



11 April 2018

Chairman: Councillor A Logue

Vice Chairman: Councillor L Clarke

Committee Members: Aldermen P Barr, T Burns, M Cosgrove  
Councillors J Blair, P Brett, J Greer, N Kells, R Lynch,  
M Maguire, P Michael, J Montgomery, S McCarthy and S  
Ross

Dear Member

**MEETING OF THE COMMUNITY PLANNING & REGENERATION COMMITTEE**

A meeting of the Community Planning and Regeneration Committee will be held in the **Council Chamber, Mossley Mill on Monday 16 April 2018 at 6.30pm**  
You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**PLEASE NOTE: a fork buffet will be available in the Members Room from 5:30pm**

**For any queries please contact Member Services:**

Tel: 028 9448 1301 or Email: [memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## **AGENDA**

- 1 Apologies.
- 2 Declarations of Interest.
- 3 Report on business to be considered

## **PRESENTATION**

- 3.1 Grow South Antrim Progress Report

## **ITEMS FOR DECISION**

- 3.2 Community Planning Partnership Minutes
- 3.3 Ballyclare May Fair 2018
- 3.4 Peace IV Partnership Minutes February 2018
- 3.5 Ballyclare Town Team: Proposed Action Plan 2018-19
- 3.6 Glengormley Town Team: Proposed Action Plan 2018-19
- 3.7 Shine 2018 - Request for Free Use of Ballyduff Community Centre
- 3.8 Community Festivals Fund Grant Aid Recommendations 2018/19-Second Call
- 3.9 Travellers' Accommodation in Northern Ireland – Northern Ireland Human Rights Commission
- 3.10 Randalstown Local Information Office
- 3.11 Economic Development Programmes 2018-19
- 3.12 Northern Ireland Women's Enterprise Challenge 2018 - 2021
- 3.13 Prince's Trust Development Awards 2018-2019
- 3.14 Global Entrepreneurship Week: Young Enterprise Schools Masterclasses
- 3.15 Antrim Festival Group: Request for Additional Financial Assistance
- 3.16 Mallusk Place Shaping Project
- 3.17 DEA Funding Programme 2018/2019

- 3.18 Lough Neagh Rescue: Request To Renew Annual Funding
- 3.19 Areas at Risk and Neighbourhood Renewal 2018/19
- 3.20 Lough Neagh Partnership
- 3.21 Community Support Programme 2018/2019– Letter of Offer
- 3.22 Steeple Site, Future Options

**ITEMS FOR INFORMATION**

- 3.23 Building Control Matters for the Period 1-28 February 2018
  - 3.24 WIFI 4 EU Funding Scheme
  - 3.25 Gilbert Student Exchange Programme 2018
- 4 Any Other Relevant Business

**REPORT ON BUSINESS TO BE CONSIDERED AT THE  
COMMUNITY PLANNING & REGENERATION COMMITTEE MEETING ON  
MONDAY 16 APRIL 2018**

**PRESENTATION**

**3.1 ED/ED/005 GROW SOUTH ANTRIM PROGRESS REPORT**

Members are reminded that GROW South Antrim is a Local Action Group (LAG) responsible for delivering the Northern Ireland Rural Development Programme (2014-2020) across the Borough.

The LAG has been allocated a total budget of £2.14 million from the European Union and from the Department of Agriculture Environment & Rural Affairs (DAERA) to disburse funding to rural businesses, community and voluntary groups and also to the Council for eligible projects that support rural society.

Emma Stubbs, the Council's Economic & Rural Development Manager, will be in attendance and will provide an update to Members.

## **ITEMS FOR DECISION**

### **3.2 CP/CP/007 COMMUNITY PLANNING PARTNERSHIP MINUTES**

Members are reminded that the Community Planning Partnership operates as a Working Group of the Council. As such the minutes of the December 2017 meeting of the Partnership are enclosed for approval.

**RECOMMENDATION: that the Community Planning Partnership minutes for 12 December 2017 be approved.**

Prepared by: Alison Keenan, Community Planning Manager

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.3 ED/TOU/043 BALLYCLARE MAY FAIR 2018

Members are advised that a meeting of the Ballyclare May Fair Working Group took place on 22 February 2018 and the minutes are enclosed for approval.

**RECOMMENDATION: that the minutes of the meeting of the Ballyclare May Fair Working Group held on 22 February 2018 be approved.**

Prepared by: Vanessa Postle, Tourism, Town Centre & Regeneration Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### **3.4 CP/P4/017/VOL2 PEACE IV PARTNERSHIP MINUTES FEBRUARY 2018**

Members are reminded that the PEACE IV Partnership operates as a Working Group of the Council. As such the minutes of the 13 February 2018 meeting of the Full PEACE IV Partnership are **enclosed** for approval.

**RECOMMENDATION: that the PEACE IV Partnership Minutes for 13 February 2018 be approved.**

Prepared by: Connor O'Dornan, PEACE IV Co-ordinator

Agreed by: Andrew Irwin, Community Safety and Good Relations Manager & Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.5 ED/REG/002 BALLYCLARE TOWN TEAM: PROPOSED ACTION PLAN 2018-19

Members are advised that following a recent meeting of the Ballyclare Town Team, proposals for the Ballyclare Town Centre Action Plan for 2018-19 have been put forward for the Council to consider. The proposed action plan is set out below and includes a programme of direct business support, town centre marketing initiatives, networking events and promoting the town for Ulster in Bloom awards.

