

1 December 2023

Committee Chair:	Councillor T McGrann
Committee Vice-Chair:	Councillor R Lynch
Committee Members:	Aldermen – L Boyle, J McGrath, P Michael and S Ross
	Councillors – M Brady, P Dunlop, N Kelly, B Mallon, V McWilliam, M Ní Chonghaile, A O'Lone, S Ward and S Wilson

Dear Member

COMMUNITY PLANNING COMMITTEE

A meeting of the Community Planning Committee will be held in the **Council Chamber, Mossley Mill on Wednesday 6 December 2023 at 6.30 pm.**

You are requested to attend.

Yours sincerely

Richard Baker, GM MSc Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE: Refreshments will be available in the Café from 5.20

For any queries please contact Member Services: Tel: 028 9448 1301 memberservices@antrimandnewtownabbey.gov.uk

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PRESENTATION

3.1 Antrim and Newtownabbey Seniors Forum

4 ITEMS FOR DECISION

- 4.1 Barnardo's The Thrive Project
- 4.2 Muckamore Community Centre Ladyhill Flute Band Request
- 4.3 Coronation of His Majesty King Charles III Sub Committee
- 4.4 Armed Forces Day 2024
- 4.5 Kings Award for Voluntary Service 2023
- 4.6 Equality and Diversity Working Group Minutes
- 4.7 Good Relations Grant Aid
- 4.8 PEACEPLUS Programme
- 4.9 Memorial for Civilians Killed in WW2 Air Crash at RAF Aldergrove
- 4.10 Free Use of Eyre Studio
- 4.11 Department for Communities Draft Proposals for Future Infrastructure Support of the Voluntary and Community Sector in Northern Ireland
- 4.12 Draft Tourism Strategy for Northern Ireland: 10 Year Plan
- 4.13 Ballyclare May Fair

5 ITEMS FOR NOTING

- 5.1 Budget Update 2023/24
- 5.2 Performance and Improvement Plan 2023/24 Performance Progress Report Quarter 2 – Community Planning
- 5.3 Community Planning Section Partnership Minutes
- 5.4 IPB Pride of Place Awards 2023

- 5.5 Rural Community Network Survey on Health Service Provision in the Voluntary and Community Sector
- 5.6 Holiday World Show 2024

6 ITEMS IN CONFIDENCE

6.1 Community Facilities Review

7 ANY OTHER RELEVANT BUSINESS

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING COMMITTEE MEETING ON WEDNESDAY 6 DECEMBER 2023

3 PRESENTATION

3.1 CP/CD/444 ANTRIM AND NEWTOWNABBEY SENIORS FORUM

Members are reminded that the Council provides annual support of £15,000 to the Forum and, along with a number of other Community Planning partners, works with the Forum to manage an annual Service Level Agreement.

The Quarter 1 performance report on delivery of the SLA was reported to the September Community Planning Committee and it was agreed that representatives of the Seniors Forum be invited to the Committee to update Members on their work.

Representatives will provide a presentation to the Committee, a copy of which is enclosed for Members' information.

Members are also advised that the Quarter 2 Report is based upon performance measures in the Service Level Agreement and is <mark>enclosed</mark> for Members' information.

RECOMMENDATION: that the presentation be noted and that the Quarter 2 Quarterly Performance Report on the Antrim and Newtownabbey Seniors' Forum be approved.

Prepared by: Conor Cunning, DEA Engagement Manager

Agreed by: Ronan McKenna, Head of Community Planning

4 ITEMS FOR DECISION

4.1 CP/CP/113 BARNARDO'S THE THRIVE PROJECT

The Thrive Project is a collaboration of local parents, schools, community and voluntary organisations and statutory agencies working together to help children and young people in Macedon and Threemilewater DEAs to achieve their full potential and have the best start in life.

