



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
MOSSLEY MILL ON 24 APRIL 2017 AT 6:30 PM**

- In the Chair** : The Deputy Mayor (Councillor N McClelland)
- Members Present** : Aldermen – F Agnew, W Ball, P Barr, T Burns, T Campbell,
W DeCourcy, M Girvan, J Smyth and R Swann
Councillors – D Arthurs, A Ball, T Beatty, J Bingham, P Brett,
J Blair, L Clarke, H Cushinan, B Duffin, T Girvan, M Goodman,
P Hamill, D Hollis, N Kells, B Kelso, A Logue, R Lynch, M Magill,
M Maguire, J Montgomery, V McWilliam,
P Michael, M Rea, D Ritchie, S Ross and W Webb
- In Attendance** : Tom Reid, TransportNI
- Officers Present** : Chief Executive - J Dixon
Director of Organisation Development - A McCooke
Director of Community Planning and Regeneration – M
McAlister
Director of Operations - G Girvan
Director of Finance and Governance – C Archer
Head of Environmental Health – C Todd
Environmental Health Manager – H Harper
Legal Services Manager – P Casey
Systems Support Officer – C Bell
Media and Marketing Officer – Jeanette McIntyre
Senior Administrative Officer – S McAree
Member Services Officer – V Lisk

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

Councillors Cushinan, Goodman, and Logue joined the meeting.

DEPUTY MAYOR'S REMARKS

The Deputy Mayor welcomed everyone to the meeting and advised Members of the audio recording procedures.

The Deputy Mayor congratulated Special Olympians and the organisers of the recent Special Olympics Advancement Competition at Antrim Forum. The Deputy Mayor also praised the Community Group, Tidal, responsible for organising the Toome Horse Fair, for a successful event.

Members congratulated 14 year old Steeple resident Nicole Clyde on becoming All Ireland Boxing Champion in the 50 kg category in the 14-18 age range and wished her continued success with the All Ireland Team. It was suggested that this achievement be recognised by the Mayor's Office and the Deputy Mayor agreed to raise this with the Mayor.

2 APOLOGIES

Apologies were recorded from The Mayor (Councillor J Scott), Alderman Mark Cosgrove, Councillor N Kelly and Councillor T Hogg.

3 DECLARATIONS OF INTEREST

No declarations of interest were made.

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Councillor Beatty
Seconded by Alderman Campbell and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 27 March 2017 be taken as read and signed as correct.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Montgomery
Seconded by Councillor Magill and

RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday 3 April 2017 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY & GOVERNANCE COMMITTEE MEETING

Moved by Councillor Duffin
Seconded by Alderman Decourcy and

RESOLVED - that the Minutes of the proceedings of the Policy & Governance Meeting of Tuesday 4 April 2017 be approved and adopted.

NO ACTION

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION MEETING

Moved by Councillor Brett
Seconded by Councillor Logue and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Meeting of Monday 10 April 2017 be approved and adopted.

NO ACTION

8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Councillor Agnew
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Wednesday 19 April 2017, Part 1 be approved and adopted.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Councillor Agnew
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Wednesday 19 April 2017, Part 2 be approved and adopted.

NO ACTION

9 REPORT ON BUSINESS TO BE CONSIDERED

9.1 PRESENTATION BY TRANSPORTNI

Mr Tom Reid from TransportNI provided a verbal update for Members on plans to upgrade the road connections to Belfast International Airport and the prospects for a rail link.

Members expressed cross-party concern regarding the lack of development of the transport infrastructure to support Belfast International Airport and surrounding communities. Mr Reid recognised the cross-party support for this and undertook to report back on the issues raised by Members.

The Deputy Mayor thanked Mr Reid for his presentation and he left the meeting.

9.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements having been met:-

To approve the Sealing of Documents:-

1. Lease of space in Mossley Mill to McCloy Consulting
2. Rectification of title of lands at O'Neill Road, Newtownabbey

Moved by Councillor Beatty
Seconded by Councillor Duffin and

RESOLVED - that the Sealing of Documents be approved.

ACTION BY: Paul Casey, Legal Services Manager

9.3 FILE REF EL/128 APPLICATION FOR GRANT OF AN ENTERTAINMENT LICENCE, BRIDGE BAR AND GRILL 162A ANTRIM ROAD NEWTOWNABBAY BT36 7QZ

Members were reminded of the Application for the Grant of an Entertainment Licence for the Bridge Bar and Grill at last month's Council meeting. To assist Members the report and accompanying documents presented to Members at the previous meeting were circulated.