#### **BALLYCLARE TOWN TEAM ACTION PLAN 2018-19 BUDGET ALLOCATION = £22,000**

<b>Project details</b>	<b>Indicative budget</b>
Christmas Market to include Christmas Marketing Campaign	£8,500
Support for businesses including customer service training and mentoring	£4,500
Marketing – including promotional branded merchandise, activation of “Your Ballyclare” website and linking with social media continuation campaign	£4,000
Local Business Awards campaign	£3,000
Town Centre Networking events (4 events)	£1,000
Planting workshops/Ulster In Bloom project	£1,000
<b>Total</b>	<b>£22,000</b>

**RECOMMENDATION: that the Ballyclare Town Centre Action Plan for 2018-2019 be approved.**

Prepared by: Vanessa Postle, Tourism, Town Centre & Regeneration Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration



### 3.6 ED/REG/003 GLENGORMLEY TOWN TEAM: PROPOSED ACTION PLAN 2018-19

Members are advised that following a recent meeting of the Glengormley Town Team proposals for the Glengormley Town Centre Action Plan for 2018-19 have been put forward for the Council to consider. The proposed action plan is set out below and includes a programme of events, networking, town centre improvements, summer hanging baskets and support for local retailers.

#### **GLENGORMLEY TOWN TEAM ACTION PLAN 2018-19 BUDGET ALLOCATION = £22,000**

<b>Project details</b>	<b>Indicative budget</b>
Support for local businesses* – including shopping event in the town centre, google business tours, free business health check, mentoring opportunity	£13,500
Local Business Awards campaign	£3,000
Consultancy support	£2,000
Marketing – including promotional branded merchandise and continuation of social media	£2,500
Town centre networking events (2 events)	£500
Hanging baskets	£500
<b>TOTAL</b>	<b>£22,000</b>

\*A report will brought back to the Committee if any of this budget is required for other projects

**RECOMMENDATION: that the Glengormley Town Centre Action Plan for 2018-2019 be approved.**

Prepared by: Vanessa Postle, Tourism, Town Centre & Regeneration Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### **3.7 CP/CD/170 SHINE 2018 - REQUEST FOR FREE USE OF BALLYDUFF COMMUNITY CENTRE**

Members are advised that a written request has been received from SHINE Missions, a copy of which is enclosed, for free use of Ballyduff Community Centre for the annual summer scheme from 16 to 20 July 2018. The scheme will run daily from 10.30am - 1pm for ages 5-9 and 7.30pm-9pm for ages 10-16. The Team will also be out and about in Ballyduff each afternoon engaging children and young people in games and stories.

Last year the scheme attracted approximately 150 children throughout the week. The cost if charged for the Summer Scheme would be approximately £550.

Members are advised that the SHINE Youth Scheme has not applied for any other funding from the Council for this activity.

**RECOMMENDATION: that the Council approves free use of Ballyduff Community Centre for SHINE Summer Scheme from 16-20 July 2018.**

Prepared by: Elaine Manson, Community Services & Tackling Deprivation Manager

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.8 CP/GEN/025 COMMUNITY FESTIVALS FUND GRANT AID RECOMMENDATIONS 2018/19-SECOND CALL

Members are reminded of the decision taken in February 2018 to invite the 10 groups who were unsuccessful in their Community Festivals Fund applications under the first call (October –December 2017) to re-submit their applications. The closing date for re-submitted applications was 26 March 2018.

To support groups prior to the re-submission deadline Officers delivered a grant information seminar in Antrim Civic Centre in March 2018 and offered one-to-one support to all 10 groups. Following the submission deadline 6 applications were received requesting a total of £27,800. The total budget available for the second call is £25,000. The maximum award for a Community Festivals Grant under the current programme is £5,000.

Applications were assessed by Officers and a summary of the applications and score sheets are detailed below for Members' consideration.

Organisation	Project Brief	% Scored	Amount Requested	Amount Awarded
Crumlin Community Group	Festival of Light Christmas Celebration Event	66%	£5,000.00	£5,000.00
Whiteabbey Community Group	Seasonal Social Events including a Summer Fun Day and festivals at Halloween, Christmas and St Patrick's Day.	62%	£5,000.00	£3,825.00 (Easter Event included in application but Ineligible due to timing)
Randalstown Cultural Awareness Association	End of WW1 Celebration and Commemoration Event	60%	£5,000.00	£5,000.00
Sixmilewater Cultural Society	12 July Festival 2018 Ballyclare	50%	£5,000.00	£5,000.00
TIDAL	Christmas Lights Switch-On 2018	44%	£2,800.00	0
Ballyclare Family Focus	Spring, Summer and Christmas Festivals 2018	34%	£5,000.00	0
<b>TOTAL</b>			<b>£27,800.00</b>	<b>£18,825.00</b>

Following assessment 4 applications requesting £18,825 successfully achieved the required 50% scoring threshold leaving a balance of £6,175.00 to be transferred to the 2018/19 rolling Small Grants Programme.