Members are reminded that it was agreed at the April 2023 Community Planning Committee to provide £25,000 in financial assistance to Thrive for 2023/24. It was previously agreed at the July 2022 Council Meeting that a quarterly performance report on the Thrive Project be provided to the Community Planning Committee from September 2022.

Elected Members from both the Macedon DEA and the Threemilewater DEA were nominated to serve on the Thrive Board at the Annual Council Meeting on 30 May 2023, with Councillors Brady and Gilmour nominated for their respective DEAs for 2023/24.

The Quarter 2 Performance Report is enclosed for Members approval.

RECOMMENDATION: that the 2023-24 Quarter 2 Thrive performance report be approved.

Prepared by: Will McDowell, DEA Engagement Coordinator

Agreed by: Ronan McKenna, Head of Community Planning

4.2 CP/CC/009 MUCKAMORE COMMUNITY CENTRE – LADYHILL FLUTE BAND REQUEST

Members are advised that Ladyhill Flute Band have made a request to hire Muckamore Community Centre on Saturday 16 March 2024, 6pm to midnight for a cultural evening. In addition, they have requested permission to apply for a licence to sell alcohol at this event. The consumption and sale of alcohol at Community Centres is permitted with agreement by Council if the relevant licence is obtained by the event organiser.

Members are reminded that a previous request by the band to hold the event on Saturday 18 March 2023 was approved at the January 2023 Community Planning Committee.

RECOMMENDATION: that granting of permission for Ladyhill Flute Band to apply for an alcohol licence to sell alcohol in Muckamore Community Centre on Saturday 16 March 2024 be approved.

Prepared by: Paul Townsend, Community Facilities Coordinator

Agreed by: Ronan McKenna, Head of Community Planning

4.3 CP/CP/213 CORONATION OF HIS MAJESTY KING CHARLES III SUB COMMITTEE

Members are reminded that at the Council meeting in October 2022 it was agreed to establish a Sub Committee, to commemorate Her Majesty Queen Elizabeth II and to plan for the Coronation of King Charles III. The final meeting of the Sub Committee was held on Wednesday 8 November 2023.

The minutes of this meeting are enclosed for Member's information.

RECOMMENDATION: that the minutes of King Charles III Coronation Sub Committee meeting of 8 November 2023 be approved.

Prepared by: Joanne Hamilton-Whyte, PA to Director of Community Planning

4.4 CP/CP/214 ARMED FORCES DAY 2024

Members are reminded that the delivery of Armed Forces Day 2024 on Saturday 22 June 2024 was approved at the June 2023 Council Meeting and it was agreed to establish a Working Group.

The third meeting of the Working Group was held at Mossley Mill on Tuesday 14 November 2023 and the minutes are to follow for Members' information.

RECOMMENDATION: that the minutes of the Armed Forces Working Group meeting of 14 November 2023 be approved.

Prepared by: Joanne Hamilton-Whyte, PA to the Director of Community Planning

4.5 CP/CD/445 KING'S AWARD FOR VOLUNTARY SERVICE 2023

The Queen's Award for Voluntary Service was established in 2002 to celebrate the Golden Jubilee of the late Queen Elizabeth II and was the equivalent of an MBE for volunteer led groups that make an outstanding impact in their local community.

It was agreed at the August 2022 Council Meeting that Mayfield Village Community Association and Muckamore Parish Development Association be nominated for the Queen's Award for Voluntary Service in 2023.

Following the passing of the Her Majesty the Queen in September 2022 the Awards were suspended, however it was announced in February 2023 that the scheme would continue as the King's Award for Voluntary Service with an annual announcement of winners to be made on the King's birthday on 14 November. The Council's two nominations were automatically carried over to the new King's Award.

On 14 November 2023 the first recipients of the King's Award for Voluntary Service were announced with nine groups from Northern Ireland successful, including both Mayfield Village Community Association and Muckamore Parish Development Association.

As for previous recipients of the Queen's Award for Voluntary Service, it is proposed that the Council supports the delivery of events for both groups to be formally presented with their awards by the Lord Lieutenant early in 2024.

