



20 September 2023

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL

A meeting of Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill** on **Monday 25 September 2023** at **6.30 pm**.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, MBE BSc MBA

Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:

Tel: 028 9448 1301/028 9034 0107 memberservices@antrimandnewtownabbey.gov.uk

A G E N D A

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies
- 3 Declarations of Interest
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of Antrim and Newtownabbey Borough Council held on Tuesday 29 August 2023, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operation Committee Meeting of Monday 4 September 2023, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance of Tuesday 5 September 2023, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Planning Committee Meeting of Monday 11 September 202, a copy of which is **enclosed**.
- 8(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 18 September 2023, a copy of which is **enclosed**.
- 8(b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 18 September 2023, a copy of which is **enclosed**.
- 9 To approve the minutes of the proceedings of the Audit and Risk Committee of Tuesday 19 September 2023, a copy of which is **to follow**.
- 10 ITEMS FOR DECISION
 - 10.1 Application for Provisional Grant of an Entertainments Licence - Crooked Glen 2.0 at 67 Main Street, Crumlin, BT29 4UR
 - 10.2 Street Naming – Ballycorr Road, Ballyclare
 - 10.3 Street Naming – Ballyeaston Road, Antrim
 - 10.4 Street Naming – Fountain Hill
 - 10.5 Consultation Response – Fire Safety Changes to Building Control Regulations
 - 10.6 Disposal of Land at New Lodge Road, Antrim

- 10.7 Consultation Report – Section 8 And 10 Regulations, Private Tenancies Act (Northern Ireland) 2022
- 10.8 Department for Infrastructure - Request to Present Roads Programme – Annual Consultation
- 11 ITEMS FOR NOTING
 - 11.1 2022-23 Annual Self-Assessment on Performance
 - 11.2 Local Government Elections 2023
 - 11.3 Budget Report – Quarter 1 April to June 2023
 - 11.4 Consultation Report – The Draft Northern Ireland Road Safety Strategy to 2030 Key Performance Indicator (KPI)
- 12 ITEMS IN COMMITTEE
 - 12.1 Supply, Delivery, Installation of PA System at Antrim Castle Gardens
 - 12.2 Tender for the Provision, Installation and Maintenance of Visitor Counting Systems at Various Locations Across the Borough
 - 12.3 Internal and External Painting and Decorating at Council Sites in the Antrim and Newtownabbey Borough Area
 - 12.4 Enchanted Winter Garden Festive Food Fayre and Market
 - 12.5 Tender for Ballyclare Sixmilewater Bridge Replacement Works
 - 12.6 Terms and Conditions Alignment Proposal
 - 12.7 Appointment of Chief Executive – Induction and Appraisal
- 13 NOTICE OF MOTION

Proposed by Councillor Logue
 Seconded by Councillor Cushinan

“That Antrim and Newtownabbey Borough Council calls on the local Government Association (NILGA) to immediately establish a working group made up of DAERA and its respective agencies including NIEA, Inland Fisheries and others, along with representatives from the four Councils that border Lough Neagh, and other relevant agencies including NI water and the Public Health agency and Food Standards Agency in order to hold the department(s) and agencies accountable for the development of a time bound targeted strategy to address the poor water quality and in particular the impact of toxic Blue Green algae affecting Lough Neagh, and its impact on the environment, the loughs residents, businesses and recreational users. NILGA will convene (and

act as the independent oversight for) the working group and strategy to address the issue".

14 NOTICE OF MOTION

Proposed by Councillor Burbank
Seconded by Councillor McAuley

"This Council is concerned by the recent blooms of blue-green algae in our waters; notes the detrimental impact these blooms have had on local businesses; asks the Department of Agricultural, Environment and Rural Affairs to swiftly convene a cross party meeting between affected Council areas to discuss the issue & to develop an action plan to address it; and calls for the establishment of an independent Environmental Protection Agency in line with New Decade, New Approach commitments.

This Council asks the Department of Agricultural, Environment and Rural Affairs explores bringing the lough into public ownership; and supports a new legal right of nature for Lough Neagh that guarantees a model of ownership that protects the rights of Lough Neagh to exist and evolve".

15 NOTICE OF MOTION

Proposed by Councillor Dunlop
Seconded by Alderman Magill

"This council expresses concern at reports and evidence of the current situation at Lough Neagh, urges that all stakeholders work collaboratively to rectify the current issues and develop a new strategy which will enhance the environmental situation and create new economic opportunities, thus allowing the Lough and surrounding area to thrive for the future.