**RECOMMENDATION:**

- i) The 4 grants totalling £18,825.00 which successfully achieved the required 50% threshold be approved.**
- ii) The balance of £6,175.00 be transferred to the 2018/19 rolling Small Grants Programme**

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Elaine Manson, Community Services and Tackling Deprivation Manager

Approved by: Majella McAlister, Director of Community Planning and Regeneration

### **3.9 CE/OA/036 TRAVELLERS' ACCOMMODATION IN NORTHERN IRELAND – NORTHERN IRELAND HUMAN RIGHTS COMMISSION**

The Northern Ireland Human Rights Commission has recently produced a report entitled "*Out of Sight, Out of Mind: Travellers' Accommodation in Northern Ireland*". This is the first major report on the subject in Northern Ireland for almost a decade. The investigation launched in September 2016 considered Travellers' accommodation issues, gathering written and oral evidence from Travellers, a range of public authorities as well as adopting a case study approach in four local council areas. A summary of the research and key issues identified by council area and an analysis of need is **enclosed**.

The Commission has now agreed a twelve month implementation plan to ensure all key stakeholders are aware of the findings and the recommendations for good practice.

With respect to local councils, the Commission recommends the following:

- Councils should work with the Northern Ireland Housing Executive to ensure that all required services are adequately available within all Travellers' accommodation. In particular, the Council should work with the NIHE to ensure Travellers have refuse collections.
- Take reasonable steps to prevent undue delays in the planning process relating to Travellers' accommodation. They should also ensure that all planning decision making processes are fair, impartial and transparent.
- Take proactive reasonable steps to ensure Travellers' sites are licenced when required including monitoring the sites, being aware when a licence is required and when it will expire. The Council should also ensure that all licences meet the minimum standard of provision and safety as required by the model licence, developed by the Department for Infrastructure.
- Be active members of the Northern Ireland Local Government Partnership on Traveller Issues and should give consideration to developing or strengthening Traveller Forums to consider issues relating to Travellers, including accommodation.

#### **RECOMMENDATION: that**

- i. the research report be noted;**
- ii. a Council officer take part in the first roundtable discussion of the report between 10.00am -12:30pm on Tuesday 22 May 2018 (venue to be confirmed);**
- iii. the Council take part in any further meetings as required.**

Prepared by: Claire Fox, Good Relations Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.10 ED/ED/33 RANDALSTOWN LOCAL INFORMATION OFFICE

The Council sponsors a Local Information Office (LIO) in Randalstown providing tourists and residents with useful information about local attractions and Council services for a current annual fee of £600. LIOs are recognised and monitored by Tourism NI and they support the more fully functional Tourism Information Centre network. The existing LIO in Randalstown operates out of the MACE store in New Street which will no longer be trading at its current address as it has been acquired by another business in Randalstown. Officers have sought expressions of interest from other retailers in the town. Only one expression of interest was received by the deadline, from Kearney's located in Main Street summarised as follows:-

- Long established convenience store;
- Highly visible street level premises, with access for wheelchair users;
- The proprietors understand the needs of tourists and visitors and have the skills to provide a professional, friendly and knowledgeable customer experience;
- Offer complementary services to tourists including a range of public transport timetables, hot and cold drinks and snacks;
- An average daily footfall of 1,500;
- Open seven days a week, 364 days a year, from 6am to 10-pm;
- The Local Information Office will be promoted through visible brown signage, the business's website and via social media.

Officers have assessed the proposal as follows:

<b>BUSINESS NAME KEARNEY'S</b>		
<b>ASSESSMENT CRITERIA</b>	<b>WEIGHTING</b>	<b>ACTUAL SCORE</b>
Knowledge and Experience of the needs of Tourists and Visitors	30	18
Marketing of the service	10	6
Accessibility and opening hours	20	16
Complementary Services offered to Tourists	20	12
Footfall Figures	20	16
<b>TOTAL SCORE</b>	<b>100</b>	<b>68</b>

If approved by the Council, a Service Level Agreement will be drawn up which will include receiving regular reports on the distribution of information and promotional materials to visitors.

**RECOMMENDATION: that the Council agrees to appoint Kearney's to provide a Local Information Office Service in Randalstown for a period of 1 year initially, with the option of an extension for two further periods of 12 months for an annual service fee of £600 per annum, (subject to a satisfactory review of performance in years 2 and 3).**

Prepared by: Karen Uprichard, Tourism, Town Centre and Regeneration Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration



### **3.11 ED/GEN/006 ECONOMIC DEVELOPMENT PROGRAMMES 2018-19**

Members are reminded that the Economic Development section provides a range of business support programmes to encourage entrepreneurship and new start-ups and to support existing local firms to develop and grow. It is proposed to continue the delivery of 2 existing programmes (LEAN Business Network and ASK Mentoring service) from 1 April 2018, and to bring back proposals for new programmes to a future Committee meeting. Externally funded programmes, 'Go for It', which supports new-start-ups to develop a business plan and 'OPTIMAL', which provides one-to-one business mentoring for businesses planning to grow and create jobs in the Borough will operate alongside Council funded programmes.