At that meeting Members had heard oral submissions from the Applicant, Patrick Moore and the objectors, Inspector Gourley (PSNI) and Mr McNeill (the Thunderdome). Members decided to defer the Application to allow Officers to meet with the PSNI to discuss any further information they may have in respect of the Application. Officers had met with Inspector Gourley on 6 April. At this meeting the Police had not provided any relevant new information to Officers directly associated with Patrick Moore's application for an

Entertainment Licence, other than that already provided by Inspector Gourley to Members at the last Council meeting.

Members were advised that their decision must be based solely on matters relevant to the Entertainment Licence Application submitted by Patrick Moore, and not on matters concerning the Intoxicating Liquor Licence, as those are matters for a Court to decide upon.

Therefore Officers were still of the opinion that there was no substantive evidence to prevent an Entertainment Licence being granted to the Applicant.

Proposed by Councillor Blair
Seconded by Councillor Duffin

On the proposal being put to the meeting, 18 Members voted in favour, 0 Members voted against and 15 Members abstained.

The proposal was accordingly declared carried and it was

RESOLVED - that an Entertainment licence be granted to the Applicant, Mr Patrick Moore, for the Bridge Bar and Grill 162a Antrim Road Newtownabbey BT36 7QZ.

Dancing Singing Music or other similar entertainment -

Bar/Restaurant

Monday to Saturday 11am to 1am

Sunday 11am to 12 Midnight

Snooker Hall

Monday to Sunday 10am to 10pm

It was noted that as Councillors Hollis, McWilliam and Logue were not present for the entire application when it was last before Council on 27 March 2017 they could not take part in the vote.

ACTION BY: Clifford Todd, Head of Environmental Health

**9.4 CE/GEN/4 TRANSPORT NI - PROPOSED DISABLED PARKING BAY – [REDACTED]
EDENVALE PARK, ANTRIM**

Correspondence had been received from Transport NI outlining details of their proposal to reserve an on-street disabled parking space to the side of number [REDACTED] Edenvale Park, Antrim (copy letter and map circulated).

A letter confirming Council's agreement with this proposal was requested.

Moved by Councillor Kells

Seconded by Councillor Lynch and

RESOLVED - that the Council supports this proposal.

ACTION BY: Member Services

9.5 L/LEI/2 REQUEST FOR ASSISTANCE - ULSTER TRANSPORT BOWLING CLUB, JORDANSTOWN

The Ulster Transport Bowling Club, based in Jordanstown, celebrates its 75th anniversary year in 2017. The President of the Club had requested that Council considers a financial contribution to the cost of 75th anniversary bowling tops for each team member, a total of 80 tops. The cost is £1,560.

Moved by Councillor Brett
Seconded by Councillor Kells and

RESOLVED - that this be deferred to the next Three Mile Water DEA Funding Forum Meeting.

ACTION BY: Geraldine Girvan, Director of Operations

9.6 L/CP/6/VOL 2 OFF-STREET PARKING

Background

Responsibility for the function of Off-Street Car Parking transferred to Councils on 1 April 2015. A total of 11 car parks transferred to Council at that time. A Technical Specification for the Provision of Off-Street Parking Enforcement and a Penalty Charge Notice Processing Service for Councils was prepared by the Department and provided to all Councils who then signed an Agency Agreement with the Department in respect of same. This contract runs for 3 years from 1 November 2016 until 31 October 2019

Regional Off-Street Parking Working Group

A Regional Off-Street Car Parking Working Group was established in 2015 to oversee the transfer of parking and this has continued to meet to discuss issues of common interest.

Representatives of the Department for Infrastructure (DfI) attend part of these meetings which provides an opportunity for liaison and discussion of relevant matters.

All 11 Councils are represented on the Regional Working Group and this has served to progress matters in a uniform manner in terms of decision making and negotiations with the Department.

At the time of the transfer, the Department was already in a contract with a company named NSL to provide car park management services including the employment of traffic attendants.

The Department was also already in an IT contract for the processing of penalty charge notices and this contract was undertaken by Spur Information Solutions Ltd.

The above contracts were due for renewal within a relatively short time following the transfer of the function and it was therefore agreed that councils would enter into a further 3 year contract with DfI during which time an exit strategy could be considered. The new extended contract which commenced on 1 November 2016 will expire on 31 October 2019. This extended contract includes a no fault termination clause whereby individual councils can notify DfI of their intention to end the contract on 31 October 2018 giving the Department 9 months' notice.

Council have already agreed to accept the full three year contract which ends on 31 October 2019.