RECOMMENDATION: that the delivery of events to formally present Mayfield Village Community Association and Muckamore Parish Development Association with their King's Award for Voluntary Service, at an approximate cost of no more than £10,000, be approved.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Head of Community Planning

4.6 CP/GR/055 EQUALITY AND DIVERSITY WORKING GROUP MINUTES

Members are reminded that arrangements for the re-establishment of the Equality and Diversity Working Group, including membership, were approved at the September Community Planning Committee meeting.

A copy of the minutes of the Equality and Diversity Working Group meeting held on 9 November 2023 are enclosed for Members' information.

RECOMMENDATION: that the minutes of the Equality and Diversity Working Group held on 9 November 2023 be approved.

Prepared by: Ronan McKenna, Head of Community Planning

4.7 CP/GR/184, CP/GR/185, CP/GR/186, CP/GR/187 GOOD RELATIONS GRANT AID

The 2023/24 Good Relations Action Plan submitted to The Executive Office, includes a budget of \pounds 20,000 for the Good Relations Grant Aid Programme.

The aim of the Good Relations Grant Aid Programme is to improve day to day relationships by encouraging fair treatment in society in which all cultures and traditions are understood, respected and accepted.

Members are advised that applications are required to score higher than 50% to be deemed successful. Four applications were received in November 2023, scoring above the 50% threshold, requesting a total amount of £7,904.90, which is available within the Good Relations Action Plan approved budget.

A summary of the applications received and an overview of the assessments conducted is enclosed for Members' information.

RECOMMENDATION: that the four applications for Good Relations Grant Aid of £7,904.90, as detailed in the enclosure, be approved.

Prepared by: Jen Cole, Good Relations Coordinator

Agreed by: Ronan McKenna, Head of Community Planning

4.8 CP/PP/008 PEACEPLUS PROGRAMME

It was reported to the June Council meeting that the SEUPB had issued a call on 15 June 2023 for applications under Theme 1.1, Co-designed Local Community Action Plans.

Under Theme 1.1 local Councils across Northern Ireland and the border counties will submit applications to secure funding to deliver against the actions identified in each Local Community Action Plan.

The closing date for submission of applications under Theme 1.1 was due to be Thursday 14 December 2023.

Members are further reminded that the draft minutes of the PEACEPLUS Partnership meeting held on 24th October, were approved at the November Community Planning Committee. The minutes included detail of the programmes approved by the Partnership for inclusion in the Local Community Action Plans, following on from the extensive engagement and co-design process.

SEUPB have recently engaged with all local Councils, facilitating clinics to discuss the progress of PEACEPLUS Local Community Action Plans and applications. Officers met with SEUPB on 31 October.

Following the meeting, correspondence enclosed has been received from SEUPB, advising of updated guidance and clarification on the level and nature of project specifications required to be included in the application.

It is proposed that the draft Local Community Action Plan is reviewed by the PEACEPLUS Partnership to ensure it meets the updated application guidance provided by SEUPB.

Members are advised that the revised timeline proposed by the SEUPB for submission of applications, by Councils, under Theme 1.1, is now:

- Application to be submitted to SEUPB by 28 March 2024
- Target for SEUPB Steering Committee which makes the final decision on whether or not funding is awarded to projects is late August 2024

RECOMMENDATION: that the review of the draft Local Community Action Plan by the PEACEPLUS Partnership to ensure it meets the updated application guidance provided by SEUPB, be approved.

Prepared by: Lynda Kennedy, Community Programmes Manager

Agreed by: Ronan McKenna, Head of Community Planning

4.9 AC/HE/044 MEMORIAL FOR CIVILIANS KILLED IN WW2 AIR CRASH AT RAF ALDERGROVE

Members are advised that on 19 July 1941 a Bristol Blenheim aircraft from 254 Squadron was involved in a fatal crash at RAF Aldergrove when it struck a wireless mast during a low level flight and crashed into the roof of the NAAFI (Navy, Army and Air Force Institutes) building before bursting into flames. All three airmen on board were killed, as was another airman, who had been walking nearby, and six civilian women working in the building.