#### **LEAN Business Network**

It is proposed to continue delivery of this successful business network, engaging keynote speakers and specialist consultants to deliver topics of interest and relevance to the local business community. In 2017/2018, 11 events took place with over 160 attendees from local businesses and feedback on the network has been excellent. LEAN members have already submitted topic requests for the next network series, and it is proposed to run a minimum of 10 events in 2018/19 at a total cost of £7,000.

#### **ASK Programme**

This programme provides up to 10 hours of free one to one mentoring support with a specialist adviser to improve business performance, such as online marketing, business planning or financial management. A further 10 hours support are available, with a 25% contribution paid by the business. Within the 2017-2018 financial year this programme has assisted 55 local businesses and feedback from participants has been excellent.

It is proposed to continue offering the ASK Programme in 2018/19 to provide support to businesses in the Borough that are not eligible for mentoring support through the OPTIMAL programme, for example if they are not indicating early job creation potential. This is typically the case for many of the businesses supported through ASK, which tend to be seeking support to sustain existing jobs, or to increase turnover, but not necessarily to increase employee numbers. ASK and Optimal will complement each other, ensuring mentoring support is available for all small to medium sized businesses in the Borough. The estimated cost for delivery of the ASK Programme in 2018-19 is £21,000. OPTIMAL is 80% funded from the EU Jobs & Growth Programme and Invest NI so the net cost to the Council in 2018-19 for this programme will also be £21,000.

Provision for the delivery of both programmes has been made within the 2018/2019 Economic Development budget.

**RECOMMENDATION: that**

- i. delivery of the LEAN Business Network and Ask Programme in the 2018/2019 financial year at a total cost of £28,000, provision for which exists within the Economic Development budget be approved;**
- ii. Officers report back to the Committee with further business support programmes to be delivered in 2018/2019.**

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.12 ED/ED/112 NORTHERN IRELAND WOMEN'S ENTERPRISE CHALLENGE 2018 - 2021

Members are reminded that the Council has a statutory responsibility to promote enterprise awareness and provide direct support for those wishing to set up a new business. The 11 Councils are now collaborating on the delivery of a joint business start programme using the established 'Go for It' branding part funded by the EU and Invest NI.

Officers from the 11 Councils have been in discussions with Women in Business NI, a charitable social enterprise that promotes opportunities for women to fulfil their potential as leaders, managers and as business owners, to develop an initiative specifically aimed at female entrepreneurs. The 'Northern Ireland Women's Enterprise Challenge' (NIWEC) is a proposed collaborative partnership between the 11 Councils, Invest NI and Women in Business NI.

Research undertaken in 2017 highlighted that the female Total Early Stage Entrepreneurial Rate (TEA) in Northern Ireland is just 3% compared to 8% for men. When compared to the rest of the UK, Northern Ireland has a female TEA of just over 3% compared to a UK average of 5.5%. This would suggest that women in Northern Ireland are significantly less likely to consider enterprise than men which indicates a need for a NI wide intervention programme to support the development of female entrepreneurship.

The aim of the NIWEC is to promote the enterprise option to women, increase the numbers of women considering starting a business and encourage existing female entrepreneurs to grow their businesses. This provides an opportunity to pilot a range of collaborative projects, which can positively impact on improving the rate of female entrepreneurship throughout Northern Ireland. The NIWEC factors in existing business support provision, so that any new female focused initiatives will only add value to or enhance existing mainstream programmes, rather than compete with them.

The proposed activities within the NIWEC include 'business boot camps', direct mentoring support, residential workshops, a conference, development of local female networks and 'Dragons Den' pitching session to bid for funding. A full summary of the proposed programme content is enclosed. It is proposed to run the challenge for three years subject to a satisfactory annual review of the programme.

The total cost for the programme is £600,000 over three years. Women In Business has secured £200,000 from a philanthropist in the USA who is originally from Northern Ireland and Invest NI has committed a further £200,000. The 11 Councils have been requested to provide match funding totalling £200,000 with each contributing the following annual amounts:

- Year 1: £6,162
- Year 2: £6,123
- Year 3: £5,895

The total contribution requested from each Council is therefore £18,180 over 3 years. The number of participants per Council area is expected to be 165 over the 3 years. .

**RECOMMENDATION: that the Council agrees to participate in the NI Women's Enterprise Challenge 2018-2021 providing funding in the sum of £6,162 in year 1, £6,126 in year 2 and £5,895 in year 3 (provision for which exists in the 2018-19 Economic Development budget), subject to the other 10 Councils agreeing to contribute similar amounts and a satisfactory annual review of performance and the annual estimates process.**

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.13 ED/ED/19 PRINCE'S TRUST DEVELOPMENT AWARDS 2018-2019

Members are reminded that the Prince's Trust is a charity that supports young people who are unemployed, unskilled and at risk of exclusion. A proposal (enclosed) has been received from the Prince's Trust asking for the Council to consider supporting a 2018/19 Development Awards scheme aimed at young people (16-30) from disadvantaged backgrounds including ex-offenders, those moving out of residential care and long term unemployed in the Antrim and Newtownabbey Borough Council area.