Regional Off-Street Parking Options Sub-Group

The Regional Working Group established a sub-group to examine options for the exit strategy and Council is also represented on this sub-group. Meetings have been held with representatives of AECOM, who are the selected consultants with a speciality in infrastructural solutions on the Government's SCAPE Procurement Framework. These meetings were held with a view to the preparation of a tender document which would be issued to potential car park management companies to seek costs for the provision of off-street parking enforcement and a penalty charge notice processing service. It is proposed that AECOM will be required to:

- Advise each council on the various service provision options
- Recommend the best service provision options for each council
- Provide an estimate of costs and timescales for each service provision option
- Assist the 11 councils draft a tender document to procure the provision of future car parking services
- Assist in the assessment of tenders to appoint a contractor to provide the agreed services

It was envisaged that all 11 Councils would wish to appoint a single provider of car parking services to achieve the optimum value for money and reduce the overall cost of data transfer from DfI to the new service provider. It was appreciated that it may not be possible to have a "one size fits all" solution in terms of car park management both within and across councils with barriers, cameras and pay and display machines being used in different car parks in addition to free parking. The contract would be procured on behalf of the Region by Armagh, Banbridge and Craigavon Council.

Progressing as part of the regional contract procurement provides Council with flexibility of options in the future for example:

- In the event that Council were to have free carparks, on all sites it will be essential to manage users who park inappropriately
- If Council wished to provide limited parking controls on specific sites, being part of a wider regional contract will be more advantageous than single Council procurement at a later date.
- Flexibility built into the regional contract will also give maximum scope for changing individual Council or facility level circumstances.

The cost for the above and preparation of the tender is approximately £■■■■■, the cost to be divided equally between the 11 Councils, i.e. approximately £■■■■■ per Council. Officers also recommended that a £■■■■■ contingency sum be included to address any unforeseen issues.

SOLACE had considered the above tender proposal on 7 April 2017 and agreed to the approach outlined above in the understanding that all Councils act in unison, activating the contract on the same date with a new tender arrangement becoming effective for all councils at the end of the current contract expiry in 2019.

Moved by Councillor Brett
Seconded by Councillor Kells and

RESOLVED - that approval be given to a contribution of £■■■■■ (plus £■■■■■ contingency) for the preparation of a tender document to be advertised seeking car park management companies for the provision of off street parking enforcement and penalty charge notice enforcement service in conjunction with the other 10 Councils.

ACTION BY: Ivor McMullan, Head of Leisure

9.7 G/MSMO/7/VOL2 CONTACT NI – REQUEST FOR PRESENTATION TO COUNCIL

Correspondence had been received (circulated) from Contact NI requesting the opportunity to present to Council in respect of their campaign call for a Suicide Prevention Bill for NI based on a zero suicides approach.

Contact currently provide the Lifeline service, NI's regional 24/7 crisis counselling helpline and face to face counselling, staffed by fully trained counsellors, under licence to the Public Health Agency. The call for a Suicide Prevention Bill for NI is to guarantee clinical duties of Candour, Competence and Cooperation from every crisis care provider, for every person suffering suicidal distress.

Contact referred to the NI coroner's recorded 318 deaths by suicide here in 2015, the highest rate for any UK region. They firmly believed this change in the law is the only way to facilitate unhindered continuity of care at crisis point. Contact believe there is a need for legislation that will work to replace

current pessimism for the preventability of suicide, with the international 2014 World Health declaration that suicide is a preventable harm.

Moved by Councillor Webb
Seconded by Councillor Arthurs and

RESOLVED – that Contact NI be invited to make a presentation to full Council.

ACTION BY: Member Services

9.8 L/GEN/11 ROADS PROGRAMME – SPRING CONSULTATION PRESENTATION REQUEST

Correspondence had been received from TransportNI (circulated) requesting attendance at a meeting of Council during the period 15 May – 9 June 2017. The purpose of attendance would be to provide an overview on the work undertaken by TransportNI during the financial year 2016/17 and to outline the proposed work for 2017/18.

Moved by Councillor Bingham
Seconded by Councillor Brett and

RESOLVED - that TransportNI Representatives be invited to address Council at the May monthly meeting.

ACTION BY: Member Services

9.9 ED/ED/80 CORPORATE EVENTS SPONSORSHIP PROGRAMME – SHANE'S CASTLE MAY DAY STEAM RALLY

Members were reminded that a second call for applications under the Council's Corporate Events Sponsorship Programme was released in April 2017. Three applications were received by the deadline of Monday 19 April and a report will be brought to the May Community Planning and Regeneration Committee with recommendations on two of these. Unsuccessful applicants from the March call were invited to reapply and the application that has been resubmitted by the organisers May Day Steam Rally is being brought to the April Council meeting for a decision as the event takes place 30 April - 1 May.

Officers had assessed the application for the May Day Steam Rally and the outcome of the assessment process is indicated below.