Memorials have been erected subsequently to the military casualties, but to date there has been no memorial to the civilian casualties. It is proposed to erect a memorial plaque in Killead village to the six civilian women killed in the crash:

Margaret Castles	Blaris Road, Lisburn
Elizabeth Osborne	Ballymacateer, Lurgan
Brigid McGarry	The Largy, Crumlin
Mary Mulholland	Aldergrove
Annie Watson	50 Pernau Street, Belfast
Annie V. S. Crozier	80 Farnham Street, Belfast

The plaque would be sited close to the original crash site, and it is expected to cost approximately $\pounds1,000$.

RECOMMENDATION: that the installation of a memorial plaque to mark the loss of civilian life arising from the air crash at RAF Aldergrove in 1941 be approved.

Prepared by: Philip Magennis, Culture & Events Co-ordinator

Agreed by: Simon Goldrick, Head of Arts, Culture, Tourism and Events

4.10 AC/GEN/008 FREE USE OF EYRE STUDIO

A request from the Royal National Institute for Deaf People (RNID) to deliver Near You – Hearing Aid User Support Service sessions at Ballyclare Town hall between June and December 2023 was approved at the Council meeting in June 2023.

Members are advised that a further request for free use has been received from the RNID to deliver similar sessions in the Eyre Studio, Antrim Castle Gardens, once a month throughout 2024. The support services offered are intended to benefit residents of the Borough.

RECOMMENDATION: that the request for free use of the Eyre Studio in Antrim Castle Gardens by the Royal National Institute for Deaf People once a month throughout 2024 be approved.

Prepared by: Jenna Collier, Theatre Bookings, Conference and Events Manager

Agreed by: Simon Goldrick, Head of Arts, Culture, Tourism & Events

4.11 CP/CD/443 DEPARTMENT FOR COMMUNITIES DRAFT PROPOSALS FOR FUTURE INFRASTRUCTURE SUPPORT OF THE VOLUNTARY AND COMMUNITY SECTOR IN NORTHERN IRELAND.

Members are advised that correspondence (enclosed) has been received from The Department for Communities (DfC) regarding the draft proposals for the future infrastructure support of the voluntary and community sector in Northern Ireland.

DfC welcome views and responses on the proposed framework through consultation events being hosted both in person and online throughout November and December 2023. The consultation schedule is listed below:

When	Where	Eventbrite Booking
		Details
Tuesday 28 th November	The Junction,	The Junction
11:00am – 12:30pm	Dungannon	
Wednesday 29 th	Holywell Trust,	Holywell Trust
November 11:00am –	Derry-Londonderry	
12:30pm		
Thursday 30 th November	Virtual (Microsoft	<u>Virtual</u>
2:00pm – 3:30pm	Teams)	
Tuesday 12 th December	Virtual (Microsoft	<u>Virtual</u>
7:00pm – 8:30pm	Teams)	
Wednesday 13 th	The Braid,	The Braid
December 11:00am –	Ballymena	
12:30pm		
Thursday 14 th December	Duncairn Centre,	Duncairn Centre
11:00am – 12:30pm	Belfast	

The events will take the form of roundtable discussions and are an opportunity to share thoughts, ideas or comments. DfC will also welcome views and responses on the proposed framework via an online survey or via email at <u>vcsinfrastructure@communities-ni.gov.uk</u>.

It is proposed that an Officer from the Council's Community Planning team participates in the consultation programme and that the Council responds to the consultation on a corporate basis.

RECOMMENDATION: that

- a) the participation of an Officer in the Department for Communities consultation programme on Future Infrastructure Support of the Community and Voluntary Sector, be approved;
- b) Council responds to the consultation on a Corporate basis.