Members may recall that the Council sponsored a Development Awards programme that was delivered in 2017-18. Through the programme the Prince's Trust has been able to make Development Awards to 40 disadvantaged young people in the Borough; 90% of the young people who benefitted have indicated either a return to further education or success in accessing employment.

Through the Development Awards scheme the Prince's Trust provides small grants averaging £200 but with a maximum up to £500 to help towards the cost of course and professional fees, equipment needed for a qualification or job, interview attire, short-term childcare or travel costs essential to help young people develop their skills and qualifications and enhance their ability to gain employment.

The Prince's Trust is now seeking sponsorship from the Council of up to £10,000 to deliver a Development Awards programme to 40 young people at risk or unemployed in the Antrim and Newtownabbey to 31 March 2019. The objective is to support a minimum of 36 young people into further education, training or employment.

Breakdown of the £10,000 budget:

Activity	Cost
Development Awards for up to 40 young people at average £200 each	£8,000
Overhead and administration expenses incurred by the Prince's Trust	£2,000
<b>Total cost to the Council</b>	<b>£10,000</b>

**RECOMMENDATION: that the Council agrees to support Development Awards for up to 40 disadvantaged young people in the Antrim and Newtownabbey area to 31 March 2019, at a total cost of £10,000, provision for which exists in the Economic Development budget for 2018-19.**

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.14 ED/ED/111 GLOBAL ENTREPRENEURSHIP WEEK: YOUNG ENTERPRISE SCHOOLS MASTERCLASSES

Members are reminded that Young Enterprise NI (YENI) is a charity that delivers a range of enterprise and financial education programmes to children and young people from all backgrounds from one day masterclasses to year-long activities. In November 2017 the Council awarded YENI NI £1,800 to provide masterclasses for schools throughout the Borough. 494 Primary 6 pupils from 17 schools and for 126 secondary pupils from 4 schools attended the events and feedback from all the events was extremely positive. The evaluation report on the event was presented to Committee in January 2018 highlighting the attendees and feedback received.

YENI has submitted a proposal to the Council to run a further series of school masterclasses in the Antrim and Newtownabbey area to coincide with Global Entrepreneurship Week 2018; a copy of the correspondence is enclosed. This year's Global Entrepreneurship Week will take place from 12-18 November 2018 to help promote entrepreneurship and raise awareness of self-employment opportunities to young people.

YENI's proposal to the Council is to deliver another series of workshops to primary, secondary and special education needs schools in the Borough. The primary school workshops will introduce the concept of entrepreneurship using a variety of practical and interactive tools to demonstrate how businesses can collaborate through supply chains to create jobs for the local economy. At the secondary school workshops students will be challenged to come up with a new 'app' for the digital market. At the end of the event students will present their ideas and related business plans at a 'Dragon's Den' style event to a panel of judges, including the Mayor and local business representatives.

All schools in the Council area will be offered the opportunity to participate on a 'first come first served' basis. YENI is seeking support from the Council in the sum of £2,000 to deliver 5 workshops to a minimum of 4 secondary schools and 12 primary schools, a minimum of approximately 480 pupils; this proposal will contribute to the Council's objectives to promote entrepreneurship to young people.

Young Enterprise will provide the following services at a maximum cost of £2,000 to the Council:

- recruitment of the schools;
- management of the schools attendance at the events;
- design of the workshop content and materials;
- staff resources to prepare and deliver the workshops;
- a final report detailing the programme results against anticipated outputs and if appropriate recommendations for future programmes.

In addition, the Council is requested to sponsor the hospitality costs estimated at £3,400 along with prizes and equipment at an approximate cost of £600.

Where necessary, the Council is also asked to cover the costs of transporting the children and young people to and from the workshops (up to £2,000). The total estimated cost for the YENI programme to the Council is £8,000.

**RECOMMENDATION: that the Council agrees:**

- a) to provide funding in the sum of up to £2,000 to Young Enterprise NI to deliver a series of 5 workshops during Global Entrepreneurship Week 2018 for a minimum of 480 school pupils from local primary and secondary schools in the Borough;**
- b) to cover the costs of hospitality, prizes and equipment at an estimated cost of £4,000;**
- c) if required by the schools, to provide transport to and from the events at a maximum cost of £2,000, provision for all of which exists in the economic development budget for 2018-19.**

Prepared by: Michelle Pearson, Economic Development Project Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration



### 3.15 ED/ED/44 ANTRIM FESTIVAL GROUP: REQUEST FOR ADDITIONAL FINANCIAL ASSISTANCE

Antrim Festival Group has contacted the Council requesting additional funding for this year's festival to run from 8-17 June 2018 in Antrim town. Members are reminded that the Council has already awarded Antrim Festival Group £5,000 from the Community Festivals budget (the maximum available for a festival) towards this year's event, plus £500 towards insurance costs. In 2017, the Council agreed to award the Group £9,000 from Economic Development budgets in addition to £5,500 from Community Development budgets (including £500 towards insurance) to meet the budget shortfall for last year's event.

Members are also reminded that the Council previously agreed that, in special circumstances where additional, exceptional or separate funding is required, a report detailing the funding request will be presented to the Community Planning and Regeneration Committee or the Council for consideration.

