



19 June 2024

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL

A meeting of Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill** on **Monday 24 June 2024** at **6.30 pm**.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink, appearing to read "Richard Baker".

Richard Baker, GM MSc
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:

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AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies
- 3 Declarations of Interest
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of Antrim and Newtownabbey Borough Council held on Tuesday 28 May 2024, a copy of which is **enclosed**.
- 5 To take as read and confirm the minutes of the proceedings of the Annual Meeting of Antrim and Newtownabbey Borough Council held on Monday 3 June 2024 a copy of which is **enclosed**
- 6 To approve the minutes of the proceedings of the Operations Committee Meeting of Monday 10 June 2024, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Policy and Governance of Tuesday 11 June 2024, a copy of which is **enclosed**.
- 8 To approve the minutes of the proceedings of the Community Development Committee Meeting of Wednesday 12 June 2024, a copy of which is **enclosed**.
- 9 To approve the minutes of the proceedings of the Economic Development Committee Meeting of Thursday 13 June 2024, a copy of which is **enclosed**.
- 10(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 17 June 2024, a copy of which is **enclosed**.
- 10(b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 17 June 2024, a copy of which is **enclosed**.
- 11 To approve the minutes of the proceedings of the Audit and Risk Committee Meeting of Tuesday 18 June 2024, a copy of which is **enclosed**.

12 ITEMS FOR DECISION

- 12.1 Corporate Plan 2024-2030
- 12.2 Corporate Performance and Improvement Plan 2024/25 (Final)
- 12.3 Street Naming Submission – Park Road, Newtownabbey

13 ITEMS FOR NOTING

- 13.1 Correspondence from Mid Ulster District Council Regarding Presentation from Northern Ireland Public Services Alliance (NIPSA)
- 13.2 Review of Effectiveness of the Audit And Risk Committee and Annual Report 2023/24
- 13.3 Change to Nomination to Policing and Community Safety Partnership (PCSP)
- 13.4 Elected Member Development Working Group Minutes

14 ITEMS IN CONFIDENCE

- 14.1 Estate Lifecycle Projects
- 14.2 Provision of Crowd Management & Event Stewarding Services
- 14.3 Use of Council Facilities for UK Parliamentary Election 2024
- 14.4 Town Accessibility/Connectivity Works through Farmley Road Car Park and Glenwell Shop Units
- 14.5 Provision of a Women In Leadership – Queen Elizabeth II Legacy Programme
- 14.6 Appointment of Contractor for the Mallusk Play Park (Including Steeple Play Park)
- 14.7 Play Park Refurbishment

12 ITEMS FOR DECISION

12.1 PT/CI/062 CORPORATE PLAN 2024-2030

1. Purpose

The purpose of this report is to provide Members with the Corporate Plan 2024-2030 for approval.

2. Previous Decision of Council

Council in February 2024 approved an update of the Council's vision statement, mission statement, values, strategic performance model and a draft Corporate Plan 2024-2030 for consultation.

3. Key Points

On 3 March 2024 a twelve week public consultation commenced to derive feedback from Elected Members; Residents and Stakeholders; Local Businesses; Statutory and other community planning partners, as per our duty to consult with; and other bodies with which collaborative working is taking place or is being planned.

The public consultation closed on 26 May 2024 and 56 responses were received following a campaign which included emails, promotion on social media, face-to-face with residents and publication in the Borough Life Magazine.

A summary of the consultation responses was presented at the June Policy and Governance meeting. The feedback from the consultation was reviewed in the preparation of the final draft of the Plan (**enclosed**), and will be considered for inclusion in the business planning process and/or implementation through operational action plans.

4. Recommendation

It is recommended that the Corporate Plan 2024-2030 be approved.

Prepared by: James Porter, Customer Services Manager

Approved by: Helen Hall, Director of Corporate Strategy

12.2 PT/CI/060 CORPORATE PERFORMANCE AND IMPROVEMENT PLAN 2024/25 (FINAL)

1. Purpose

The purpose of this report is to approve the Corporate Performance and Improvement Plan 2024/25 following consultation.

2. Background

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a framework to support the continuous improvement of Council services.

3. Previous Decision of Council

The Council's draft Corporate Performance and Improvement Plan (CPIP) 2024/25 was approved in January 2024, subject to consultation.

4. Key Points

The CPIP sets out a range of robust performance targets, along with six identified improvement objectives and a number of Statutory Performance Targets.

On 5 February 2024 a twelve week public consultation commenced to derive feedback from Residents, Stakeholders, Local Businesses, Statutory and Community Planning partners, and other bodies with which collaborative working is taking place or planned.

Following consultation, the feedback was considered for incorporation into the final Plan, a copy of which is **enclosed** for approval along with an Executive Summary.

5. Recommendation

It is recommended that the final Corporate Performance and Improvement Plan 2024/25 be approved.

Prepared by: Allen Templeton Performance Improvement Officer

Agreed by: Katherine Young, Organisation Development & Employee Engagement Manager

Approved by: Helen Hall Director of Corporate Strategy

12.3 PBS/BC/003 VOL 2 STREET NAMING SUBMISSION – PARK ROAD, NEWTOWNABBEY

1. Purpose

The purpose of this report is to recommend to Members a new street name for a development at Park Road, Newtownabbey.