Prepared by: Conor Cunning, DEA Engagement Manager Agreed by: Ronan McKenna, Head of Community Planning Approved by: Ursula Fay, Director of Community Planning

4.12 ACTE/ED/TOU/006 DRAFT TOURISM STRATEGY FOR NORTHERN IRELAND: 10 YEAR PLAN

Members are advised that the Department for the Economy has launched a public consultation on a draft Tourism Strategy for Northern Ireland, which outlines a ten-year plan to increase the value of tourism. A copy is enclosed for Members' information.

The draft strategy sets out a vision that seeks to establish Northern Ireland as a year round world class destination renowned for its authentic experiences, landscape, heritage and culture which benefits communities, the economy and the environment, with sustainability at its core.

Councils have already had an input into the development of this strategy through participation in a Culture and Heritage Leadership Group led by Tourism NI. The Group included representatives of Tourism NI, Arts Council NI, National Lottery Heritage Fund, Department for Communities, Department for Economy, National Museums NI and SOLACE. The Council's Director of Community Planning was the nominated SOLACE representative on the Group.

The consultation opened on 6 November 2023 and will close on the 12 January 2024. It is proposed to respond to the consultation on a corporate basis.

RECOMMENDATION: that the Council responds to the consultation on a draft Tourism Strategy for Northern Ireland on a corporate basis.

Prepared by: Katherine Gardiner, Tourism Officer

Agreed by: Simon Goldrick, Head of Arts, Culture, Tourism and Events

4.13 AC/EV/025 BALLYCLARE MAY FAIR

Members are advised that the Ballyclare May Fair Working Group met on 13 September in Ballyclare Town Hall to commence planning for the May Fair 2024. The third meeting was held on 29 November 2023 and the minutes of the meeting are to follow for Members information.

At this meeting revised Terms of Reference for the Working Group were approved and are also enclosed for Members' information

RECOMMENDATION: that the minutes of the May Fair Working Group meeting of the 29 November 2023, including revised Working Group Terms of Reference, be approved.

Prepared by: Simon Goldrick, Head of Arts, Culture, Tourism & Events

5 ITEMS FOR NOTING

5.1 FI/FIN/004 BUDGET REPORTS 2023/24

As agreed at the August Council meeting, quarterly budget reports will be presented to the relevant Committee or Working Group. All financial reports will be available to all Members. A short presentation outlining the Community Planning Summary Budget Report will be provided by the Director of Community Planning.

The overall financial position of the Council will be presented to the Policy & Governance Committee. Budget reports for Community Planning for Quarter 2 – April to September 2023 is enclosed for Members' information.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Head of Finance

Agreed by: John Balmer, Deputy Director of Finance

Approved by: Sandra Cole, Director of Finance & Governance

5.2 PT/CI/049 PERFORMANCE AND IMPROVEMENT PLAN 2023/24 - PERFORMANCE PROGRESS REPORT QUARTER 2 – COMMUNITY PLANNING

As agreed at the August Council meeting, quarterly performance reports will be presented to the relevant Committee or Working Group

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a framework to support the continuous improvement of Council services.

The Council's Corporate Performance and Improvement Plan 2023-24 was approved in June 2023. This set out a range of robust performance targets, along with six identified improvement objectives and a number of Statutory Performance Targets.

A second quarter progress report for Arts, Culture, Heritage, Tourism and Events and Community Planning is to follow for Members' information.

A short presentation of performance reports will be provided by the Director of Community Planning.

RECOMMENDATION: that the report be noted.

Prepared by: Allen Templeton, Performance Improvement Officer

Agreed by: Lesley Millar, Head of Organisation Development

5.3 CP/GEN/019 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the electronic folder called "**Partnership Minutes for Members Information**" on your iPads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91	-	Antrim and Newtownabbey Citizens Advice Bureau
D/CSP/48	28/06/23	Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP)
D/DP/67	-	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	21/06/23 05/07/23	Grange Neighbourhood Renewal Partnership
	-	Joint Cohesion Group
CP/GR/43	-	Traveller Issues Local Government Partnership

RECOMMENDATION: that the Partnership Minutes be noted.