The Group has provided an outline programme of events and activities for this year's festival which includes sports tournaments (football, Hockey, Cricket, Rugby, and GAA with activities for disabled) a Soapbox Derby, Festival in the Park (Antrim Castle Gardens), Inter-generational Tea Dance, a 10km run with family fun and entertainment, and Community Parade linking in with the Council's summer market. The total cost of the festival is £27,700 and the Group have secured financial support from the following sources leaving a shortfall of £8,700 to find:

<b>Total Festival Budget: £27,700</b>	
<b>Grant/Sponsorship Income</b>	
1. Antrim and Newtownabbey Borough Council (Community Festival and Insurance grants)	£5,500
2. Red Nose Day/Comic Relief	£1,000
3. Enkalon Foundation	£2,000
4. ASDA (Impact Grant)	£1,000
5. Robinsons Services	£2,000
6. Antrim Enterprise Agency	£1,500
7. Belfast International Airport	£1,000
8. The Junction	£5,000
<b>Total</b>	<b>£19,000</b>
<b>Shortfall</b>	<b>£8,700</b>

The Group has indicated the shortfall includes insurance premiums, which have risen to £3,500 plus the costs of additional marquee hire and family entertainment.

**The Committee's instructions are requested.**

Prepared by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.16 CP/CP/087 MALLUSK PLACE SHAPING PROJECT

Members are reminded of the place shaping process undertaken in the Mallusk area in the Autumn. This initiative was funded through the DEA funding programme.

Strategic Planning were commissioned to undertake the study and produced a report, a copy of which is enclosed for Members' consideration.

**RECOMMENDATION: that the report be noted and a copy provided to the Local Development Plan team and the Airport Place Shaping Forum for consideration.**

Prepared by: Alison Keenan, Community Planning Manager

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.17 CP/CP/085 DEA FUNDING PROGRAMME 2018/2019

Members are reminded of the DEA funding programme which for the financial year 2018/2019 has budget provision of £50,000 per District Electoral Area (DEA).

At a workshop with Members on 15 March 2018, the allocation of the DEA budgets for the financial year 2018/19 was agreed as detailed in the **enclosed** schedule of projects. In summary:

<b>DEA</b>	<b>In Contract/ Commitment Made</b>	<b>New Projects</b>	<b>Budget Remaining</b>
Airport	£34,016	£15,984	NIL
Antrim Town	£24,016	£25,000	£984
Ballyclare	£34,016	£15,984	NIL
Dunsilly	£17,266	£32,734	NIL
Glengormley Urban	£24,016	£18,500	£7,484
Macedon	£29,824	£17,500	£2,676
Threemilewater	£19,646	£30,534	NIL

**RECOMMENDATION: that**

- (i) the schedule of projects 2018/19 at Appendix 1 be approved for implementation;**
- (ii) further discussions to be held with the DEA Members where a funding balance remains available.**

Prepared by: Alison Keenan, Community Planning Manager

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.18 ED/ED/55 LOUGH NEAGH RESCUE: REQUEST TO RENEW ANNUAL FUNDING

Members are reminded that the Council has provided annual funding to Lough Neagh Rescue (LNR) in the sum of up to £12,000 to support the voluntary service it provides from its temporary base at Antrim Lough Shore Park. LNR also operate from Kinnego Bay at Oxford Island and at Ardboe. Members are also reminded that it is the Council's intention to accommodate LNR within the proposed new Gateway Centre at the Lough Shore Park subject to negotiating tenancy terms.

Construction of the new Gateway facility is not expected to be completed before May 2019 and LNR has requested that the Council considers providing further financial support for the year to 31 March 2019 in the sum of up to £12,000 towards its operating costs (enclosed). Armagh, Banbridge and Craigavon Borough Council, Lisburn and Castlereagh City Council and Mid Ulster District Council also provide financial assistance to LNR in support of operations on the eastern and western shores of Lough Neagh.

The financial contribution from the Council is requested to offset the following estimated expenditure in 2018-19:

Crew Training fees	£1,800
Legal, Insurance and Professional fees	£4,030
Fuel	£2,000
Boat Maintenance and Repairs	£850
Crew Equipment costs	£2,820
Promotions	£500
<b>Total</b>	<b>£12,000</b>

**RECOMMENDATION: that the Council agrees to provide up to £12,000 to Lough Neagh Rescue for 2018-19, subject to providing insurance and submission of accounts and eligible receipts for actual expenditure.**

Prepared by: Karen Steele, Tourism, Town Centre & Regeneration Manager

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.19 CP/CD/232 & 233 AREAS AT RISK AND NEIGHBOURHOOD RENEWAL 2018/19

Members are reminded of the correspondence received in February 2018 from the Department for Communities (DfC) which outlined the potential reductions in the 2018/19 budgets for the continuation of the Areas at Risk Programmes in Mossley, Monkstown and Carnmoney and Neighbourhood Renewal in Rathcoole and Grange. Letters of Offer have now been received in respect of all 3 programmes.