2. Introduction/Background

A development naming application was received from Patrick Morwood on behalf of HPRD Ltd regarding the naming of a residential development off Park Road, Newtownabbey. The development consists of 163 units, these being a mixture of detached, semi – detached and apartments. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

1 – Stonebridge – The developer is constructing a feature stone bridge over the existing watercourse which will form the entrance to the development off Park Road. It will be the same design and stonework materials as the bridge constructed at the entrance to Mill Bridge development off Hyde Park Road. The existing stone wall on Park Road will be retained and the developer will construct a matching stone wall on the entrance side with feature stone pillars and estate railings.

2 – Parklands – The development is located off Park Road, overlooking City of Belfast playing fields

3 – Rockmount – There was an old row of terraced houses close to the Park Road entrance called Rockmount Terrace

If Council chooses one of these names it is proposed that Building Control will add suffixes as required.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

3. Recommendation

It is recommended that Council approve a name for the above development

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Sharon Mossman, Deputy Director of Planning and Building Control

Approved by: Majella McAlister, Director of Economic Development and Planning

13 ITEMS FOR NOTING

13.1 G/MSMO/14 CORRESPONDENCE FROM MID ULSTER DISTRICT COUNCIL REGARDING PRESENTATION FROM NORTHERN IRELAND PUBLIC SERVICES ALLIANCE (NIPSA)

1. Purpose

The purpose of this report is to advise Members that correspondence has been received from Mid Ulster District Council in relation to its' presentation received by Northern Ireland Public Services Alliance (NIPSA) regarding the pay and grading review of non-teaching staff in the education sector.

2. Introduction

Members are advised that correspondence (enclosed) had been received from Mid Ulster District Council regarding a deputation received from NIPSA at their recent Policy and Resources Committee in relation to the pay and grading review of non-teaching staff in the education sector.

3. Key Points

Mid Ulster District Council seeks to encourage all Northern Ireland Councils to invite NIPSA to present to them on this matter which is impacting constituents throughout all districts.

4. Recommendation

It is recommended that the correspondence from Mid Ulster District Council be noted.

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Richard Baker, Chief Executive

13.2 FI/AUD/02 REVIEW OF EFFECTIVENESS OF THE AUDIT AND RISK COMMITTEE AND ANNUAL REPORT 2023/24

1. Purpose

The purpose of this report is for Members to note the Review of the Effectiveness of the Audit and Risk Committee and the Committee's Annual Report for 2023/24.

2. Introduction / Background

Members are advised that Chartered Institute of Public Finance and Accountancy's (CIPFA) Audit Committee – Practical Guidance for Local Authorities and Police 2022, places a requirement on Audit Committees to "Report regularly on their work, and at least annually report an assessment of their performance".

3. Key Points

In February 2024, Members of the Audit and Risk Committee completed a review of the Committee's performance throughout the year and agreed the 'Self-Assessment of Good Practice' checklist and the 'Evaluating the Effectiveness of the Audit Committee' checklist. The results (**enclosed**) of this review were agreed by the Audit and Risk Committee at their meeting in March 2024.

The Audit and Risk Committee has also prepared an Annual Report (**enclosed**) which was agreed by Members. This report outlines the Audit and Risk Committee's activities during 2023/24 and how the Committee has discharged its roles and responsibilities as set out in the Audit and Risk Committee Terms of Reference.

4. Recommendation

That the Council notes the Review of the Effectiveness of the Audit and Risk Committee and the Committee's Annual Report for 2023/24.

Prepared by: Paul Caulcutt, Head of Internal Audit

Approved by: Sandra Cole, Director of Finance and Governance

13.3 CP/PCSP/70 CHANGE TO NOMINATION TO POLICING AND COMMUNITY SAFETY PARTNERSHIP (PCSP)

1. Purpose

The purpose of this report is to advise Members that Alderman Matthew Magill, Nominating Officer for the Democratic Unionist Party, has advised of a change of DUP nomination to the PCSP.

2. Introduction/Background

Members are reminded that Paragraph 3(3) of Schedule 1 to the Justice Act provides that a Council, in exercising its power to appoint political members to PCSPs, shall ensure, so far as is practicable, that the political members reflect the balance of parties prevailing among members of the Council immediately after the last local general election. At the commencement of the previous term the Council agreed that 10 Elected Members were appointed to the PCSP based on the d'Hondt method.

3. Previous Decision of Council

At the 2023 Annual Meeting, 10 Members were appointed to PCSP for the term of Council, allocated using the d'Hondt method, with Councillor Matthew Brady, DUP, having been one of the Members nominated by the DUP Nominating Officer, Alderman Matthew Magill.

4. Summary

Alderman Matthew Magill, Nominating Officer for the Democratic Unionist Party, has advised the undernoted change of nomination for the DUP with immediate effect in place of Councillor Matthew Brady.

Name	Position
Councillor Mark Cooper	PCSP

5. Recommendation

It is recommended that the appointment of Councillor Mark Cooper to the PCSP with immediate effect be noted.

Prepared by: Member Services

Approved by: Sandra Cole, Director of Finance and Governance

13.4 OD/OD/002 ELECTED MEMBER DEVELOPMENT WORKING GROUP MINUTES

1. Purpose

The purpose of this report is to note the minutes of the Elected Member Development Working Group meeting held on Monday 13 May 2024.

2. Summary

A copy of the minutes of the meeting are **enclosed**.

3. Recommendation

It is recommended that the minutes of the Elected Member Development Working Group meeting held on Monday 13 May 2024 be noted.

Prepared by: Sarah Fenton, Organisation Development Officer

Approved by: Helen Hall, Director of Corporate Strategy