



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE OPERATIONS COMMITTEE HELD
AT MOSSLEY MILL ON TUESDAY 14 JUNE 2022 AT 6.30 PM**

In the Chair : Councillor N Kelly

Members Present : Aldermen - F Agnew, T Burns, L Clarke, M Girvan,
J McGrath and J Smyth
Councillors – J Archibald-Brown, A Bennington, R Foster,
J Gilmour, J Montgomery, N Ramsay and R Swann

Non Committee Members : Councillor A McAuley

Officers Present : Deputy Chief Executive of Operations - G Girvan
Deputy Director of Operations (Parks & Leisure) - M McDowell
Deputy Director of Operations (Environmental Health, Building
Control and Property) - C Todd
Deputy Director of Operations (Waste and Fleet) – M Lavery
ICT Helpdesk Officer – J Wilson
Member Services Officer – S Fisher

CHAIRPERSON'S REMARKS

The Chairperson welcomed Members to the June meeting of the Operations and as it was his first meeting he indicated that both he and the Vice Chair were looking forward to working with all Members over the coming year. He went on to remind all present of the audio recording procedures.

Although the COVID restrictions had been relaxed, to manage numbers and minimise risk, members of the public and press continue to access those parts of the Council meetings which they are entitled to attend through the livestream on the Council's website.

1 APOLOGIES

Councillor – A Logue

2 DECLARATIONS OF INTEREST

Item 3.8 – Councillor Bennington

3 ITEMS FOR DECISION

3.1 EH/EHS/FC/019 MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF AGRICULTURE, ENVIRONMENT AND RURAL AFFAIRS (DAERA) AND ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL IN RESPECT OF CERTIFICATION OF CERTAIN PRODUCTS OF ANIMAL ORIGIN

Members were reminded that Council had responsibility for Products of Animal Origin, namely fish and composite products containing fish or eggs and Environmental Health was responsible for matters relating to these items within the Borough. The Department of Environment, Farming and Rural Affairs (DEFRA) were the Central Competent Authority for trade across the agri-food sector within the United Kingdom. In Northern Ireland, responsibility for governance and delivery of certification was delegated to the Department of Agriculture, Environment and Rural Affairs (DAERA).

A request had been received from DAERA for Council to consider entering into a Memorandum of Understanding (MoU) in respect of the certification of Products of Animal Origin, for which Council had responsibility as set out above. The Department's need was for provision of support by Environmental Health Officers for official certification of Products of Animal Origin on its behalf in approved and registered establishments in the Borough.

The MoU, circulated, had been developed by DAERA following liaison with Environmental Health representatives from all 11 Councils in Northern Ireland. Although there were currently no food businesses in the Borough requiring assistance with the product certification function, these arrangements need to be put in place should a relevant business start trading from the Borough.

Upon approval of the MoU, DAERA would authorise suitably qualified and trained Environmental Health Officers, employed by Councils, to provide Export Health Certificates and Support Health Attestations for the relevant products, to food business operators located within the Council area.

As the Competent Authority, and as part of standard governance procedures applied to all official certification issued on their behalf, DAERA would monitor the official certification issued by Councils against the agreed standards through an ongoing monitoring and assessment process.

In addition to routine monitoring of Council's certification activities by DAERA, there may be more intensive auditing in preparation for an incoming Third Country inspection of the Competent Authority export assurance procedures in place across Northern Ireland.

Key requirements of the MOU

As the nature of businesses within each council area differs, so do specific requirements for certification. Each Council had been requested to consider the following specific activities to be undertaken on behalf of DAERA:

- i. Provide supporting information relating to Official Controls on food hygiene, traceability and compliance to facilitate official certification by other Certifying Officers acting on behalf of DAERA.
- ii. Issue official Export Health Certification destined for Third Countries outside the UK and EU for fish, fishery products, including live bivalve molluscs, egg products and composite products containing fish and egg products of animal origin.
- iii. Issue Support Health Attestations within the UK, or to the EU, for fish and fishery products, including live bivalve molluscs, egg products and composite products containing fish and egg products of animal origin.

Whilst it was not a statutory requirement for Councils to provide certification and there was currently no funding from DAERA, it was however recognised that the Council could support local businesses through the process of certification as required. As outlined above, there would currently be no impact on Council resources and it was anticipated that should any relevant businesses be established in the Borough that the additional requirements could be met by existing staff.

Proposed by Councillor Bennington
Seconded by Councillor Montgomery and agreed that

the Memorandum of Understanding with the Department of Agriculture, Environment and Rural Affairs for the certification of certain Products of Animal Origin be approved.

ACTION BY: Colin Kelly, Head of Environmental Health

3.2 EH/EHS/018 FOOD SERVICE DELIVERY PLAN 2022-2023

The Council were required to produce an annual plan showing how it intends to fulfil its statutory duties and deliver Food Control services.

A Food Service Delivery Plan 2022-2023 had been drafted for consideration and was circulated. The Plan sets out how Environmental Health would address both Council's statutory obligations and act in an advisory capacity to assist businesses.

Proposed by Councillor Archibald-Brown
Seconded by Councillor Gilmour and agreed that

the Food Service Delivery Plan 2022-2023 be approved.

ACTION BY: Clifford Todd, Deputy Director of Operations (Environmental Health, Property and Building Services)

3.3 EH/PHWB/005 HEATER LENDING SCHEME

Members were reminded that the remit of the Health and Wellbeing team includes helping to reduce the incidence and impact of fuel poverty.

The team supports residents in improving their knowledge, skills and circumstances in a number of ways:

- provision of guidance and assistance in applying for Energy Efficiency grants
- providing practical advice to manage and reduce energy costs
- through working closely with external agencies i.e. 'Make the Call' and 'Community Advice', ensuring that residents were in receipt of any financial assistance to which they were entitled

On average, around 12-15 calls per month were received from residents who were living without heat and were therefore experiencing severe or extreme fuel poverty. This was likely to rise. Whilst referrals were made to the appropriate Energy Efficiency grant schemes, even for urgent cases it could take up to four months for heating systems to be installed in these homes. The impact of severe fuel poverty on these households could include a significant impact on mental health or emotional and physical wellbeing. Where residents had other underlying health issues, these living conditions could be extremely detrimental to their overall health and wellbeing.

As with the Department for Communities' Affordable Warmth programme, the proposed Heater Lending Scheme would operate on a referral basis from Social Workers and from other health professionals or community organisations in the Borough. Referrals to Advice NI for financial assistance would also be included in the service.

An assessment would be completed for each referral on the basis of:

- currently living without heat; or
- not had a working heating system; or
- had a very ineffective heating system which was unable to maintain appropriate temperatures in the property i.e. a temperature of 20°C in the living room and 18°C in the bedroom

The draft Scheme, circulated, would involve the purchase of energy efficient electric heaters by Council which would be loaned on a short term basis to those who meet the criteria. Individual 2 KW heaters had an approximate running cost between £3.40-£5 per day depending on current energy costs. Householders would be advised on how to manage this cost and would be referred to other advice agencies for financial assistance as appropriate.

It was anticipated that the Heater Lending Scheme would encourage greater partnership working with other statutory and voluntary agencies, as it would provide practical assistance and be used as a short term solution to assist the most vulnerable residents in the Borough.

It was estimated that it would cost around £2,500 to buy thirty electric heaters and this cost could be met from existing Energy Efficiency Grants. On return, the heaters would be inspected and annual Portable Appliance Tests carried out and they would then be able to be loaned to other vulnerable residents. This short term provision would assist residents while energy efficiency grants were being processed.

An evaluation of the scheme would be carried at the end of the first year. The Scheme had been screened for Section 75 and does not require an Equality Impact Assessment. The Screening forms were circulated.

In response to questions from a Member, the Deputy Chief Executive of Operations advised that access to financial support for the electricity costs would also be signposted as part of the service and that additional heaters could be purchased if required.

Proposed by Alderman McGrath
Seconded by Councillor Montgomery and agreed that

the proposed Heater Lending Scheme and Equality Screening be approved, as set out above at an estimated cost of £2,500.

ACTION BY: Alison Briggs, Deputy Head of Environmental Health (Health & Wellbeing)

3.4 L/LEI/002 LEISURE GRANT AID PROGRAMME

Following the first call for applications to the Leisure Grant Aid Programme (April – May 22), a total of 28 applications were submitted. All 28 applications had been scored with a table setting out details and recommendations were circulated.

Should approval be given for the grants listed, the balances remaining in each funding category were set out below:

Category	Approved to date 2022/23			Applications this call (1/04/2022-31/05/22)		Funding Balance remaining (subject to approval of applications listed)
	No. of apps.	Budget	Approved spend to date 21/22	No. of apps.	Grants proposed (£)	
Capital Grants	0	£40,000	£0	0	£0	£40,000
Grants to Clubs	0	£50,000	£0	2	£1,100	£48,900
Grants to Athletes	0	£30,000	£0	17	£11,049.12	£18,950.88
Grants to Coaches and Officials	0	£5,000	£0	5	£237	£4,763
Sports Event Grant	0	£40,000	£0	1	£4,350.50	£35,649.50
Defibrillator Grant	0	£5,000	£0	1	£0	£5,000

Allocation total	0	£170,000	£0	26	£16,736.62	£153,263.38
Fitness Suite Gold Card	0	20 Applications		2	2 eligible	18 applications
Total spend to date including this call, if approved: £16,736.62						

Proposed by Councillor Bennington
 Seconded by Alderman Clarke and agreed that

the grant awards set out in the enclosure be approved.

ACTION BY: Anna Boyle, Sport and Physical Activity Programmes Manager

3.5 PBS/BC/003 VOL 2 STREET NAMING – BELFAST ROAD, ANTRIM

A development naming application was received from Here Architects on behalf of Wilson & Mawhinney regarding the naming of a residential development at Belfast Road, Antrim. The development consists of 14 dwellings, these being a mixture of detached, semi – detached and apartments. The development names and developer's rationale had been submitted as outlined below, with the application, location map and site plan circulated

1. Hollowburn Grove – Historic ordinance survey maps refer to Hollowburn bridge a short distance from the site.
2. Six Mile Grove – The site was historically located alongside the Six Mile Water prior to the railway line.
3. Muckamore Grove – The site is located within the townland of Muckamore.

Should the Council not wish to select one of the above names; the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Montgomery
 Seconded by Councillor Kelly that the name Six Mile Grove for the above development be approved.

On the proposal being put to the meeting, 8 members voted in favour, 6 against, 0 abstentions and it was agreed that

the name Six Mile Grove for the above development be approved.

Amended at Council 27 June 2022

ACTION BY: Liam McFadden, Principal Building Control Surveyor

3.6 PBS/BC/003 VOL 2 STREET NAMING – DOAGH ROAD/CARMONEY ROAD NORTH JUNCTION

A development naming application was received from Debbie Aston on behalf of Vaughan Homes regarding the naming of a new development at the junction of Doagh Road/Carmoney Road North. The development had approximately 44 dwellings, a mix of detached and semi-detached. The developer's proposed names and rationale had been submitted as outlined below, with the application, location map and site plan circulated.

1. Bleacher's Meadow. Having researched the area and the use/past use of the buildings in the area of the Mill. This was used as an old Bleaching House over the years, strong history.
2. Spinner's Gate. We would like the name to have a connection to the Mill and history of the area and had tried to use this information in choosing the name.
3. Flax Meadow. It was our intention to use linked names to the history of the Mill, fabrics and materials to market the house types.

Should the Council not wish to select one of the above names; the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Bennington
Seconded by Councillor Foster and agreed that

the name Spinners Gate for the above development be approved.

ACTION BY: William Richmond, Principal Building Control Surveyor

3.7 PBS/BC/003 VOL 2 STREET NAMING – DOAGH ROAD, BALLYCLARE

A development naming application was received from Patrick Morwood on behalf of Beechview Developments regarding the naming of a residential development off Doagh Road, Ballyclare. The development consists of 63 dwellings, these being a mixture of detached and semi – detached. The development names and developer's rationale had been submitted as outlined below, with the application, location map and site plan circulated.

1. Barons Hall – In the 1820s the landowner was Lord Arthur Chichester, who became Baron Templemore.
2. Rectory Park – The site is 100m south of the former Kilbride Parish Rectory.
3. Rowan Park – John Rowan's forge was located 200m west of the site and he was the producer of most agricultural implements in the area in the mid-1800s.

Should the Council not wish to select one of the above names; the matter

would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Ramsay

Seconded by Councillor Archibald-Brown and agreed that

the matter be referred back to the developer for further consideration.

ACTION BY: Liam McFadden, Principal Building Control Surveyor

Having declared an interest in the next item, Councillor Bennington left the Chamber.

3.8 PK/GEN/132, PK/GEN/085/VOL 2, CP/CP/206 MASTERPLAN FOR LEISURE AND COMMUNITY FACILITIES – RATHCOOLE

Members were reminded that a scheme to develop allotments in both Rathcoole and Crumlin had been approved and contractors appointed. Works were expected to begin this month, however, the Rathcoole project depends on resolution of land issues with the Education Authority and Northern Ireland Housing Executive at Rathcoole Primary School.

Officers had been assessing other sites in the area for suitable projects, should the land issues not be resolved. The green space in the Sir James Craig Park was one of the areas being assessed for suitability for allotments.

In addition, at a recent meeting of the Macedon DEA Engagement Forum on 25 May, Members were advised that the Primary School Board of Governors had identified the opportunity to partner with the Council in relation to development of community facilities at the school by relocating the nursery unit into the unused library area of the main school building. This would enable the nursery building to become a standalone community facility and, in addition, the school representatives proposed that the shale playing area at the back of the school building could be linked to the community facility to provide a substantial space for sport and recreation.

DEA Members at the meeting agreed that the most effective approach would be to commission a single masterplan for development of community and recreation space in Rathcoole in and around the Primary School and the Sir James Craig Park.

In response to a question from a Member, the Deputy Chief Executive of Operations confirmed that DEA Members would be consulted as the plan develops.

Proposed by Councillor Foster

Seconded by Alderman Clarke and agreed that

a Masterplan for leisure and community facilities be developed for Rathcoole including the Primary School site and the Sir James Craig Park.

ACTION BY: Geraldine Girvan, Deputy Chief Executive of Operations

Councillor Bennington returned to the Chamber.

4 ITEMS FOR INFORMATION

4.1 PBC/BC/002 UPDATE ON PERFORMANCE REPORTS FOR PROPERTY AND BUILDING CONTROL

Members were reminded that performance reports for Building Services had been subject to review by the Head of Property and Building Services. Both the content and presentation of the performance reports for Committee had been reviewed in order to give Members a broader appreciation of details of performance within the Service.

The newly formatted report would provide an overview of Building Control applications received, plan assessment and inspection performance levels, Land and Property Services (LPS) partnership working and overall service income levels.

It was intended to reintroduce the performance reports on a quarterly basis, commencing September 2022, when the data for the first quarter of the financial year 2022/2023 would be presented. The Committee's views on the new format reports would shape the format of the reports going forward.

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

4.2 EH/EHS/FC/011 SUPPORT FOR BUSINESSES – IMPLEMENTATION OF NATASHA'S LAW

Members were reminded that from **1 October 2021**, the labelling requirements for Prepacked for Direct Sale (PPDS) foods changed in Northern Ireland, Wales and England. This change to labelling helps protect consumers by providing potentially life-saving allergen information on packaging. The change in law follows the death of Natasha Ednan-Laperouse from anaphylaxis after she ate sesame in a baguette in 2016. PPDS food was that which was packaged at the same place that it was offered or sold to consumers and was in its packaging before it was ordered or selected.

Any business that produces PPDS food were required to label it with the name of the food and a full ingredients list with allergenic ingredients emphasised within the list. Businesses must check if their products require PPDS labelling and what they need to do to comply with the law.

In order to assist businesses to comply with the new requirements of Natasha's law, the Environmental Health Food team worked in partnership with the Food Standards Agency and Safefood (an all island agency, Safefood promotes

healthy eating and food safety to consumers across the island of Ireland) and this partnership resulted in a series of short clip videos being produced.

Environmental Health Officers scripted the videos and participated in the filming, with the background set in the family run business, Kearneys in Randalstown. The videos had just been completed and were in final stages of editing and would be shared with other 10 Councils in Northern Ireland as a resource to share with food businesses to build compliance within their areas.

The video links were below:

PPDS 1

<https://vimeo.com/indiepicsclient/review/712076371/1bf2387471>

PPDS 2

<https://vimeo.com/indiepicsclient/review/712076481/3e524699ce>

PPDS 3

<https://vimeo.com/indiepicsclient/review/712076580/57a7de422d>

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

4.3 PK/GEN/186 QUEEN'S GREEN CANOPY

Following the Council's commitment to participate in the Queen's Green Canopy project, over 900 trees had been planted in the Borough. Details of all activities carried out through the initiative were set out below by category;

Platinum Copse

31 native trees of mixed species had been planted across the 7 DEAs; -

- Ballyclare – Sixmilewater Park
- Airport - Wallace Park
- Antrim – Round Tower
- Threemilewater – Threemilewater Park
- Dunsilly – Randalstown
- Macedon – Glas na Braden Glen
- Glengormley Urban – Sandyknowes Park

Creation/Dedication of Platinum Avenues

Platinum Avenues had been planted or dedicated in all but Airport DEA. the location of the Crumlin Platinum Avenue was on the site being developed for allotments and as this work was about to start, the Avenue could not be

planted. The Avenue would be planted on completion of the allotment project.

Ballyclare DEA

- Sixmilewater Park

Airport DEA

As above

Antrim DEA

- Steeple Park

Threemilewater DEA

- Mossley Pavilion grounds

Dunsilly DEA

- Randalstown –River Walk,

Macedon DEA

- Valley Park, Close to O'Neill Road Dog Park

Glengormley Urban DEA

- Lilian Bland Community Park

Schools Planting Project

Every school in the Borough had been contacted and offered the opportunity to participate. The final list of participants were:

Antrim DEA

- Muckamore Nursery

Macedon DEA

- Abbots Cross Primary
- Whiteabbey Primary School
- Whitehouse Primary
- Kingspark Primary

Airport DEA

- Templepatrick Primary School

Ballyclare DEA

- Fairview Primary
- Doagh Primary
- Kilbride Primary

Dunsilly DEA

- Groggan Primary

Glengormley Urban DEA

- Hill Croft School

- Ballyhenry Primary

Threemilewater DEA

- Jordanstown School - pending (*works were currently underway in the school nature reserve, once these works were completed trees would be planted and dedicated to the Queens Platinum Jubilee. This was anticipated to be completed in October 2022*)

Community Planting Projects

Residential homes and community groups in the Borough were contacted and offered the opportunity to participate in initiative. The final list of participants were:

Threemilewater DEA

- D Company Army Cadets based at Abbots Cross Army Reserve Centre

Ballyclare DEA

- Ballyclare Women's Institute
- Kilbride Church
- Kilbride Church Little Tots
- Hutchinson Care Home / Ballyclare Little Tots

Airport DEA

- Templepatrick Women's Institute

Dunsilly DEA

- Maine Fold/Groggan Primary

Glengormley Urban DEA

- Hutchinson Care Home

Dedication of Ancient Woodland

There were two woodlands in the Borough under Council ownership and both had been dedicated.

- Hazelbank Park
- Antrim Castle Gardens

Information on the activities completed in relation to the Queen's Green Canopy Initiative in the Borough had been provided to the Northern Ireland Committee and also the Lord Lieutenant, Mr David McCorkell in signing off the initiative.

Proposed by Councillor Montgomery

Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

4.4 PK/CP/001/VOL4 HARRIER WAY CAR PARK RESURFACING

Members were reminded that as part of the approved car park refurbishment programme, works to off street car parks were being completed in four phases with Antrim Forum, Railway Street and a section of Central Car Park having been completed to date.

The refurbishment of Harrier Way Car Park in Ballyclare was included in phase two of the programme and commenced on 6 June 2022 for a period of 10 weeks. The works require that the car park would be closed for approximately the first 5 weeks with half reopening for public use after this time for a further 5-6 weeks.

The capital team had ensured that the closure had been communicated to traders, through AA signage on key routes into the town highlighting alternative parking as well as through regular updates on social media channels. Charges for the car park in the Square had been waived until the car park partially reopens at which point this would be reviewed.

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

4.5 WM/SC/01 BIG SPRING CLEAN 2022 REVIEW

Members were reminded the weekend of 6 -8 May was designated as the Big Spring Clean Weekend, part of the Northern Ireland's largest community clean-up campaign. Council agreed to promote the Big Spring Clean Weekend as part of its Litter Action Plan as it enabled and equipped residents to complete a litter pick in their area to increase civic pride and to keep the Borough clean and tidy.

The aim of the Big Spring Clean Weekend was to increase participation in litter picking amongst residents who might not have been aware of the support provided by Council for this activity. The campaign was advertised to residents through Borough Life and various social media posts, with the further aim of increasing residents' awareness to reduce littering in the future.

To date over 300 people had participated in litter picks in the Borough as part of the Big Spring Clean and this included:

- 200 students from five schools;
- 80 residents from five community groups;
- Two local businesses;
- 70 individuals and families.

Participation in Big Spring Clean 2022 increased by over 100 participants compared to last year with over 200 bags of litter collected from across the Borough and images of the events were circulated.

As reported previously, Henderson Foodservice supported the efforts in the Borough responded with loyalty cards to the value of 2 drinks given to all volunteers participating in the Big Spring Clean. In addition, the participants received a signed letter of thanks from the Mayor.

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

4.6 L/LEI/VLC/017 SKATE 100 PROGRAMMING

Following the very successful official opening of Skate100, Urban Sports Park at V36, programming was underway in partnership with the National Governing Bodies (NGBs) Skate Northern Ireland and Skateboard Great Britain.

Further to the funding from Peace IV through the Shared Space and Engagement Programme, planning for a series of introductory sessions was underway. An approach had also been made by a local commercial delivery provider to offer a summer scheme and this was being explored as a possible pilot scheme for the summer months. Further details would be provided.

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

4.7 EH/EHS/011 HEALTH AND SAFETY SERVICE DELIVERY PLAN 2022-2023

Members were reminded that monitoring guidance issued by the Health and Safety Executive Northern Ireland (HSENI) under Article 20 of the Health and Safety at Work Northern Ireland Order 1978 requires the Council to establish and maintain a planned Health and Safety activity programme on an annual basis.

A Health and Safety Service Delivery Plan 2022-2023 had been drafted for consideration and was circulated. The Plan sets out how Environmental Health would address both Council's statutory obligations and act in an advisory capacity to assist businesses.

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the Health and Safety Service Delivery Plan 2022-2023 be approved.

ACTION BY: Clifford Todd, Deputy Director of Operations (Environmental Health, Property and Building Services)

4.8 WM/WM/37/VOL2 PLASTIC FILM AND FLEXIBLE PACKAGING RECYCLING COLLECTION POINTS

Following consideration of a Bryson pilot for kerbside collection of plastic film and flexible packaging at the April meeting of Committee, a discussion took place regarding the potential for plastic film and flexible packaging to be accepted in Household Recycling Centres in the Borough.

When plastic film and flexible packaging were collected together, it then needed to be sorted into the correct grades of plastic before it could be reprocessed. As this was resource intensive and had a significant impact on quality there was limited sorting and processing infrastructure in the UK which could result in the plastic being transferred across Europe to be recycled or more commonly the waste was used for energy generation at thermal treatment plants.

Following market engagement by Officers it had been established that there were currently no secure outlets for the collection and treatment of the plastic film and flexible packaging on the scale required by Council if they were to be collected at the Recycling Centres.

The contractors we worked with locally were unable to find reliable and sustainable recycling outlets for this type of waste. Waste could be sent to energy recovery rather than recycling and therefore Officers would continue to work with the industry locally to develop the potential for dedicated collections for the recycling or recovery of this material and would inform Members as and when these become available.

In the meantime, there were at least 8 locations in the Borough where residents could currently recycle plastic film and flexible packaging and these are part of the Repeat the Cycle campaign which aims to increase awareness and the amount of recycling of this waste stream. The campaign was organised by Recycle Now and Waste and Resources Action Programme (WRAP) in association with local supermarkets. The following locations were registered as participating in the Borough:

Supermarket Location	Types of Plastic Waste Accepted
Tesco <ul style="list-style-type: none">• Antrim• Crumlin• Newtownabbey• Northcott	<ul style="list-style-type: none">• Baby, pet food, detergent and cleaning pouches• Biscuits and chocolate wrapping• Bread bags• Cereal liners• Cheese, Fish and meat wrapping• Crisp and sweet bags• Delivery bags• Frozen food bags
Co-op <ul style="list-style-type: none">• Ballynure• Beverley Road	
M&S	

<ul style="list-style-type: none"> Abbey Centre 	<ul style="list-style-type: none"> Multi-pack wrapping Plastic carrier bags Plastic film lids Salad, pasta and rice bags Toilet roll wrapping
The Food Warehouse <ul style="list-style-type: none"> Newtownabbey 	

There were also number of Terracycle collection points in the Borough operated by local businesses and charities and the locations could be accessed at this website www.terracycle.com/en-GB/about-terracycle/. There were different drop off points for different materials and there would not be the capacity to deal with the scale of soft plastics which Council would require to be processed.

Members noted that as set out in the Government response to the Extended Producer Responsibility consultation plastic, film and flexible packaging was to be collected for recycling from both households and businesses across the UK by 31 March 2027.

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

4.9 WM/WM/40 CONSULTATION ON REFORMS TO THE PACKAGING WASTE RECYCLING NOTE (PRN) AND PACKAGING WASTE EXPORT RECYCLING NOTE (PERN) SYSTEM AND OPERATOR APPROVAL

As reported at the May meeting of Committee, the UK Government was consulting on the Packaging Recycling Notes (PRNs) and Packaging Export Recycling Notes (PERNs) System and Operator Approval.

A PRN or PERN was documented proof that packaging material had been recovered or recycled by an accredited recycling company and they were introduced to encourage more recycling and to place a higher value on recycling than disposal.

As previously stated, the PRN and PERN scheme does not directly affect Council and as the consultation was technical in nature arc21 responded on behalf of the member councils. The arc21 response, circulated, has now been submitted.

Proposed by Councillor Montgomery
Seconded by Alderman Clarke and agreed that

the report be noted.

NO ACTION

The Chair advised that Any Other Business would be taken at this point.

6. ANY OTHER BUSINESS

In response to a question from a Member, the Deputy Chief Executive of Operations advised that the possibility of placing the Council's two beacons permanently in place at Macedon Point and Antrim Castle Gardens could be investigated.

ACTION BY: Ursula Fay, Director of Community Planning

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor Ramsay
Seconded by Councillor Montgomery and agreed that

the following Committee business be taken In Confidence and the livestream and audio recording would cease.

5. ITEMS IN CONFIDENCE

5.1 **IN CONFIDENCE** CCS/CEA/013, PK/GEN/197 CEMETERY BURIAL CAPACITY UPDATE

The burial capacity as at 31 May 2022 across all cemeteries was set out in the table below:

Cemetery	No. of plots remaining	Previous Average No of plots sold PER YEAR (based on 3yr average)	Current Average no. of plots sold PER YEAR (based on 3yr average)	Estimated remaining burial capacity (years)
Carnmoney	0	156	156	0
Ballyclare	734	30	67	11
Rashee	397	9	9	44
Sixmile	2227	53	60	37
Crumlin	455	10	10	45
TOTAL	3,813	258	302	12.6

The estimated burial capacity for the Borough was currently just under 13 years.

Garden of Remembrance Plots/Columbarium (for burial of ashes only)	No. of plots remaining	Average no. of plots sold (based on 3 year average)	Estimated remaining burial capacity (years)
Ballyclare	128	5	25.6
Mallusk	15	1	15
Carnmoney - GoR	57	40	1.4
Carnmoney - New Columbarium/Family caskets	39 plots/124 urns	N/A	Unknown

Members were reminded that both a Garden of Remembrance and a Columbarium would form part of the Crematorium scheme and a proposal to develop a Garden of Remembrance in Sixmile/Belmont Cemetery, Antrim was currently being finalised for consideration.

Officers remained in correspondence with colleagues in Mid and East Antrim Borough Council, Belfast City Council and Lisburn and Castlereagh City Council as these authorities were also seeking potential sites for cemetery provision and therefore the potential to work in partnership was being explored. Members would be kept updated on any progress.

In response to a question from a Member, the Deputy Chief Executive of Operations undertook to have it confirmed with the Members of Committee, the anticipated impact of the opening of the Crematorium on the projected burial capacity. She also advised that she would investigate whether or not the rod tests and/or test digs are only done at the request of families.

Proposed by Councillor Montgomery
Seconded by Alderman Agnew and agreed that

the report be noted and information confirmed regarding the anticipated impact of the opening of the Crematorium on burial capacity.

ACTION BY: Matt McDowell, Deputy Director of Operations (Leisure and Parks)

5.2 IN CONFIDENCE WM/arc21/4/VOL9 arc21 JOINT COMMITTEE PAPERS

The papers for the arc21 Joint Committee Meetings were circulated for:

- 18 May 2022 (Special Joint Committee Meeting)
- 22 May 2022

Members were reminded that these documents were confidential and may be legally privileged or otherwise protected from disclosure so therefore Members should not disclose this information to any third party and the information must be kept secure.

Proposed by Councillor Bennington
Seconded by Alderman Agnew and agreed that

the papers be noted.

NO ACTION

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor Ramsay
Seconded by Alderman Girvan and agreed that

the remainder of Committee business be taken in Open Session.

The Chairperson advised that audio-recording would recommence at this point.

There being no further Committee business, the Chairperson thanked everyone for their attendance and the meeting concluded at 7.05 pm.

MAYOR