#### **Neighbourhood Renewal**

A copy of the Letter of Offer for continuation of Neighbourhood Renewal in Rathcoole is **enclosed** for Members' consideration and incorporates a reduction of approximately 2.6% as previously advised by the Department. This equates to an allocation of £78, 518.08 (£80, 651 in 2017/18) to support 1 full time Neighbourhood Renewal Co-ordinator and 2 part time posts (Synergy and Newtownabbey Women's Group) and programme costs. The Department has advised that this reduction should be applied to the Council's element of the funding and that salaries for the associated projects should not be impacted. The reduction would therefore be applied to the Council's Programme Costs element of the budget. If the Letter of Offer is accepted the additional cost to the Council would be £2133 to ensure the delivery of the Neighbourhood Renewal Action Plan 2018/19. This cost can be met through departmental savings.

In respect of the Grange Neighbourhood Renewal Programme 2018/19 the Council has received a letter of offer for £44, 462.00 which represents no reduction on the amount awarded in 2017/18. This amount is to support salary costs for the Community Development Worker and running costs for the Community House. A copy of the Letter of Offer is **enclosed** for Members' approval.

Members are advised that the 2017/18 Neighbourhood Renewal Action Plans for Rathcoole and Grange are currently under review based on an evaluation of performance in 2017/18 and within the anticipated budget reductions and will be reported to the Committee in due course.

#### **Areas at Risk**

The Areas at Risk programme is delivered across six Super Output Areas in Antrim and Newtownabbey. In 2017/18 the Newtownabbey programme in Monkstown, Carnmoney and Mossley had an allocation of £126,920 (Department for Communities £75,000 and the Council £51,920) and £111,199 funded solely by the Council was allocated to the 3 Antrim areas; Farranshane, Ballycraigy and Steeple. Similar amounts have been included in the Council estimates for delivery in 2018/19.

Members are advised that a letter of offer has been received from DfC in relation to the 2018/19 programme which incorporates an 11% reduction on the amount awarded in 2017/18. A copy is **enclosed** for Members' approval. In Antrim and Newtownabbey this equates to an allocation of £66, 750, a reduction of £8, 250 to be allocated to Newtownabbey programmes. In light of this reduction Members may wish to consider the following options:

### **Option 1**

In line with the DfC reduction of 11% Members may wish to apply a similar reduction of 11% to the Council's funding for AaR Newtownabbey, therefore giving a total budget of £112,958.80.

### **Option 2**

The Council allocates an additional amount of £8,250 to make up the shortfall from DfC to support the programmes in Newtownabbey. This would equate to a total budget for AaR in Newtownabbey of £126,920 (£60,170 Council and £66,750 DfC) and this additional cost can be met through departmental savings.

### **Option 3**

The Council does not reduce its allocation of £51,920 and accepts DfC offer of £66,750 giving a total of £118,670.

**RECOMMENDATION: that the Grange Neighbourhood Renewal Letter of Offer be accepted and the Committee's instructions are requested regarding the options for Rathcoole Neighbourhood Renewal funding and Newtownabbey Areas at Risk; if Members wish to proceed with the reduced budgets from DfC for these 2 programmes then the Letters of Offer should be accepted.**

Prepared by: Elaine Manson, Community Services and Tackling Deprivation Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.20 ED/ED/40 LOUGH NEAGH PARTNERSHIP

Members will be aware that Gerry Darby of the Lough Neagh Partnership presented to the February meeting of the Community Planning & Regeneration Committee. A copy of the presentation is enclosed.

At the end of the presentation Gerry restated the Partnership's request that the Council continue to fund core costs at £22,000 per annum for a period of up to 2021 when the Heritage Lottery Fund landscape programme is complete. The Council had previously agreed in May 2017 that officers should engage with the Partnership regarding a reduced funding profile over the next 2 to 3 years.

Members are reminded that 5 Councils currently support core costs at a total of £73,000 as follows:

Mid Ulster	£22,000
Armagh, Banbridge & Craigavon	£22,000
Antrim & Newtownabbey	£22,000
Mid & East Antrim	£3,500
Lisburn & Castlereagh	£3,500

This funding is used to cover the following expenditure:

Core Staff Costs £ 59,236  
Office Rent £2,021 (not covered by HLF grant)  
Office Overheads £12,312 (not covered by HLF grant)

Lough Neagh Partnership argues that other funding secured from DAERA, NIEA, HLF, etc, may be put in jeopardy if Antrim and Newtownabbey Borough Council reduces its funding. The Council understands that the HLF funding includes a number of posts dedicated to the delivery of those agreed schemes which are not 'Core Staff Costs' as referenced above.

Reference, was also made during the presentation to the Lough Neagh Development Trust. Officers have sought clarity from Development Trusts NI regarding the status of the Lough Neagh Development Trust and have been advised as follows:

*Lough Neagh DT is a company Ltd by Guarantee. Its Governance structure is temporary and its Board draws representation from DTNI, LNP, RCN, and a small number of community stakeholders. It is meeting currently albeit on a less regular basis due in part to the voluntary nature of the body. The terms of reference or rather the focus of its work is the realisation of the transfer of the bed of the lough into community ownership. The challenge for LNNT is the lack of a resource to allow it to take forward a programme of work. LNNT does not replicate any of the present or former functions delivered by LNP.*



**RECOMMENDATION: that funding of £22,000 be provided for 2018/19 year, during which discussions take place with Lough Neagh Partnership regarding future assistance and further discussion takes place in relation to the Lough Neagh Development Trust.**

Prepared & Approved by: Majella McAlister, Director of Community Planning & Regeneration

### **3.21 CP/CD/123 COMMUNITY SUPPORT PROGRAMME 2018/19 - LETTER OF OFFER**

Members are advised that a letter of offer has been received from the Department for Communities (DFC) for the delivery of the Council's Community Support Programme 2018/19.