APPLICANT	EVENT NAME	LOCATION/DATE	SCORE (PASS RATE = 50%)	AMOUNT REQUESTED	AWARD RECOMMENDED
Shane's Castle Vintage	Shane's Castle May	Shane's Castle Estate	50%	£10,000	£5,000

Steam Group	Day Steam Rally	30 th April – 1 st May 2017			
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Moved by Councillor Lynch
 Seconded by Councillor Kells and

RESOLVED - that an award under the Corporate Events Sponsorship Programme in the sum of £5,000 be approved for the Shane's Castle May Day Steam Rally to be held from 30 April to 1 May 2017.

ACTION BY: Karen Steele, Tourism, Town Centre & Regeneration Manager

9.10 L/CP/1/Vol 4 PARK AND RIDE REQUEST – ANTRIM SHOW

A request for the use of a Council car park from the organisers of Antrim Show was considered at the April Operations Committee. Further discussions had been held with the organisers and it was understood that an alternative arrangement was being considered by them and the use of a Council car park would no longer be necessary.

Moved by Councillor Brett
 Seconded by Councillor Magill and

RESOLVED - that the report be noted.

NO ACTION

9.11 ED/TOU/29 VIKING BOAT RACE 2017

Members were reminded that the Council agreed to hold a Viking Boat Race at Antrim Lough Shore Park on Saturday 10 June 2017 and to invite the current Mayor's Charities to become the Council's charity partners for the event. All three charities had confirmed that they did not have the resources to become the Charity Partners in this event. In view of the short timescale and what is required by way of recruiting teams to take part in the event, Cancer Fund for Children had offered to be the Council's charity partner for the 2017 Viking Boat Race.

Moved by Councillor Magill
 Seconded by Councillor Kells and

RESOLVED - that the report be noted.

ACTION BY: Karen Steele, Tourism, Regeneration & Town Centre Manager

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Kells
Seconded by Councillor Hamill and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the audio recording would cease at this point.

ITEMS IN COMMITTEE

9.12 IN CONFIDENCE G/LAN/18 – LETTING OF LANDS FOR GRAZING/CUTTING 2017

Members were advised that J A McClelland & Sons Ltd were instructed to seek appropriate bids on behalf of Council and advise their recommendations for letting of lands for grazing/cutting for the 2017 season, ie 1 April to 1 November 2017. The lands were subsequently advertised in both the Antrim Guardian and Newtownabbey Times and McClelland's recommendations were as follows:

Land	Tenant	Fee (pro rata)
Lands at Ballylurgan Road, Randalstown 17 acres grazing	[REDACTED]	£135 per acre
Lands at Church Road, Randalstown 4.4 acres	[REDACTED]	£81 per acre
Lands at Ballyearl, Newtownabbey Approx. 9 acres cutting	[REDACTED]	£1500
Lands at Doagh Road, Newtownabbey 1 field approx. 1.5 acres grazing	[REDACTED]	£100
Lands at O'Neill Road, Newtownabbey South side land let for cutting	[REDACTED]	£100
Lands at Sentry Hill, Newtownabbey 17.5 acres cutting and grazing	[REDACTED]	£80 per acre

Total rents of £5,751.40 (14% increase on 2016 season) less McClelland's fee and advertising costs of £441.08.

Lands at Hillhead Road, Ballyclare

Officers were considering options for this land and a report would be brought back to Committee in due course for Members' consideration.

Moved by Councillor Brett
Seconded by Councillor Duffin and

RESOLVED - that Members approve the letting of lands for grazing/cutting as outlined. It was noted that Members had requested further detail regarding the acreage in relation to lands at O'Neill Road.

ACTION BY: Liz Johnston, Head of Governance

9.13 IN CONFIDENCE CE/STC/88 ORGANISATION STRUCTURES

Members were reminded that at the Council meeting on 29 June 2015 the Governance Structure was approved.

Following further review a proposed amended structure for the Legal Services Section within Governance was tabled at the meeting for approval.

The revised structure included the post of Paralegal (Temporary) reporting to the Legal Services Manager, the costs of which would be offset against estimated savings from using the in-house legal provision as opposed to using the current level of external legal advice. It was proposed to fill this post on a temporary basis subject to review after 12 months.

Moved by Councillor Brett
Seconded by Councillor Blair and

RESOLVED - that the revised structure for Legal Services Section of Governance be approved and the post of Paralegal (Temporary) be filled subject to review and a further report after 12 months. It was agreed to review the title of the Manager post within the Legal Services Section.

ACTION BY: Andrea McCooke, Director of Organisation Development

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor Lynch
Seconded by Councillor McWilliam and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

Members were advised that the audio recording would restart at this point.

The Deputy Mayor thanked everyone for their attendance and the meeting concluded at 8.20 pm.

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.