The council further calls for a partnership approach between all elements of the Lough and the creation of a new Memorandum of Understanding between private and public owners which outlines precise responsibilities and obligations, alongside a new economic development plan between government departments and local councils which will reflect the potential which still exists".

10 ITEMS FOR DECISION

10.1 EL/186 APPLICATION FOR PROVISIONAL GRANT OF AN ENTERTAINMENTS LICENCE - CROOKED GLEN 2.0 AT 67 MAIN STREET, CRUMLIN, BT29 4UR

An application has been received for the provisional grant of an Entertainments Licence for the following area.

Licensee	Location of Premises	Where entertainment will be held	Type(s)and hours of entertainment
James Deery	67 Main Street, Crumlin, BT29 4UR	Indoor	Singing, Music, dancing or entertainment of a like kind; Machines for Entertainment or Amusement Annual Licence Monday to Thursday 12 noon to 11pm Friday to Saturday 12 noon to 1am Sunday 12noon to 12 midnight

In line with the Council Protocol for the hearing of Entertainments Licence applications, approved in December 2016, the application must be considered at a full meeting of the Council.

The Council can decide the following:

- i. Grant the licence
- ii. Grant the licence with specific additional terms, conditions and restrictions
- iii. Refuse the licence
- iv. Defer an application for further consideration or to obtain further information.

If the Council makes a decision against an Officer's recommendation, then members must state their reasons for doing so. In such circumstances a recorded vote will be taken.

RECOMMENDATION: that an Entertainments Licence be granted to the applicant, James Deery, Crooked Glen 2.0 at 67 Main Street, Crumlin, BT29 4UR with the following conditions;

- **That all relevant licensing requirements are met**
- **That statutory consultees have no objections to approval**

OPERATING HOURS

Monday to Thursday
12 noon to 11pm

Friday to Saturday
12 noon to 1am

Sunday
12noon to 12 midnight

Prepared by: Colin Kelly, Head of Environmental Health and Wellbeing

Agreed and Approved by: Michael Lavery, Director of Sustainability

10.2 PBS/BC/003 VOL 2 STREET NAMING - BALLYCORR ROAD, BALLYCLARE

A development naming application was received from Anthony Hamilton on behalf of APD Architects regarding the naming of a residential development off Ballycorr Road, Ballyclare. The development consists of 99No dwellings, these being a mixture of detached and semi – detached. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

1 – Primrose Hill –The ecology had identified protected primroses in the site

2 – Elder Vale – Elder is a type of tree that is on the site

3 – Holly Mews – Holly is a type of tree that is on this site

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Council approves a name for the above development.

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Sharon Mossman, Deputy Director of Planning and Building Control

Approved by: Majella McAllister, Director of Economic Development, Planning and Building Control

10.3 PBS/BC/003 VOL 2 STREET NAMING - BALLYEASTON ROAD, ANTRIM

A development naming application was received from Anthony Hamilton on behalf of APD Architects regarding the naming of a residential development off Ballyeaston Road, Ballyclare. The development consists of 133No dwellings, these being a mixture of detached and semi – detached. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan **enclosed**.

1 – Paper Mill –There would be a view to the Old Mill in Ballyclare from this part of the site.

2 – The Grange – Alternative name

3 – Elm Dene – Alternative name

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Council approves a name for the above development.

Prepared by: Liam McFadden, Principal Building Control Surveyor

Approved by: Sharon Mossman, Deputy Director of Planning and Building Control

Agreed by: Majella McAllister, Director of Economic Development, Planning and Building Control

10.4 PBS/BC/003 VOL 2 STREET NAMING - FOUNTAIN HILL

A development naming application was received from Mairead Burns on behalf of Choice Housing Ireland Ltd. regarding the naming of a residential development off Fountain Hill, Antrim. The development consists of 34No units these being a mixture of detached, semi – detached and apartments. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

1 – Fountain Hill Gardens – Incorporating the name of the surrounding area and current site name, familiar to local residents and the community.

Lots of green space on the development therefore Gardens would fit well for first choice. Fountain Hill is a commonly used place name in the local area which helps service providers identify the area.

2 – Fountain Hill Drive - Incorporating the name of the surrounding area and current site name, familiar to local residents and the community.

Fountain Hill is a commonly used place name in the local area which helps service providers identify the area.

3 – Fountain Hill Way - Incorporating the name of the surrounding area and current site name, familiar to local residents and the community.