The total amount awarded is £205, 518.33 which includes £123, 826.08 for Community Support General and £81,692.25 for Advice Services. This equates to an increase of approximately 2% on the amount awarded in 2017/18. A copy of the Letter of Offer is **enclosed** for Members' consideration.

**RECOMMENDATION: that the Letter of Offer from DFC for delivery of the Community Support Programme 2018/19 be accepted**

Prepared by: Elaine Manson, Community Services and Tackling Deprivation Manager

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### 3.22 CD/PM/48/VOL 2 STEEPLE SITE, FUTURE OPTIONS

Members are reminded of the Concept Plan for the Steeple Site in Antrim. Since this plan was agreed by the Council in August 2016 a number of discussions have been held with members regarding the future options for this site. The most recent workshop was held on 9 April, at which there was general consensus that an Expression of Interest exercise should be undertaken to gauge the level of interest from the private sector and other parties. Those responding would be invited to propose their development option/s and indicate their preferred mechanism for delivery eg long lease, sale, joint venture etc.

It was discussed that the development potential is mainly focussed on the upper part of the site including the Steeple House and the 2 areas for which outline planning approval had been secured by legacy Antrim Borough Council. The lower end of the site including the Round Tower, parkland and caretakers bungalow is unlikely to be attractive to the private sector due to the protected nature of the site, which would be unlikely to facilitate development. This area in the longer term would be more likely to remain in Council ownership.

**RECOMMENDATION: that an Expression of Interest process be advertised for the Steeple Site as outlined.**

Prepared and Approved by: Majella McAlister, Director of Community Planning & Regeneration

## **ITEMS FOR INFORMATION**

### **3.23 PBS/BC/002 BUILDING CONTROL MATTERS FOR THE PERIOD 1-28 FEBRUARY 2018**

#### **BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

#### **Applications Received**

Full Plans – 43  
Building Notices – 244  
Regularisation Certificates – 55

#### **Full Plans**

Approvals – 46  
Rejected applications requiring resubmissions – 43

#### **Commencements & Completions**

Commencements – 288  
Completions - 222

**Inspections** - A total of 740 Site Inspections were carried out.

**Regularisation Certificate** - 32 Regularisation Certificates issued.

**Building Notice**- 132 Completion Certificates issued

**Property Certificates** Received – 204

#### **EPB**

EPC's checked – 246 & 96% compliance  
DEC's checked – 9 & 100% compliance  
Air Conditioning checked – 1 & 0% compliance

#### **Income**

Plan Fees Received for Month	£19583.75
Inspection Fees Invoiced for Month	£20185.01
Building Notice Fees Received for Month	£9318.00
Regularisation Fees Received for Month	£4492.80
Property Certificate Fees Received for Month	<u>£11640.00</u>
<b>TOTAL</b>	<b>£65219.56</b>

#### **Postal Numbering**

Numbers of official postal numbers issued – 24  
Number of new developments named - 1

#### **LPS Partnership**

Property details surveys completed 19

**RECOMMENDATION: that the report be noted.**

Prepared by: Vicky Jordan, Clerical Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### **3.24 ED/ED/113 WIFI 4 EU FUNDING SCHEME**

The European Commission has announced a funding scheme offering local authorities vouchers worth €15,000 to set up Wi-Fi hotspots in public spaces which can be accessed by anyone free of charge. The funds are to be used to purchase and install the necessary equipment with long-term management and maintained costs covered by the local authority. The funding scheme will run until 2020 and the first call for applications will be released for the initial 1,000 vouchers in May 2018 with a further two calls in 2019 and in 2020, respectively.

Each participating country will receive at least 15 vouchers, which will be distributed on a first come first served basis. A basic condition that must be met is that the Wi-Fi networks set up through the scheme are free of charge to users, do not carry advertising and do not duplicate existing free services whether private or public sector owned and operated.

Officers have registered the Council's interest in the scheme with a view to submitting an application and will bring a further report back to the Committee to advise Members on the outcome.

**RECOMMENDATION: that the report be noted.**

Prepared by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

### **3.25 ED/ED/101 GILBERT STUDENT EXCHANGE PROGRAMME 2018**

Members are advised that two local students, Maeve Denver and Molly Scarlett, have been selected to represent Antrim and Newtownabbey during the 2018 Student Exchange Programme. The opportunity was promoted through all the schools in the Borough and via social media. There were six applications and the Mayor, Councillor Clarke and Councillor Goodman were involved in the selection process. Maeve and Molly will fly to Gilbert in June 2018 'home hosted' by Gilbert families and will return home with two American students in July to embark upon the Antrim and Newtownabbey element of the programme.

Members of the Committee, the Mayor and past participants will be invited to meet the American students and their host families at a reception in the summer.

**RECOMMENDATION: that the report be noted**

Prepared by: Carol Shane, Economic Development Project Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration