



19 November 2025

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL

A meeting of Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill** on **Monday 24 November 2025** at **6.30 pm**.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink, appearing to read "Richard Baker".

Richard Baker, GM MSc
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries, please contact Member Services:

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memberservices@antrimandnewtownabbey.gov.uk

AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies
- 3 Declarations of Interest
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of Antrim and Newtownabbey Borough Council held on Monday 27 October 2025, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operation Committee Meeting of Monday 3 November 2025, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance of Tuesday 4 November 2025, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Development Committee Meeting of Monday 10 November 2025, a copy of which is **enclosed**.
- 8 To approve the minutes of the proceedings of the Economic Development Committee Meeting of Tuesday 11 November 2025, a copy of which is **enclosed**.
- 9(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 17 November 2025, a copy of which is **enclosed**.
- 9(b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 17 November 2025, a copy of which is **enclosed**.
- 10 PRESENTATION
 - 10.1 Presentation by the Department for Infrastructure
- 11 NOTICE OF MOTION
- 12 ITEM FOR DECISION
 - 12.1 Christmas Car Parking Charges
- 13 ITEMS FOR NOTING
 - 13.1 Department for Infrastructure – Water and Sewerage Provision in Antrim and Newtownabbey Borough

13.2 Derry City and Strabane District Council Motion – Unauthorised Recording of Serious Road Traffic Collisions and Backing for Caoimhe's Law

14 ITEMS IN CONFIDENCE

14.1 Tender for the Transportation and Reprocessing of Recyclables from Household Recycling Centres

14.2 Approval of Contractor for the Development of a Pavilion and 3G Floodlighting, Fencing, Path and Ancillary Works on the Site of the New Abbey Community College

14.3 Terms and Conditions alignment Proposal

10 PRESENTATION

10.1 G/MSMO/7 PRESENTATION BY THE DEPARTMENT FOR INFRASTRUCTURE

1. Purpose

The purpose of this presentation is to provide Members with an annual update on the on the work of Department for Infrastructure (Dfi) Roads Northern Division across the Borough.

2. Introduction

Members are advised that a presentation, for the 2025 annual update on the Dfi Road Northern Division **enclosed**, will be made by representatives of the Dfi.

Attending in person will be Alan Keys, Divisional Roads Manager – Northern Division and Andrew Gillan, Maintenance Section Engineer – Antrim and Newtownabbey.

3. Recommendation

It is recommended that the presentation be noted.

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Richard Baker, Chief Executive

11 NOTICE OF MOTION

Proposed by: Councillor O'Hagan
Seconded by: Councillor Lynch

This Council notes that the 25 November marks International Day for the Elimination of Violence Against Women and acknowledges the tireless work of this Council on Ending Violence Against Women and Girls (EVAWG).

The Domestic Abuse (Safe Leave) Act (NI) 2022 entitles victims and survivors of domestic abuse to up to ten days' paid safe leave each year.

It is understood that Officers are considering the 2022 Act and will bring a report to Council for consideration in due course.

12 ITEM FOR DECISION

12.1 PK/CP/001 CHRISTMAS CAR PARKING CHARGES

1. Purpose

The purpose of this report is to seek approval for the provision of free car parking at Market Square, Ballyclare, Railway Street, Antrim, and Whiteabbey Village on each Saturday in December 2025. If deemed successful subject to review, the initiative will continue thereafter.

2. Background

Members are reminded that, in 2020, Council approved the provision of free Saturday car parking in the Market Square, Ballyclare, during December (from 6.00am to 6.00pm) to encourage Christmas shopping in the town.

Council is now seeking approval to extend this initiative by offering free car parking on each Saturday in December 2025 at all locations where parking charges currently apply, namely, Market Square Ballyclare, Railway Street Antrim, and Whiteabbey Village.

If additional Council car parks become chargeable in future years, the Director of Estates and Recreation will have delegated authority to include these sites within the annual December free-parking arrangement, subject to the initiative being deemed successful in 2025.

This approach will ensure consistency across the Borough and help to promote increased car park usage, supporting local businesses during the festive period each year.

3. Financial Implications

The loss of income is estimated to be £1,474 for 2025. However, this must be balanced against the likely direct benefit to business during the Christmas period, through increased footfall.

4. Next Steps

If approved, Officers will liaise with the car park management contractor to ensure that the charging machines are adjusted accordingly, so that no parking charges are applied on any Saturday throughout December in 2025.

5. Recommendation

It is recommended that approval be granted for free car parking at Market Square, Ballyclare, Railway Street, Antrim, and Whiteabbey Village on each Saturday in December 2025. If deemed successful subject to review, the initiative will continue thereafter.

Prepared by: David Blair, Head of Estate Services

Agreed and Approved by: Matt McDowell, Director of Estates and
Recreation

13 ITEMS FOR NOTING

13.1 CE/OA/044 DEPARTMENT FOR INFRASTRUCTURE – WATER AND SEWERAGE PROVISION IN ANTRIM AND NEWTOWNABBEY BOROUGH

1. Purpose

The purpose of this report is to inform Members of the correspondence received from the Department for Infrastructure regarding the Water and Sewerage Infrastructure Provision in Antrim and Newtownabbey Borough.

2. Introduction

Members are advised that correspondence (**enclosed**) has been received from the Department for Infrastructure. This was in response to Members' recommendation, made at the September Council meeting, that a letter be sent by the Chief Executive on behalf of the Council, outlining concerns of the impact that historic underfunding of NI Water is having on water and sewerage provision in the Borough.

3. Key Points

The Minister for Infrastructure, Liz Kimmins MLA, outlined the funding currently being received by NI Water and how it is being used to improve wastewater capacity, the plans for an Urban Drainage Transformation Project and the progress on the sustainable drainage systems (SuDS).

4. Recommendation

It is recommended that the correspondence from the Department for Infrastructure be noted.

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Richard Baker, Chief Executive

13.2 G/MSMO/14 DERRY CITY AND STRABANE DISTRICT COUNCIL MOTION – UNAUTHORISED RECORDING OF SERIOUS ROAD TRAFFIC COLLISIONS AND BACKING FOR CAOIMHE’S LAW

1. Purpose

The purpose of this report is for Members to note the correspondence from Derry City and Strabane District Council in relation to its’ Motion regarding the unauthorised recording of serious road traffic collisions and its’ backing of the campaign for Caoimhe’s Law.

2. Introduction

Members are advised that correspondence (enclosed) has been received from Derry City and Strabane District Council regarding a Motion passed by that Council. The Motion is in relation to the impact on families due to the unauthorised recording, searching and circulation of images and videos taken at the scenes of fatal or critical road traffic collisions.

They are also backing the campaign for Caoimhe's Law, which is a proposed piece of legislation regarding how materials from fatal or critical road traffic collisions may be used.

3. Key Points

Derry City and Strabane District Council has resolved to call upon the other 10 Councils across Northern Ireland to enforce and endorse this campaign, request campaign representatives be allowed to present to the relevant Council Committee and will request that the Minister for Infrastructure brings forward and draft specific legislation to criminalise the unauthorised recording and sharing of images from fatal and serious road traffic collisions.

4. Recommendation

It is recommended that the correspondence from Derry City and Strabane District Council be noted.

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Richard Baker, Chief Executive