Fountain Hill is a commonly used place name in the local area which helps service providers identify the area.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Council approves a name for the above development.

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Sharon Mossman, Deputy Director of Planning and Building Control

Approved by: Majella McAllister, Director of Economic Development, Planning and Building Control

10.5 PBS/BC/002 VOL 2 CONSULTATION RESPONSE - FIRE SAFETY CHANGES TO BUILDING CONTROL REGULATIONS

The Grenfell Tower fire occurred on 14 June 2017 and led to the greatest loss of life due to a residential fire in the UK, since the World War II. A full Public Inquiry has been established to examine the events that led to the tragedy.

Phase 1 of the Inquiry has now concluded, and a report has been published with recommendations on how to improve fire safety in residential buildings. These recommendations have already been introduced in Great Britain and the Building Standards branch of the Department of Finance is now consulting on their intentions to introduce similar measures in Northern Ireland.

The changes proposed in this consultation give the detail of the Department's intention to amend Part E (Fire safety) of the Building Regulations and the accompanying guidance set out in Technical Booklet E (Fire safety) (TBE). The proposals include:

- A new functional regulation in Part E to require the person carrying out the work to provide adequate fire safety information to the person who has fire safety duties in any 'relevant premises' as defined under 'The Fire and Rescue Services (Northern Ireland) Order 2006'. The requirement will also apply to buildings containing flats with a storey more than 11m above ground level.
- A new prescriptive regulation in Part E to require the provision of suitable automatic fire suppression systems (e.g. sprinklers) in certain types of buildings. These buildings will include buildings containing flats and specific purpose-built student accommodation, both with a storey more than 11m above ground level. All residential care premises, including residential care homes, nursing homes, children's homes and family resident centres, irrespective of storey height will also be included.
- A number of changes to Technical Booklet E (TBE) (Fire safety) to -
 1. give guidance to the new requirement for provision of fire safety information;
 2. give guidance on sprinklers to the new requirement to install suitable automatic fire suppression systems;
 3. amend the guidance for means of escape to increase the smoke alarm coverage to all habitable rooms in all new dwellings. Also clarified guidance on coverage of alarm expected after an extension and/or alteration work to an existing dwelling;
 4. amend the guidance for means of escape to clarify the measures needed to ensure adequate smoke ventilation from the common escape routes of buildings containing flats;
 5. amend the guidance for 'Facilities and Access for the Fire and Rescue Service' to assist firefighters in their operations of search and rescue and firefighting. These amendments include enhanced firefighting shaft, vehicle access and fire mains provisions. Also new requirements

for emergency evacuation alert systems, wayfinding signage and secure information box provisions in buildings containing flats with a storey over a certain height.

In general, the proposed changes are welcome and should reduce the consequences of fire through saving lives and reducing injury. The proposals should also assist the Northern Ireland Fire and Rescue Service in the delivery of their services.

A consultation response on behalf of the Council is **enclosed**. Due to the closing date of 25th September, the response has been submitted subject to ratification by the Council. Comments contained in the consultation response provide a Building Control service view on the proposals.

RECOMMENDATION: it is recommended that the consultation response be approved.

Prepared by: Stephen Hipkins, Head of Building Control

Agreed by: Sharon Mossman, Deputy Director of Planning and Building Control

Approved by: Majella McAllister, Director of Economic Development, Planning and Building Control

10.6 CE/GEN/017 DISPOSAL OF LAND AT NEW LODGE ROAD, ANTRIM

Members are advised that a D1 form, a copy of which is **enclosed**, has been received from Land and Property Services regarding a portion of land at New Lodge Road, Antrim (map **enclosed**) being declared surplus by the Department for Communities.

Officers have reviewed the information provided and have not identified a need for this asset.

RECOMMENDATION: that the Council does not express an interest in this land.

Prepared by: Liz Johnston, Deputy Director of Governance

Approved by: Sandra Cole, Director of Finance and Governance

10.7 G/MSMO/008 VOL 3 CONSULTATION REPORT – SECTION 8 AND 10 REGULATIONS, PRIVATE TENANCIES ACT (NORTHERN IRELAND) 2022

Correspondence **enclosed** has been received from the Department for Communities advising that the consultation on Sections 8 and 10 regulations, of the Private Tenancies Act (Northern Ireland) 2022 has been launched. The consultation opened on the 13 September 2023 and will close on 6 December 2023 at 5pm and can be accessed via the links below:

<https://consultations.nidirect.gov.uk/dfc/the-fire-smoke-and-carbon-monoxide-alarms-northern>

<https://consultations.nidirect.gov.uk/dfc/electrical-safety-standards-northern-ireland-202x>

Any queries in relation to the consultation should be directed by email to prs@communities-ni.gov.uk.

