



23 March 2018

**To: Each Member of the Council**

Dear Member

**MEETING OF ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL**

A meeting of the Antrim and Newtownabbey Borough Council will be held in the **Round Tower, Antrim Civic Centre on Monday 26 March at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**PLEASE NOTE:**

**Hot fork buffet will be available in the Pre-Meeting Rooms from 5.30 pm.**

**For any queries please contact Member Services:**

Tel: 028 9034 0098 / 028 9448 1301

[memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## **A G E N D A**

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies.
- 3 Declarations of Interest.
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of the Antrim and Newtownabbey Borough Council held on Monday 26 February 2018, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operations Committee Meeting of Monday 5 March 2018, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday, 6 March 2018, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on Monday 12 March 2018, a copy of which is **enclosed**.
- 8(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Tuesday 20 March 2018, a copy of which is **enclosed**.
- (b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Tuesday 20 March 2018, a copy of which is **enclosed**.
- 9 To approve the minutes of the proceedings of the Audit Committee Meeting held on Wednesday 21 March 2018, a copy of which is **enclosed**.
- 10 Report on business to be considered

## **LEGAL**

- 10.1 To approve the Sealing of Documents

## **ITEMS FOR DECISION**

- 10.2 Provisional Amusement Permit – Amusement Centre, 131 Shore Road, Whitehouse, Newtownabbey, BT37 9SY
- 10.3 Application for Grant of an Entertainment Licence (Annual Licence)

- 10.4 Department for Infrastructure – Proposed No Waiting at Any Time Traffic Restrictions on Roguery Road, Toomebridge
- 10.5 TinyLife – Request for Presentation to Council
- 10.6 Glengormley Public Realm
- 10.7 Ballyclare May Fair 2018

**ITEMS FOR INFORMATION**

- 10.8 Motion on Gambling – Fermanagh & Omagh District Council
- 10.9 Budget Report – February 2018

**ITEMS IN COMMITTEE**

- 10.10 Provision of Advertising Services Tender
- 10.11 Tender for Carnmoney Cemetery Provision (Subterranean System)
- 10.12 Tender Report for Appointment of Consultant for Antrim Grammar and Parkhall College 3G Pitch
- 10.13 Former Moylinney Residential Home, Monkstown
- 10.14 Tender for the Supply, Delivery and Maintenance of a Range of Vehicles for Antrim and Newtownabbey Borough Council

## **REPORT ON BUSINESS TO BE CONSIDERED AT THE COUNCIL MEETING ON MONDAY 26 MARCH 2018**

### **LEGAL**

#### **10.1 TO APPROVE THE SEALING OF DOCUMENTS**

Members are advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

To approve the Sealing of Documents:

- Form of Release for Statutory Charge for 5 Dunsona Park, Jordanstown.
- Wayleave to Latner 10 Developments Ltd to construct a storm pipeline and outfall headwall at Six Mile Water
- Supplemental Licence Agreement re: 6 Orchard Way, Antrim

## **ITEMS FOR DECISION**

### **10.2 LS/AP/7 PROVISIONAL AMUSEMENT PERMIT – AMUSEMENT CENTRE, 131 SHORE ROAD, WHITEHOUSE, NEWTOWNABBAY, BT37 9SY**

An application for the provisional grant of an Amusement Permit has been received from Mr Michael Heaney for premises at 131 Shore Road, Whitehouse, Newtownabbey, BT37 9SY. The permit will allow the applicant to provide gaming machines as defined by Article 108 (1) (ca) of the Betting, Gaming, Lotteries and Amusements (NI) Order 1985 and the Betting and Gaming (NI) Order 2004.

Satisfactory references have been received in respect of Mr Heaney. The PSNI has no objection to the provisional grant of an Amusement Permit and no objections have been received following a Public Notice placed in a local registered newspaper.

The applicant has up to two years following the provisional grant of an Amusement Permit to complete any internal or external alterations to the premises as required and provide a suitable and sufficient fire risk assessment to the Council before the Permit is declared final.

It is proposed that the following days and hours will apply: -

- Monday – Saturday inclusive 9.00 am – 1 am
- Sunday Midday – midnight

**RECOMMENDATION: that the provisional grant of the Amusement Permit for 131 Shore Road, Whitehouse, Newtownabbey, BT37 9SY be approved for the following operating hours:**

- **Monday – Saturday inclusive 9.00 am – 1 am**
- **Sunday Midday – midnight**

Prepared by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations

**10.3 EL/176 APPLICATION FOR GRANT OF AN ENTERTAINMENT LICENCE (ANNUAL LICENCE) FLUID BAR AND GRILL, 350 ANTRIM ROAD, GLENGORMLEY, BT36 5EQ**

An application has been received for the grant of an Entertainment Licence (annual licence) for the following area.

<b>Licensee</b>	<b>Location of Premises</b>	<b>Type(s)and hours of entertainment</b>	<b>File Number</b>	<b>New Application or Renewal</b>
Laurie Copeland	Fluid Bar and Grill 350 Antrim Road Glengormley BT36 5EQ	Singing, Music, dancing or entertainment of a like kind  Monday to Sunday 12 Noon to 1am  Number of persons 60	EL176	New

In line with the Council Protocol for the hearing of Entertainment Licence applications, approved in December 2016, the application must be considered at a full meeting of the Council.

The Council can decide the following:

- i. Grant the licence
- ii. Grant the licence with specific additional terms, conditions and restrictions
- iii. Refuse the licence
- iv. Defer an application for further consideration or to obtain further information.

If the Council makes a decision against an Officer's recommendation then Members must state their reasons for doing so. In such circumstances a recorded vote will be taken.

**RECOMMENDATION: that an Entertainment Licence (annual licence) be granted to the applicant Laurie Copeland, 350 Antrim Road, Glengormley, BT36 5EQ for the following operating hours**

- **Monday - Sunday 12 noon – 1 am**

Prepared by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations

**10.4 CE/GEN/4 DEPARTMENT FOR INFRASTRUCTURE – PROPOSED NO WAITING AT ANY TIME TRAFFIC RESTRICTIONS ON ROGUERY ROAD, TOOMEBRIDGE**

Correspondence has been received from the Department for Infrastructure, Ballymena Traffic Office, advising of proposals to install 50m of No Waiting at Any Time restrictions outside no 66 Roguery Road, Toomebridge. (**enclosed**) and requesting a letter confirming that the Council is in agreement with the proposal.

**Council's instructions are requested.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

## 10.5 G/MSMO/7/VOL3 TINYLIFE – REQUEST FOR PRESENTATION TO COUNCIL

Correspondence has been received (copy enclosed) from Mrs Alison McNulty, Chief Executive of TinyLife, one of the Mayor's chosen charities, requesting the opportunity to present to the May 2018 Council meeting on the report into the need for investment in Neonatal services in Northern Ireland and also the lack of standards in Neonatal care. This is with a view to the Council agreeing to send a motion to the Secretary of State and Mrs McNulty has been in touch with other councils across the Province who have also agreed to do this.

**The Council's instructions are requested.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive



## 10.6 CD/PM/087, CP/PM/092 GLENGORMLEY PUBLIC REALM SCHEME

Members are reminded that the Council works in partnership with the Department for Communities to deliver public realm initiatives across the Borough.

The design and development of a major public realm scheme for Glengormley has been underway for some time and the anticipated investment in the scheme is £4.5m.

In order for the Council to be in a "state of readiness" to access significant capital funds from the Department, an economic appraisal for the Glengormley Scheme needs to be completed alongside appropriate consultation and the consideration of options to phase the proposed scheme.

It is anticipated that the cost of this assignment will be in the region of £50,000 and provision for this has been made in the 2018/19 revenue estimates.

**RECOMMENDATION: that the Council proceeds with the economic appraisal for the Glengormley Public Realm Scheme at a cost of £50,000.**

Prepared and approved by: Jacqui Dixon, Chief Executive

## 10.7 ED/TOU/43, RC/BMF1-3/2018, PK/CP/001 Vol4 BALLYCLARE MAY FAIR 2018

Members are reminded that the 2018 Ballyclare May Fair Festival will take place from Saturday 19 to Saturday 26 May, inclusive.

### **May Fair Programme**

The 2018 May Fair will have a traditional theme. This year's festival highlights will include the horse fair, local music and entertainment combined with traditional craft demonstrations and workshops and will finish with a lantern parade and fireworks display. The Ballyclare May Fair Soapbox Derby is a new event for this year's Festival and will take place on Tuesday 22 May from 6 pm.

Following a review of the horse fair that was held in 2017, it is proposed that this would relocate from Sixmile Water Park to Main Street (with parking for horse traders being made available at Harrier Way Car Park). A secure area would be clearly marked out on the street within the designated area to allow the 'flashing' of horses. This would help reduce the risk of incidents which occurred in 2016 and 2017 and improve health and safety for the public and animal welfare.

In order to support town centre traders, local food businesses offers will be promoted during the Festival. External mobile food traders will not be required this year.

Applications have been made for appropriate road closures in relation to the May Fair.

### **Car Parks**

To facilitate this event, it will be necessary to use car parks at Council facilities and for the temporary closure of the car parks at Harrier Way and The Square, Ballyclare as outlined below:

<b><u>CAR PARK</u></b>	<b><u>DATE/TIME</u></b>	<b><u>PURPOSE</u></b>
Harrier Way	6.00 am on Sunday 20 May 2018 through to midnight on Sunday 27 May 2018.	Horse Traders parking (Tuesday only) and amusements for the rest of the Festival week
The Square	6.00 am on Monday 21 May 2018 through to midnight on Sunday 27 May 2018.	A stage, carousel and stalls (half of the carpark will remain open for public parking on Monday, Wednesday, Thursday and Friday)

Sixmile Leisure Centre	6.00 am on Sunday 20 May 2018 through to midnight on Sunday 27 May 2018.	Section of car park required for amusements
Ballyclare Town Hall	Tuesday 22 May 2018 (from 6.00 am to midnight) Saturday 26 May 2018 (from 6.00 am to midnight)	Stalls for two days

**RECOMMENDATION: that the following be approved:**

- i. the closure to the public of the car parks at Harrier Way and the Square together with usage of part of Sixmile Leisure Centre and the Town Hall car parks as outlined in the table above**
- ii. that the horse trading fair takes place on Main Street on Tuesday 22 May 2018 ;**
- iii. Amusements are located at Harrier Way Car Park and Sixmile Leisure Centre Car Park from Sunday 20 May to Sunday 27 May 2018 inclusive;**
- iv. Town Centre food businesses are promoted throughout the Festival.**

Prepared by: V Postle, Tourism, Town Centre & Regeneration Officer

Agreed by: K Steele, Tourism, Town Centre & Regeneration Manager

Approved by M McAlister, Director of Community Planning & Regeneration

## **ITEMS FOR INFORMATION**

### **10.8 G/MSMO/14 MOTION ON GAMBLING – FERMANAGH & OMAGH DISTRICT COUNCIL**

Members are advised that Correspondence has been received from Fermanagh & Omagh District Council seeking support for a Motion on Gambling by writing to all the Party Leaders asking that gambling adverts are banned from television, print media and social media.

A copy of the letter is **enclosed**.

**RECOMMENDATION: that the correspondence from Fermanagh and Omagh District Council be noted.**

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

## 10.9 FI/FIN/4 BUDGET REPORT – FEBRUARY 2018

A budget report for February 2018 is enclosed for Members' information.

For the period, the Council's variance on Net Cost of Services was £1.5m favourable, with income from the District Rates and De-Rating Grant being in line with their respective budgets.

Should this favourable variance on services continue to the end of the financial year, this would result in an increase to the General Fund of £786k against a budgeted decrease of £757k.

**RECOMMENDATION: that the report be noted.**

Prepared by: Richard Murray, Management Accountant

Agreed by: John Balmer, Head of Finance

Approved by: Jacqui Dixon, Chief Executive