Prepared by: Wendy Donaldson, Business Support Supervisor

5.4 CP/GEN/047 IPB PRIDE OF PLACE AWARDS 2023

Members are reminded of the annual IPB Pride of Place Awards in association with Co-operation Ireland, the aim of which is to recognise the efforts and endeavours of communities throughout Northern Ireland and the Republic of Ireland to make their place the best place in which to live.

In May 2023 the Council nominated three groups to take part in the competition namely:

- All About Us ASD Teens (Community Wellbeing Initiative)
- Ballyduff Community Redevelopment Group (Housing Estates/Residents Associations)
- Newtownabbey Men's Shed (Creative Place Initiative)

Judging of the three entries took place in August 2023 and the awards ceremony was hosted on Friday 10 November 2023 at the Armagh City Hotel.

It was agreed at the October Community Planning Committee meeting that Members and Officers attend the Awards Ceremony along with representatives of the nominated groups.

At the Awards Ceremony Ballyduff Community Redevelopment Group were announced as winners and All About Us - ASD Teens were awarded runners up of their respective categories. Newtownabbey Men's Shed received a Certificate of Recognition for their nomination.

RECOMMENDATION: that the report be noted.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Head of Community Planning

5.5 CP/CD/443 RURAL COMMUNITY NETWORK SURVEY ON HEALTH SERVICE PROVISION IN THE VOLUNTARY AND COMMUNITY SECTOR.

Members are advised that correspondence enclosed has been received from The Rural Community Network regarding a scoping exercise that is being carried out to build an understanding of how the voluntary and community sector contributes to the development and delivery of Health and Social Care Services in this region.

The Rural Community Network (RCN) is seeking to understand the current levels of funding investment and the value of this contribution in terms of staff, funding, volunteers and partnerships. RCN is also attempting to identify the sustainability issues currently faced by Voluntary and Community Sector.

The first phase of the project is to undertake a baseline survey of Voluntary and Community contributions to the Health Service, the survey can be accessed at https://www.surveymonkey.co.uk/r/7R3LWBJ

To promote participation, it is proposed that an Officer from the Council's Community Planning team will inform and encourage Voluntary and Community groups within the Borough involved in Health and Social Care to participate in the scoping exercise and subsequent engagement sessions to be organised by RCN.

More information can be found at the following link: <u>https://co3.org.uk/health-sig/</u>

RECOMMENDATION: that the report be noted.

Prepared by: Conor Cunning, DEA Engagement Manager

Agreed by: Ronan McKenna, Head of Community Planning

5.6 AC/TOU/049 HOLIDAY WORLD SHOW 2024

Members are advised that Holiday World shows are held annually in January both in Belfast and Dublin attracting 410 and 700 exhibitors as well as 23,000 and 30,000 visitors respectively. These events provide an opportunity for tourism providers to promote their offer with shows targeting both the Northern Ireland and Republic of Ireland markets.

The 2024 events are scheduled to take place at the Titanic Exhibition Centre, Belfast from 19 to 21 January and at the RDS in Dublin from 26 to 28 January 2024.

It is proposed that the Council participate in both shows by taking stand space and having an Officer presence to promote the Council's tourism offer. Tourism Officers will extend an invitation to local accommodation and tourism providers to participate in both shows alongside the Council's Tourism team.

Costs for participating in Holiday World Belfast and Dublin are $\pounds1,144$ and $\pounds1,690$ respectively, provision for which exists in the 2023/24 tourism budgets.

RECOMMENDATION: that the report be noted.

Prepared by: Katherine Gardiner, Tourism Officer

Agreed by: Simon Goldrick, Head of Arts, Tourism, Culture & Events