Members may wish to respond on a corporate, individual, or party political basis

Member's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

**10.8 G/MSMO/017 VOL 3 DEPARTMENT FOR INFRASTRUCTURE - REQUEST TO PRESENT
ROADS PROGRAMME – ANNUAL CONSULTATION**

Members are advised that a request (**enclosed**) had been received from the Department for Infrastructure requesting the opportunity to make a presentation at a future Council Meeting to provide an update on Roads Programme – Annual Consultation.

RECOMMENDATION: that the Department for Infrastructure be invited to present to a future Council meeting on the Roads Programme – Annual Consultation.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

11 ITEMS FOR NOTING

11.1 PT/CI/038 2022-23 ANNUAL SELF-ASSESSMENT ON PERFORMANCE

Members are advised that Part 12 of the Local Government Act (Northern Ireland) 2014; Section 92 (2)(b)(i)&(ii) requires the Council to publish an assessment of its performance in the previous financial year, and include a comparison of performance against other councils where possible.

The 2022-23 Annual Self-Assessment on Performance is **enclosed** and provides an assessment of the Council's performance in relation to its statutory performance and self-imposed indicators.

RECOMMENDATION: that the report be noted.

Prepared by: Allen Templeton, Performance Improvement Officer

Agreed by: Lesley Millar, Head of Organisation Development

Approved by: Jennifer Close, Director of Organisation Development

11.2 CE/EL/004 LOCAL GOVERNMENT ELECTIONS 2023

Members are advised that in accordance with Section 23 of the Electoral Law Act (Northern Ireland) Act 1962, the returning officer shall submit to the local authority a detailed account of the expenses incurred in the conduct of an election. **Enclosed** is an account of the expenditure incurred in the Local Government Election in May 2023.

Prior to the election, correspondence was received from the Northern Ireland Office advising that the maximum spend for administration and staffing to be incurred on this election was £407,267.

Assurance is provided that the May 2023 Election cost is within the limit set by the Northern Ireland Office.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Head of Finance

Agreed by: John Balmer, Deputy Director of Finance

Approved by: Sandra Cole, Director of Finance and Governance

11.3 FI/FIN/4 BUDGET REPORT – QUARTER 1 APRIL TO JUNE 2023

As agreed at the August Council meeting, quarterly budget reports will be presented to the relevant Committee or Working Group. All financial reports will be available to all Members.

The overall financial position of the Council will be presented to the Policy & Governance Committee. Budget reports for the Chief Executive's department for Quarter 1 – April to June 2023 is **enclosed** for Members' information.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Head of Finance

Agreed by: John Balmer, Deputy Director of Finance

Approved by: Sandra Cole, Director of Finance & Governance

11.4 G/MSMO/008 VOL 3 CONSULTATION REPORT – THE DRAFT NORTHERN IRELAND ROAD SAFETY STRATEGY TO 2030 KEY PERFORMANCE INDICATOR (KPI)

Correspondence has been received from the Department for Infrastructure advising that the draft Northern Ireland Road Safety Strategy to 2030, was published on 24 October 2022. The Strategy outlines 4 targets to 2030, as well as a number of Key Performance Indicators (KPIs). In April 2023 the Department launched a consultation on the proposed KPIs.

The consultation report for the draft Northern Ireland Road Safety Strategy to 2030 Key Performance Indicator (KPI), has been published on 5 September 2023 and can be accessed via the link below:

[Draft Northern Ireland Road Safety Strategy to 2030 Key Performance Indicator \(KPI\) consultation | Department for Infrastructure \(infrastructure-ni.gov.uk\)](#)

Contact details in relation to the consultation are Jonathan Irwin, Department for Infrastructure, Analysis, Statistics and Research Branch (ASRB), Room 5.25, Clarence Court, 10-18 Adelaide Street, Belfast, BT2 8GB, E-mail Jonathan.Irwin@infrastructure-ni.gov.uk (028) 9034 6270 | Ext: 86270.

RECOMMENDATION: that the Consultation Report for the Draft Northern Ireland Road Safety Strategy to 2030 Key Performance Indicator (KPI) be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive