 1st October 2018;**
- (ii) **the Leisure Pricing Schedule is amended to reflect the pricing applicable in all three centres, namely £13 for 30 minutes.**

Cost for 2 children per private lesson to be reported to September Council meeting. (Amended by Council on 24.9.18)

ACTION BY: Matt McDowell, Head of Leisure

3.8 EH/EHS/FC/9 DRINKING WATER QUALITY REPORT FOR NORTHERN IRELAND 2017

Members were reminded that Northern Ireland Water produce a report to demonstrate water quality for each council in Northern Ireland based on the level of compliance.

For monitoring purposes, Northern Ireland Water's supply area is divided into water supply zones, each of which supplies a maximum of 100,000 people.

Samples are taken randomly from customer taps in each supply zone and from planned samples at supply points.

Of the four zones supplying the Borough, the following minor exceedances above the prescribed standards were observed. These were fully investigated and remedied as necessary and did not impact on neighbouring properties or the wider supply network.

ZN0402 Killylane Ballynure

Iron – single exceedance

ZS0109 Dorisland Whiteabbey

Lead – single exceedance

Odour – single exceedance

ZS0111 Dunore Point Hydepark

Total coliforms – 2 exceedances

The report also detailed the capital works carried out by Northern Ireland Water in the Borough.

A copy of the full report was circulated and can also be found at:

<https://www.niwater.com/sitefiles/resources/pdf/reports/2017niwaterdrinkingwaterqualityannualreport.pdf>

Proposed by Councillor Flanagan
Seconded by Councillor McGrath and agreed that

the report be noted.

NO ACTION

3.9 EH/GEN/010 FLOODING 28TH JULY 2018

Members were reminded that on Saturday 28th July 2018, over 1 month's average rainfall fell in parts of the Borough giving rise to localised flooding.

The Department for Communities has an Emergency Financial Assistance Scheme in place to cover any flooding caused by rainfall from 1st June 2018 until 31st August 2018.

Council's Environmental Health staff had been assessing the impact of the floods. To date 162 grants, totalling £162,000 have been paid to residents in Borough.

Working as part of a multi-agency group including the Department for Communities, staff have offered advice and made referrals through to other organisations such as the Northern Ireland Housing Executive, Rivers Agency, Northern Ireland Water and the Department for Infrastructure. The Red Cross also offered emotional support and guidance to those affected.

A special meeting was convened with the Department for Communities Discretionary Support Services and the Northern Health and Social Care Trust to discuss particularly vulnerable householders severely affected by the flooding.

The Council's Cleansing Section had also been supporting residents and businesses on the ground by removing damaged items and helping with clean up.

Proposed by Councillor Montgomery
Seconded by Alderman Smyth and agreed that

the report be noted.

Officers to provide information on those not eligible for assistance to Alderman Smyth and follow up on a query from Councillor Logue.

Members congratulated the Director and her staff for all their hard work on the day of the flood and for their quick reaction to the situation.

ACTION BY: Clifford Todd, Head of Environmental Health

3.10 PK/GEN/001/VOL2 COMMEMORATIVE PROGRAMME

18 benches had been installed and 9 trees planted during the period 01 April 2017 to 30 June 2018. A breakdown was as follows:

Benches

Year	Total	Location
Qtr 2 2017	7	Carnmoney Cemetery, Hazelbank Park, Loughshore Jordanstown
Qtr 3 2017	3	Carnmoney Cemetery, Hazelbank Park
Qtr 4 2017	5	Carnmoney Cemetery, Hazelbank Park, Gideons Green
Qtr 1 2018	3	Carnmoney Cemetery, Mill Race Trail, Macedon Point
Qtr 2 2018	4	Carnmoney Cemetery, Hazelbank Park, Crumlin Cemetery

Trees

Year	Total	Location
Qtr 2 2017	0	
Qtr 3 2017	3	Carnmoney Cemetery, Hazelbank Park
Qtr 4 2017	6	Carnmoney Cemetery, Hazelbank Park
Qtr 1 2018	0	
Qtr 2 2018	0	

All requests were compliant with Council policy.

Proposed by Alderman Smyth
 Seconded by Alderman Ball and agreed that

the report be noted.

NO ACTION

3.11 EH/PHWB/8 INTERNATIONAL HEALTHY CITIES CONFERENCE

Members were advised the World Health Organisation Healthy Cities International Conference was being held in the Belfast Waterfront and Conference Hall from 1st - 4th October 2018. Marking thirty years of the Healthy Cities Network, the theme of this year's conference is "Changing Cities to Change the World".

The World Health Organisation European Healthy Cities Network is a crucial platform for bringing about change and achieving improved health, wellbeing, and equitable and sustainable development in cities across the region and globally.

The Network's strong and active leadership has shown that many health, wellbeing and sustainable development challenges are most effectively

addressed at a local level and the Network has presented multiple examples of innovative ways of achieving this.

The International Healthy Cities Conference, which takes place every five years, presents the opportunity to learn from the work of healthy cities globally and attracts politicians and key decision-makers as well as technical experts. It offers the chance for delegates to engage with their counterparts from all over the world and to benefit from the experience that this Network has to offer.

The Health and Wellbeing team have been successful in having a paper accepted for a Learning Through Practice session at this year's conference.

Alison Briggs, Principal Environmental Health Officer and Wendy Brolly, Environmental Health Manager would make a presentation on their work on Co-production with the Duneane Community Collective. The presentation highlights how barriers which prevent people from participating in the decisions that affect their lives can be overcome.

Proposed by Councillor Foster
Seconded by Councillor Clarke and agreed that

the report be noted.

NO ACTION

3.12 WM/WM/37 WASTE MANAGEMENT ANNUAL PERFORMANCE REPORT 2017/18

WASTE TREATMENT:

Council has two statutory waste targets that have to be complied with and they are as follows:

1. Recycle 50% of all household waste by 2020;
2. Limit the landfilling of biodegradable waste to no more than 16,358 tonnes in 2020.

Under the Landfill Regulations (Northern Ireland) 2003, Council submits waste data returns to the Northern Ireland Environment Agency (NIEA). These are completed on a quarterly basis throughout the year and are used by the NIEA to calculate Council's recycling rate and compliance with the landfill diversion targets i.e. Northern Ireland Landfill Allowance Scheme (NILAS).

The waste data submission for 2017-18 had been submitted and the waste data for the year was shown below compared to the previous year: (subject to verification by NIEA in November)

	2016-17		2017-18	
Total Household Waste Arisings	78,219		77,584	-1%
Household Waste Arisings to Recycling	37,185	48%	40,715	52%
Household Waste Arisings to Recovery	10,942	14%	10,637	14%
Household Waste Arisings to Landfill	30,091	38%	26,232	34%

Total Local Authority Collected Municipal Waste Arisings	91,631		93,001	1%
Municipal Waste Arisings to Recycling	46,779	51%	52,002	56%
Municipal Waste Arisings to Recovery	11,537	13%	11,326	12%
Municipal Waste Arisings to Landfill	33,315	36%	29,673	32%

* Local Authority Collected Municipal Waste is ALL the waste that the Council collects i.e. commercial, street sweepings, recycling centres as well as household waste.

In summary, the key points were as follows:

- The overall increase in municipal waste arisings is 1%, down from an increase of 7% in the previous year, and while this may indicate continuing economic prosperity, albeit it at a slower rate, it does have an adverse impact on the Council's budgets as we handle and treat more waste;
- Significant increase in tonnage of both household and municipal waste recycled;
- Recycling rates up 4-5% for both household and municipal waste and this appears to be largely due to effectiveness of the food waste recycling campaign and the impact of the triple stack expansion.
- Energy recovery continues to be an important element of waste treatment and reduces Council dependency on landfill disposal;
- Significant reduction in the amount of waste landfilled.

In 2017-18 Council landfilled 14,151 tonnes of biodegradable waste which equates to 74.61% of its NILAS allocation. Overall in the arc21 region, all Councils met their NILAS obligations and therefore no transfer of allowances is required.

MISSED BINS:

Council has a Key Performance Indicator to ensure that 99% of bins are collected on the correct day. Every day Council and its contractors complete approximately 13,000 bin collections and this equates to nearly 3 million per annum. During 2017-18 Council collected approximately 99.9% of bins on the designated day.

Those bins recorded as missed are where the Council is deemed at fault and the bins will have been collected by the Waste Section or our contractors if the resident reports the issue within 24 hours of their designated collection day.

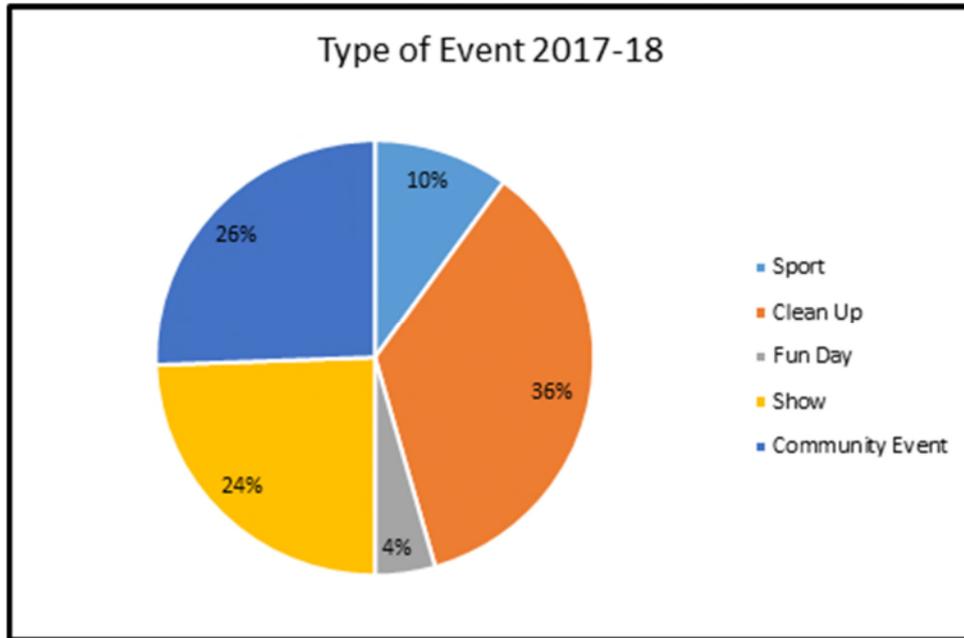
SUPPORT IN KIND REQUESTS:

The Waste Management section operates a Support in Kind scheme for local organisations or individuals. Members are reminded that this service provides litter pickers, black bags, gloves, etc for community clean-ups, assistance at events, etc. The applications generally relate to requests for waste collection and disposal activities, although portable toilets are also included in the scheme.

In 2017-18, a total of 98 Support in Kind requests were approved, which was a 27% increase on the number of supported requests in 2016-17. The approximate cost of Support In Kind scheme this year was approx. £23,720 and this is an increase of over £4,750 on the previous year.

The costs accrued are mainly from the provision of non-returnable items such as gloves and bags, waste disposal, post event sweepers and the hire of portaloos. The cost of delivering and collecting items, i.e. fuel and staff costs, are not included in this total.

The graph below shows the breakdown of the type of events that were supported through the Support in Kind scheme in 2016-17, with the largest proportion of the requests for assistance with environmental clean-ups in the Borough.



Proposed by Councillor Logue
Seconded by Councillor Greer and agreed that

the report be noted.

Members thanked the Director of Operations, the Head of Waste Services and the Waste Management team for all their hard work on this issue.

NO ACTION

4. ANY OTHER RELEVANT BUSINESS

- (1) *In a response to a query raised by Councillor Rea, The Head of Parks confirmed that works for Killead Roundabout were now re-scheduled for October.*

NO ACTION

- (2) *In a response to a query raised by Councillors Rea and Logue, it was agreed that Officers contact DfI Roads in relation to the provision of footpaths around the main route through the International Airport, near the car rental companies and new petrol filling station and commercial units.*

ACTION: Geraldine Girvan, Director of Operations

- (3) *Several members took the opportunity to commend Ivor and his team on the excellent work on roundabouts and flowerbeds throughout the Borough.*

NO ACTION

- (4) *Following an issue raised by Councillor Magill, it was proposed by Alderman Smyth and seconded by Councillor Clarke that the Chief Executive write to Belfast City Council regarding the potential to work in partnership to develop play facilities in the area of the City of Belfast Playing Fields at Mallusk. It was agreed that the issue of parking around the facility be incorporated into the letter.*

ACTION BY: Jacqui Dixon, Chief Executive.

- (5) *Councillor Montgomery commented that local residents were very impressed with the facilities at Antrim Castle Gardens and Sixmilewater Park.*

NO ACTION

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor Montgomery
Seconded by Alderman Smyth and agreed that

the following Committee business be taken In Confidence.

3.13 IN CONFIDENCE WM/arc21/4 arc21 JOINT COMMITTEE PAPERS

As agreed at the November (2015) meeting of Council, the papers for the arc21 Joint Committee Meeting were circulated for:

- June 2018
- August 2018

There was no meeting in July 2018.

Members were reminded that these documents are confidential and may be legally privileged or otherwise protected from disclosure so therefore Members should not disclose this information to any third party and the information must be kept secure.

Proposed by Councillor Foster
Seconded by Alderman Smyth and agreed that

the papers be noted.

ACTION BY: Michael Laverty, Head of Waste

3.14 IN CONFIDENCE PK/GEN/078 CRUMLIN GLEN

At the May 2018 Committee meeting, Members approved a contribution of £[REDACTED] towards a capital scheme, to improve access at Crumlin Glen for those with mobility issues, older people and those with prams, whilst improving safety for all users of the site.

The scheme had been costed to be in the region of £[REDACTED] and would include the upgrade of existing trails, directional signage within both the Glen and the town, security fencing and gates, and replacement bridge.

The external funding expected from the Alpha Programme had not been secured. The project must now proceed to take full advantage of the Sport NI funding before the funding deadline. The project had been adjusted to exclude the bridge, which would have been funded by Alpha.

An updated breakdown of funding was as follows:-

Funder	Original Budget	Final Budget	Status
Sport NI (Outdoor Spaces)	£[REDACTED]	£[REDACTED]	Secured – 2019/20
Alpha Programme	£[REDACTED]	-	Unsuccessful – June 2018
Council	£[REDACTED]	£[REDACTED]	Secured
Total Funding:	£[REDACTED]	£[REDACTED]	

Officers would continue to seek opportunities for alternative sources of external funding to maximise accessibility to the Glen and its assets, and thus make it even more attractive to visit.

Proposed by Councillor Logue
Seconded by Councillor McClelland and agreed that

the report be noted.

Officers to recirculate information on the project to Councillor Logue.

ACTION BY: Elaine Upton, Countryside & Physical Activity Development Manager

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Alderman Girvan
Seconded by Alderman Smyth and agreed that

the remainder of Committee business be taken in Open Session.

The Chairperson advised that audio-recording would recommence at this point.

There being no further committee business the Chairperson thanked everyone for their attendance. The meeting concluded at 7.21pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice